

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
October 8, 2019

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush Vern Phipps Tim Roper Karece Thompson	Councilmember Councilmember Councilmember Councilmember
EXCUSED:	Nike Peterson	Councilmember
STAFF PRESENT:	JJ Allen Summer Palmer Stuart Williams Teresa Allen Delaney Combe Kelly Bennett Adam Favero Eric Howes Curtis Dickson Spencer Brimley Rich Knapp Trevor Cahoon Nancy Dean Wendy Page	City Manager Assistant City Manager City Attorney Victim Services Coordinator Victim Housing Advocate Police Chief Public Works Director Community Services Director Community Services Deputy Dir. Community Development Director Finance Manager Communications Manager City Recorder Deputy Recorder

VISITORS: Jason Wilde – US Air Force, Carly Siddoway – Contractor, US Air Force, Kathryn Murray, Chris Uccardi, Devin Prouty

Mayor Shepherd called the meeting to order at 6:00 p.m.

UPDATE FROM THE HILL AIR FORCE BASE (HAFB) ENVIRONMENTAL DIRECTORATE

Jason Wilde, Restoration Project Manager US Air Force, thanked Councilmember Phipps for his representation on the Restoration Advisory Board. He reviewed the efforts taken to date to help resolve the methane issue in the vicinity of 600 North along 200 West. He reported the cleanup efforts were progressing as predicted, however in some areas the vegetable oil that was injected into the ground started to rise into shallower areas and created methane. He reviewed the areas that were affected and being monitored.

Mr. Wilde stated the next step was to dig a trench and dispose of the oily soil and replace it with good soil. He stated it was an aggressive and expensive approach; however mitigating the exposure to methane was a priority. He informed the Council that construction was expected to start on October 22, 2019 and last no longer than 5 days.

Mayor Shepherd asked how much of the road would be effected. Mr. Wilde stated the mitigation project would take up most of the road during the day; however, after 5 p.m. the road would be operational. He said the overall impact to the environment would be negligible.

Councilmember Phipps wondered what would prevent the methane from coming back and taking over the new soil. Mr. Wilde stated the injections had been stopped and digging up the soil would hopefully prevent the methane from accumulating again.

Councilmember Roper asked about further monitoring on the situation. Mr. Wilde discussed the Air Force's new approach to monitoring the situation. He assured the Council the situation would be continually monitored.

UPDATE ON THE VICTIM SERVICES PROGRAM

Teresa Allen, Victim Services Coordinator, reminded the Council of the goals of the Victims Of Crime Act (VOCA) Grant which included:

- Reduce trauma to victims of domestic violence and other violent crimes in Clearfield City.
- Enhance victim services by assisting victims in locating resources and by providing services through the use of volunteers.
- Provide support and advocate for victims of crime prosecuted in the Clearfield City Justice Court.

Ms. Allen reviewed service statistics for the 2018/2019 fiscal year. She explained the agenda packet had included a wrong number, which had been updated with the presentation. She reported there were 354 individual victims served; 1,145 direct victim contacts; 662 provided case notification or criminal justice updates; 39 crisis assistance, 32 protection order assistance; and, 26 provided crime victims' reparation assistance. She explained the majority of victims served were victims of domestic violence.

UPDATE ON THE DAVIS AREA VICTIM HOUSING ASSISTANCE PROGRAM

Teresa Allen, Victim Services Coordinator, introduced Delaney Combe, Victim Housing Advocate. Ms. Allen stated the Domestic Violence Shelter and Layton City had programs that received grant funding along with Clearfield City for the housing assistance programs. She indicated Layton City only worked with residents of Layton and the shelter only worked with domestic violence, but the funding received by Clearfield City could be used to care for victims countywide.

Ms. Allen reviewed the following goals of the VOCA Housing Grant:

- Providing victims centered housing assistance to victims of crime in the Davis County Area.
- Maximize effectiveness of victim housing assistance through community engagement.

Ms. Combe shared her background with social work and former employment. She explained she was working to build relationship with landlords. She also planned to work collaboratively with other agencies and community programs. Ms. Combe stated she was mobile and could meet where needed to help victims.

Councilmember Bush asked if schools were involved. Ms. Allen said when necessary, but the victim would need to ask for that service.

Councilmember Thompson asked if the grant monies were from state or federal funding. Ms. Allen explained it was a federal funding pass-through grant distributed by the State. Councilmember Thompson wondered if it was appropriated through Violence Against Women Act (VAWA). Ms. Allen responded the City's grant for its housing and domestic violence programs were both through Violence of Crime Act (VOCA). She continued the housing program was fairly new, but funding was expected to last for about four to six years.

Councilmember Thompson questioned what the fatality count was for the County due to domestic violence. He mentioned last year it was twenty-one statewide, but Davis County had about five or six. Ms. Allen answered she was not aware of the current totals for the County. Stuart Williams, City Attorney, explained even though the numbers were small, it represented a high percentage of the homicides county-wide.

Councilmember Roper asked if local religious leaders knew about the programs. Ms. Combe stated they were in the process of getting the information out. JJ Allen, City Manager, informed Ms. Allen and Ms. Combe about Councilmember Peterson being a part of the Interfaith Group. He suggested that group might be a helpful in getting information out.

Ms. Combe thanked the finance department for their help in achieving a fast turnaround with getting checks written to assist the victims.

DISCUSSION ON THE FUNDING STRATEGIES FOR THE VETERANS MEMORIAL

Eric Howes, Community Services Coordinator, stated the concepts and drawings for the proposed Veterans Memorial were included in the packet given to the Council. He discussed the price estimates for the memorial.

Trevor Cahoon, Communications Manager, explained staff needed direction from the Council on the following five questions regarding the proposed Veterans Memorial:

- Where does the construction of the monument sit in priority to other projects?
- When would the target for completion be for the monument?

- What sort of funding mechanisms did we want to use to erect this monument?
 - Donations
 - Fundraising
 - Fund Balance
 - General Fund
 - PARAT Tax
 - Etc.
- How aggressively did the Council wish to be in accomplishing the monument?
- What would a kick off to this effort look like?
 - Targeted advertising
 - Event/Experience

Councilmember Phipps stated the memorial had always been a priority to him, however it was more expensive than he had envisioned. Councilmember Phipps stated if it were a lower cost it would be a higher priority for him. Councilmember Bush agreed.

Councilmember Bush stated American Legion had expressed interest in donating if there were a request from the City. He thought there would be many that would donate if the word went out. Mr. Cahoon said a price range would be needed to inform those interested in donating of the goal the City was trying to reach.

Councilmember Phipps and Bush expressed they would prefer not to use PARAT tax revenue for the memorial.

Mr. Cahoon wondered about portions of the memorial incorporating the community through allowing those who wished to donate, to buy bricks, placards, or plinths and have the names of those who donated attached.

Mr. Howes explained if there was a community sponsorship it would be easier to sell the idea with 3D renderings to show donors the vision for the project, which would cost additional money.

Mr. Allen asked about a time limit being set for the fundraising.

Mayor Shepherd stated he did not want to lose sponsors from other events to fund the memorial.

Mr. Allen asked if \$100,000 was needed through fundraising approximately how long would that take. Mr. Cahoon stated at least ten years. He felt it would be feasible to get \$10,000 per year unless the memorial was the only fundraiser and sponsorship for the year. Mr. Cahoon explained that taking ten years would make it difficult to maintain excitement about the project. He said another option could be one piece at a time so there was something tangible added each year from the funds raised.

Mayor Shepherd shared three of the top five sponsors for the Layton City memorial were Davis County, Layton City and Layton City's RAMP tax.

Councilmember Roper wondered if the project could be done in phases when funds were available in smaller amounts.

Mayor Shepherd suggested a \$50,000 goal in two years for the public fundraiser.

Councilmember Thompson shared he felt the City might be over extending the funds, which was leading him to a decision of abandoning the project. He stated he would love to honor the veterans and refurbish that park and part of town but did not like the cost attached to the project.

Mayor Shepherd stated if the City were to do the project it needed to be done right. Mr. Allen stated if the Council wanted the memorial prioritized then staff needed direction prior to Veterans Day as that would be a perfect time to kick off the fundraising.

Councilmember Thompson moved to adjourn at 6:59 p.m., seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmember Bush, Phipps, Roper, and Thompson. Voting NO – None. Councilmember Peterson was not present for the vote.

**APPROVED AND ADOPTED
This 26th day of November, 2019**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 8, 2019.

/s/Nancy R. Dean, City Recorder