

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
December 6, 2016 –SPECIAL SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

SCHEDULED ITEMS:

1. **INTERVIEW CANDIDATES TO FILL THE CITY COUNCIL VACANCY**
2. **DISCUSSION AND CONSIDERATION OF RESOLUTION 2016R-24 TO FILL THE VACANCY ON THE CITY COUNCIL**

BACKGROUND: Councilmember Keri Benson submitted a letter of resignation from the City Council effective November 30, 2016 due to her moving out of the City.

RECOMMENDATION: Approve Resolution 2016R-24 authorizing the appointment to fill the vacancy on the City Council and authorize the Mayor's signature to any necessary documents.

3. **MAYORAL APPOINTMENTS**

BACKGROUND: Due to the appointment of a new councilmember it is necessary to make new assignments to various boards and commissions for members of the City Council.

RECOMMENDATION: Approve and Consent to the Mayor's appointments and authorize his signature to any necessary documents.

4. **CONSIDER APPROVAL OF RESOLUTION 2016R-25 MAKING AN APPOINTMENT TO THE NORTH DAVIS SEWER DISTRICT'S BOARD OF TRUSTEES**

BACKGROUND: Kent Bush's term on the North Davis Sewer District (NDSD) expires on December 31, 2016. Mayor Shepherd is proposing Councilmember Kent Bush be reappointed to the NDSD Board of Trustees.

RECOMMENDATION: Approve Resolution 2016R-25 reappointing Councilmember Kent Bush as a representative for Clearfield City on the North Davis Sewer District Board of Trustees.

5. **CONSIDER APPROVAL OF RESOLUTION 2016R-26 MAKING AN APPOINTMENT TO THE NORTH DAVIS FIRE DISTRICT'S ADMINISTRATIVE CONTROL BOARD**

BACKGROUND: Councilmember Keri Benson has been representing Clearfield City on the North Davis Fire District's Administrative Control Board. Due to her resignation, Mayor

Shepherd is prepared to make a recommendation to fill the vacant seat for the City's representative on the Board for the remainder of the term expiring December 31, 2018.

RECOMMENDATION: Approve Resolution 2016R-26 authorizing Mayor Shepherd's recommendation to the North Davis Fire District's Administrative Control Board and authorize the Mayor's signature to any necessary documents.

****COUNCIL MEETING ADJOURN****

Dated this 1st day of December, 2016.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.

CLEARFIELD CITY RESOLUTION 2016R-24

A RESOLUTION APPOINTING AN INDIVIDUAL TO FILL THE UNEXPIRED TERM (“MIDTERM VACANCY”) OF A MEMBER OF THE CLEARFIELD CITY UNTIL JANUARY 1, 2018

Whereas, Keri Benson resigned as a member of the Clearfield City Council, effective November 30, 2016; and

Whereas, the City Council has received and reviewed applications of qualified applicants for the vacant Council position; and

Whereas, the City Council has held interviews of qualified applicants for the vacant Council position in an open City Council special session Tuesday, December 6, 2016; and

Whereas, the City Council has selected one qualified applicant to be appointed and to fill the unexpired term (“midterm vacancy”) of the vacant Council position until January 1, 2018, at which time a duly elected candidate shall fill the Council position; and

Whereas, the City Council has complied with all of the provisions of State Law and City ordinances with regards to this midterm vacancy process; and

NOW, THEREFORE, BE IT RESOLVED BY THE CLEARFIELD CITY COUNCIL THAT:

- Section 1. _____ is hereby appointed as a City Council member of the Clearfield City Council, effective December 6, 2016, through January 1, 2018, or until such time as his/her successor takes the oath of office.
- Section 2. The City Clerk (or Deputy Clerk) shall immediately administer, on December 6, 2016, the Oath of Office to the individual identified in Section 1.
- Section 3. This resolution shall take effect immediately.

Passed and Adopted by the Clearfield City Council this 6th day of December, 2016.

ATTEST:

CLEARFIELD CITY CORPORATION

Nancy R. Dean, City Recorder

Mark R. Shepherd, Mayor

VOTE OF THE COUNCIL

AYE:

NAY:

CLEARFIELD CITY RESOLUTION 2016R-25

A RESOLUTION REAPPOINTING COUNCILMEMBER KENT BUSH AS A REPRESENTATIVE FOR CLEARFIELD CITY ON THE NORTH DAVIS SEWER DISTRICT'S BOARD OF TRUSTEES

WHEREAS, as a municipality serviced by the North Davis Sewer District (the "District"), Clearfield City is afforded representation on its Board of Trustees (the "Board"); and

WHEREAS, Councilmember Kent Bush has been serving as the City's representative on the Board; and

WHEREAS, his current term on the Board will expire on December 31, 2016; and

WHEREAS, Mayor Mark R. Shepherd has proposed that the City Council reappoint Councilmember Kent Bush to the North Davis Sewer District Board; and

WHEREAS, the Clearfield City Council finds it is in the best interests of those residents being served by the District to have Councilmember Bush reappointed to the Board;

NOW, THEREFORE, be it resolved by the Clearfield City Council that Councilmember Kent Bush is hereby reappointed to serve as Clearfield City's representatives on the Board of Trustees of the North Davis Sewer District.

Be it further resolved that the term of office shall be January 1, 2017 through December 31, 2020, subject to all applicable state statutes and city ordinances.

PASSED AND ADOPTED this 6th day of December, 2016.

ATTEST:

CLEARFIELD CITY CORPORATION

Nancy R. Dean, City Recorder

Mark R. Shepherd, Mayor

VOTE OF THE COUNCIL

AYE:

NAY:

CLEARFIELD CITY RESOLUTION 2016R-26

A RESOLUTION APPOINTING COUNCILMEMBER _____ AS A REPRESENTATIVE ON THE NORTH DAVIS FIRE DISTRICT'S ADMINISTRATIVE CONTROL BOARD

WHEREAS, as a municipality that created the North Davis Fire District (the "District"), Clearfield City is afforded representation on the District's Administrative Control Board (the "Board"); and

WHEREAS, Councilmember Keri Benson had been serving as the City's representative on the Board with a term expiring December 31, 2018; and

WHEREAS, Councilmember Benson's resignation has left one seat vacant on the Board; and

WHEREAS, Mayor Mark Shepherd has proposed that the City Council appoint Councilmember _____ to fill that vacancy and represent Clearfield City on the Board; and

WHEREAS, as the municipal legislative body that created the District, the Clearfield City Council finds it is in the best interests of those residents being served by the District to have Councilmember _____ appointed to the Board;

NOW, THEREFORE, be it resolved by the Clearfield City Council that Councilmember _____ is hereby appointed to serve as Clearfield City's representative on the Administrative Control Board of the North Davis Fire District.

Be it further resolved that the terms of office shall be December 6, 2016 through December 31, 2018, subject to all applicable state statutes and city ordinances.

PASSED AND ADOPTED this 6th day of December, 2016.

ATTEST:

CLEARFIELD CITY CORPORATION

Nancy R. Dean, City Recorder

Mark R. Shepherd, Mayor

VOTE OF THE COUNCIL

AYE:

NAY: