

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
December 12, 2017

*(This meeting was held during the regularly scheduled City Council Meeting.)*

PRESIDING:	Bruce Young	Chair
PRESENT:	Kent Bush	Director
	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
EXCUSED:	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Ric and Suzie Leyba, Bob Bercher, and Betty Young

Chair Young called the meeting to order at 8:53 p.m.

APPROVAL OF THE MINUTES FROM THE AUGUST 8, 2017 WORK SESSION,  
OCTOBER 10, 2017 WORK SESSION, OCTOBER 17, 2017 WORK SESSION, NOVEMBER  
14, 2017 WORK SESSION, NOVEMBER 21, 2017 WORK SESSION, AND THE  
DECEMBER 5, 2017 WORK SESSION

Director Bush stated the minutes from December 5, 2017 had him listed as excused; however, he was present for the meeting.

**Director Roper moved to approve the minutes from the August 8, 2017 work session, October 10, 2017 work session, October 17, 2017 work session, November 14, 2017 work session, November 21, 2017 work session, as written and the December 5, 2017 work session, as amended, seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson Phipps, and Roper. Voting NO – None.** Director Shepherd was not present for the vote.

PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE FISCAL YEAR 2017/2018 BUDGET

Rich Knapp, Finance Manager, identified one amendment which was proposed for the CDRA fiscal year 2017/2018 budget. He noted \$1,000,525 was used from the CDRA Fund Balance for the purchase of the property at 17 North Main for RDA #7. He indicated State law required a public hearing before the board approved amendments to the CDRA budget.

Chair Young opened the public hearing at 8:55 p.m.

Chair Young asked if there were any public comments.

There were no public comments.

**Director Bush moved to close the public hearing at 8:56 p.m., seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson Phipps, and Roper. Voting NO – None.** Director Shepherd was not present for the vote.

APPROVAL OF RESOLUTION 2017R-03 AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2017/2018 BUDGET

**Director Phipps moved to approve Resolution 2017R-03 authorizing an amendment to the fiscal year 2017/2018 budget and authorize the Chair’s signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson Phipps, and Roper. Voting NO – None.** Director Shepherd was not present for the vote.

There being no further business to come before the Board, **Director Peterson moved to adjourn as the Community Development and Renewal Agency at 8:18 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE: Directors Bush, Peterson, Phipps, and Roper. Voting NO – None.** Director Shepherd was not present for the vote.

**APPROVED AND ADOPTED**

**This 23<sup>rd</sup> day of January, 2018**

**/s/Kent Bush, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, December 12, 2017.

/s/Nancy R. Dean, City Recorder