

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. *Introduction*

Clearfield City expects to receive approximately \$206,430 in Community Development Block Grant (CDBG) funds for the **July 1, 2016 to June 30, 2017** funding cycle. This is \$6,851 less in CDBG funds than Clearfield City received from the last funding cycle. No other federal, state or county funds are anticipated. Over the next year CDBG funds will be utilized as follows:

- **Family Connection Center - \$9,000** Food Services to at-risk low income persons and families
- **Davis Community Learning Center - \$16,964** Administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes. The salaries will help fund two part-time employees at Holt and Wasatch Elementary
- **Safe Harbor - \$5,000** Case management, self-sufficiency support, educational and supportive groups, like skills classes, and connections to other resource agencies
- **Housing Rehabilitation - \$75,000** Funds will be used towards a housing rehabilitation program for Clearfield residents
- **Emergency Home Repairs - \$30,466** Funds will be used towards emergency home repairs for Clearfield residents
- **Building lot purchase - \$50,000** City will purchase building lot and will partner with an agency to construct a home for low to moderate income family.
- **Administration - \$20,000** Administrative expenses in order to oversee the CDBG program at Clearfield City

### 2. *Summarize the objectives and outcomes identified in the Plan*

The Strategic Plan outlines the following priority needs. These needs are based on the information from the needs assessment and market analysis that was conducted in 2015.

Consolidated Plan Priority Needs:

- Case Management and Supportive Services - Low
- Homeless Prevention - Low

- Affordable Housing for Extremely and Very Low Income Households - High
- Job Creation and Retention - High
- Public Improvements - High
- Public Services - High

### **3. *Evaluation of past performance***

Each year, Clearfield City reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER is submitted to HUD within 90 days after the start of each new program year. At that time, HUD reviews the CAPER report and feedback is provided. The most recent feedback provided indicated "that the City's overall progress is satisfactory during the fifth program year of the five year Consolidated Plan (2010-2015)." It also stated "the City has carried out its program substantially as described in its Consolidated Plan and has the continuing capacity to carry out its approved program in a timely manner."

### **4. *Summary of Citizen Participation Process and consultation process***

Clearfield City has adopted a Citizen Participation Plan that is implemented in conjunction with the One Year Action Plan. The Citizen Participation Plan is designed to provide for public input into the allotment of CDBG funds granted to Clearfield City. The Participation Plan seeks to reach out to minorities and others by putting notice of the public hearing on diverse location in the community. Also, notice of the public hearing is published in the Ogden Standard-Examiner, which is the local newspaper. Anyone can freely attend the public hearing and give comment on the One Year Action Plan. The first public hearing on the One Year Action Plan was held on March 8, 2016. Another hearing, to adopt the final plan, was held on April 26, 2016.

The notice of the public hearing was published in the newspaper at least 14 days before the hearing. In addition to the publication, public notices are posted at the Clearfield Post Office, Davis North Library Branch, Freeport Center Post Office, Clearfield City Hall, and on the City's website. Prior to adoption of the One Year Action Plan, the City informed the public of the anticipated amount of federal funds expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. This information is always available in the Community Development Department of City Hall.

Residents of public and assisted housing developments, predominantly moderate or low income neighborhoods, minorities, non-English speaking persons, and persons with disabilities are especially encouraged to participate in the One Year Action Plan. In an effort to broaden participation, public hearing notices on the One Year Action Plan were provided to households on the utility bill, as well as posted on the City's website.

**5. *Summary of public comments***

The City did not receive any public comments during the 30-day public comment period. The public comments received through the Community Needs Assessment Survey, which was conducted in 2015, can be found in the Citizen Participation section of this plan.

**6. *Summary of comments or views not accepted and the reasons for not accepting them***

The City did not receive any public comments during the 30-day comment period, nor were there any comments received during either public hearing.

**7. *Summary***

This most recent Consolidated Plan used broad participation and outreach efforts in order to identify the City's future housing, community, and economic development needs. All of the comments from the Community Needs Assessment Survey, which was conducted in 2015, were reviewed and categorized into common or recurring themes in order to help establish funding priorities and goals.

This Plan also outlines a strategy for implementing the goals and objectives identified in the Plan. The City will utilize CDBG funds to leverage other public and private investments to implement priority goals.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. *Agency/entity responsible for preparing/administering the Consolidated Plan*

Agency Role	Name	Department/Agency
CDBG Administrator		Community Development

**Table 1 – Responsible Agencies**

#### ***Narrative***

The City of Clearfield's Community Development Department is the lead agency for preparing and administering the Consolidated Plan, One Year Action Plans, and Consolidated Annual Performance Evaluation Reports (CAPER).

#### ***Consolidated Plan Public Contact Information***

Clearfield City Corporation  
Community Development  
55 South State Street  
Clearfield, Utah 84015  
Telephone: (801)525-2781  
Email: [smillgate@clearfieldcity.org](mailto:smillgate@clearfieldcity.org)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Clearfield conducted outreach and consultation efforts with citizens, local municipal officials, non-profit agencies, public housing agencies, governmental agencies, private organizations, and the Continuum of Care in preparing the Consolidated/Annual Plan.

***Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))***

In order to enhance coordination efforts between the City and the public housing providers, private industry, governmental health, mental health, and other service agencies the City sought their feedback and suggestions. The City incorporated these suggestions into the Annual Action Plan.

***Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.***

Utah has 3 Continuum of Care's (CoC): Salt Lake and Tooele, Utah Balance of State, and Mountainlands. The City of Clearfield is part of the Balance of State CoC. The City is supportive of existing and future efforts and activities that are accomplished through the following service providers that address the needs of homeless persons: Balance of State Continuum of Care, Family Connection Center, and the Davis Community Housing Authority. One such effort is the Regional Coordinated Assessment plan. The plan allows for a coordinated effort among providers in order to prioritize the needs of their clients across organizational boundaries. Each provider uses the same assessment tool when individuals and families are in need of services. All persons are assessed by acuity. Those persons with the highest need, or that have the most vulnerability, are prioritized. Those with the highest priority of need are given the first opportunity to receive housing with supportive services. The providers in Davis County that currently participate include: Family Connection Center, Safe Harbor, Davis Behavioral Health, and the Davis Community Housing Authority.

The City of Clearfield does not operate any homeless facilities or provide homeless services directly. However, in addition to the efforts above, the City supports the programs and facilities offered by other local and state agencies through sales tax re-distribution. The City levies a 1% sales and use tax on all transactions in the City. The state withholds a small portion of this tax from Clearfield City to be distributed for the benefit of emergency food and shelter programs. Additionally, over the next several years, the City will increase coordination efforts by participating in the County's Local Homeless Coordinating Committee meetings. This will help ensure that local and regional goals and objectives are met, efforts are not duplicated, and communication is improved.

***Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS***

The City of Clearfield does not receive ESG funds.

In Utah, membership of the Balance of State Continuum of Care (of which Davis County is a member) is comprised of Local Homeless Coordinating Councils (LHCC) of which Clearfield City participates. Each region's LHCC is inclusive of stakeholders committed to the goal of ending homelessness. These include prevention, outreach, shelter, housing providers, ESG recipients and funders, faith organizations, government agencies, and law enforcement. Needs, service trends, HMIS and PIT data, HEARTH requirements, and goals are also discussed. CoC priorities and goals are discussed and information is provided to CoC leadership to incorporate into CoC wide plans. CoC staff provides training and support to the LHCCs to ensure that the makeup of the Council is reflective of the local community.

***2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities***

Refer to table 2 below.

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Family Connection Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Education Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City representatives met with agency representatives and the organization participated in the Needs Assessment Survey. Improved coordination can take place through the efforts of the Local Homeless Coordinating Committee.
2	<b>Agency/Group/Organization</b>	Midtown Community Health Center
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
3	<b>Agency/Group/Organization</b>	Davis County Health Department
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
4	<b>Agency/Group/Organization</b>	Davis School District
	<b>Agency/Group/Organization Type</b>	Services-Education Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
5	<b>Agency/Group/Organization</b>	Davis Community Learning Center
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
6	<b>Agency/Group/Organization</b>	Alzheimer's Association
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.

7	<b>Agency/Group/Organization</b>	Davis County Senior Services
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
8	<b>Agency/Group/Organization</b>	Davis County Sheriff's Office
	<b>Agency/Group/Organization Type</b>	Publicly Funded Institution/System of Care Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
9	<b>Agency/Group/Organization</b>	McKay-Dee Hospital
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Major Employer

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participated in the Needs Assessment Survey that was conducted in 2015.
10	<b>Agency/Group/Organization</b>	Balance of State Continuum of Care
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City representatives met with agency representatives and the organization participated in the needs Community Needs Assessment Survey. Improved coordination can take place through the efforts of the Local Homeless Coordinating Committee.
11	<b>Agency/Group/Organization</b>	Davis Community Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Services-homeless Services-Education Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City representatives met with agency representatives and the organization participated in the needs Survey. Improved coordination can take place through the efforts of the Local Homeless Coordinating Committee.
12	<b>Agency/Group/Organization</b>	Wasatch Front Regional Council
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Business Leaders Civic Leaders Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City representatives met with agency representatives

***Identify any Agency Types not consulted and provide rationale for not consulting***

Efforts were made to consult as broadly as possible. No particular agency was excluded from participating.

***Other local/regional/state/federal planning efforts considered when preparing the Plan***

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Utah Balance of State Continuum of Care	Homelessness services and strategies.
Clearfield/Layton Circulator Feasibility Study	Metro Analytics	Transportation and infrastructure services and strategies.
Davis County 2011-2016 Strategic Plan	Davis County	Housing, homelessness, non-housing community development needs and strategies.
Regional Analysis of Impediments to Fair Housing	Bureau of Economic and Business Research, University of Utah	Housing, special needs, homeless services and strategies.
Comprehensive Economic Development Strategy	Wasatch Front Economic Development District	Housing, non-housing community development, and economic development strategies.
Clearfield City, Utah Annual Plan	City of Clearfield	Housing, non-housing community development, and economic development strategies.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### ***Summarize citizen participation process and how it impacted goal-setting***

One of the City's initial goals was to encourage broad participation in order to create a well-rounded priority needs and target area assessment, increase coordination among partners, leverage activities, expand upon existing efforts, increase citizen feedback, and seek feedback on the Consolidated Plan. To this end, the City of Clearfield encouraged and sought broad participation but especially encouraged participation from low and moderate income persons, residents of slum and blighted areas, residents of predominantly low and moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, nonprofit organizations, philanthropic organizations, and community or faith based organizations. The City used a variety of participation tools including an online and paper copy Community Needs Assessment Survey (2015), interviews, public hearing, utility billing, online tools, and a public open house.

The City's largest minority population is made of Hispanic and/or Latino persons. In order to encourage participation from these minorities, the public hearing announcement was published in the newspaper in both Spanish and English. Efforts were made to make the Survey available in Spanish and resources for translators were made available at the public hearing.

An online Community Needs Assessment Survey was created in 2015 to seek additional participation. The City delivered paper copies of the Survey to the senior center, health department, Family Connection Center, and the family resource centers in order to encourage participation from persons with disabilities.

The feedback and input the City received from the consultation and citizen participation was vital in identifying the Plan's goals and objectives. The input was sorted into common themes or recurring needs which were then used to identify strategies and objectives.

#### ***Citizen Participation Outreach***

See table 4 below.

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/Attendance	Summary of Comments Received	Summary of Comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing	The City held a public hearing in conjunction with the City's Council meeting on March 8, 2016. The public hearing was noticed in the City's newspaper of general circulation, the Ogden Standard-Examiner, the City's website, the City Hall building, the Freeport Center Post Office, and the Davis North Library branch. The notice was published in both English and Spanish in order to garner as much participation as possible from the City's largest minority group. The intent of the hearing was to inform persons of the amount of federal assistance the City expects to receive and the range of activities the CDBG program can fund, and to provide a forum for residents, local officials, and others to contribute to the Plan.	No comments were received at the hearing.	None	
2	Newspaper Ad	Minorities  Non-English Speaking - Specify other language:	The notice was published in the Ogden Standard-Examiner in both English and Spanish.			

		<p>Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>				
3	Utility Billing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	A notice of public hearing went out to all residents that receive a utility bill.			
4	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking -</p>	A notice of the hearing was posted on the City's website.			

		Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing				
5	Public Hearing	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community	The City held a public hearing in conjunction with the City's Council meeting on April 26, 2016. The public hearing was noticed in the City's newspaper of general circulation, the Ogden Standard-Examiner, the City's website, the City Hall building, the Freeport Center Post Office, and the Davis North Library branch. The notice was published in both English and Spanish in order to garner as much participation as possible from the City's largest minority group. The intent of the hearing was to inform persons of the amount of federal	No comments were received at the hearing.	None	

		Residents of Public and Assisted Housing	assistance the City expects to receive and the range of activities the CDBG program can fund, and to provide a forum for residents, local officials, and others to contribute to the Plan.			
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**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The following anticipated resources from the CDBG program will be available during the 2016-2017 program year.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	206,430	12,000	0	218,430	800,000	It is difficult to project the amount of future CDBG funding. However, based on past funding appropriations, the City can expect to receive about \$200,000 per year.

**Table 5 - Expected Resources – Priority Table**

***Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied***

Though matching funds are not required in order to receive CDBG dollars the public service projects will leverage additional resources. See below for a more detailed description of the funding resources.

The Family Connection Center's (FCC) total project cost is \$359,151. The FCC will leverage the \$9,000 CDBG dollars with \$305,000 from other federal programs, \$15,151 from Davis County, and \$30,000 from private donors. In all, the FCC leveraged \$350,151 in additional resources.

The Davis Community Learning Center's total project cost is \$19,507.22 and the CDBG program will fund 86% (\$16,964) of the project. The additional funding will need to be leveraged with other sources or the scope of project will be adjusted to fit in with the funding amount.

The Safe Harbor's total project cost is \$75,179. The Safe Harbor will leverage the \$5,000 CDBG dollars with \$7,335 from other federal sources, \$27,156 from the State of Utah, \$1,414 from Davis County, \$23,118 from private donors, and \$11,156 will be other in-kind/volunteer hours. In all the Safe Harbor leveraged \$70,179 in additional resources.

In all, the leveraged resources totaled \$420,330.

***If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan***

The City will use \$50,000 of CDBG funding to purchase a vacant lot within the city. In turn, the City will partner with an agency, which will use the lot to build a single family home for a lot to moderate income family.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Public Services	CDBG: \$30,964	Public service activities other than Low/Moderate Income Housing Benefit: 9300 Persons Assisted Homelessness Prevention: 100 Persons Assisted
2	Housing Rehabilitation	2015	2019	Housing rehabilitation		Housing Rehabilitation	CDBG: \$105,466	Homeowner Housing Rehabilitated: 15 Household Housing Unit
3	Housing Opportunity	2015	2019	Housing opportunities for persons/families of all life stages		Affordable Housing - Extremely and Very Low Income	CDBG: \$50,000	Homeowner Housing Added: 1 Household Housing Unit

Table 6 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	The City's 2016 goal is to fund service providers in order to prevent homelessness, reduce poverty, stabilize families, provide essential case management and self-sufficiency support, child abuse prevention and awareness, and educational support and like skills classes.

2	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	The City will allocate \$75,000 towards a Housing Rehab program for qualifying individuals/families. In addition, the City will also use \$28,616 towards an Emergency Home Repair Program.
3	<b>Goal Name</b>	Housing Opportunity
	<b>Goal Description</b>	The City will use \$50,000 to purchase a vacant building lot in Clearfield. The City will then partner with an agency who will build a home for a qualifying family.

**Table 7 – Goal Descriptions**

***Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):***

Through the Housing Rehabilitation and Emergency Home Repair Program the City estimates the following families to be served:

**Extremely Low** -Income: 5

**Low**-Income: 5

**Moderate**-Income: 5

## AP-35 Projects – 91.220(d)

### Introduction

The following projects will be funded in 2016 using CDBG dollars:

- **Family Connection Center - \$9,000** Food Services to at-risk low income persons and families
- **Davis Community Learning Center - \$16,964** Administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes. The salaries will help fund two part-time employees at Holt and Wasatch Elementary
- **Safe Harbor - \$5,000** Case management, self-sufficiency support, educational and supportive groups, like skills classes, and connections to other resource agencies
- **Housing Rehabilitation - \$75,000** Funds will be used towards a housing rehabilitation program for Clearfield residents
- **Emergency Home Repairs - \$30,466** Funds will be used towards emergency home repairs for Clearfield residents
- **Building lot purchase - \$50,000** City will purchase building lot and will coordinate with agencies to construct home for low-income qualifying family
- **Administration - \$20,000** Administrative expenses in order to oversee the CDBG program at Clearfield City

### Projects

#	Project Name
1	Family Connection Center
2	Davis Community Learning Center
3	Safe Harbor
4	Housing Rehabilitation
5	Emergency Home Repairs
6	Purchase Building Lot
7	CDBG Administration

**Table 8 – Project Information**

### *Describe the reasons for allocation priorities and any obstacles to addressing underserved needs*

The funding priorities have not changed from those outlined in the Strategic Plan. The City does not foresee any obstacles in addressing the needs of the underserved.

# Projects

## AP-38 Projects Summary

### *Project Summary Information*

<b>1</b>	<b>Project Name</b>	<b>Family Connection Center</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	The Family Connection Center project will provide food services to at-risk low income persons and families.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit about 8,000 total people including the youth, elderly, and elderly households. These figures include individuals from outside of Clearfield City and 1,250 people from Clearfield are estimated to be served during the program year.
	<b>Location Description</b>	1360 East 1450 South, Clearfield, Utah
	<b>Planned Activities</b>	
<b>2</b>	<b>Project Name</b>	<b>Davis Community Learning Center</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Job Creation and Retention Public Services Case Management and Supportive Services
	<b>Funding</b>	CDBG: \$16,964
	<b>Description</b>	The Davis Community Learning Center project will fund the salaries of two volunteer and resource coordinators at Wasatch and Holt Elementary schools, both Title 1 schools. The project will assist with the administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Davis Community Learning Center expects to assist 1,300 persons.
	<b>Location Description</b>	Holt and Wasatch Elementary Schools
	<b>Planned Activities</b>	The project will fund two resource coordinators, one at Holt Elementary School and one at Wasatch Elementary School. Schools are Title 1 schools, Holt elementary is a "focus" school that struggles academically and was the lowest performing elementary school in the district in FY2013. The coordinators will work to support the families in crisis and increase volunteerism. They will connect families in need or crisis with various resources in the community and then follow-up with the clients to ensure they received the right services. They will work closely with the school principals to identify the needs of the families. They will provide the following services to low income students and families: tutoring, assisting with after-school programs, tutoring English as a second language, Sub for Santa program, collection and distribution of coats, backpacks, school supplies, shoes, etc.
<b>3</b>	<b>Project Name</b>	<b>Safe Harbor</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	The Safe Harbor project will provide funds that will allow for case management, self-sufficiency support, educational and supportive groups, life skills classes, and connections to other resource agencies to victims of domestic violence.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Safe Harbor expects to assist 100 persons during the program year.
	<b>Location Description</b>	Crisis Center, 660 West Mutton Hollow Road, Kaysville, Utah

	<b>Planned Activities</b>	The Safe Harbor will use the CDBG funds to offer support services, shelter, intervention, and education to victims of domestic violence. The Center's clients will have access to the following services: protective shelter, case management, psycho-educational groups, 24-hour crisis services, safety planning, outreach services, children's services, food, clothing, and all other services that the Center offers designed to assist in ending the cycle of domestic violence.
4	<b>Project Name</b>	<b>Housing Rehabilitation</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	The City will contract with the Davis Community Housing Authority, for the administering of the housing rehab program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The housing rehab program is expected to assist 10 households during the program year.
	<b>Location Description</b>	Clearfield City
	<b>Planned Activities</b>	The City will contract with the Davis Community Housing Authority, for the administering of the housing rehab program.
5	<b>Project Name</b>	<b>Emergency Home Repairs</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$30,466
	<b>Description</b>	The Emergency Home Repair program will assist Clearfield City residents with repairs such as: new roof, water heater, furnace, etc.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates serving approximately 5 households through this program during the program year.

	<b>Location Description</b>	Clearfield City
	<b>Planned Activities</b>	The Emergency Home Repair program will assist Clearfield City residents with repairs such as: new roof, water heater, furnace, handicap ramps, etc.
<b>6</b>	<b>Project Name</b>	<b>Purchase Building Lot</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Opportunity
	<b>Needs Addressed</b>	Affordable Housing - Extremely and Very Low Income
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Clearfield City will use \$50,000 to purchase a vacant building lot.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Clearfield City expects to serve 1 household through this program.
	<b>Location Description</b>	Clearfield City
	<b>Planned Activities</b>	Clearfield City will use funds to purchase a vacant building lot. Once purchased, the City will partner with an agency to build a home for a qualified low-mod income family.
<b>7</b>	<b>Project Name</b>	<b>CDBG Administration</b>
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	CDBG Administration for 2016-2017 program year.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Clearfield City will allocate \$20,000 to cover the planning and administrative expenses related to administering the CDBG program.

## **AP-50 Geographic Distribution – 91.220(f)**

***Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed***

The City did not identify a geographic target area as a basis for funding allocation priorities.

### ***Geographic Distribution***

<b>Target Area</b>	<b>Percentage of Funds</b>
n/a	n/a

**Table 9 - Geographic Distribution**

### ***Rationale for the priorities for allocating investments geographically***

The City did not identify a geographic target area as a basis for funding allocation priorities.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### ***Introduction***

The City of Clearfield plans to prevent homelessness by assisting 100 persons fleeing domestic violence by funding the Safe Harbor program's shelter and shelter services. This program is not reflected below as the services will not support rental assistance, nor the acquisition of units, new units, or rehabilitation of units. However, the Housing Rehabilitation and Emergency Home Repair Program will help provide affordable housing.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	11
Special-Needs	2
Total	13

**Table 10 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	1
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	13

**Table 11 - One Year Goals for Affordable Housing by Support Type**

#### ***Discussion***

The numbers reflected above include assistance both through the Housing Rehabilitation and Emergency Home Repair programs. The production of 1 new unit will count as the home being built on a lot the City purchases with CDBG funds. By offering these funds to qualified individuals/families, it allows for them to continue to live in their home, and it in some cases provide needed repairs to prevent them from becoming homeless.

## **AP-60 Public Housing – 91.220(h)**

### ***Introduction***

The City of Clearfield does not have action items planned in 2016 to address public housing needs.

### ***Actions planned during the next year to address the needs to public housing***

Not applicable.

### ***Actions to encourage public housing residents to become more involved in management and participate in homeownership***

Not applicable.

### ***If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance***

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### ***Introduction***

The City plans to work closely with and collaborate with the region's Local Homeless Coordinating Council and Continuum of Care.

### ***Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including***

See below for the specific actions that the City will take to reduce and end homelessness.

### ***Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs***

The homeless person Point in Time Count, which was completed in January 2015, shows the total headcount as 72 however; during 2014 the total headcount was 97. Therefore, the reduction in the number of homeless persons reduced by 26% in Davis County. Over the next year, City staff will connect and coordinate services with the Balance of State Continuum of and Davis County Local Homeless Coordinating Council in order to identify and assess the individual needs of unsheltered homeless persons in the City.

### ***Addressing the emergency shelter and transitional housing needs of homeless persons***

Victims of domestic violence are the primary type of person in need of an emergency shelter and transitional housing. Therefore, the City will fund the only domestic and sexual violence service provider, Safe Harbor/Davis Citizens' Coalition Against Violence. The project will allow Safe Harbor to offer a protective shelter, case management, psycho-educational groups, crisis services, safety planning, outreach services, children's services, food, clothing, and other necessary services designed to assist this vulnerable population.

### ***Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again***

The City of Clearfield will work with the Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with service providers, the City does not plan to allocate 2016 funding toward this activity.

***Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.***

The City of Clearfield will continue to consult and coordinate with the Balance of State Continuum of Care, Davis County Local Homeless Coordinating Council, Safe Harbor, Davis Mental Health, County School District and Sheriff's Office, and Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with these organizations, the City does not plan to allocate 2016 funding toward this activity.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### ***Introduction***

The following barriers have been identified via conversation with the local public housing authority as well as based on data from the Regional Analysis of Impediments to Fair Housing Choice - Davis County and the City's former consolidated plan.

- The current Redevelopment Agency policy no longer requires that new developments include an affordable housing piece. Only one of the three RDA programs, the Urban Renewal Areas (URA) program, whose purpose is to remove blight sets aside a portion of the tax increment financing for affordable housing.
- The City's current ordinance does not allow for group homes, nursing homes, accessory dwelling units, or single room occupancy units. Zoning ordinances should make allowances for all types of housing, namely senior housing in the City, as well as increase density to make it happen.
- The City does not have a standard or requirement for new housing to be accessible, i.e. accessible or 'visit-able' by persons with disabilities. Therefore, developers should be encourage and educated in order for more homes to be designed with accessibility standards.
- The City's Good Landlord program has pros and cons. The program gives discounts on a required rental license to landlords that participate in "good landlord" training. The training provides information on fair housing topics and laws. However, some view the program as an impediment for certain persons to not receive fair housing opportunities, such as persons convicted of crimes.

### ***Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment***

One strategy that would remove an affordable housing barrier is to update the City's Moderate Income Housing Plan. The Moderate Income Housing Plan provides a detailed analysis of the City's housing inventory, affordability, and need. This Plan is currently being revised and should be updated by the end of the year. Another possible barrier is the somewhat limited variety of housing due to the City's housing ordinances. This is not a significant barrier but one strategy could be to allow for a more broad variety of housing. This means the City would need to revise their ordinance and allow other housing types such as residential care facilities (6 or fewer), second or accessory units, and single room occupancy units. Incentive zoning is another tool that the City can use to stimulate affordable housing. This type of zoning incentivizes smart growth land use patterns by combining incentives for affordable housing with incentives for building higher density housing near public transit and preserved open space.

## **AP-85 Other Actions – 91.220(k)**

### ***Introduction***

The City Plans to undertake the following activities in order to carry out the strategies outlined in the plan.

- Review the results from the AI and work toward a plan for implementation that will help address the obstacles to meeting the needs of the underserved population.
- Work with service providers from around the City and region in order to facilitate strategies that meet the needs of the underserved.
- Continue investing in the improvement and rehabilitation of older housing stock, namely renter occupied households.
- Work toward creating more housing opportunities throughout the City to ensure housing is available to persons no matter their life cycles.
- Reach out to the County Health Department to identify a one-year lead-based paint strategy that could be implemented in 2016.
- Fund the Family Connection Center which will allow the Center to provide emergency food and case management to at-risk and low income families.
- Fund the Davis Community Learning Center in order to provide funding to two volunteer and resource coordinators at two Title 1 schools, Wasatch and Holt Elementary.
- Fund Safe Harbor in order to provide case management, self-sufficiency support, educational and supportive groups, life skills classes, and connections to other resource agencies to victims of domestic violence.
- Reach out to the Public Housing Agency, Davis Community Housing Authority, the Local Homeless Coordinating Committee, the Family Connection Center, and Safe Harbor in order to create an ongoing opportunity to coordinate activities and resources.

### ***Actions planned to address obstacles to meeting underserved needs***

The City of Clearfield updated its Analysis of Impediments in 2015. Since then the City has reviewed the results from the AI and are working toward a plan for implementation that will help address the obstacles to meeting the needs of the underserved population. Additionally, the Community Development Department will work with service providers from around the City and region in order to facilitate strategies that meet the needs of the underserved.

### ***Actions planned to foster and maintain affordable housing***

The City will continue investing in the improvement and rehabilitation of older housing stock, both owner and renter occupied households. The City will also work toward creating more housing opportunities throughout the City to ensure housing is available to persons no matter their life cycles.

***Actions planned to reduce lead-based paint hazards***

The City will reach out to the County Health Department to identify a one-year strategy that could be implemented in 2016.

***Actions planned to reduce the number of poverty-level families***

The City will fund the Family Connection Center which will allow the Center to provide emergency food and case management to at-risk and low income families. The funding will provide emergency assistance and educational efforts that will help youth, elderly, and low income persons escape poverty and homelessness.

The City will also fund the Davis Community Learning Center in order to provide funding to two volunteer and resource coordinators at two Title 1 schools, Wasatch and Holt Elementary. The resource coordinators will connect families in need or in crisis with various resources in the community. The coordinators will then follow up with the clients to ensure they received the services they needed. Some of the services include: tutoring, After School programs, tutoring English Language learners, Sub for Santa collection and distribution of coats, backpacks, school supplies, etc.

The City will fund the Emergency Home Repair program, which will be administered by the Davis Community Housing Authority. Some of the repairs that will be made are necessary to maintain a place for families to live. Without some of these repairs, families may be forced to find another place to live and it will most likely be at a higher cost.

***Actions planned to develop institutional structure***

The City does not have a plan to develop the institutional structure in 2016.

***Actions planned to enhance coordination between public and private housing and social service agencies***

In order to enhance the coordination between public and private housing and social service agencies, the City will reach out the the Public Housing Agency, Davis Community Housing Authority, the Local Homeless Coordinating Committee, the Family Connection Center, and Safe Harbor in order to create an ongoing opportunity to coordinate activities and resources. City staff will coordinate internally to identify programs and other resources that can be coordinated in order to achieve common goals.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### *Introduction*

The City of Clearfield plans to do the following actions in 2016:

- The City plans to prevent homelessness by assisting 100 persons fleeing domestic violence by funding the Safe Harbor program's shelter and shelter services.
- The City staff will connect and coordinate services with the Balance of State Continuum of Care and Davis County Local Homeless Coordinating Council in order to identify and assess the individual needs of unsheltered homeless persons in the City.
- The City will fund the only domestic and sexual violence service provider, Safe Harbor/Davis Citizens' Coalition Against Violence. The project will allow Safe Harbor to offer a protective shelter, case management, psycho-educational groups, crisis services, safety planning, outreach services, children's services, food, clothing, and other necessary services designed to assist this vulnerable population.
- The City of Clearfield will work with the Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with service providers, the City does not plan to allocate 2016 funding toward this activity.
- The City of Clearfield will continue to consult and coordinate with the Balance of State Continuum of Care, Davis County Local Homeless Coordinating Council, Safe Harbor, Davis Mental Health, County School District and Sheriff's Office, and Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with these organizations, the City does not plan to allocate 2016 funding toward this activity.
- One strategy that would remove an affordable housing barrier is to update the City's Moderate Income Housing Plan, which is currently under revision and should be finalized by the end of the year.

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	7,800
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>7,800</b>

***Other CDBG Requirements***

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**\* a. Legal Name: 

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

\* c. Organizational DUNS:

**d. Address:**

\* Street1:

Street2:

\* City:

County/Parish:

\* State:

Province:

\* Country:

\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name:

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Middle Name:

\* Last Name:

Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:

Fax Number:

\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing & Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Public Service Agencies, Housing Rehabilitation, Emergency Home Repairs, Purchase vacant building lot, CDBG Administration

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="206,430.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="7,800.00"/>
* g. TOTAL	<input type="text" value="214,230.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:



# CPMP Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

04/26/2016

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Signature/Authorized Official

Date

Mark Shepherd

Name

Mayor

Title

55 South State Street

Address

Clearfield, Utah 84015

City/State/Zip

(801)525-2705

Telephone Number

- |  |
|--|
| <input type="checkbox"/> <b>This certification does not apply.</b>           |
| <input checked="" type="checkbox"/> <b>This certification is applicable.</b> |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2\_\_\_, 2\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

04/26/2016

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Signature/Authorized Official

Date

Mark Shepherd

Name

Mayor

Title

55 South State Street

Address

Clearfield, Utah 84015

City/State/Zip

(801)525-2705

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

04/26/2016

---

Signature/Authorized Official

Date

Mark Shepherd

Name

Mayor

Title

55 South State Street

Address

Clearfield, Utah 84015

City/State/Zip

(801)525-2705

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.**  
 **This certification is applicable.**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Clearfield City Corporation	55 S. State Street	Clearfield	Davis	UT	84015

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

04/26/2016

---

Signature/Authorized Official

Date

Mark Shepherd

Name

Mayor

Title

55 South State Street

Address

Clearfield, Utah 84015

City/State/Zip

(801)525-2705

Telephone Number

# Proof of Publication

State of Utah                    ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

## NOTICE OF PUBLIC HEARING

In accordance with the Citizen Participation Plan adopted by Clearfield City, the Clearfield City Council will hold its first public hearing on January 13, 2015 at 6:00 pm to take public comment regarding the preparation of the 2015-2020 Consolidated Plan. The public hearing will be held in the City Council Chambers at the Clearfield Municipal Building, located at 55 South State Street, Clearfield City, Utah.

The consolidated plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the U.S. Department of Housing and Urban Development (HUD). Clearfield City must develop a consolidated plan that details how the City will use the CDBG funds. 55 S State St Clearfield UT 84015-1027 The City recognizes that citizen input and participation is vital to the development of the consolidated plan. The public hearing will allow for information and comment by citizens, public agencies, and other interested parties, regarding the amount of federal assistance the City expects to receive from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income. There is approximately \$200,000 in CDBG funds available for each program year. These funds can be used for a range of activities including: housing programs, elimination of slum and blight, economic development, infrastructure support, eligible social service programs, and other eligible activities. For more information visit, [www.clearfieldcity.org/government/cdbg](http://www.clearfieldcity.org/government/cdbg).

Clearfield City can provide an interpreter if it is reasonably expected that a significant number of non-English speaking residents will participate. Accommodations can be made for individuals requiring special accommodations at the hearing in compliance with the Americans with Disabilities Act (including auxiliary communicative aids and services). For an interpreter or special accommodations, contact Nancy Dean, City Recorder, at 801-525-2714 at least 3 days before the public hearing.

Dated this 29th day of December, 2014.

CLEARFIELD CITY CORPORATION

/s/Nancy R. Dean, City Recorder

Pub.: December 28, 2014.

566117

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

## HEARING

Was published in said newspaper 1 time

First, on **12/28/2014** and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on **12/29/2014**

*Anne M. Paul*

Notary Public

# Proof of Publication

State of Utah                    ss  
County of Weber

## AVISO DE AUDIENCIA PÚBLICA

En conformidad con el Plan de Participación Ciudadana, adoptada por la ciudad de Clearfield, el Consejo Municipal de Clearfield tendrá su primera audiencia pública el 13 de enero de 2015 a las 19:00 para recibir comentarios públicos sobre la preparación del Plan Consolidado de 2015-2020. La audiencia pública se dará en la sala del Consejo Municipal en el edificio Municipal de Clearfield, situado a 55 South State Street, ciudad de Clearfield, Utah.

El Plan Consolidado es necesario para que la ciudad de Clearfield pueda calificar para fondos de subvención de desarrollo comunitario (CDBG) del Departamento de los Estados Unidos de vivienda y desarrollo urbano (HUD). Se requiere que la ciudad de Clearfield cree un Plan Consolidado que detalle cómo la ciudad utilizará los fondos de CDBG. La ciudad reconoce que el comentario y la participación de los ciudadanos es vital para la creación del Plan Consolidado. La audiencia pública permitirá obtener más información y comentario por ciudadanos, agencias públicas y otros partidos interesados, con respecto a la cantidad de asistencia federal que la ciudad espera recibir de HUD y la gama de actividades que pueden realizarse, incluyendo la cantidad estimada que beneficiará a las personas de ingresos bajos y moderados. Hay aproximadamente \$200,000 en fondos de CDBG disponibles para cada año del programa. Estos fondos pueden utilizarse para una variedad de actividades que incluyen: programas de vivienda, eliminación de tugurios y hielos, desarrollo económico, soporte de infraestructura, programas de servicio social elegibles y otras actividades elegibles. Para más información visite, [www.clearfieldcity.org/government/cdbg](http://www.clearfieldcity.org/government/cdbg).

La ciudad de Clearfield puede proveer un intérprete si razonablemente se espera participación de un número significativo de residentes que no hablan inglés. La acomodación será posible para las personas que requieren adaptaciones especiales en la audiencia de acuerdo con el Acto de Americans with Disabilities (incluyendo ayudas y servicios para comunicación y adaptaciones especiales, pongase en contacto con Nancy Dean, registrador de la ciudad, en 801-525-2714 por lo menos 3 días antes de la audiencia pública.

Fecha este día 29 de diciembre de 2014.

Ciudad de Clearfield

/s/Nancy R. Dean, Registrador de la ciudad

Sub: December 28, 2014.

566120

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### HEARING

Was published in said newspaper 1 time

First, on 12/28/2014 and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on 12/29/2014

Anne M. Paul

Notary Public

# Proof of Publication

State of Utah                    ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

**INVITATION TO BID**  
Clearfield City is accepting electronic sealed bids for the 400 West Street CDBG Improvement Project. The bid documents can be viewed by visiting [www.clearfieldcity.org](http://www.clearfieldcity.org) and clicking on the Doing Business Tab or at [www.bidsync.com](http://www.bidsync.com). All submissions to this bid are due electronically by the bidder through [www.bidsync.com](http://www.bidsync.com) no later than Thursday, March 12, 2015 at 2:30 p.m. The contact on this project is Todd Freeman, CEC, 5141 South 1500 West, Riverdale, Utah 84405 or (801) 866-0550.  
Clearfield City reserves the right to accept or reject any or all bids, or do only part of the work requested as the budget allows.  
Dated this 20th day of February, 2015.  
CLEARFIELD CITY CORPORATION  
/s/ Nancy R. Dean, City Recorder  
Pub.: Feb. 25, Mar. 4, 2015. 569371

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### INVITATION TO BID

Was published in said newspaper 2 times

First, on **2/25/2015** and last on **3/4/2015**

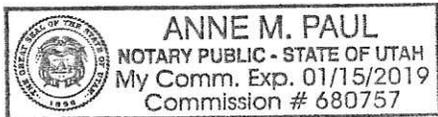
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on **3/4/2015**

Anne M. Paul

Notary Public



# Proof of Publication

State of Utah ss

County of Weber

Notice of Public Hearing

In accordance with the Citizen Participation Plan adopted by Clearfield City, the Clearfield City Council will hold its second public hearing on March 24, 2015, at 7:00 p.m. to take public comment regarding the draft 5-Year Consolidated Plan. The public hearing will be held in the City Council Chambers at the Clearfield Municipal Building located at 55 South State Street, Clearfield City, Utah. The Consolidated Plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the Department of Housing and Urban Development (HUD). Clearfield City has prepared a draft 5-Year Consolidated Plan that details how the City intends to use these CDBG funds over the next 5 years. The City recognizes that citizen input and participation is vital to the development of the 5-Year Consolidated Plan, and a copy of the 5-Year Consolidated Plan is available for review at the City's Community Development Department. A 30-day comment period will commence on March 25, 2015, on the draft 5-Year Consolidated Plan. All comments should be directed to: Stacy Millgate, Clearfield City, 55 South State Street, Clearfield, Utah 84015.

For the public hearing, individuals requiring special accommodations in compliance with the Americans with Disabilities Act (including auxiliary communicative aids and services) should contact Nancy Dean, City Recorder, at 801-525-2714 at least three (3) day before the public hearing. Clearfield City can also provide an interpreter if it is reasonably expected that a significant number of non-English speaking residents will participate.

Dated this 5th day of March, 2015.

CLEARFIELD CITY CORPORATION  
Nancy R. Dean, City Recorder

Pub.: March 8, 2015. 569997

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### HEARING

Was published in said newspaper 1 time

First, on 3/8/2015 and last on

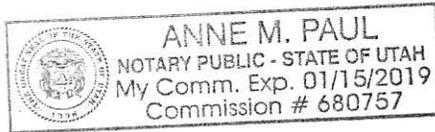
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on 3/9/2015

Anne M. Paul

Notary Public



# Proof of Publication

State of Utah ss

County of Weber

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### AVISO de AUDIENCIA PUBLICA

Was published in said newspaper 1 time

First, on 3/8/2015 and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

**AVISO DE AUDIENCIA PUBLICA**

De acuerdo con el Plan de Participación Ciudadana aprobado por la ciudad de Clearfield, el Consejo Municipal de Clearfield tendrá su segunda audiencia pública el 24 de marzo, 2015, a las 7:00 pm para recibir comentarios públicos sobre el Plan Consolidado preliminar de cinco años. La audiencia pública se llevará a cabo en la Cámara del Consejo de la Ciudad en el Edificio Municipal de Clearfield ubicado en 55 South State Street, Clearfield City, Utah. El Plan Consolidado es necesario para que la ciudad de Clearfield pueda calificar para los fondos de subvención de desarrollo comunitario (CDBG) del Departamento de Vivienda y Desarrollo Urbano (HUD). La ciudad de Clearfield ha preparado un Plan Consolidado preliminar de cinco años que detalla la manera en que la ciudad intenta utilizar estos fondos CDBG en los próximos 5 años. La Ciudad reconoce que el comentario y la participación ciudadana es vital para el desarrollo del Plan Consolidado de 5 años, y una copia del Plan Consolidado de 5 años está disponible para su revisión en el Departamento de Desarrollo Comunitario de la Ciudad. Un periodo de 30 días comenzará el 25 de marzo, 2015, sobre el Plan Consolidado preliminar de cinco años. Todos los comentarios deben dirigirse a: Stacy Millgate, Clearfield City, 55 South State Street, Clearfield, Utah 84015.

Para la audiencia pública, los individuos que requieren acomodación especial de acuerdo con el Acto de los Americanos con Discapacidades (incluidas las ayudas y servicios auxiliares de comunicación) deben comunicarse con Nancy Dean, registradora de la ciudad, al 801-525-2714 por lo menos tres (3) días antes de la audiencia pública. La ciudad de Clearfield también puede proveer un intérprete, si se espera razonablemente que participara un número significativo de residentes que no hablan inglés.

Fecha este 5 de marzo, 2015.

CORPORACIÓN DE LA CIUDAD DE CLEARFIELD  
/s/ Nancy R. Dean, Registradora de la Ciudad

Pub.: March 8, 2015. 570004

Subscribed and sworn to before me on 3/9/2015

*Anne M. Paul*

Notary Public





# Proof of Publication

State of Utah                    ss  
County of Weber

**AVISO PÚBLICO**

Se hace saber que el Ayuntamiento de la Ciudad de Clearfield se reunirá el 24 de marzo, 2015 a las 7:00 pm para hablar de las enmiendas propuestas a los Planes de Acción 2013-2014 y 2014-2015 para el Community Development Block Grant (CDBG). El Ayuntamiento de la Ciudad de Clearfield celebrará una audiencia pública el 12 de mayo, 2015 para finalizar las enmiendas.

Las enmiendas propuestas estarán disponibles para su revisión a partir del 25 de marzo, 2015 en el Departamento de Desarrollo de la Comunidad, 55 South State Street, segundo piso, Clearfield, Utah, de lunes a viernes, de 8:00 am a 5:00 pm. Los comentarios escritos serán aceptados hasta el 23 de abril, 2015.

Fechado este 5 día de marzo, 2015.

CORPORACIÓN DE LA CIUDAD DE CLEARFIELD  
/s/ Nancy R. Dean, Registradora de la Ciudad

Pub.: March 8, 2015                    570000

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

**AVISO PUBLICO**

Was published in said newspaper 1 time  
First, on                    3/8/2015                    and last on  
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on                    3/9/2015

Anne M. Paul  
Notary Public



# Proof of Publication

State of Utah            ss  
County of Weber

## NOTICE TO THE PUBLIC

Notice is hereby given that the City of Clearfield's Analysis of Impediments to Fair Housing Choice (AI) will be available for public review and comment. The report is an overview of the progress being made to remove barriers to the development of housing choices for low and moderate income households and those with special needs. Anyone interested in reviewing and/or commenting on the report may do so between April 16, 2015 and April 30, 2015 in the Community Development Department, 55 South State Street, 2nd Floor, Clearfield Utah, Monday through Friday, between 8:00 a.m. and 5:00 p.m.

Dated this 2<sup>nd</sup> day of April 2015  
CLEARFIELD CITY CORPORATION  
/s/ Nancy R. Dean, City Recorder

Pub.: April 5, 2015.            571580

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### REVIEW AND COMMENT

Was published in said newspaper 1 time

First, on            4/5/2015            and last on

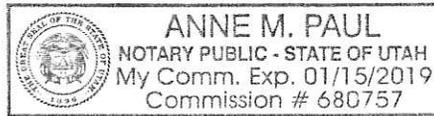
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on            4/6/2015

*Anne M. Paul*

Notary Public



# Proof of Publication

State of Utah ss  
County of Weber

**AVISO AL PUBLICO**

Se hace saber que el Analisis de Impedimentos a la Eleccion Equitativa de Vivienda (AI) de la Ciudad de Clearfield estar disponible para revisin y comentarios pblicos. El informe es un resumen de los progresos realizados para eliminar los obstculos para el desarrollo de opciones de vivienda para familias de bajos y moderados ingresos y aquellos con necesidades especiales. Cualquier persona interesada en la revisin y/o en comentar sobre el informe, puede hacerlo entre el 16 de abril, 2015 y el 30 de abril, 2015 en el Departamento del Desarrollo de la Comunidad, 55 South State Street, 2do piso, Clearfield, Utah, de lunes a viernes, entre las 8:00 am y 5:00 pm.

Fechaado este dos dia de abril, 2015.

Ciudad de Clearfield  
Nancy R. Dean, Registrador de la ciudad.

Pub.: Abril 5, 2015 571589

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

**AVISO AL PUBLICO**

Was published in said newspaper 1 time  
First, on 4/5/2015 and last on  
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on 4/6/2015

Anne M. Paul  
Notary Public



# Proof of Publication

State of Utah  
County of Weber

ss

Susan Bennett being first duly sworn, deposes and says:

## NOTICE TO THE PUBLIC

Notice is hereby given that the City of Clearfield's Analysis of Impediments to Affordable Housing Choice (AI) will be available for public review and comment. The report is an overview of the progress being made to remove barriers to the development of housing choices for low and moderate income households and people with special needs. Anyone interested in reviewing and/or commenting on the report may do so between May 11, 2015 and May 26, 2015 in the Community Development Department, 55 South State Street, 2nd Floor, Clearfield Utah, Monday through Friday, between 8:00 a.m. and 5:00 p.m.

Dated this 16th day of April, 2015.

CLEARFIELD CITY CORPORATION  
Nancy R. Dean, City Recorder

April 26, 2015.

572628

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### AVAILABILITY FOR REVIEW

Was published in said newspaper 1 time

First, on **4/26/2015** and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

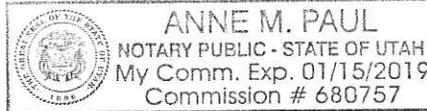
*Susan Bennett*

Subscribed and sworn to before me on

**4/27/2015**

*Anne M. Paul*

Notary Public



# Proof of Publication

State of Utah                    ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

## AVISO AL PÚBLICO

Se hace saber que el Análisis de Impedimentos a la Elección de Vivienda (AI) de la Ciudad de Clearfield estará disponible para revisión y comentarios públicos. El informe es un resumen de los progresos realizados para eliminar los obstáculos para el desarrollo de opciones de vivienda para familias de bajos y moderados ingresos y aquellos con necesidades especiales.

Cualquier persona interesada en la revisión y/o en comentar sobre el informe, puede hacerlo entre el 11 de mayo, 2015, y el 26 de mayo, 2015, en el Departamento del Desarrollo Comunitario, 55 South State Street, 2do piso, Clearfield, Utah, de lunes a viernes, entre las 8:00 am y las 5:00 pm.

Fecha este 16th día de abril, 2015

LA CORPORACIÓN DE LA CIUDAD DE CLEARFIELD  
/s/Nancy R. Dean, Registradora de la Ciudad

Pub. Abril 26, 2015.

572630

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

## AVISO AL PÚBLICO

Was published in said newspaper 1 time

First, on                    4/26/2015                    and last on

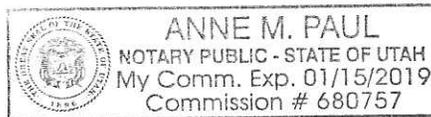
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on                    4/27/2015

*Anne M. Paul*

Notary Public



# Proof of Publication

State of Utah                    ss  
County of Weber

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## PUBLIC HEARING

It is hereby given that the Clearfield City Council will meet on May 12, at 7:00 p.m., to discuss and approve the proposed Amendments to the 2013- and 2014-2015 Community Development Block Grant (CDBG) One Year Action Plans.

The proposed amendments were available for review from March 25, 2015 to April 23, 2015 in the Community Development Department, 55 South State, 2nd Floor, Clearfield, Utah, Monday through Friday, 8:00 a.m. to 5:00 p.m.

Witnessed this 16th day of April, 2015.

LEARFIELD CITY CORPORATION  
By Nancy R. Dean, City Recorder

April 26, 2015.

572633

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Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### HEARING

Was published in said newspaper 1 time

First, on **4/26/2015** and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

---

Subscribed and sworn to before me on **4/27/2015**

*Anne M. Paul*

---

Notary Public



# Proof of Publication

State of Utah                    ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### AUDIENCIA PUBLICA

Was published in said newspaper 1 time

First, on                    4/26/2015                    and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on/                    4/27/2015

Anne M. Paul

Notary Public



### AUDIENCIA PÚBLICA

saber que el Consejo Municipal de la Ciudad de Clearfield se reunirá el mayo de 2015 a las 7:00 pm para discutir y aprobar las enmiendas prop- los Planes de Acción de un Año 2013-2014 y 2014-2015 para el progra- Community Development Block Grant (CDBG).

miendas propuestas estaban disponibles para revisión desde 25 marzo, 2015, 3 abril, 2015, en el Departamento de Desarrollo Comunitario, 55 South reet, segundo piso, Clearfield, Utah, de lunes a viernes, de las 8:00 am s 5:00 pm.

Jo este 16th da de abril, 2015.

ORPORACIÓN DE LA CIUDAD DE CLEARFIELD  
icy R. Dean, Registradora de la Ciudad

ril 26, 2015.

572635

# Proof of Publication

State of Utah                      ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

## PUBLIC NOTICE

In accordance with the Citizen Participation Plan adopted by Clearfield City, the Clearfield City Council will meet on May 12, 2015 at 7:00 p.m. to review and adopt the 5-Year Consolidated Plan. The Consolidated Plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the Department of Housing and Urban Development. The 5-Year Consolidated Plan details how the City will use these funds. The first public hearing was held on January 13, 2015 to consider the range of activities to be funded by the CDBG program before the Consolidated Plan is published. The second public hearing was held on March 24, 2015 to consider the activities/programs to be funded and the funds allocated to these activities/programs. The City recognizes that citizen input and participation is vital to the development of this plan. A 30-day comment period commenced on March 25, 2015. All comments should be directed to Stacy Millgate, 55 South State Street, Community Development Department, Clearfield, Utah 84015.

Dated this 16th day of April, 2015.

CLEARFIELD CITY CORPORATION  
/s/Nancy R. Dean, City Recorder

Sub: April 26, 2015.

572638

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

## MEETING

Was published in said newspaper 1 time

First, on **4/26/2015** and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on **4/27/2015**

*Anne M. Paul*

Notary Public



# Proof of Publication

State of Utah                    ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### AVISO PUBLICO

Was published in said newspaper 1 time

First, on                    **4/26/2015**                    and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

AVISO PÚBLICO  
De acuerdo con el Plan de Participación Ciudadana aprobado por la ciudad de Clearfield, el Consejo Municipal de Clearfield se reunirá el 12 de mayo, 2015 a las 7:00 pm para revisar y aprobar el Plan Consolidado Quinquenal. El Plan Consolidado es necesario para que la ciudad de Clearfield pueda calificar para fondos de subvención de desarrollo comunitario (CDBG) del Departamento de Vivienda y Desarrollo Urbano. El Plan Consolidado Quinquenal detalla la manera que la Ciudad utilizará estos fondos. La primera audiencia pública se celebró el 13 de enero de 2015 para considerar la gama de actividades a ser financiadas por el programa CDBG antes de que el Plan Consolidado sea publicada. La segunda audiencia pública se celebró el 24 de marzo de 2015 para examinar las actividades / programas a ser financiados y los fondos destinados a estas actividades / programas. La Ciudad reconoce que el comentario y la participación ciudadana es vital para el desarrollo de este plan. Un periodo de comentarios de 30 días comenzó el 25 de marzo de 2015. Todos los comentarios deben dirigirse a Stacy Millgate, 55 South State Street, el Departamento de Desarrollo Comunitario, Clearfield, Utah 84015.

Fecha este 16th da de abril de 2015.  
LA CORPORACIÓN DE LA CIUDAD DE CLEARFIELD  
/s/Nancy R. Dean, Registradora de la Ciudad

572641

Pub. April 26, 2015.

Subscribed and sworn to before me on                    **4/27/2015**

*Anne M. Paul*

Notary Public



# Proof of Publication

State of Utah            ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

## NOTICE TO THE PUBLIC

is hereby given that the City of Clearfield's Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public review and comment. The report is an overview of projects completed with the funds received from the Community Development Block Grant (CDBG) awarded to Clearfield City by the Department of Housing and Urban Development (HUD) for the year 2014-2015. Projects consisted of donations to three sub-recipients for service activities as well as allocating funds towards the 400 West infrastructure project, Down Payment Assistance Program and administrative salaries. Anyone interested in reviewing and/or commenting on the report may do so between August 20, 2015 and September 4, 2015 in the Community Development Department, 55 South State Street, 2nd Floor, Clearfield Utah, Monday through Friday, between 8:00 a.m. and 5:00 p.m.

this 30th day of July 2015.

CLEARFIELD CITY CORPORATION  
Nancy R. Dean, City Recorder

August 2, 2015.

579050

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication hereinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### AVAILABILITY FOR REVIEW

Was published in said newspaper 1 time

First, on **8/2/2015** and last on

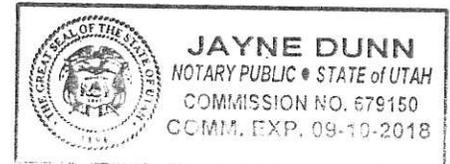
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on

8/3/2015

*Jayne Dunn*  
Notary Public



# Proof of Publication

State of Utah                    ss  
County of Weber

**PUBLIC NOTICE**

Notice is hereby given that Clearfield City Corporation will be accepting applications for funding requests from the 2016/2017 Community Development Block Grant (CDBG). Program year will be from July 1, 2016 to June 30, 2017. Funding requests will be received by Clearfield City at the office of the CDBG Coordinator, Stacy Millgate, 55 South State Street, 2nd Floor, Clearfield, Utah 84015, until 5:00 p.m. on December 1, 2015. Guidelines for preparing the funding requests may be obtained from Clearfield City in the Community Development Department, 55 South State, 2nd Floor, Clearfield, Utah 84015, Monday through Friday, 8:00 a.m. to 5:00 p.m. beginning November 2, 2015. For further information concerning the funding requests please contact Stacy Millgate at (801) 525-2781.

**CLEARFIELD CITY CORPORATION**  
/s/ Nancy R. Dean, City Recorder  
Pub.: Oct. 18, 2015                    583901

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### REQUEST FOR APPLICATIONS

Was published in said newspaper 1 time

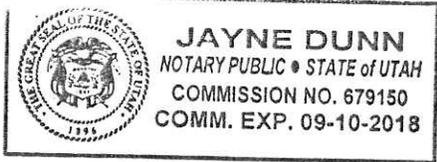
First, on **10/18/2015** and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

Susan Bennett

Subscribed and sworn to before me on **10/19/2015**

Jayne Dunn  
Notary Public



# Proof of Publication

State of Utah ss  
County of Weber

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### FINDING AND INTENT

Was published in said newspaper 1 time

First, on 11/29/2015 and last on

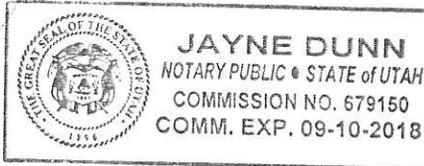
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on 11/30/2015

*Jayne Dunn*

Notary Public



### NOTICE OF FINDING OF NO SIGNIFICANT IMPACT AND NOTICE OF INTENT TO REQUEST THE RELEASE OF FUNDS

November 29, 2015

5 South State Street, Clearfield, Utah 84015  
801)525-2781

These notices shall satisfy two separate but related procedural requirements for activities to be undertaken by Clearfield City Corporation.

#### REQUEST FOR THE RELEASE OF FUNDS

On or about December 15, 2015 Clearfield City Corporation will submit a request to the U.S. Department of Housing and Urban Development on behalf of Clearfield City Corporation for the release of Community Development Block Grant (C.D.B.G.) under Title I of the Housing and Community Development Act of 1974, as amended, to undertake a project known as the 350 West Infrastructure Project, for the purpose of replacing water and sewer lines, curb, gutter, sidewalk, and asphalt, as well as installing a new storm drain line on 350 West, from 300 West to 2300 South. Estimated funding is \$495,300.

#### FINDING OF NO SIGNIFICANT IMPACT

Clearfield City Corporation has determined that the project will have no significant impact on the human environment. An Environmental Impact Statement under the National Environmental Policy Act of 1969 (NEPA), therefore, is not required. Additional project information is contained in the Environmental Review Record (ERR) on file at Clearfield City Corporation, Community Development, 55 South State Street, 2nd Floor, Clearfield, Utah 84015 and may be examined or copied weekdays 8:00 A.M. to 5:00 P.M.

#### PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to Clearfield City Corporation. All comments received by December 14, 2015 will be considered by Clearfield City Corporation prior to authorizing submission of a request for release of funds. Comments should specify which Notice they are addressing.

#### RELEASE OF FUNDS

Clearfield City Corporation certifies to the U.S. Department of Housing and Urban Development that Mark Shepherd in his capacity as Mayor consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. The U.S. Department of Housing and Urban Development's approval of the certification satisfies its responsibilities under NEPA and related laws and authorities, and allows Clearfield City Corporation to use Program funds.

#### OBJECTIONS TO THE RELEASE OF FUNDS

The U.S. Department of Housing and Urban Development will accept objections to its release of funds and Clearfield City Corporation's certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are made on one of the following bases: (a) the certification was not executed by the Certifying Officer of Clearfield City Corporation; (b) Clearfield City Corporation has omitted a step or failed to make a decision or finding required by U.S. Department of Housing and Urban Development regulations at 24 CFR Part 58; (c) the grant recipient has committed funds or incurred costs not authorized by 24 CFR Part 58 before the approval of a release of funds by the U.S. Department of Housing and Urban Development; or (d) another Federal agency, acting pursuant to 40 CFR part 1504, has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures of 24 CFR Part 58 and shall be addressed to the U.S. Department of Housing and Urban Development, Region VIII Office, ADE, 1670 Broadway Street, Colorado 80202-4801. Potential objectors should contact the U.S. Department of Housing and Urban Development to verify the actual last day of the objection period.

Dated this 29th day of November, 2015.  
CLEARFIELD CITY CORPORATION  
/s/Mark Shepherd, Mayor

Publication: November 29, 2015

586781

# Proof of Publication

State of Utah                      ss  
County of Weber

**NOTICE OF PUBLIC HEARING**  
Notice is hereby given that a Public Hearing will be held before the Clearfield City Council, 55 South State Street, 3rd Floor, Clearfield, Utah, on **Tuesday March 8, 2016 at 7:00 p.m.** to receive public comments regarding proposed uses of the 2016 Community Development Block Grant (CDBG) funds. Please call our office (801-525-2714) at least five business days in advance of the public hearing you want to attend if you need language translation, a sign language interpreter, an assistive listening device, or other reasonable accommodation. The proposed Community Development Block Grant (CDBG) draft Action Plan for 2016 will be available for review beginning March 9, 2016 in the Community Development Office, 55 South State, 2nd Floor, Clearfield, Utah, Monday through Friday, 8:00 a.m. to 5:00 p.m. If there are any questions concerning the CDBG Program, please contact Stacy Millgate, CDBG Coordinator at (801)525-2781 or by TTY at 711 or 888-346-3162 for Spanish Relay Utah. Written comments will be accepted from March 9, 2016 to April 8, 2016 in the Community Development Office or by email at [smillgate@clearfieldcity.org](mailto:smillgate@clearfieldcity.org). All interested persons present will be given the opportunity to be heard.  
CLEARFIELD CITY CORPORATION  
/s/Nancy R. Dean, City Recorder  
Pub.: Feb. 21, 2016                      591450

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

### HEARING

Was published in said newspaper 1 time

First, on                      **2/21/2016**                      and last on

That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

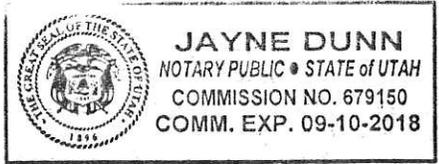
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Subscribed and sworn to before me on                      **2/22/2016**

*Jayne Dunn*

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Notary Public



# Proof of Publication

State of Utah ss  
County of Weber

## AVISO DE AUDIENCIA PUBLICA

Se hace saber que una audiencia pblica se llevar a cabo con el Consejo de la Ciudad de Clearfield, 55 South State Street, Piso 3, Clearfield, Utah, el martes 8 de marzo, 2016 a las 7:00 pm para recibir comentarios del pblico en cuanto a los usos propuestos de los fondos del Community Development Block Grant (CDBG) para 2016. Por favor llame a nuestra oficina (801-525-2714) por lo menos cinco das hbiles antes de la audiencia pblica que desea asistir si necesita traduccin de idiomas, un intrprete de lenguaje de signos, un dispositivo de ayuda auditiva, o cualquier otra acomodacin razonable. El Plan de Accin del Community Development Block Grant (CDBG) propuesto para 2016 estar disponible para su revisin a partir del 9 de marzo, 2016 en la Oficina del Desarrollo de la Comunidad, 55 South State Street, Piso 2, Clearfield, Utah, de lunes a viernes, de 8:00 am a 5:00 pm. Si hay alguna pregunta acerca del Programa CDBG, por favor, pngase en contacto con Stacy Millgate, Coordinador de CDBG al (801) 525-2781 o por TTY al 711 o al 888-346-3162 para Relay Utah espaol. Los comentarios escritos sern aceptados de 9 marzo 2016 a 8 abril 2016 en la Oficina del Desarrollo de la Comunidad o por correo electrnico a smillgate@clearfieldcity.org. Se dar a todas las personas presentes que quieran hablar la oportunidad de ser escuchadas. LA MUNICIPALIDAD DE CLEARFIELD /s/ Nancy R. Dean, Registradora de la Municipalidad

Pub.: Feb. 21, 2016 591451

Susan Bennett being first duly sworn, deposes and says:

That she/he is a citizen of the United States, over the age of eighteen years, and not interested in the above entitled matter; that she/he is the principal clerk of the Standard Examiner, which is, and was at the times of publication herinafter mentioned a newspaper of general circulation in the counties of Weber, Davis, Box Elder and Morgan, State of Utah: printed and published daily therein at Ogden City, that the notice attached hereto:

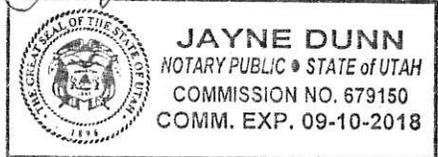
### AVISO DE AUDIENCIA PUBLICA

Was published in said newspaper 1 time  
First, on 2/21/2016 and last on  
That said notice was published in every number of the regular issue of the said newspaper at times of publication as above specified, and as per legal requirements electronically.

*Susan Bennett*

Subscribed and sworn to before me on 2/22/2016

*Jayne Dunn*  
Notary Public



NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held before the Clearfield City Council, 55 South State Street, 3<sup>rd</sup> Floor, Clearfield, Utah, on Tuesday, April 26, 2016 at 7:00 p.m. to receive public comments regarding proposed uses of the 2016 Community Development Block Grant (CDBG) funds. Please call our office (801-525-2714) at least five business days in advance of the public hearing you want to attend if you need language translation, a sign language interpreter, an assistive listening device, or other reasonable accommodation.

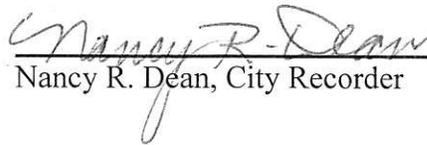
The proposed Community Development Block Grant (CDBG) draft Action Plan for 2016 was available for review beginning March 9, 2016 in the Community Development Office, 55 South State, 2<sup>nd</sup> Floor, Clearfield, Utah, Monday through Friday, 8:00 a.m. to 5:00 p.m. If there are any questions concerning the CDBG Program, please contact Stacy Millgate, CDBG Coordinator at (801)525-2781 or by TTY at 711 or 888-346-3162 for Spanish Relay Utah. Written comments were accepted from March 9, 2016 to April 8, 2016 in the Community Development Office or by email at [smillgate@clearfieldcity.org](mailto:smillgate@clearfieldcity.org).

All interested persons present will be given the opportunity to be heard.

Dated this 7<sup>th</sup> day of April, 2016.



CLEARFIELD CITY CORPORATION

  
Nancy R. Dean, City Recorder

## AVISO DE AUDIENCIA PÚBLICA

Se hace saber que una audiencia pública se llevará a cabo con el Consejo de la Ciudad de Clearfield, 55 South State Street, Piso 3, Clearfield, Utah, el martes, 26 de abril, 2016 a las 7:00 pm para recibir comentarios del público en cuanto a los usos propuestos de los fondos del Community Development Block Grant (CDBG) para 2016. Por favor, llame a nuestra oficina (801-525-2714) por lo menos cinco días hábiles antes de la audiencia pública que desea asistir si necesita traducción de idiomas, un intérprete de lenguaje de signos, un dispositivo de ayuda auditiva, o cualquier otra acomodación razonable.

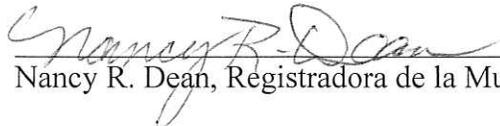
El Plan de Acción del Community Development Block Grant (CDBG) propuesto para 2016 fue disponible para su revisión a partir del 9 de marzo, 2016 en la Oficina del Desarrollo de la Comunidad, 55 South State Street, Piso 2, Clearfield, Utah, de lunes a viernes, de 8:00 am a 5:00 pm. Si hay alguna pregunta acerca del Programa CDBG, por favor, póngase en contacto con Stacy Millgate, Coordinador de CDBG al (801) 525-2781 o por TTY al 711 o al 888-346-3162 para Relay Utah español. Los comentarios escritos serán aceptados de 9 marzo 2016 a 8 abril 2016 en la Oficina del Desarrollo de la Comunidad o por correo electrónico a [smillgate@clearfieldcity.org](mailto:smillgate@clearfieldcity.org).

Se dará a todas las personas presentes que quieran hablar la oportunidad de ser escuchadas.

Fecha el día 7<sup>th</sup> de abril de 2016.



LA MUNICIPALIDAD DE CLEARFIELD

  
Nancy R. Dean, Registradora de la Municipalidad