



CLEARFIELD CITY PRELIMINARY PLAT APPLICATION CHECKLIST

Community Development Department 55 S. State St. (801) 525-2780

PROJECT NAME: _____ **DATE:** _____

APPLICANT: _____ **CURRENT ZONING:** _____

REQUIRED INFORMATION:

Please answer the following question.

| | YES | NO |
|--|--------------------------|--------------------------|
| Does the proposed subdivision conform to the General Plan? <i>(If "NO," Application cannot be processed.)</i> | <input type="checkbox"/> | <input type="checkbox"/> |

REQUIRED SUBMITTAL MATERIALS:

This checklist is intended to assist the Applicant in the preparation and submittal of a complete application. It is not all-inclusive, and additional information may be required depending on the nature of the application.

Please submit the following items and check the corresponding box to indicate they have been included with this application. Certain items may not be applicable. They may be waived by the Planning and Zoning Administrator. If you have questions regarding any of these materials or how to obtain them, please contact the Planning and Zoning Division at (801) 525-2785.

| | YES | NO | COMMENTS: |
|--|--------------------------|--------------------------|-----------|
| List of names and addresses for public notice | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Stamped, addressed envelopes for public hearing | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Three (3) full size (24" x 36") copies of the plan | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Five (5) reduced (11" x 17") copies of the plan | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Electronic copy (PDF or CAD) of the plan | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Plans drawn to scale (not less than 1" = 30') | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Plans stamped by a licensed engineer or architect | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Vicinity map and north arrow | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Section, township, and range | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Subdivision boundary and legal description | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| The location of the nearest bench mark or monument | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Adjacent property within 200' | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Proposed density and number of lots | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Acreage of all parcels and phases | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Davis County parcel IDs | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Lot coverage | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Lot size and frontage for each lot | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Building setbacks | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Preliminary landscape plan | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Geotechnical (soils) report – 2 copies | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Vehicular and pedestrian access and circulation | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Location of site ingress and egress | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| UDOT approvals (where necessary) | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Existing and proposed sidewalks | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Location, names, and widths of adjacent streets | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Typical street cross sections and grades of streets | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Existing and proposed street lights and other lighting | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| Existing and proposed easements | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Street and parking surfacing (materials) _____

Preliminary utility plan (show existing and proposed)

Water (culinary and secondary) _____

Sanitary sewer _____

Storm drainage _____

Electric _____

Natural gas _____

Telecommunications _____

Preliminary grading and drainage (2 copies and e-file) _____

Existing contours at 2-foot intervals _____

Proposed contours at 2-foot intervals _____

Water courses (canals, streams, etc.) _____

Storm drain pipe sizes, elevations, and slopes _____

Natural hazards _____

Type of construction _____

Application Fee _____

Compliance with Chapter 18

Does the site comply with the Design Standards? _____

Do the buildings comply with the Design Standards? _____