

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
October 10, 2017

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush	Councilmember
	Nike Peterson	Councilmember
	Vern Phipps	Councilmember
	Tim Roper	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Spencer Brimley	Development Services Manager
	Summer Palmer	Administrative Services Director
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Madelaine Tesuri, Robert Stotts, Kathryn Murray, Rob Sant – Lewis Young
Robertson and Burningham, Inc., Brady Juggler – Planning Commission Chair

Mayor Shepherd called the meeting to order at 6:02 p.m.

REVIEW OF THE DESIGN FOR THE HAWK CROSSING ON 1000 EAST BY
CLEARFIELD HIGH SCHOOL

Scott Hodge, Public Works Director, reviewed the plans to install a crossing signal on 1000 East near Clearfield High School primarily for student’s safety while crossing. He mentioned he had met with officials from the Davis School District and the LDS Seminary to review design plans. He continued after reviewing the plans, it was determined to create a new design incorporating ideas from each of the drafted plans. Mr. Hodge described the existing configuration and noted the proposed design of the HAWK Crossing included widening the crossing and adding a fenced walkway by the seminary building. He explained the site plans would not include the sidewalk because it would not be work done by the bidder rather completed by City staff to save money.

Councilmember Bush asked if there was an existing fence along the skate park. Mr. Hodge noted several fences were in the area and indicated staff would need to install some new fencing on both sides of the proposed sidewalk creating a walkway and then modify the gate access area to keep the skate park restricted when necessary. Adam Lenhard, City Manager asked about the

width of the installed sidewalk. Mr. Hodge answered the sidewalk would be about six (6) to seven (7) feet wide maximum because of existing trees near the pathway.

Mr. Hodge continued to review the HAWK Crossing configuration which included handicap ramps on either side of the crossing, installation of poles with an arm which would be centered in the crossing area, control panel with the button or “ped head” which could be pushed by students to set the lighting and timing into motion for safe crossing. He explained the timed cycle could be adjusted because daytime and evening traffic of pedestrians and vehicles varied. Mr. Hodge noted the timing cycle would be adjusted during the daytime so there were minimal delays for the students. He indicated it would also be important when considering the timing of the lights to recognize pedestrians could cross at a diagonal in the lengthened crossing area.

Mr. Hodge announced the engineers were putting the final touches into the design. He mentioned bid preparations would include another discussion with school administrators about any unique safety and timing concerns that should be addressed in the bid. Councilmember Roper asked if the HAWK Crossing would be installed during the 2017/2018 school year. Mr. Hodge replied it should be completed during the school year. He explained the project would be ready to bid once the design was finished.

Councilmember Phipps asked if the signal would have a countdown and if additional street lighting would be necessary near the crossing. Mr. Hodge indicated there would a countdown and noted the crossing was the same apparatus as the crossing installed on State Street near the LDS Stake Center. He expressed his opinion the crossing on 1000 East would mostly be used during the daytime and installing street lighting would not be cost effective. Councilmember Bush noted the skate park lights could provide some evening lighting in the area during periods of operation.

Councilmember Phipps questioned whether or not the Davis School District or LDS Church was willing to contribute funds for the project. Mr. Hodge responded both were asked to contribute to the project; however, the City had not yet suggested a dollar amount. He stated an agreement had been prepared and a percentage of the total project costs would be requested. Mr. Hodge continued the City had budgeted about \$75,000 and the estimated cost was approximately \$90,000 and the difference would be requested from the school and church; however until the bids were received and awarded the total project value was unknown. He stated it was anticipated the school and church would provide about twenty-five (25) percent of the project funding unless directed otherwise.

Mr. Hodge recognized the City wanted to bid the 1000 East HAWK Crossing at the same time as 300 North and Barlow HAWK Crossing; however, there were right-of-way complications with the location at 300 North and Barlow. He concluded bids would be solicited separately to allow for bidding of the 1000 East HAWK Crossing as soon as the design was completed.

Councilmember Bush moved to adjourn the work session and reconvene in CDRA work session at 6:13 p.m., seconded by Councilmember Peterson. The motion carried upon the

**following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper, and Young.
Voting NO – None.**

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 24th day of October, 2017**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 10, 2017.

/s/Nancy R. Dean, City Recorder