

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
April 24, 2018

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush	Councilmember
	Nike Peterson	Councilmember
	Vern Phipps	Councilmember
	Tim Roper	Councilmember
	Karece Thompson	Councilmember
STAFF PRESENT:	Stuart Williams	City Attorney
	Eric Howes	Community Services Director
	Stacy Millgate	Customer Service Center Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder
EXCUSED:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager

VISITORS: Steele Millgate

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the audience that if they would like to comment during the Public Hearing or Open Comment Period there were forms to fill out by the door.

Councilmember Thompson led the opening ceremonies.

APPROVAL OF THE MINUTES FROM THE MARCH 22, 2018 WORK SESSION, THE MARCH 27, 2018 POLICY SESSION, AND THE APRIL 10, 2018 POLICY SESSION

Councilmember Bush moved to approve the minutes from the March 22, 2018 work session, the March 27, 2018 policy session and the April 10, 2018 policy session, as written, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Thompson. Voting NO – None.

PUBLIC HEARING TO REVIEW AND ADOPT THE 2018/2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN

Stacy Millgate, Customer Service Center Manager, stated the draft 2018/2019 Community Development Block Grant (CDBG) One-Year Action Plan was presented to the Council and the public comment period was opened on March 13, 2018. She indicated the plan would begin July 1, 2018 and go until June 30, 2019. She mentioned the grant dollar award amount was still

uncertain which was not unusual but anticipated it to be announced prior to July 1, 2018. Ms. Millgate reported the City had received no public or written comments to date. She asked if there were any questions.

Mayor Shepherd opened the public hearing at 7:03 p.m.

Mayor Shepherd asked for public comments.

There were no public comments.

Councilmember Thompson moved to close the public hearing at 7:04 p.m. seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Thompson. Voting NO – None.

OPEN COMMENT PERIOD

There were no public comments.

APPROVAL OF THE 2018/2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN

Councilmember Roper moved to approve the 2018/2019 Community Development Block Grant (CDBG) One-Year Action Plan and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.

APPROVAL OF A PROCLAMATION DECLARING APRIL 27, 2018 AS ARBOR DAY IN CLEARFIELD CITY

Clearfield City was preparing to celebrate Arbor Day on Friday, April 27, 2018. The City supported all efforts of planting and protecting trees within its boundaries because trees were valuable to the City’s environment. Mayor Shepherd read the proclamation and declared April 27, 2018 as “Arbor Day” in the City of Clearfield.

Councilmember Phipps moved to approve the Proclamation officially declaring April 27, 2018 as “Arbor Day” in the City of Clearfield and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Roper. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson, Voting NO – None.

COMMUNICATION ITEMS

Mayor Shepherd

1. Reported meeting last week with the student body officers at Clearfield High School and elementary students at the last “Lunch with the Mayor” for the 2017/2018 school year. He expressed his opinion there were stellar youth in the City.

2. Attended the ribbon cutting for Talia Event Center on Saturday, April 21, 2018. He indicated it was a new business addition to the City and could host wedding receptions or other meetings and events.
3. Planned to attend the Utah League of Cities and Towns (ULCT) meetings in St. George from April 25, 2018 through April 27, 2018.

Councilmember Bush

1. Reported attending the water conference the week of April 16, 2018. He mentioned there were many new and innovative ideas.
2. Attended the Kiwanis Conference on Saturday, April 21, 2018.
3. Announced the Clearfield Community Choir had a concert planned for May 7, 2018.

Councilmember Peterson – attended the kick off Community Leader Luncheon which was held on April 17, 2018. She indicated meetings were planned to be held monthly and were intended to help build better connections throughout the community.

Councilmember Phipps

1. Reported he was unable to attend the Wasatch Integrated off site event on April 21, 2018 as planned; however, intended to obtain the information shared at the conference.
2. Announced Take Pride in Clearfield Day would be held on Saturday, April 28, 2018.
3. Stated he would be out of town from Sunday, April 29, 2018 through Monday, May 7, 2018.

Councilmember Roper – spoke at the National Honor Society (NHS) ceremonies on April 23, 2018. He reported three youth on the Youth Commission were members and one served in leadership of the NHS.

Councilmember Thompson – nothing to report.

STAFF REPORTS

Nancy Dean, City Recorder –announced Larry Waggoner, a previous City Attorney, had passed away and the City would be sending flowers for his services. She reminded Councilmembers Roper and Peterson the Davis Education Gala would be held Wednesday, April 25, 2018. She reviewed the Council’s schedule:

- Work Session on May 1, 2018 – Tour of the Freeport Center
- Work and Policy Sessions on May 8, 2018
- Work Session on May 15, 2018
- Work and Policy Sessions on May 22, 2018

Trevor Cahoon, Communications Coordinator – updated the Council on the events planned in conjunction with “Celebrate Clearfield Week” which he initially reported on during the March 27, 2018 policy session. He reported the week’s events would begin on April 27, 2018 and run through May 3, 2018 with activities which included Arbor Day, the Summer Blitz, Take Pride in Clearfield Day, the Cultural Outreach and Pool Party sponsored by the Police Department and Latinos in Action as well as the Search the City Scavenger Hunt which would happen throughout the week. Mr. Cahoon encouraged participation and advised there would be free swimming on May 3, 2018 at the Clearfield Aquatic Center during the pool party; however, the capacity of the pool was 300 so come early or participate in the variety of other things including food, entertainment, booths, and dancing. He noted the “paint the plow” event would be underway and local schools were participating to help paint the snow plow and say good bye to winter. He acknowledged City officials and staff would be able to participate in painting a plow during the cultural event on May 3, 2018.

There being no further business to come before the Council, **Councilmember Roper moved to adjourn at 7:17 p.m., seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Thompson. Voting NO – None.**

**APPROVED AND ADOPTED
This 8th day of May, 2018**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 24, 2018.

/s/Nancy R. Dean, City Recorder