

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
April 23, 2019

*(This meeting was held following a City Council policy session.)*

City Building  
55 South State Street  
Clearfield City, Utah

PRESIDING:	Kent Bush	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
	Karece Thompson	Director
STAFF PRESENT:	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Scott Hodge	Public Works Director
	Mark Baird	Deputy Public Works Director
	Curtis Dickson	Community Services Deputy Dir.
	Spencer Brimley	Community Development Director
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder
EXCUSED:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Eric Howes	Community Services Director

VISITORS: Ruth Jones, Todd Goff, John K. Ryan, Jolene Goff, Bob Bercher, Jason Hamblin

Chair Bush called the meeting to order at 7:53 p.m.

APPROVAL OF THE MINUTES FROM THE NOVEMBER 13, 2018 WORK SESSION AND  
THE DECEMBER 11, 2018 POLICY SESSION

**Director Roper moved to approve the minutes from the November 13, 2018 work session and the December 11, 2018 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Phipps, Peterson, Roper, Shepherd and Thompson. Voting NO – None.**

APPROVAL OF RESOLUTION 2019R-02 AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AND DAVIS SCHOOL DISTRICT RELATING TO THE LIFETIME PRODUCTS CRA (COMMUNITY REINVESTMENT AREA)

Director Shepherd stated on October 9, 2018, the Clearfield Community Development and Renewal Agency (CDRA) adopted by resolution an official Project Area Plan and Budget for the Lifetime Community Reinvestment Project Area. He noted the CDRA desired to enter into this agreement to receive a portion of property tax increment generated within the Lifetime Products Community Reinvestment Area (CRA) from Davis School District. He indicated the funds received from tax increment were to help incentivize Lifetime Products to expand in Clearfield, which was anticipated to create approximately 150 jobs.

Director Shepherd acknowledged staff attended meetings with Davis County and the School District and both had accepted the Project Area Plan and agreed to provide 75 percent tax increment for 15 years. He acknowledged similar meetings would be held with the other taxing entities to request approval of the plan and budget. He pointed out ten (10) percent of the taxing increment funds would support affordable housing.

**Director Shepherd moved to approve Resolution 2019R-02 authorizing an Interlocal Agreement between the Clearfield Community Development and Renewal Agency (CDRA) and Davis School District and authorize the Chair’s signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Phipps, Peterson, Roper, Shepherd and Thompson. Voting NO – None.**

There being no further business to come before the Community Development and Renewal Agency, **Director Thompson moved to adjourn at 7:57 p.m., seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

*\*\*The City Council policy session minutes are in a separate location.\*\**

**APPROVED AND ADOPTED  
This 14<sup>th</sup> day of May, 2019**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, April 23, 2019.

/s/Nancy R. Dean, City Recorder