

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
October 22, 2019

*(This meeting was held following a City Council policy session.)*

City Building  
55 South State Street  
Clearfield City, Utah

|                |                 |                                |
|----------------|-----------------|--------------------------------|
| PRESIDING:     | Kent Bush       | Chair                          |
| PRESENT:       | Nike Peterson   | Director                       |
|                | Vern Phipps     | Director                       |
|                | Tim Roper       | Director                       |
|                | Mark Shepherd   | Director                       |
|                | Karece Thompson | Director                       |
| STAFF PRESENT: | Stuart Williams | City Attorney                  |
|                | Kelly Bennett   | Police Chief                   |
|                | Adam Favero     | Public Works Director          |
|                | Eric Howes      | Community Services Director    |
|                | Curtis Dickson  | Community Services Deputy Dir. |
|                | Spencer Brimley | Community Development Director |
|                | Brad McIlrath   | Senior Planner                 |
|                | Rich Knapp      | Finance Manager                |
|                | Trevor Cahoon   | Communications Coordinator     |
|                | Nancy Dean      | City Recorder                  |
| EXCUSED:       | JJ Allen        | City Manager                   |
|                | Summer Palmer   | Assistant City Manager         |

VISITORS: Travis Taylor, Brian Brower, Bob Bercher, Jordan Mineer, Arianna Leigh, Annette Nielson, Brady Nielson, Kristi Bush, Ruth Jones, Joseph Jacobsen, Ethan Judkins

Chair Bush called the meeting to order at 7:43 p.m.

APPROVAL OF THE MINUTES FROM THE AUGUST 23, 2019 WORK SESSION, THE AUGUST 27, 2019 POLICY SESSION, AND THE SEPTEMBER 24, 2019 WORK SESSION

**Director Shepherd moved to approve the minutes from the August 23, 2019 work session, the August 27, 2019 policy session, and the September 24, 2019 work session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

CONSIDERATION OF THE MEMORANDUM OF UNDERSTANDING (MOU) – 2 WITH THE CITY AND LOTUS COMPANY FOR REDEVELOPMENT OF PROPERTIES LOCATED AT APPROXIMATELY 442 AND 448 SOUTH STATE STREET (MABEY PLACE) - TABLED

**Director Peterson moved to table until Tuesday, October 29, 2019, the consideration of the Memorandum of Understanding (MOU) – 2 with the City and Lotus Company, seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Shepherd and Thompson. Voting NO – Councilmember Roper.**

There being no further business to come before the Community Development and Renewal Agency, **Director Thompson moved to adjourn at 7:45 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

*\*\*The City Council policy session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 12<sup>th</sup> day of November, 2019**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, October 22, 2019.

/s/Nancy R. Dean, City Recorder