

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
September 12, 2017

PRESIDING:	Kent Bush	Mayor Pro Tem
EXCUSED:	Mark Shepherd	Mayor
PRESENT:	Nike Peterson Vern Phipps Bruce Young	Councilmember Councilmember Councilmember
EXCUSED:	Tim Roper	Councilmember
STAFF PRESENT:	Adam Lenhard JJ Allen Stuart Williams Greg Krusi Scott Hodge Summer Palmer Rich Knapp Spencer Brimley Eric Howes Curtis Dickson Terrence Jackson Trevor Cahoon Nancy Dean Wendy Page	City Manager Assistant City Manager City Attorney Police Chief Public Works Director Administrative Services Manager Finance Manager Development Services Manager Community Services Director Community Services Deputy Dir. IT Manager Communications Coordinator City Recorder Deputy Recorder

VISITORS: Amanda Toone, Benson Toone, Logan Toone, Lily Toone, Max Toone, Bob Bercher, Robert Stotts, Jasmin Alfaro, Stephany Alfaro, Kathryn Murray, Koral Vasquez

Mayor Pro Tem Bush called the meeting to order at 7:00 p.m.

Mayor Pro Tem Bush informed the audience that if they would like to comment during the Open Comment Period there were forms to fill out by the door.

Councilmember Peterson led the opening ceremonies.

APPROVAL OF THE MINUTES FROM THE JULY 25, 2017 WORK SESSION, THE AUGUST 8, 2017 WORK SESSION, THE AUGUST 22, 2017 POLICY SESSION AND THE AUGUST 24, 2017 WORK SESSION

Councilmember Peterson moved to approve the minutes from the July 25, 2017 work session, the August 8, 2017 work session, the August 22, 2017 policy session, and the August

24, 2017 work session as written, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Peterson, Phipps, and Young. Voting NO – None.

OPEN COMMENT PERIOD

Amanda Toone, Lily Toone, Benson Toone, and Maxwell Toone, residents, stated the road in the cul-de-sac where they lived had been repaved a few years ago in a way that created a lot of loose gravel and each year it continued to get worse. They explained the scouts in the neighborhood had done a service project to clean up the loose gravel but pebbles were still accumulating and a problem. They requested the road and cul-de-sac be repaired with a smooth asphalt surface so children would no longer get hurt when riding bikes, scooters, or roller blading in the neighborhood. They indicated an email with photos and a copy of the letter signed by children in the neighborhood would be sent to the City Council for review.

Mayor Pro Tem Bush thanked the children for getting involved in the community by seeing a problem and addressing it with elected officials. He stated the information would be reviewed and the public works department would visit the area and see what can be done.

APPROVAL OF RESOLUTION 2017R-15 EXPRESSING THE INTENT TO REORGANIZE THE NORTH DAVIS FIRE DISTRICT AS A LOCAL DISTRICT SERVICE AREA AS DEFINED IN AND SUBJECT TO THE PROVISIONS OF TITLE 17B, CHAPTER 2a, PART 9 OF THE UTAH CODE ENTITLED “SERVICE AREA ACT”

Adam Lenhard, City Manager, stated in 2004 the North Davis Fire District (NDFD) was created to service Clearfield and West Point cities. He noted the Clearfield City Council was the governing body for the District. He explained a request came from the North Davis Fire District’s Administrative Control Board to consider reorganizing the North Davis Fire District from a *Special Service District* to a *Local District Service Area*, as defined in Title 17B, Chapter 2a, Part 9 of the Utah State Code. He noted Resolution 2017R-15 would announce the intent to consider that change and begin the public notification period. Mr. Lenhard continued the City’s consideration of annexing Sunset City boundaries into the District should be completed prior to the Council needing to take action on reorganizing the District. He mentioned the item was discussed in work session and staff recommended approval of Resolution 2017R-15 expressing the intent to reorganize the NDFD as a local district service area.

Councilmember Phipps stated he was currently undecided about whether to reorganize the NDFD, but believed it was a good idea to announce the intent to consider the action and work out the details as input was received from the public.

Councilmember Peterson commented she had no reservations about announcing the intent to reorganize after discussing it during work session. She stated she was not opposed to the reorganization; however, wanted it contingent upon the completion of the Sunset City annexation process prior to considering approval of the reorganization of the District.

Councilmember Young restated his opinion given during the work session that the City Council needed to see the bylaws for the new organization before the reorganization was adopted.

Councilmember Young moved to approve Resolution 2017R-15 expressing the intent to reorganize the North Davis Fire District as a Local District Service Area as defined in and subject to the provisions of Title 17B, Chapter 2a, Part 9 of the Utah Code entitled “Service Area Act” and authorize the Mayor Pro Tem’s signature to any necessary documents, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Peterson, Phipps, and Young. Voting NO – None.

COMMUNICATION ITEMS

Mayor Pro Tem Bush – announced the Utah League of Cities and Towns Annual Conference was September 13 through 15, 2017 and he looked forward to attending.

Councilmember Peterson – nothing to report.

Councilmember Phipps – Reported Wasatch Integrated would begin demolition of the burn plant later in the fall and in preparation several items would be sold by public auction the week of September 18, 2017. He announced the engineering drawings were in place and construction was expected to begin in early 2018 for the facility’s new transfer station which should be completed by the end of 2018.

Councilmember Young – nothing to report.

STAFF REPORTS

Adam Lenhard, City Manager – Announced the monthly update would be sent by email following the Council meeting. He thanked the children who came to the meeting and directed their attention to Scott Hodge, Public Works Director. He explained to the children that Mr. Hodge would get with the street crews and have them review the area of concern and look for possible improvements. He indicated Mr. Hodge would contact them after the review was completed.

Nancy Dean, City Recorder – reviewed the Council’s schedule:

- Work Session on September 19, 2017
- Work and Policy Sessions on September 26, 2017
- Work Session on October 3, 2017

Councilmember Phipps moved to adjourn the policy and reconvene as the City Council in a work session at 7:16 p.m., seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Peterson, Phipps, and Young. Voting NO – None.

**APPROVED AND ADOPTED
This 26th day of September, 2017**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, September 12, 2017.

/s/Nancy R. Dean, City Recorder