

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:30 P.M. SPECIAL SESSION
October 29, 2019

(This meeting was held following a City Council special session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
	Karece Thompson	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Brody Warren	Police Lieutenant
	Adam Favero	Public Works Director
	Eric Howes	Community Services Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Devin Prouty, Chris Uccardi, Ruth Jones, Kristi Bush

Chair Bush called the meeting to order at 7:56 p.m.

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) – 2 WITH THE CITY AND LOTUS COMPANY FOR REDEVELOPMENT OF PROPERTIES LOCATED AT APPROXIMATELY 442 AND 448 SOUTH STATE STREET (MABEY PLACE)

Chair Bush explained that in the spring of 2018 the City purchased the Clearfield Mobile Home Park and the City and CDRA partnered with Lotus through a Memorandum of Understanding on April 10, 2018, for redevelopment of the area. He noted the redevelopment was proposed to take place in phases including the properties located at approximately 442 and 448 South State Street – part of a larger master plan for the creation of a new downtown, with Mabey Pond as the centerpiece. He indicated the Memorandum of Understanding (MOU) – 2 outlined obligations of a continued partnership with Lotus for additional development on both sides of State Street. He acknowledged the item was previously discussed in the City Council’s special session because the City was also a party to the MOU – 2.

Director Peterson moved to approve the Memorandum of Understanding (MOU) – 2 with the City and Lotus Company with the language necessary to reflect the position provided by the City Council in its closed door meeting and in a manner to avoid financial injury or interference with a planned transaction and authorize the Chair’s signature to any necessary documents, seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Shepherd moved to adjourn as the CDRA and reconvene as the City Council in work session at 7:58 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

The City Council special session minutes are in a separate location.

**APPROVED AND ADOPTED
This 12th day of November, 2019**

/s/Kent Bush, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, October 29, 2019.

/s/Nancy R. Dean, City Recorder