

APPLICATION FORM
DOWNTOWN CLEARFIELD
FAÇADE AND SITE IMPROVEMENT PROGRAM



Section 1: Applicant Information

Name of Applicant: _____

Name of Business: _____

Phone: _____

Email: _____

Address: _____

Section 2: Project Information

Project Address: _____

Property Owner: _____

Owner Phone: _____

Owner Email: _____

Owner Address: _____

Project Cost: _____

a) Private Investment: _____

b) Amount Requested: _____

c) Total Project Cost (a+b): _____

Contractor: _____

Section 3: Supporting documentation

Submit the following additional documents:

- A detailed description of the project, defining all activities and intended results that give an accurate picture of the project’s scope including two (2) cost estimates/bids, maps, elevations, site plans, photos, artists’ renderings, building plans, project timeline, etc.
- A comprehensive project budget, describing all funding sources and expenses for the project.
- Proof of current real and personal property taxes and ownership of property.

Section 4: Application Fee

Prior to processing an application, a fee of \$175 is due. This **non-refundable** fee is used to offset administrative costs for reviewing the application.

Section 5: Signatures

I agree to the conditions established by Clearfield City and the Clearfield Community Development and Renewal Agency for the Downtown Clearfield Façade and Site Improvement Program, and agree to execute and record a trust deed on the aforementioned property in conjunction with the disbursement of grant funds.

Signature – Applicant

Signature – Property Owner

Date

Date

Internal Use Only

Received By: _____

Date: _____

- Application materials (see above)
- \$175 application fee