

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
6:00 P.M. WORK SESSION
April 18, 2017

(This meeting was held during the regularly scheduled City Council Work Session.)

PRESIDING:	Bruce Young	Chair
PRESENT:	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
EXCUSED:	Kent Bush	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Spencer Brimley	Development Services Manager
	Summer Palmer	Administrative Services Director
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
	Wendy Page	Deputy Recorder

VISITORS: Brady Jugler – Planning Commission Chair

Chair Young called the meeting to order at 8:34 p.m.

DISCUSSION ON 2017/2018 FISCAL YEAR BUDGET

JJ Allen, Assistant City Manager, reviewed the proposed CDRA budget for the 2017/2018 fiscal year. He reviewed the revenues expected for each of the project areas and clarified that RDA 7 would take a significant drop in revenue in the upcoming budget year because it was the beginning of the extension years and the Davis School District would no longer be participating with tax increment during the extension years. He also reviewed the expenditures and pointed out that those were mostly transfers to the General Fund. He stated one of the transfers to the General Fund was to assist in making the Sales Tax Revenue Bond payment associated with the construction of the Clearfield Aquatic Center and the other transfer was to reimburse the General Fund for the administration costs associated with the CDRA. He highlighted the Facade Improvement Grant project expense and the Gateway Monument project expense.

Director Peterson asked what property the CDRA was needing to acquire liability insurance. Mr. Allen stated the CDRA didn't own many properties, but the expense was for a basic amount of liability coverage on a small pad owned by the CDRA in the parking lot at Kent's Market.

Mr. Allen explained the Clearfield Station Community Development Area (CDA) should have triggered in March of 2017 but there had been no progress on the project so there was no projected revenue for that project area in the budget. He informed the Board that he was preparing an amendment to the Interlocal Agreements with the taxing entities that would move the trigger date on the project area to 2020 so the developer of Clearfield Station could still be incentivized which was imperative to the development.

There being no further business to come before the Board, **Director Shepherd moved to adjourn at 8:43 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Peterson, Phipps, Roper, and Shepherd. Voting NO – None.** Director Bush was not present for the vote.

APPROVED AND ADOPTED
This 13th day of June, 2017

/s/ Bruce Young, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, April 18, 2017.

/s/Nancy R. Dean, City Recorder