

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
March 26, 2019 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on the Fiscal Year 2020 Budget

(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Roper

APPROVAL OF MINUTES:

March 12, 2019 – Policy Session

March 13, 2019 – Community Networking Meeting

SCHEDULED ITEMS:

1. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at nancy.dean@clearfieldcity.org.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

Comments pertaining to an agenda item that includes a public hearing or public input should be given as that item is being discussed during the meeting.

2. **CONSIDER APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENTS OF INDIVIDUALS TO THE PLANNING COMMISSION**

BACKGROUND: Nicole Bigelow and Ruth Jones were recently appointed as regular members of the Planning Commission leaving two alternate position vacancies. Mayor Shepherd and the City

Council conducted interviews for the Planning Commission vacancies during work session on March 19, 2019. Mayor Shepherd recommends appointing Brett McAllister and David Bloomfield to serve as alternate members of the Planning Commission.

RECOMMENDATION: Approve and consent to the Mayor's appointment of Brett McAllister as an alternate member of the Planning Commission filling the vacancy of Nicole Bigelow with a term expiring in February 2023; and David Bloomfield as an alternate member of the Planning Commission filling the vacancy of Ruth Jones with a term expiring February 2022; and authorize the Mayor's signature to any necessary documents.

3. CONSIDER APPROVAL OF THE FINAL SUBDIVISION PLAT FOR THE CANTERBURY COURT TOWNHOMES SUBDIVISION LOCATED AT APPROXIMATELY 1230 WEST 300 NORTH (TIN: 14-065-0121)

BACKGROUND: Ed Green is proposing to construct a 28-unit townhome subdivision at approximately 1230 West 300 North. The proposal includes 28 dedicated townhomes lots, common area, private streets and a 300 North right-of-way dedication. The Planning Commission reviewed the plat at its meeting on March 6, 2019 and recommends approval with five conditions.

RECOMMENDATION: Approve the Final Subdivision Plat for the Canterbury Court Townhomes Subdivision located at approximately 1230 West 300 North (TIN: 14-065-0121), with the five conditions as recommended by the Planning Commission on March 6, 2019; and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR THE UPDATE TO THE DOWNTOWN FORM-BASED CODE TO FFKR ARCHITECTS

BACKGROUND: The City received four proposals in response to its Request for Proposals (RFP) for the updates to the Downtown Form-Based Code. The proposals were evaluated by staff and discussed with the Council during the work session on March 19, 2019. After careful review, the proposal from FFKR Architects received the highest score and is recommended for award. The budget for the project is \$45,000 and the project is anticipated to be completed by the end of June 2019.

RECOMMENDATION: Approve the award of proposal for the update to the Downtown Form-Based Code to FFKR Architects and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****ADJOURN AS THE CITY COUNCIL*****

Dated this 21st day of March, 2019.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.