

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
September 27, 2016 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

OPENING CEREMONY:

Councilmember Peterson

SCHEDULED ITEM:

1. **NOMINATE AND ELECT AN ACTING MAYOR PRO TEMPORE**

BACKGROUND: In accordance with City Code § 1-6-2E, "...in the absence of both the mayor and mayor pro tempore...the city council may elect one of its members to serve as the mayor pro tempore until either the mayor or the appointed mayor pro tempore returns."

RECOMMENDATION: Receive nominations and elect an acting mayor pro tempore.

PUBLIC HEARING:

2. **PUBLIC HEARING TO CONSIDER ZTA 1607-0003 AMENDING TITLE 11 LAND USE, TO CONSIDER SUPPLEMENTAL REGULATIONS FOR BEEKEEPING IN THE R-1, A-1 AND A-2 RESIDENTIAL ZONING DISTRICTS AND OTHER AMENDMENTS CORRECTING REFERENCES TO THE COMMUNITY DEVELOPMENT DIRECTOR AND COMMUNITY DEVELOPMENT DEPARTMENT**

BACKGROUND: Staff prepared amendments to City Code Title 11, Land Use regarding beekeeping in residential zones. Other municipal ordinances were reviewed as part of drafting the amendments as well as consultation with the Davis County Beekeepers Association. Also included in the amendments are some minor housekeeping items referencing the community development director and community development department. The Planning Commission heard the item on September 7, 2016 and recommended its approval.

RECOMMENDATION: Receive public comment.

3. PUBLIC HEARING TO CONSIDER FSP 1608-0001 AMENDING THE WILCOX FARMS AMENDED FINAL SUBDIVISION PLAT FOR LOTS 8 AND 9 (THE AMENDMENTS WILL BE KNOWN AS THE CLEARFIELD BUSINESS PARK FINAL SUBIDIVISON PLAT) LOCATED AT APPROXIMATELY 939 AND 919 WEST 1600 SOUTH

BACKGROUND: The request to amend the subdivision plat will accommodate a proposed multi-tenant commercial building complete with site improvements located at 939 and 919 West 1600 South. The building is currently single story with approximately 21,900 square feet. The amendment will be known as the Clearfield Business Park Final Subdivision Plat. The Planning Commission heard this item on September 7, 2016 and recommended its approval.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

4. CITIZEN COMMENTS
5. CONSIDER APPROVAL OF CLEARFIELD CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR PROGRAM YEAR JULY 1, 2015 TO JUNE 30, 2016

BACKGROUND: The City Council received a copy of the 2015/2016 Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). The public was given the opportunity to review the plan in the Community Development Department from August 24, 2016 to September 9, 2016. No public comments were received.

RECOMMENDATION: Approve Clearfield City's Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report for program year July 1, 2015 to June 30, 2016 and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF ORDINANCE 2016-06 AMENDING TITLE 11 LAND USE PROVIDING REGULATIONS FOR BEEKEEPING IN THE R-1, A-1 AND A-2 RESIDENTIAL ZONING DISTRICTS AND OTHER AMENDMENTS CORRECTING REFERENCES TO THE COMMUNITY DEVELOPMENT DIRECTOR AND COMMUNITY DEVELOPMENT DEPARTMENT

RECOMMENDATION: Approve Ordinance 2016-06 amending Title 11, Land Use providing regulations for beekeeping in the R-1, A-1 and A-2 residential zoning districts and other amendments correcting references to the community development director and community development department and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF AMENDMENTS TO THE WILCOX FARMS AMENDED FINAL SUBDIVISION PLAT FOR LOTS 8 AND 9 (THE AMENDMENTS WILL BE KNOWN AS THE CLEARFIELD BUSINESS PARK FINAL SUBIDIVISON PLAT) LOCATED AT APPROXIMATELY 939 AND 919 WEST 1600 SOUTH

RECOMMENDATION: Approve the amendments to the Wilcox Farms Amended Final Subdivision Plat for Lots 8 and 9 (the amendments will be known as the Clearfield Business Park Final Subdivision Plat) located at approximately 939 and 919 West 1500 South and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Council Reports
City Manager's Report
Staff Reports

*****ADJOURN AS THE CITY COUNCIL*****

Dated this 22nd day of September, 2016.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.



City Council

STAFF REPORT

TO: Mayor Shepherd, City Council, and Executive Staff

FROM: Spencer W. Brimley, MRED
Development Services Manager
Spencer.Brimley@clearfieldcity.org (801)525-2785

MEETING DATE: September 27, 2016

SUBJECT: Public Hearing, Discussion and Possible Action on **ZTA 1607-0003**, a request by Clearfield City Staff for Zoning Text Amendments within Title 11 Land Use, to consider supplemental regulations for the keeping of bees in the R-1, A-1 and A-2 zoning districts. Also, this zoning text amendment will consider corrections to references to community development director and community development department within Title 11, Chapters 13 and 15. These changes would be effective across all applicable parcels of property and zones within Clearfield City.

RECOMMENDATION

Move to **approve ZTA 1511-0005**, a request by Clearfield City Staff for Zoning Text Amendments within Title 11 Land Use, to consider supplemental regulations for the keeping of bees in the R-1, A-1 and A-2 zoning districts. Also, this zoning text amendment will consider corrections to references to community development director and community development department within Title 11, Chapters 2, 5, 13 and 15, based on the findings and discussion in the Staff Report.

At their meeting on, Wednesday, September 7, 2016 the Planning Commission discussed this item and recommended approval of the ordinance, with changes, to the Council. All Planning Commission changes and recommendations are included in the current ordinance.

ANALYSIS

Staff has prepared an amendment to the supplemental regulations for beekeeping within the City. Below is a summary of the proposed ordinance for beekeeping within the City. Staff has researched other Municipal ordinances and worked with local beekeeping groups, such as Davis County Beekeepers Association. Following the proposed language for the beekeeping will be some minor housekeeping items related to Title 11. Analysis and explanation is provided later in the report.

BEEKEEPING

Purpose:

The purpose of this section is to authorize beekeeping subject to certain requirements intended to avoid problems that may otherwise be associated with beekeeping in populated areas.

Definitions:

APIARY: Any place where one (1) or more colonies of honeybees are located.

BEEKEEPER: A person who owns one (1) or more colonies of honeybees for the purpose of (i) collecting honey and beeswax, (ii) pollinating crops or (iii) produce bees for sale to other beekeepers

BEEKEEPING EQUIPMENT: *Anything used in the operation of an apiary, such as, but not limited to, hive bodies, supers, frames, top and bottom boards, and extractors.*

COLONY: *Honeybees in any hive including queens, workers, drones or brood.*

FLYWAY AREA: *An area surrounding the hive, five (5) feet from the property line, consisting of a solid wall, fence, dense foliage or a combination thereof extending at least ten (10) feet beyond the hive in each direction to force bees to fly no less than six (6) feet above ground level over property lines in the vicinity of the apiary.*

HIVE: *Shall have the meaning set forth in Utah Code Annotated title 4 chapter 11. This defines a hive as a frame hive, box hive, box, barrel, log, gum skep, or other artificial or natural receptacle which may be used to house honeybees.*

HONEYBEE or "Bee(s):" *The common honeybee, *Apis mellifera* species, at any stage of development, but not including the African honeybee, *Apis mellifera scutellata* species, or any hybrid thereof.*

Certain Conduct Unlawful:

Notwithstanding compliance with the various requirements of this section, it shall be unlawful for any person to maintain an apiary or to keep any colony on any property in a manner that threatens public health or safety; Hives are a permitted use on properties that contain a primary use on a property. Beekeeping is not permissible as primary or singular use on residential lots.

Hives on Lots:

A. As provided in this section, and notwithstanding any contrary provision in Title 11 of this code, an apiary, consisting of not more than three (3) hives, may be maintained in a fenced yard of any residential lot up to one quarter (1/4) acre. No hives should be located in a front yard. Lots that are one-quarter (1/4) acre, not to exceed one-half (1/2) acre shall consist of no more than five (5) hives. On any residential lot which is one-half (1/2) acre up to one (1) acre, the number of hives permitted on the lot may be increased to ten (10) hives. Lots that meet the zoning designation and are greater than one (1) acre do not have an imposed limit on the number of hives.

B. A person shall not locate or allow a hive on property owned or occupied by another person without first obtaining written permission from the owner.

C. No hive or group of hives shall exceed six (6) feet in height.

Beekeeper Registration:

Each beekeeper shall be registered and maintain an active license with the Utah Department of Agriculture and Food as provided in the Utah Bee Inspection Act set forth in Title 4, Chapter 11 of the Utah Code, as amended.

Hives:

A. Honeybee colonies shall be kept in hives with removable frames which shall be kept in sound and usable condition.

B. Hives shall be placed at least five (5) feet from any property line and six (6) inches above the ground, as measured from the ground to the lowest portion of the hive; provided, however, that this requirement may be waived in writing by the adjoining property owner.

C. Hives shall be operated and maintained as provided in the Utah Bee Inspection Act.

D. Each hive shall be conspicuously marked with the owner's name, address, telephone number, and state registration number.

Flyways:

A hive shall be placed on property so the general flight pattern of bees is in a direction that will deter bee contact with humans and domesticated animals. If any portion of a hive is located within fifteen (15) feet from an area which provides public access or from a property line on the lot where an apiary is located, as measured from the nearest point on the hive to the property line, a flyway barrier at least six (6) feet in height shall be established and maintained around the hive except as needed to allow access. Such flyway, if located along the property line or within five (5) feet of the property line, shall consist of a solid wall, fence, dense foliage or a combination thereof, which extends at least ten (10) feet beyond the hive in each direction so that bees are forced to fly to an elevation of at least six (6) feet above ground level over property lines in the vicinity of the apiary.

Water:

Each beekeeper shall ensure that a convenient source of water is available to the colony continuously between March 1 and October 31 of each year. The water shall be located on the property of the owner of the hive and in a location that minimizes any nuisance created by bees seeking water on neighboring property.

Beekeeping Equipment:

Each beekeeper shall ensure that no bee comb or other beekeeping equipment is left upon the grounds of an apiary site. Upon removal from a hive, all such equipment shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.

Conflict with Davis County Health Department regulations:

In the event of a conflict between any regulation set forth in this section and honeybee management regulations adopted by the Davis County Health Department, the most restrictive regulations shall apply.

Enforcement:

Any person violating or causing the violation of any of the provisions of this title, or failing or refusing to do some act required under this title, shall be guilty of a class C misdemeanor and upon conviction thereof shall be subject to penalty as provided by section 1-4-1 of this code. In addition to any criminal penalties, any person found in violation of this title may be subject to payment of costs associated with enforcement of this title, including, but not limited to, attorney fees.

Proposed Amendments

11- Land Use

The changes within this chapter of the Clearfield City Land Use Ordinance are for minor language changes specific to all references for “Director of Community Development” to be changed to “Planning and Zoning Administrator” or “Building Official” and all references to “Community Development Department” to be changed to “City.” Additionally, references to the office of “community development” will be stricken.

Chapter 13 – Supplementary Regulations

- 25 - Courtesy benches and shelters
 - A. *Permit Required: No courtesy bench or shelter shall be installed or erected without first obtaining a permit from the ~~community development department~~ city. Courtesy bench and shelter permits shall be nontransferable.*
 - B. *Application: Application for a courtesy bench or shelter permit shall be made in writing by the property owner or certified agent on forms prepared by the ~~community development department~~ city, and shall be accompanied by payment of the fee required by the city's fee schedule. Upon receipt of a complete application, the planning and zoning administrator shall be authorized to approve the application, approve the application with conditions, or deny the application.*

- 26: Fireworks stand, Temporary or seasonal merchant, and Mobile food vendor regulations:
 - A. *Location Specified; Location Restrictions:*
 - 1. *Each license shall specify the location where the business is approved to operate. No operation shall occur at locations other than the approved site. Please refer to the official mobile food vendors map filed in the ~~community development department~~ city.*
 - 2. *Licenses issued under this section shall be limited to the following street corridors:*
 - a. *Main Street, State Street, 1700 South, 700 South, 200 South, and 300 North, if located outside of Freeport Center or Freeport West. All fireworks stands, temporary or seasonal merchants, and mobile food vendors shall not occupy more than twenty percent (20%) of the parking stalls on the lot where the business has been approved.*

B. Penalty: New or existing signs installed or altered without a permit will be required to be removed, or a penalty fee of one hundred dollars (\$100.00) will be charged at the time application is made for a sign permit with the ~~community development department~~ city. (Ord. 2009-45, 11-24-2009)

Public Comment

No public comment has been received to date.

FINDINGS

Zoning Ordinance Text Amendment

Clearfield Land Use Ordinance Section §11-6-3 establishes the following findings the Planning Commission shall make to approve Zoning Ordinance Text Amendments. The findings and staff's evaluation are outlined below:

Review Consideration		Staff Analysis
1)	The proposed amendment is in accordance with the General Plan and Map; or	The proposed text amendments are consistent with the goals and policies of the Land Use Element of the City's General Plan.
2)	Changed conditions make the proposed amendment necessary to fulfill the purposes of this Title.	In addition to the minor language corrections within title 11, Clearfield City Staff determined that the creation of more clearly defined regulations for beekeeping is the responsibility of the City and in the best interest of its residents.



City Council

STAFF REPORT

TO: Mayor Shepherd, City Council, and Executive Staff

FROM: Spencer W. Brimley, MRED
Development Services Manager
Spencer.Brimley@clearfieldcity.org (801) 525-2785

MEETING DATE: September 27, 2016

SUBJECT: Public Hearing, Discussion and Possible Action on **FSP 1608-0001**, a request by Mike Ford for final subdivision plat approval to amend lots 8 & 9 of the Wilcox Farms Amended Subdivision to create the Clearfield Business Park Condominiums, a condo project, located at 939 and 919 W. 1600 S. (TIN: 12-391-0009, 12-391-0008). The property is approximately 1.31 acres and lies in the C-2 (Commercial) zoning district.

RECOMMENDATIONS

Move to approve **FSP 1608-0001**, a request by Mike Ford for final subdivision plat approval to amend lots 8 & 9 of the Wilcox Farms Amended Subdivision to create the Clearfield Business Park Condominiums, based on the discussion and findings provided in the Staff Report.

At their meeting on, Wednesday, September 7, 2016 the Planning Commission discussed this item and recommended approval of the amendment to the Council.

PROJECT SUMMARY

Project Information	
Project Name	Clearfield Business Park Condominiums
Site Location	939 & 919 W 1600 S
Tax ID Number	12-391-0008 & 12-031-0009
Applicant	Mike Ford
Owner	Wilcox Farms LC
Proposed Actions	Amended Sub - Condo Plat
Current Zoning	C-2 (Commercial)
Land Use Classification	Commercial
Gross Site Area	1.31

Surrounding Properties and Uses:		Current Zoning District	Comprehensive Plan Land Use Classification
North	Undeveloped Parcels	C-2 (Commercial)	Commercial
East	Jones Complete Car Care	C-2 (Commercial)	Commercial
South	Strip Retail (Subway, etc.)	C-2 (Commercial)	Commercial
West	Strip Retail (Dragon Hill, etc.)	C-2 (Commercial)	Commercial

Vicinity and Zoning Map



ANALYSIS

Background

The request is for an amended subdivision plat for a proposed multi-tenant building located at 939 & 919 W 1600 S. The building is a single story building with approximately 21,900 square feet and will amend the subdivision plat for lots 8 and 9 of Wilcox Farms Amended Subdivision, to create a multi-tenant condo building complete with site improvements (including sidewalks, infrastructure, etc.)

General Plan and Zoning

The parcels are General Planned and zoned Commercial. The uses and buildings surrounding this site are consistent with the C-2 commercial zoning. The development of a building with individually owned units is consistent with the General Plan and the zoning.

Subdivision Plat Approval

Since this property has been previously subdivided and exists in an approved subdivision, it will require amendment to the subdivision to accomplish the proposal. The building condominium plat proposes twelve (12) separate units, and the delineation of shared common area for the parking lot and landscaping, and portions of the front entrance of the building. The proposal meets engineering standards, with a few minor items to be addressed as outlined in the comments generated in the review. Condominium plats also require the review and approval of the building official as the creation of condominiums must meet specific building code standards. The building official has reviewed the site plan, and will require additional documents to insure buildings are constructed in accordance with current building codes for this type of building.

PRIVATE COVENANTS AND RESTRICTIONS

The request is also subject to Title 11, Chapter 13, and Section 24, review of the condominium codes, covenants and restrictions (CC&R's). The CC&R's are private contracts between the property owners' association and the individual condominium owners; the City is not a party to them. The CC&Rs will be reviewed by the City Attorney and staff to insure the required elements and items are included in the documents that will be recorded with the County at the same time as the plat, and run with the land. Final review is subject to the City Attorney's comments prior to plat recordation.

A cursory review of the submitted CC&R's by the applicant indicates that the required provisions have been included and are outlined below:

Specific Provision	Inclusion in CC&R's
<p><i>All covenants, conditions and restrictions shall include management policies which shall set forth the quality of maintenance that will be performed and who is to be responsible for said maintenance within said condominium development. Said document shall, at a minimum, contain the following:</i></p>	
<p>1) The establishment of a private association or corporation responsible for all maintenance, which shall levy the cost</p>	<p>Included. Condominium to be identified as "Clearfield</p>

	thereof as an assessment to each unit owner within the condominium development.	Business Park, A Condominium Project”.
2)	The establishment of a management committee, with provisions setting forth the number of persons constituting the committee, the method of selection and the powers and duties of said committee and including the person, partnership or corporation with property management expertise and experience who shall be designated to manage the maintenance of the common areas and facilities in an efficient and quality manner.	Included. Management Committee established. Further provisions included in the By-Laws, adopted by exhibit to the Declaration.
3)	The method of calling a meeting of the members of the corporation or association, with the members thereof that will constitute a quorum authorized to transact business.	Included. Meetings of the Association established in the By-Laws, adopted by exhibit to the Declaration.
4)	The manner of collection from unit owners for their share of common expenses and the method of assessment.	Included. “Assessments” section includes the provisions for the collection from unit owners.
5)	Provisions as to percentage of votes by unit owners which shall be necessary to determine whether to rebuild, repair and restore or sell property in the event of damage or destruction of all or part of the project.	Included. Several paragraphs under “Damage to Property” include percentage of votes to make determinations.
6)	The method and procedure by which the declaration may be amended.	Included. The vote of at least 75% of the undivided ownership interest. Recordation of instrument executed by the Management Committee of amendment.

Public Comment

No public comment has been received to date.

CONDITIONS OF APPROVAL

- 1) The final condominium plat shall meet City standards and be to the satisfaction of the City Engineer, by meeting the requirements set forth in the letter dated August 5, 2016, prior to recordation.
- 2) Final review of the private covenants and restriction documents shall be completed by the City Attorney and any comments generated be appropriately addressed, prior to recordation of the associated documents and of the plat.
- 3) The private covenants and restrictions required (pursuant to 11-13-24 of the City Land Use Ordinance), any amendment, and any instrument affecting the property or any unit therein, shall be approved by the city attorney, and staff and shall be recorded with the county recorder.

ATTACHMENTS

1. Clearfield Business Park Condominium Plat

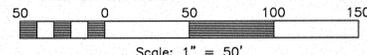
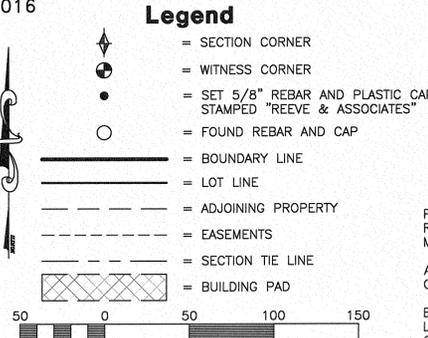
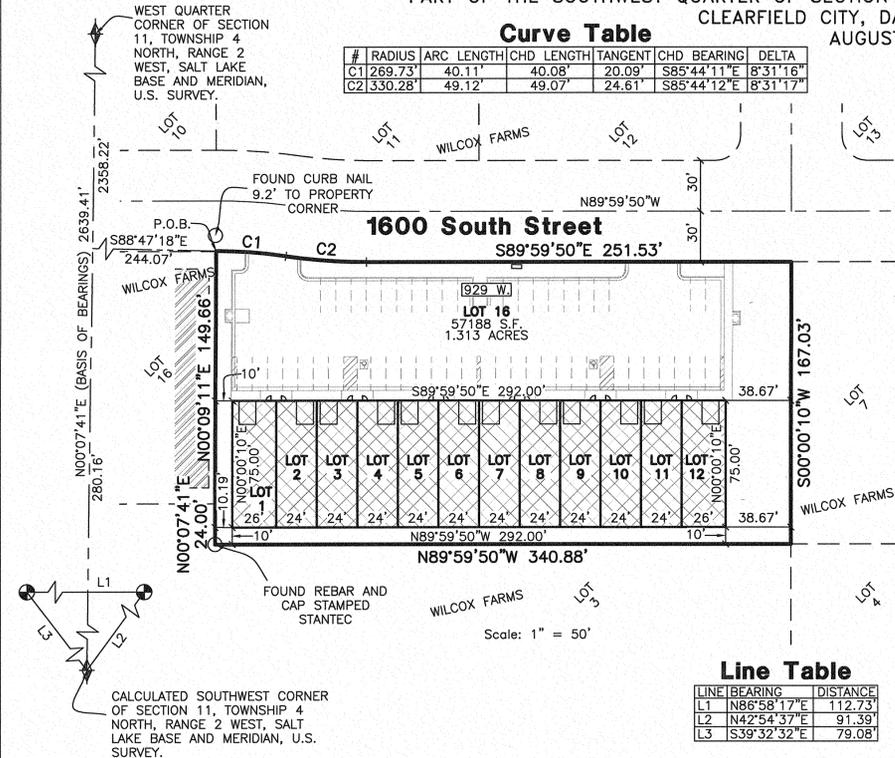
Developer
 MIKE FORD
 620 EAST 1700 SOUTH
 CLEARFIELD, UTAH, 84015
 MIKE@UTAHBRAVO.COM

CLEARFIELD BUSINESS PARK

LOTS 8 AND 9, OF WILCOX FARMS AMENDED
 PART OF THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 4 NORTH, RANGE 2 WEST, SLB&M
 CLEARFIELD CITY, DAVIS COUNTY, UTAH
 AUGUST, 2016

Curve Table

#	RADIUS	ARC LENGTH	CHD. LENGTH	TANGENT	CHD. BEARING	DELTA
C1	269.73'	40.11'	40.08'	20.09'	S85°44'11"E	8°31'16"
C2	330.28'	49.12'	49.07'	24.81'	S85°44'12"E	8°31'17"

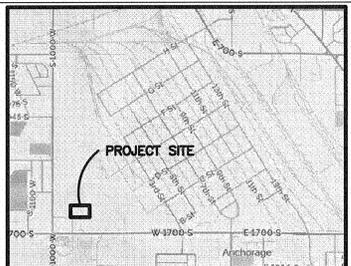
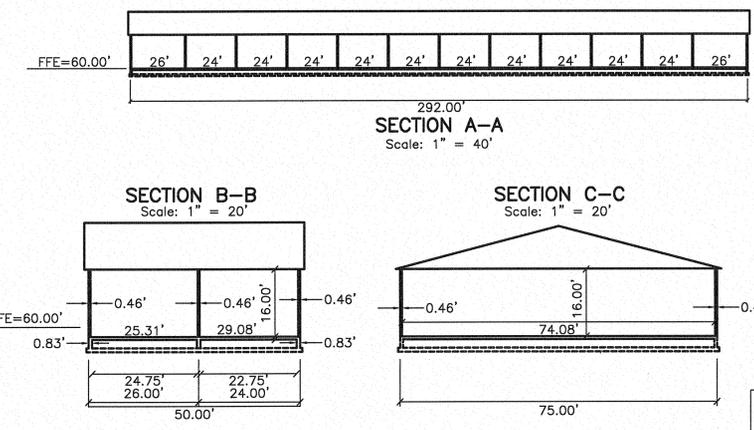
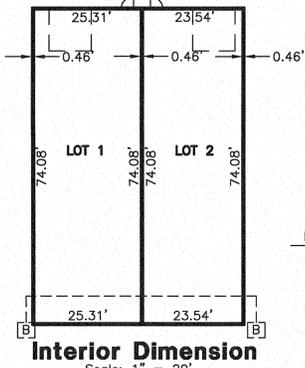
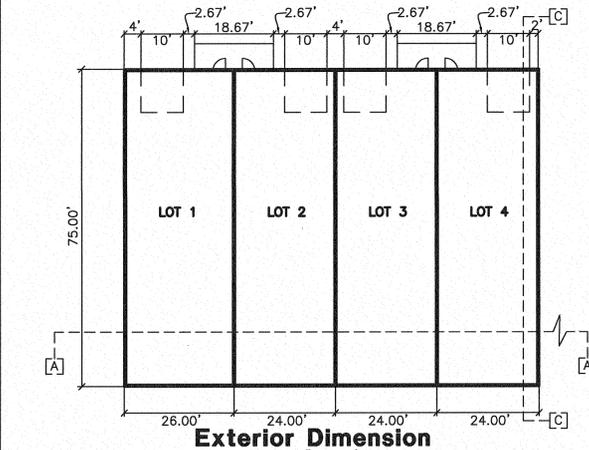


Basis of Bearings
 THE BASIS OF BEARINGS FOR THIS PLAT IS THE MONUMENT LINE BETWEEN THE CALCULATED SOUTHWEST CORNER OF SECTION 11, AND THE EAST QUARTER CORNER OF SECTION 11, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, SHOWN HEREON AS N00°07'41"E

- Notes**
1. THE PURPOSE OF THIS PLAT IS TO CREATE A CONDOMINIUM PLAT AS SHOWN. ALL TIES TO BUILDING ARE PERPENDICULAR.
 2. THE PROPERTY OWNER'S ASSOCIATION WILL OWN AND MAINTAIN ALL COMMON AREA.
 3. THE PROPERTY OWNER'S WILL MAINTAIN ALL PARK STRIPS
 4. ALL AREA OUTSIDE OF BUILDINGS IS CONSIDERED COMMON AREA.
 5. ALL COMMON IS PUBLIC UTILITY EASEMENT
 6. ALL WALKWAYS, PARKING, AND PAVEMENT TO BE SHARED BETWEEN UNITS.

Line Table

LINE	BEARING	DISTANCE
L1	N86°58'17"E	112.73'
L2	N42°54'37"E	91.39'
L3	S39°32'32"E	79.08'



PART OF THE WEST HALF OF SECTION 11, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL OF LOTS 8 AND 9 OF WILCOX FARMS AMENDED, IN THE OFFICE OF THE DAVIS COUNTY RECORDER. ALSO DESCRIBED AS BEGINNING AT A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF 1800 SOUTH STREET, ALSO BEING THE NORTHEAST CORNER OF LOT 16 WILCOX FARMS AMENDED, SAID POINT BEING N00°07'41"E 280.16 FEET AND S88°47'18"E 244.07 FEET FROM A FOUND WITNESS CORNER MONUMENT TO THE SOUTHWEST CORNER OF SAID SECTION 11; THENCE ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF 1600 SOUTH STREET THE FOLLOWING THREE (3) COURSES; (1) A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 40.11 FEET, A RADIUS OF 269.73 FEET, A CHORD BEARING OF S85°44'11"E, AND A CHORD LENGTH OF 40.08 FEET; (2) ALONG A REVERSE CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 49.12 FEET, A RADIUS OF 330.28 FEET, A CHORD BEARING OF S85°44'12"E, AND A CHORD LENGTH OF 49.07 FEET; (3) S89°59'50"E 251.53 FEET TO THE NORTHWEST CORNER OF LOT 7, WILCOX FARMS AMENDED; THENCE S00°00'10"W ALONG THE WEST LINE OF LOT 7 WILCOX FARMS, 167.03 FEET TO THE NORTHEAST CORNER OF LOT 3, WILCOX FARMS AMENDED; THENCE N89°59'50"W ALONG THE NORTHERLY LINE OF LOT 3, WILCOX FARMS AMENDED, 340.88 FEET; THENCE N00°07'41"E 24.00 FEET TO THE SOUTHEAST CORNER OF LOT 16, WILCOX FARMS AMENDED; THENCE N00°09'11"E ALONG THE EASTERLY LINE OF LOT 16, WILCOX FARMS, 149.66 FEET TO THE POINT OF BEGINNING.

CONTAINING 57,188 SQUARE FEET OR 1.313 ACRES MORE OR LESS

SURVEYOR'S CERTIFICATE
 I, TREVOR J. HATCH, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN THE STATE OF UTAH IN ACCORDANCE WITH TITLE 58, CHAPTER 22, PROFESSIONAL ENGINEERS AND LAND SURVEYORS ACT; AND THAT I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-23-17 AND HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED MONUMENTS AS REPRESENTED ON THIS PLAT, AND THAT THIS PLAT OF CLEARFIELD BUSINESS PARK IN CLEARFIELD CITY, DAVIS COUNTY, UTAH, HAS BEEN DRAWN CORRECTLY TO THE DESIGNATED SCALE AND IS A TRUE AND CORRECT REPRESENTATION OF THE HEREIN DESCRIBED LANDS INCLUDED IN SAID SUBDIVISION, BASED UPON DATA COMPILED FROM RECORDS IN THE DAVIS COUNTY RECORDER'S OFFICE AND FROM SAID SURVEY MADE BY ME ON THE GROUND, I FURTHER CERTIFY THAT THE REQUIREMENTS OF ALL APPLICABLE STATUTES AND ORDINANCES OF CLEARFIELD CITY, DAVIS COUNTY CONCERNING ZONING REQUIREMENTS REGARDING LOT MEASUREMENTS HAVE BEEN COMPLIED WITH.

SIGNED THIS 30th DAY OF August, 2016.
 TREVOR J. HATCH
 9031945
 UTAH LICENSE NUMBER



OWNERS DEDICATION AND CERTIFICATION
 WE THE UNDERSIGNED OWNERS OF THE HEREIN DESCRIBED TRACT OF LAND, DO HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS AND STREETS AS SHOWN ON THE PLAT AND NAME SAID TRACT CLEARFIELD BUSINESS PARK; AND DO HEREBY DEDICATE TO PUBLIC USE ALL THOSE PARTS OR PORTIONS OF SAID TRACT OF LAND DESIGNATED AS STREETS, THE SAME TO BE USED AS PUBLIC THOROUGHFARES ALSO TO GRANT AND DEDICATE A PERPETUAL RIGHT AND EASEMENT OVER, UPON AND UNDER THE LANDS DESIGNATED HEREON AS PUBLIC UTILITY, THE SAME TO BE USED FOR THE INSTALLATION MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINE APPLICABLE AS MAY BE AUTHORIZED BY THE GOVERNING AUTHORITY, WITH NO BUILDINGS OR STRUCTURES BEING ERECTED WITHIN SUCH EASEMENTS.

SIGNED THIS _____ DAY OF _____, 20____.

ACKNOWLEDGMENT
 STATE OF UTAH)ss.
 COUNTY OF _____)
 ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, _____ (AND) _____ SIGNER(S) OF THE ABOVE OWNER'S DEDICATION AND CERTIFICATION, WHO BEING BY ME DULY SWORN, DID ACKNOWLEDGE TO ME _____ SIGNED IT FREELY, VOLUNTARILY, AND FOR THE PURPOSES THEREIN MENTIONED.
 _____ COMMISSION EXPIRES _____ NOTARY PUBLIC

ACKNOWLEDGMENT
 STATE OF UTAH)ss.
 COUNTY OF _____)
 ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, _____ (AND) _____ BEING BY ME DULY SWORN, ACKNOWLEDGED TO ME THEY ARE _____ AND _____ OF SAID CORPORATION AND THAT THEY SIGNED THE ABOVE OWNER'S DEDICATION AND CERTIFICATION FREELY, VOLUNTARILY, AND IN BEHALF OF SAID CORPORATION FOR THE PURPOSES THEREIN MENTIONED.
 _____ COMMISSION EXPIRES _____ NOTARY PUBLIC

CLEARFIELD CITY PLANNING COMMISSION
 APPROVED THIS _____ DAY OF _____, 20____, BY THE CLEARFIELD CITY PLANNING COMMISSION.
 _____ CHAIRMAN, CLEARFIELD CITY PLANNING COMMISSION

CLEARFIELD CITY ENGINEER
 I HEREBY CERTIFY THAT THIS OFFICE HAS EXAMINED THIS PLAT AND IT IS CORRECT IN ACCORDANCE WITH INFORMATION ON FILE IN THIS OFFICE.
 _____ CLEARFIELD CITY ENGINEER DATE _____

CLEARFIELD CITY COUNCIL
 PRESENTED TO THE CLEARFIELD CITY COUNCIL THIS THE _____ DAY OF _____, 20____, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.
 _____ CLEARFIELD CITY MAYOR ATTEST: _____ CITY RECORDER

CLEARFIELD CITY ATTORNEY
 APPROVED BY THE CLEARFIELD CITY ATTORNEY THIS THE _____ DAY OF _____, 20____.
 _____ CLEARFIELD CITY ATTORNEY

PROJECT INFORMATION
 Surveyor: T. HATCH
 Designer: D. CAVE
 Begin Date: 8-1-2016
 Project Name: CLEARFIELD BUSINESS PARK
 Number: 4671-13
 Scale: 1"=50'
 Revision: _____
 Checked: _____



DAVIS COUNTY RECORDER
 ENTRY NO. _____ FILED _____ FEE PAID _____
 AND RECORDED _____ AT _____
 IN BOOK _____ OF _____
 THE OFFICIAL RECORDS, PAGE _____
 RECORDED FOR:
 _____ DAVIS COUNTY RECORDER
 _____ DEPUTY.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

Clearfield City, as a Small Entitlement, received \$213,281 in 2015 from CDBG funds to be used towards the 350 West Infrastructure project, grant administration, as well as provided funds to the Family Connection Center, Davis Community Learning Center, and Safe Harbor to assist low-moderate income individuals/families. In addition, program income was redistributed to assist first-time homebuyers through the Down Payment Assistance Program. These projects are listed in Clearfield City's 5-Year Consolidated Plan. Table 1 below lists the goals as designated in the 5-Year Consolidated Plan, as well as the proposed and actual outcomes for each.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals can be found in the table below.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Vitality-Job Creation, Retention, Centers	Offer more opportunities, through job training and accessibility, in order to sustain residents	15-16 CDBG: \$0 CITY: \$25,000	Facade treatment/business building rehabilitation	Business	10	1	10%	0	1	200.00%
Housing Opportunity	Housing opportunities for persons/families of all life stages	CDBG: \$	Rental units rehabilitated	Household Housing Unit	50	0	0.00%	0	0	0.00%
Housing Opportunity	Housing opportunities for persons/families of all life stages	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%	0	0	0.00%
Housing Rehabilitation	Housing rehabilitation	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	3	0	0.00%	0	0	0.00%
Housing Rehabilitation	Housing rehabilitation	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0	-	0	0	-

Infrastructure	Non-Housing Community Development	15-16 CDBG: \$161,289*	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	48	12.00%	48	48	100.00%
Infrastructure	Non-Housing Community Development	CDBG: \$*	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	-	16	16	100.00%
Public Services	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$27,083	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	3052	30.52%	5380	3052	56.72%
Public Services	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%	0	0	0.00%
Public Services	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$4,909	Homelessness Prevention	Persons Assisted	500	71	14.2%	100	71	71.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the 2015-2016 program year, measurable progress was made on five of the ten listed goals that were established in the 2015-2020 Consolidated Plan. One project exceeded the expected goal, which was the “Economic Vitality-Job Creation, Retention, Centers.” This goal was accomplished when the City awarded a \$25,000 grant for the renovation of a convenience store at 310 North Main, Clearfield. The City plans on advertising another round of funding in the near future. Note, these grants are not part of the yearly CDBG funding allocations. Below is a breakdown of the 2015-2016 CDBG funded projects as well as the number of people served through each.

FAMILY CONNECTION CENTER

Clearfield City provided \$7,854 to the Family Connection Center so they could pay salaries for the employees that work at the food bank. The food bank provides emergency food to residents of Clearfield City.

<u>Services Provided</u>	<u>Amount</u>
Salaries paid to individuals at the Family Connection Center that work at the food bank	\$7,854
Total	\$7,854

Proposed to serve: 8,000 (Includes all clients, even if not residing in Clearfield and requested \$9,000 in CDBG funding from Clearfield City.)

Number of clients served: 1,520 (Clearfield Residents Only)

Female head of household: 348

Ethnic Categories	Total Served 2015-2016
American Indian or Alaska Native	27
Asian	30
Black or African American	88
White or Caucasian	1,187
Native Hawaiian or Other Pacific Islander	28

Balance or individuals reporting more than one race	160
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DAVIS COMMUNITY LEARNING CENTER

Clearfield City provided \$15,037.67 to the Davis Community Learning Center. Services at the facility included computer classes, GED/High School completion, ESL classes and case management. Over 2,021 volunteer hours were spent helping Clearfield City residents and improved the community because of the efforts of the two Volunteer Coordinators. Also, the Family Support Specialists helped 629 Clearfield citizens/families in crisis. They read to children, taught English, collected books, and did a world of good for the community. Some of the activities that were held were: the Back-to-School Bash, United Way Day of Caring, SEP Assistance, Employability Classes, Math Club, Little Free Libraries, and so much more.

<i>Services Provided</i>	<i>Amount</i>
Salaries for employees at the Davis Community Learning Center	\$15,037.67
Total	\$15,037.67

Proposed to serve: 1,500

Number of clients served: 1,532 (served more than anticipated)

Female head of household: 27

Ethnic Categories	Total Served 2015-2016
American Indian or Alaska Native	9
Asian	12
Black or African American	6
White or Caucasian	1,025
Native Hawaiian or Other Pacific Islander	9
Balance or individuals reporting more than one race	471

SAFE HARBOR

Clearfield City provided \$4,909 to Safe Harbor to help pay for the costs incurred in meeting the needs of the citizens of Clearfield City that stay at the facility. This shelter houses women and children that have

been victims of domestic violence. They offer a safe and secure shelter for up to 30 days per state law including clothing, hygiene needs, food, medication and personal supplies.

<i>Services Provided</i>	<i>Amount</i>
Operating costs for Domestic Violence Shelter including salaries	\$4,909
Total	\$4,909

Proposed to serve: 100

Number of clients served: 71

Female head of household: 63

Ethnic Categories	Total Served 2015-2016
American Indian or Alaska Native	2
Black or African American	1
White or Caucasian	65
Balance or individuals reporting more than one race	3

DOWN PAYMENT ASSISTANCE PROGRAM

Additional funding for the Down Payment Assistance Program was not included in the 2015-2016 One Year Action Plan. However, any funds that are returned to the City, as a result of a previous homebuyer selling their home, are set up in an interest barring account. During the 2014-2015 program year the city received \$11,900 in program income. A contract was signed with the Davis Community Housing Authority and these funds were exhausted by March 2016. Three households received \$3,000 and one household received \$1,710 in funding. The remaining \$1,190 was allocated for administration costs for the Davis Community Housing Authority.

<i>Services Provided</i>	<i>Amount</i>
Down Payment Assistance for first time home-buyers	\$11,900
Total	\$11,900

Proposed to serve: 4

Number of clients served: 4

Female head of household: 0

Ethnic Categories	Total Served 2015-2016
Native Hawaiian or Other Pacific Islander	1
White or Caucasian	3

ADMINISTRATIVE COSTS FOR THE C.D.B.G. PROGRAM

Clearfield City programmed \$20,000 to be used towards the Community Development Block Grant Administration. However, only \$17,560.79 was actually used. The remaining balance of \$2,439.21 will be reprogrammed into another qualifying project.

350 WEST INFRASTRUCTURE PROJECT

Clearfield City allocated \$161,289 towards an infrastructure project on 350 West Street between 300 West and 2300 South, which is in a low/moderate income neighborhood. This project includes furnishing all labor, materials, equipment and services for re-construction of 350 West Street from 300 West to 2300 South Street; consisting of the removal of 360 linear feet of 8 inch sanitary sewer pipeline and manholes, removing approximately 1,350 linear feet of existing curb, gutter and sidewalk and 14 drive approaches; removal of 3,000 square yards of asphalt; installation of 575 linear feet of 8 inch pvc sanitary sewer piping and manholes; installation of 675 linear feet of 8 inch pvc water line with 2 fire hydrants; installation of 500 linear feet of 15 inch and 300 linear feet of 24 inch storm drain pipe with 6 curb inlet boxes and manholes; installation of 1,350 linear feet of concrete curb, gutter and sidewalk; and the installation of approximately 3,000 square yards of new asphalt paving; miscellaneous repairs to landscaping and other appurtenant work in accordance with completion of the project.

Based on the income survey that was conducted, prior to awarding the project, it was determined 71.79 % of the individuals/families are low-moderate income. There are 16 homes that are directly impacted through this project, with approximately 48 people residing within these homes.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG- DAVIS COMMUNITY LEARNING CENTER	FAMILY CONNECTION CENTER	SAFE HARBOR
White	1,025	1187	65
Black or African American	6	88	1
Asian	12	30	0
American Indian or American Native	9	27	2
Native Hawaiian or Other Pacific Islander	9	28	0
Other multi-racial	471	160	3
Total	1,532	1,520	71
Hispanic	444	339	54
Not Hispanic	1088	1,181	17

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The information provided in Table 2, which is pulled from IDIS, only reflects the number of individuals/families served through the Davis Community Learning Center. Therefore, two more columns were added to include the individuals/families that were served through the Family Connection Center and Safe Harbor.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		840,000	33,782

Table 3 – Resources Made Available

Narrative

It is difficult to project the amount of future CDBG funding. However, based on past funding appropriations, the City can expect to receive approximately \$210,000 per year or a total of \$840,000 during the next five years. During the past program year \$33,782 was spent, which is 15% of the annual grant (\$213,281) awarded. The amount reflected however, does not account for the amounts expended to reimburse the sub-recipient agencies. These agencies are required to submit their year-end reports to the City in July therefore, their year-end funding requests are not shown as being spent until the next program year.

The following is a breakdown of the total amount allocated to each project and their remaining CDBG grant balance for the 2015-2016 program year:

Agency or Project Name	Allocated	Reimbursed	Balance
Family Connection Center	\$ 7,854.00	\$ 7,854.00	\$ 0
Davis Community Learning Center	\$ 19,229.00	\$15,037.67	\$ 4,191.33
Safe Harbor	\$ 4,909.00	\$ 4,909.00	\$ 0
CDBG Administration	\$ 20,000.00	\$17,560.79	\$ 2,439.21
350 West Infrastructure	\$161,289.00	\$14,904.15	\$146,384.85
TOTAL	\$213,281.00	\$60,265.61	\$153,015.39

As of August 10, 2016: 28% of the grant has been expended. The 350 West Infrastructure Project started August 1, 2016 and is expected to take approximately 90 days to complete. Therefore, the remaining balance of \$146,384.85 should be exhausted by the end of 2016. As for the two other projects showing a remaining balance, these funds will be reallocated into another project.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	N/A

Table 4 – Identify the geographic distribution and location of investments

Narrative

Clearfield City did not identify a geographic target area as a basis for funding allocations.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Though matching funds are not required in order to receive CDBG dollars the public service projects will leverage additional resources. See below for a more detailed description of the funding resources.

- The Family Connection Center's (FCC) total project cost was \$359,151. The FCC leveraged the \$7,854 CDBG dollars with \$285,000 from other federal funding programs, \$15,151 from Davis County, \$30,000 from private donors, and \$20,000 from the United Way. In all, the FCC leveraged \$350,151 in additional resources.
- The Davis Community Learning Center's total project cost is \$19,229 and the CDBG program funded 100% of the project. There were no additional resources.
- Safe Harbor's total project cost was \$151,976. Safe Harbor leveraged the \$5,000 CDBG dollars with \$34,692 from other federal sources, \$59,750 from the State of Utah, \$24,000 from Davis County, \$15,000 from cities, \$15,000 from private donors, and \$3,525 in-kind/volunteer hours. In all the Safe Harbor leveraged \$146,976 in additional resources.
- The award for the 350 West Infrastructure Project was \$581,855.50. Of this total \$161,289 was allocated to the CDBG grant and the remaining \$420,566.50 was leveraged with City funds.

In all, the leveraged resources totaled \$917,693.50.

There was not any publicly owned land or property located within Clearfield City that was used to address the needs identified in the plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Clearfield City assisted homelessness by assisting 71 persons from Clearfield that were fleeing domestic violence by funding the Safe Harbor shelter and shelter services. However, this program is not reflected below as the services did not support rental assistance, nor the acquisition of units, new units, or rehabilitation of units.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	0	0
Total	0	0

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Based on the review of the City's performance and accomplishments during the 2015-2016 year, the City is meeting the objectives outlined in the 2015-2020 Consolidated Plan. The Davis Community Learning Center assisted more than anticipated and the Safe Harbor and Family Connection Center served a little less than expected. All agencies should be commended for their dedication and hard work throughout the year. The City did not encounter any problems in meeting the goals listed in the 2015-2016 Action Plan.

Discuss how these outcomes will impact future annual action plans.

The City did not experience any issues or problems during the 2015-2016 program year that would require changes to future program years.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income (30%)	1178	N/A
Very Low (50%)	365	N/A
Low-income (80%)	989	N/A
Moderate-income	595	N/A
Total	3,127	N/A

Table 7 – Number of Persons Served

Narrative Information

The number of persons served in Table 7 include people served through the Davis Community Learning Center (1,532 people), Safe Harbor, Family Connection Center as well as the Davis Community Housing Authority (4 people). The Family Connection Center (1,520 people) operates the food bank and Safe Harbor (71 people) operates the only domestic violence shelter in Davis County. All of these numbers represent the number of Clearfield City residents served throughout the 2015-2016 program year. Based on the totals, 37.7% are extremely low-income or 30% of AMI, 11.7% are Very Low or 50% of AMI and 31.6% are low-income or 80% AMI. The remaining 19% are classified as moderate-income. Therefore, 81% of all served do not exceed the Low-income classification or 80% AMI.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Clearfield City's strategy is to reach out to the region's Continuum of Care, the Balance of State Continuum of Care, to ensure participation in efforts that identify and assess the needs of homeless persons living in the City. In addition, the City is part of the Local Homeless Coordinating Committee (LHCC) which is a regional effort that brings multiple agencies including service providers, government agencies, and faith based organizations together to discuss how to address homelessness and chronic homelessness. It also helps to ensure programs are not being duplicated therefore; resources can be used to the greatest extent.

Addressing the emergency shelter and transitional housing needs of homeless persons

Victims of domestic violence are the primary type of person in need of an emergency shelter and transitional housing. To this end, the City funded the only domestic and sexual violence service provider, Safe Harbor/Davis Citizens' Coalition Against Violence. The project allowed Safe Harbor to offer a protective shelter, case management, psycho-educational groups, crisis services, safety planning, outreach services, children's services, food, clothing, and other necessary services designed to assist this vulnerable population.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Clearfield continued to consult and coordinate with the Balance of State Continuum of Care, Davis County Local Homeless Coordinating Council, Safe Harbor, Davis Mental Health, County School District and Sheriff's Office, and Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with these organizations, the City did not allocate 2015 funding toward this activity.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that

individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Clearfield worked with the Davis Community Housing Authority in order to continue to assist homeless persons make the transition to permanent housing and independent living. Though the City continually works with service providers, the City did not allocate 2015 funding toward this activity.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Not applicable. Clearfield City did not have action items planned in 2015 to address public housing needs.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable. Clearfield City did not have action items planned in 2015 to address public housing needs.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

One strategy that would remove an affordable housing barrier is to update the City's Moderate Income Housing Plan. The Moderate Income Housing Plan provides a detailed analysis of the City's housing inventory, affordability, and need. The Plan has not been updated since 2013 and an update would inform a variety of future planning processes. As of the end of the program year, staff has made progress on updating part of the plan and will continue until it has been finalized and adopted. Another possible barrier is the somewhat limited variety of housing due to the City's housing ordinances. The City currently provides tax dollars to incentivize diverse housing types, which in turn increases affordability options for a larger range of people. One of the new developments, City Center, that is currently being constructed, will be rented out at market rate and there is also a development agreement attached to the project. The City has partnered with multiple agencies to develop a 70 acre project adjacent to a rail train stop. This project is known as Clearfield Station and includes a mix of civic, residential, open space and light manufacturing.

Lastly, the City recently had a fee study conducted as it relates to impact fees on new construction. The outcome of this study indicated the fees being charged were too high therefore, these fees have been reduced. By reducing these fees it will make it more affordable for individuals and developers to build in Clearfield.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Clearfield City's Analysis of Impediments was updated in 2015 and the City is working toward a plan for implementation that will help address the obstacles to meeting the needs of the underserved population. Additionally, the Community Development Department will work with service providers from around the City and region in order to facilitate strategies that meet the needs of the underserved. The CDBG Coordinator has recently been invited to attend monthly meetings with the Davis Local Homeless Coordinating Committee, which brings people from multiple agencies together to discuss homelessness and underserved individuals/families.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Though there are number of homes that were built before 1978 that may contain lead-based paint, they are not reported to the Davis County Health Department. The Health Department is a legal entity responsible for lead-based paint remediation efforts. The City and Health Department continue to provide information to residents on the dangers and remediation action can be taken to reduce or mitigate the threat of lead-based paint. The Health Department no longer performs lead-based paint

evaluations. The City will continue to disseminate information related to lead-based paint to the residents.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City funded the Family Connection Center which allowed the Center to provide emergency food and case management to at-risk and low income families. The funding provided emergency assistance and educational efforts that will help youth, elderly, and low income persons escape poverty and homelessness.

The City also funded the Davis Community Learning Center in order to provide funding to two volunteer and resource coordinators at two Title 1 schools, Wasatch and Holt Elementary. The resource coordinators connect families in need or in crisis with various resources in the community. The coordinators then follow up with the clients to ensure they received the services they needed. Some of the services include: tutoring, After School programs, tutoring English Language learners, Sub for Santa collection and distribution of coats, backpacks, school supplies, etc.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City did not have a plan to develop the institutional structure in 2015.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In order to enhance the coordination between public and private housing and social service agencies, the City reached out to the, Davis Community Housing Authority, the Local Homeless Coordinating Committee, the Family Connection Center, and Safe Harbor in order to create an ongoing opportunity to coordinate activities and resources. City staff will coordinate internally to identify programs and other resources that can be coordinated in order to achieve common goals.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Conclusions and Action Plan of Analysis of Impediments to Fair Housing Choice are listed below:

Impediments Found

1. **Large populations of minorities, disabled, low-income and other protected classes found in Clearfield.** Affordable housing for protected classes was found to be available throughout Clearfield with very little segregation, but there is not enough throughout the county leading to concentrations of protected class populations within Clearfield City, (as well as Sunset and Layton) and a need for a more regional approach to serving protected classes and providing an adequate supply of affordable housing.

Low income households looking for affordable rental housing are likely to find what they're looking for within and around Clearfield, but years of zoning restrictions in other cities have led to concentrations of protected class populations within Clearfield and fewer low-income housing opportunities in other areas of the county. Clearfield has more low-income, minority, single-parent, households with disabilities, and non-English speaking households than other cities. The regional AI study also suggests that there be a regional approach to providing more affordable housing throughout the county to desegregate the concentrations found within certain cities, including Clearfield. While segregation of protected classes does not appear to be a significant problem within Clearfield itself, it does seem to be a problem on regional level.

Recommendations for Regional Planning for Affordable Housing:

Clearfield City will look for opportunities to collaborate with other cities and the county on housing, transportation and employment issues in order to reduce concentrations of minority renters. Clearfield city will work on taking a regional approach to affordable housing issues and will look for opportunities to collaborate and thereby improve neighborhoods within Clearfield City.

Clearfield is already involved in a number of regional planning efforts. Clearfield City staff, particularly the CDBG coordinator, will educate planning staff and public officials on fair housing issues and disseminate findings and action plan of AI. Planners and public officials attending regional meetings can commit to use these meetings as a way to move forward regional affordable housing goals.

2. **Not enough accessible and visitable single family homes or large accessible rental units.** This is true throughout the region. Large families and households including a person with a wheelchair are extremely limited geographically due to lack of supply of large accessible rentals and accessible single family homes. These families are further limited in places they can go and visit by a lack of "visitable" homes.

Accessibility and Visitability Recommendations:

HUD endorses the "visitability" concept, which is a voluntary standard promoted by the Department in new construction and existing properties. Visitability means that at least one entrance is at grade (no step), approached by an accessible route, such as a sidewalk and the entrance door and all interior doors on the first floor are at least 34 inches wide, offering 32 inches of clear passage space. Visitability allows mobility impaired residents to visit families and friends where this would not otherwise be possible. A visitable home also serves persons without disabilities (for example, a mother pushing a stroller, a person delivering large appliances, a person using a walker, etc.).

Clearfield City will endorse the "visitability" concept in all city funded rehabilitation projects and will promote this concept in the planning and permitting process.

Clearfield will consider amending its zoning code to grant a density bonus or another financial incentive to developers building single family homes. This bonus would allow developers to build more single family homes per acre or receive another financial incentive if they make a certain percentage of the newly constructed homes “visitable.”

Clearfield City will also consider what can be done to help disabled section 8 voucher holders. The city in cooperation with the housing authority could provide CDBG funds (a specified limited amount) to disabled section 8 voucher holders to make a unit accessible in order to meet his/her needs.

Clearfield City will consider adopting an accessibility standard for all new multi-family construction consistent with accessibility requirements of the Fair Housing Act.

3. **Lack of single family homes suitable for large families and large Hispanic families at or above median income.** Clearfield has an abundance of homes suitable for families in the low to moderate income range, but large families at or above median income often move out of Clearfield in order to find a suitable home to rent or buy.

Recommendations for increasing housing choice for large families:

Clearfield city recognizes a need for more homeownership opportunities for all incomes, especially moderate income families. In Clearfield, there is a large inventory of homes to choose from for someone looking to buy a home under \$200,000. There is also a large rental market with rentals available and affordable to those almost anywhere on the income scale. But for those at or above median income looking to buy a home in Clearfield, there is not much inventory. There is a need for higher end single family homes to balance the community and keep families in the city once they’re ready to move on from their first “starter home.” The city council and planning commission recognize this need and will address this through proper zoning and planning.

4. **Bank loan applications for Hispanics have roughly twice the denial rate than whites in Clearfield and Layton.** Due to the number of applications turned down with no documented reason, the reason for this disparity is unknown. But because of Clearfield’s large Hispanic population and low home-ownership rates this disparity could be an important impediment to fair housing choice.

Recommendations to ensure equal opportunity to lending:

The CDBG coordinator will conduct meetings or initiate written correspondence with the leading banks in Clearfield covered by the city’s HMDA review; the city will present its HMDA analysis to the banks and encourage them to establish a “second look” procedure, adopt more flexible underwriting guidelines, and conduct fair housing and sensitivity training for its staff.

5. **There are specifically 2 census tracts within Clearfield (shown on the following map)** that have higher rates of poverty, minorities, low-income disabled, deteriorating housing stock, and medically underserved populations. The tract on the west has very little population living there and it is mainly an

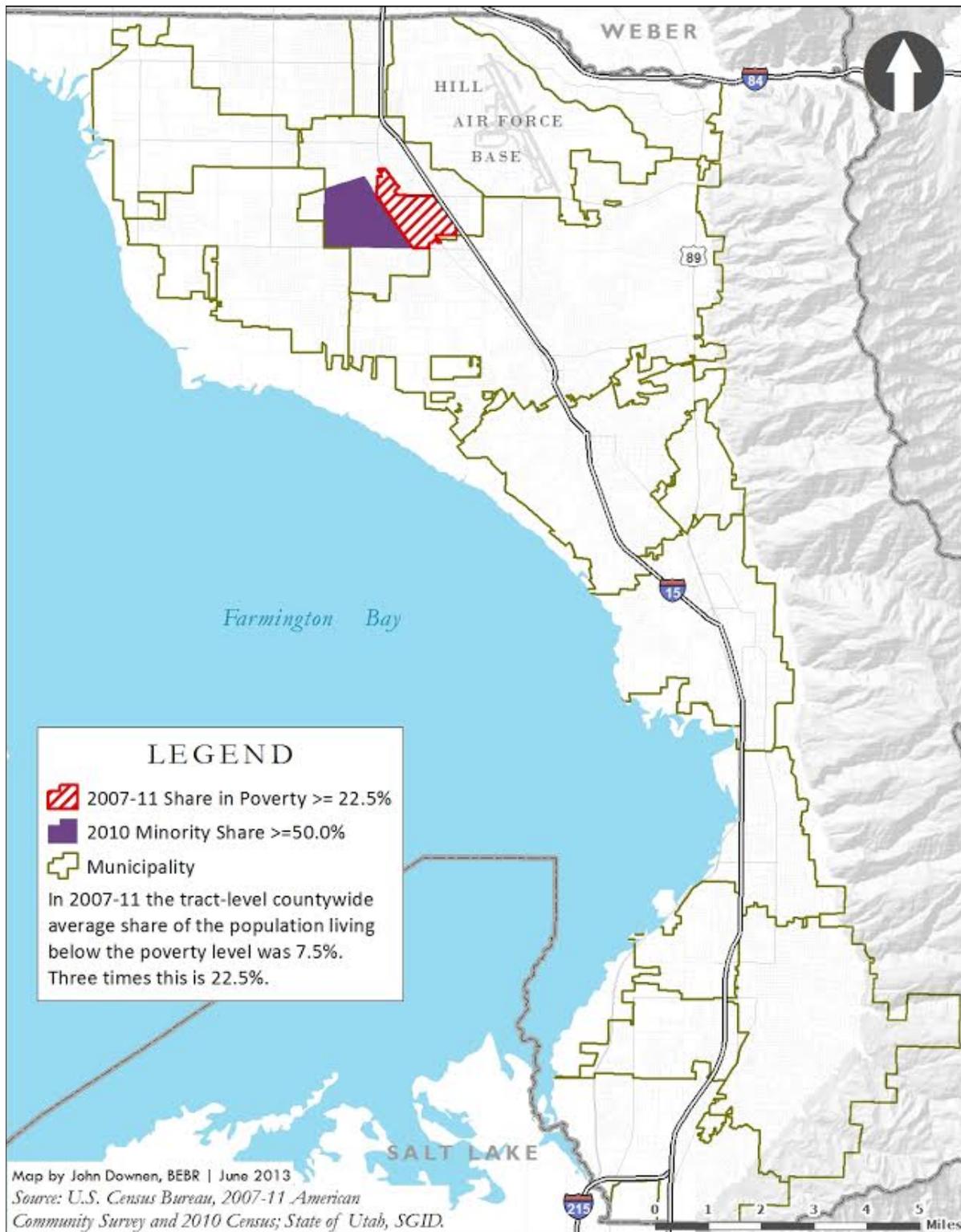
industrial area. However, the tract shown on the east could greatly benefit by investment. Improvements to these neighborhoods in terms of infrastructure and public transportation, improving Title 1 schools and supporting English programs for LEP adults, and economic development will improve housing choice and neighborhood stability and increase opportunities within Clearfield City.

Recommendations for improving underserved census tracts:

Clearfield will target the 2 underserved census tracts for reinvestment activities such as rehabilitation and, as necessary, demolition of vacant housing and the construction of replacement housing.

Clearfield will offer economic incentives for housing developers/sponsors, businesses (for commercial and employment opportunities), bankers, and other interested entities that assist in the revitalization effort.

Clearfield will coordinate this information with already designated RDA zones and set priorities based on need. Clearfield City already has RDA 7, RDA 9, RDA 10, EDA 3 (ATK), and the Clearfield Station CDA that fall within these two underserved census tracts. All of them are available to be utilized as tools to incentivize redevelopment or investment in those tracts. EDA 3 is specific to industrial development (job creation), but it does include funding that will be utilized for a pedestrian bridge so that people working in the Freeport Center can access the FrontRunner station more easily.



CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The CDBG program is administered within the Community Development Department. This allows for a more comprehensive review and oversight of the program. Additionally, this ensures that projects funded with CDBG funds are implemented in conjunction with other comprehensive planning activities. The City's community development staff work under the direction of the Development Services Manager who works under the Assistant City Manager, the City Manager, then the Mayor and Council.

The City works with a HUD representative out of the Denver Regional office who audits the City and its CDBG program. City staff work directly with CDBG grant recipients to ensure the recipients are aware of all of the program's policies and regulations. The City requires that the recipient create a scope of work that outlines the project's accomplishments. This is then included in a signed agreement with the City. The agreement allows the City to conduct site inspections, review financial records and other records, and determine matters of compliance and environmental regulations. The City also conducts internal monitoring control checks as part of the annual budget and annual independent audit.

The City monitored all sub-recipients to ensure compliance with recordkeeping, etc. A letter is sent out notifying the sub-recipients of the monitoring requirements. Along with this letter they are also sent a copy of the monitoring checklist, so they can specifically see what will be addressed during the visit. The CDBG Coordinator visits all sub-recipients on an annual basis. Once the visit has been completed a follow-up letter is prepared and sent regarding the outcome of the visit. All of these copies are kept in the sub-recipient files for future reference. The monitoring visits held earlier this year determined all sub-recipients are in compliance. To ensure funds are spent in a timely manner, the CDBG Coordinator uses the Funds Projected/Funds Drawn report to monitor the grant draws. The City will continue to utilize this report to ensure compliance.

Citizen Participation Plan 91.105(d); 91.115(d)

Clearfield City follows its citizen participation plan for the adoption of the consolidated plan and action plan. The City encouraged and sought broad participation but especially encouraged participation from low and moderate income persons, residents of slum and blighted areas, residents of predominantly low and moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, nonprofit organizations, philanthropic organizations, and community or faith based organizations.

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Prior to the adoption of the consolidated plan, Clearfield City informed the public about the plan process, the amount of federal assistance expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. This information was available in the Clearfield City Community Development Department.

The City's largest minority population is made of Hispanic and/or Latino persons. In order to encourage participation from these minorities, the public hearing announcements were published in the newspaper in both Spanish and English.

During the public hearing, on March 8, 2016, no public comments were received on the 2016-2017 Action Plan. The second public hearing was held on April 26, 2016 in which the City Council approved and adopt the final plan as written. This plan was made available for public comment for 30 days. No public comments were received during that time.

Citizens were given the opportunity to review the 2015-2016 Consolidated Annual Performance Evaluation Report (CAPER) in the Community Development Department from August 24, 2016 to September 9, 2016. No public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were not any changes to the City's program objectives during the 2015-2016 year.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No, the City does not have any open Brownfields Economic Development Initiative grants.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	CLEARFIELD
Organizational DUNS Number	073019325
EIN/TIN Number	876000216
Identify the Field Office	DENVER
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

2015-2016 Clearfield City – CAPER

Program Year Start Date 07/01/2015
Program Year End Date 06/30/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015

Table 21 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 23 - Total Amount of Funds Expended on ESG Activities



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PGM Year: 2014
Project: 0002 - Down Payment Assistance Program
IDIS Activity: 103 - Down Payment Assistance Program

Status: Completed 7/21/2015 12:00:00 AM
Location: 55 S State St Clearfield, UT 84015-1027

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Direct Homeownership Assistance (13)
National Objective: LMH

Initial Funding Date: 08/12/2014

Description:

Down Payment Assistance funds will help first-time home buyers purchase a home in Clearfield City. This program has a 3 to 1 match, with a maximum of \$3,000 provided per household. Buyers are required to contribute a minimum of \$500, which means they would receive \$1,500 through this program. However, if they contribute \$1,000 of their own money, they will be able to receive the maximum \$3,000 from this program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI			\$15,000.00	\$0.00	\$15,000.00
Total	Total			\$15,000.00	\$0.00	\$15,000.00

Proposed Accomplishments

Households (General) : 3

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	0	4	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	5	0	0	0	5	0	0	0



Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
Total	5	0	5	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments		# Benefiting
Years	Accomplishment Narrative	
2014	Down Payment Assistance was provided to 5 households.	



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PGM Year: 2014
Project: 0004 - Family Connection Center
IDIS Activity: 104 - Family Connection Center
Status: Completed 7/22/2015 12:00:00 AM
Location: 1360 E 1450 S Clearfield, UT 84015-1611
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Food Banks (05W)
National Objective: URG

Initial Funding Date: 08/13/2014

Description:

Funds contributed to the Family Connection Center will help pay salaries for the employees that work at the Food Bank.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,000.00	\$0.00	\$0.00
		2013	B13MC490008		\$0.00	\$3,731.90
		2014	B14MC490008		\$0.00	\$5,268.10
Total	Total			\$9,000.00	\$0.00	\$9,000.00

Proposed Accomplishments

People (General) : 8,200

Annual Accomplishments

Years **Accomplishment Narrative** **# Benefiting**

2014 1,065 individuals or 399 households in the Clearfield area avoided hunger from the assistance they received at the Food Bank.



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PGM Year: 2014
Project: 0005 - Davis Community Learning Center
IDIS Activity: 105 - Davis Community Learning Center
Status: Completed 8/25/2015 12:00:00 AM
Location: 210 Center St Clearfield, UT 84015-1031
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05)
National Objective: LMC

Initial Funding Date: 08/13/2014

Description:

Funds will be used to help pay salaries for a part-time Volunteer Coordinator. The center provides an array of services to low-income students and families of Clearfield.

Financing

Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	Pre-2015		\$9,641.08	\$0.00	\$0.00
	2013	B13MC490008		\$0.00	\$1,548.57
	2014	B14MC490008		\$2,772.00	\$8,092.51
Total			\$9,641.08	\$2,772.00	\$9,641.08

Proposed Accomplishments

People (General) : 1,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	987	0
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	18	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	16	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	318	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,350	0



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Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	851
Non Low Moderate	0	0	0	499
Total	0	0	0	1,350
Percent Low/Mod				63.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2014 As of April 30, 2015 the Davis Community Learning Center has assisted 1,350 individuals.



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PGM Year: 2014
Project: 0006 - Safe Harbor
IDIS Activity: 106 - Safe Harbor
Status: Completed 8/18/2015 12:00:00 AM
Location: PO Box 772 Kaysville, UT 84037-0772
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Battered and Abused Spouses (05G) **National Objective:** LMC

Initial Funding Date: 08/13/2014

Description:

Safe Harbor will use these funds to help pay the operating costs for the shelter that houses women and children that have been victims of domestic violence.

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
CDBG	EN	Pre-2015		\$5,000.00		\$0.00		\$0.00
		2014	B14MC490008			\$0.00		\$5,000.00
Total				\$5,000.00		\$0.00		\$5,000.00

Proposed Accomplishments

People (General) : 130

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
	White:	0	0	0	0	0	0	47
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	50	0

Female-headed Households: 0

PRO3 - CLEARFIELD



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	36
Low Mod	0	0	0	13
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	50
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2014 Safe Harbor assisted 50 individuals during the 2014-2015 program year. A single night at the center costs \$33.94. Based on sheltering 50 Clearfield residents for 19 days (average) the cost for services would be \$32,243. These funds helped cover the cost of these services, but also shows the high cost-benefit of this vital funding and efficient leveraging of funds. Many hotels cost more than \$33.94 per day without the essential support services provided by the highly trained, licensed caseworkers, who help move victims from violence to safety. Additionally, Safe Harbor is the only provider of emergency shelter in Davis County.



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PGM Year: 2014
Project: 0007 - CDBG Administration
IDIS Activity: 107 - CDBG Administration

Status: Completed 7/22/2015 12:00:00 AM
Location:

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 08/13/2014

Description:
 CDBG Administration
Financing

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
	EN	Pre-2015		\$40,000.00		\$0.00		\$0.00
		2014	B14MC490008		\$17,076.99		\$40,000.00	
Total				\$40,000.00		\$17,076.99		\$40,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0							



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2014
Project: 0008 - 400 West Infrastructure Project
IDIS Activity: 108 - 400 West Infrastructure Project
Status: Completed 12/22/2015 12:00:00 AM
Location: 55 S State St Clearfield, UT 84015-1027
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Street Improvements (03K) **National Objective:** LMA

Initial Funding Date: 08/13/2014

Description:

These funds will go towards an infrastructure project on 400 West, between 2225 S and 2300 South.
 This project consists of removing and replacing the sanitary sewer pline line, sanitary sewer line, and water line.
 In addition, there will be new curb, gutter and sidewalk installed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$170,182.47	\$0.00	\$0.00
		2014	B14MC490008		\$154,944.54	\$170,182.47
Total	Total			\$170,182.47	\$154,944.54	\$170,182.47

Proposed Accomplishments

People (General) : 65
 Total Population in Service Area: 3,080
 Census Tract Percent Low / Mod: 52.60

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2014 These funds were used towards an infrastructure project on 400 West between 2225 South and 2300 South, which is a low/mod income neighborhood. This project consisted of removing and installing new sanitary sewer lines, replacing all curb, gutter, and sidewalk, new water lines, and installation of a new storm drain line.



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PGM Year: 2015
Project: 0001 - Family Connection Center
IDIS Activity: 109 - Family Connection Center

Status: Open
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Food Banks (05W)

National Objective: LMC

Initial Funding Date: 10/21/2015

Description:

Funds contributed to the Family Connection Center help pay salaries for the employees that work at the Food Bank.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC490008	\$7,854.00	\$1,017.61	\$1,017.61
Total	Total			\$7,854.00	\$1,017.61	\$1,017.61

Proposed Accomplishments

People (General) : 8,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0		0	



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years Accomplishment Narrative

2015 Through this program the Family Connection Center was able to assist 1,520 unduplicated people, from Clearfield City, with food assistance.

Benefiting



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PGM Year: 2015
Project: 0002 - Davis Community Learning Center
IDIS Activity: 110 - Davis Community Learning Center
Status: Open
Location: 210 Center St Clearfield, UT 84015-1031
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05) **National Objective:** LMC

Initial Funding Date: 10/21/2015

Description:

Funds will be used to help pay salaries for two part-time Volunteer Coordinators. The center provides an array of services to low-income students and families of Clearfield.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC490008	\$19,229.00	\$9,888.49	\$9,888.49
Total	Total			\$19,229.00	\$9,888.49	\$9,888.49

Proposed Accomplishments

People (General) : 1,500

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,025	0
Black/African American:	0	0	0	0	0	0	6	0
Asian:	0	0	0	0	0	0	12	0
American Indian/Alaskan Native:	0	0	0	0	0	0	9	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	9	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	471	444
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,532	444

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	950
Moderate	0	0	0	0
Non Low Moderate	0	0	0	582
Total	0	0	0	1,532
Percent Low/Mod				62.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2015	During the past year, the Family Support Specialists that were funded through with this grant, helped 629 individuals/families in crisis in Clearfield. They were also able to recruit and manage 166 volunteers that in turn helped 1532 Clearfield residents. Thirteen Clearfield residents are successfully employed and able to support their families with the help from the specialists this year. In addition, they helped children at Wasatch and Holt Elementary to read, do math and also helped immigrants learn English.	
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PGM Year: 2015
Project: 0003 - Safe Harbor
IDIS Activity: 111 - Safe Harbor
Status: Open
Location: Address Suppressed
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Battered and Abused Spouses (05G) **National Objective:** LMC

Initial Funding Date: 10/21/2015

Description:

Safe Harbor will use these funds to help pay the operating costs for the shelter that houses women and children that have been victims of domestic violence.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC490008	\$4,909.00	\$3,348.57	\$3,348.57
Total	Total			\$4,909.00	\$3,348.57	\$3,348.57

Proposed Accomplishments

People (General) : 100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	65	14
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	3	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	71	17
Female-headed Households:	0		0		0		0	



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	56
Low Mod	0	0	0	15
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	71
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	During the program year Safe Harbor assisted 71 people. These clients receive case management, protective shelter, outreach and aftercare support, children's programs, safety planning, education, support groups, risk assessment, and meeting basic needs including clothing, food and medication.	



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PGM Year: 2015
Project: 0004 - Administration
IDIS Activity: 112 - CDBG Administration

Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 10/21/2015

Description:
 CDBG Administration
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC490008	\$20,000.00	\$13,614.81	\$13,614.81
Total	Total			\$20,000.00	\$13,614.81	\$13,614.81

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0							

Income Category:

Owner **Renter** **Total** **Person**



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Extremely Low	0
Low Mod	0
Moderate	0
Non Low Moderate	0
Total	0
Percent Low/Mod	0

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
Project: 0005 - 350 West Infrastructure Project
IDIS Activity: 113 - 350 West Infrastructure Project
Status: Open
Location: 350 W 2300 S Clearfield, UT 84015-2034

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Street Improvements (03K)

National Objective: LMA

Initial Funding Date: 11/20/2015

Description:

These funds will go towards an infrastructure project on 350 West, between 2225 S and 2300 South. This project consists of removing and replacing the sanitary sewer pipe line, sanitary sewer line, and water line. In addition, there will be new curb, gutter and sidewalk installed. The project was qualified by conducting a survey from the homes on 350 West, which is the service area. There are 16 homes on this street and 9 surveys were received, via mail and door-to-door. Results from the 9 surveys obtained, indicate there are a total of 39 people within these homes and of these 39 people, 28 people are considered low-mod income. Therefore, 71.79% are LMI persons in this service area.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC490008	\$161,289.00	\$10,256.30	\$10,256.30
Total	Total			\$161,289.00	\$10,256.30	\$10,256.30

Proposed Accomplishments

People (General) : 48
 Total Population in Service Area: 3,080
 Census Tract Percent Low / Mod: 52.60

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2015	As of the end of the program year, the bid for the project had been awarded to Kapp Construction. A preconstruction meeting was held on July 7, 2016 and during that meeting it was determined the start date for the actual construction will begin August 1, 2016. The project is estimated to take approximately 90 days to complete.	
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PGM Year:	2015
Project:	0006 - Down Payment Assistance Program
IDIS Activity:	114 - Down Payment Assistance Program
Status:	Open
Location:	Address Suppressed
Objective:	Provide decent affordable housing
Outcome:	Affordability
Matrix Code:	Direct Homeownership Assistance (13)
National Objective:	LMH
Initial Funding Date:	07/16/2015

Description:
 Down Payment Assistance funds will help first-time home buyers purchase a home in Clearfield City. This program has a 3 to 1 match, with a maximum of \$3,000 provided per household. Buyers are required to contribute a minimum of \$500, which means they would receive \$1,500 through this program. However, if they contribute \$1,000 of their own money, they will be able to receive the maximum \$3,000 from this program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	PI			\$11,900.00	\$0.00	\$0.00
Total	Total			\$11,900.00	\$0.00	\$0.00

Proposed Accomplishments

Households (General) : 4

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	3	0	0	0	3	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	4	0	0	0	4	0	0	0



Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	3	0	3	0
Non Low Moderate	0	0	0	0
Total	4	0	4	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2016	As of year-end the four grants were allocated by the Davis Community Housing Authority. Three homes received \$3,000 and one home received \$1,710. The remaining \$1,190 was allocated towards the admin for the Housing Authority.	
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Total Funded Amount:	\$494,004.55
Total Drawn Thru Program Year:	\$300,564.14
Total Drawn In Program Year:	\$212,919.31

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PR06 - Summary of Consolidated Plan
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate	Committed Amount
2015 1	Family Connection Center	The Family Connection Center project will provide food services to at-risk low income persons and families.	CDBG	\$7,854.00	\$7,854.00
2	Davis Community Learning Center	The Davis Community Learning Center project will fund the salaries of two volunteer and resource coordinators at Wasatch and Holt Elementary schools, both Title 1 schools. The project will assist with the administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes.	CDBG	\$19,229.00	\$19,229.00
3	Safe Harbor	The Safe Harbor project will provide funds that will allow for case management, self-sufficiency support, educational and supportive groups, life skills classes, and connections to other resource agencies to victims of domestic violence.	CDBG	\$4,909.00	\$4,909.00
4	Administration	The City of Clearfield will use funds to cover the administrative expenses related to administering the CDBG program.	CDBG	\$20,000.00	\$20,000.00
5	350 West Infrastructure Project	The CDBG funds will be used to replace the street, sidewalk, curb, gutter, water, and sewer lines along 350 West.	CDBG	\$161,289.00	\$161,289.00
6	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$11,900.00	\$11,900.00

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PR06 - Summary of Consolidated Plan
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn Thru Report Year
2015 1	Family Connection Center	The Family Connection Center project will provide food services to at-risk low income persons and families.	CDBG \$1,017.61
2	Davis Community Learning Center	The Davis Community Learning Center project will fund the salaries of two volunteer and resource coordinators at Wasatch and Holt Elementary schools, both Title 1 schools. The project will assist with the administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes.	CDBG \$9,888.49
3	Safe Harbor	The Safe Harbor project will provide funds that will allow for case management, self-sufficiency support, educational and supportive groups, life skills classes, and connections to other resource agencies to victims of domestic violence.	CDBG \$3,348.57
4	Administration	The City of Clearfield will use funds to cover the administrative expenses related to administering the CDBG program.	CDBG \$13,614.81
5	350 West Infrastructure Project	The CDBG funds will be used to replace the street, sidewalk, curb, gutter, water, and sewer lines along 350 West.	CDBG \$10,256.30
6	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG \$0.00

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PR06 - Summary of Consolidated Plan
 Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Available to Draw	Amount Drawn in Report Year
2015 1	Family Connection Center	The Family Connection Center project will provide food services to at-risk low income persons and families.	CDBG	\$6,836.39	\$1,017.61
2	Davis Community Learning Center	The Davis Community Learning Center project will fund the salaries of two volunteer and resource coordinators at Wasatch and Holt Elementary schools, both Title 1 schools. The project will assist with the administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes.	CDBG	\$9,340.51	\$9,888.49
3	Safe Harbor	The Safe Harbor project will provide funds that will allow for case management, self-sufficiency support, educational and supportive groups, life skills classes, and connections to other resource agencies to victims of domestic violence.	CDBG	\$1,560.43	\$3,348.57
4	Administration	The City of Clearfield will use funds to cover the administrative expenses related to administering the CDBG program.	CDBG	\$6,385.19	\$13,614.81
5	350 West Infrastructure Project	The CDBG funds will be used to replace the street, sidewalk, curb, gutter, water, and sewer lines along 350 West.	CDBG	\$151,032.70	\$10,256.30
6	Down Payment Assistance Program	The Down Payment Assistance Program will assist first-time home buyers purchase a home in Clearfield City. These funds will be given out on a 3 to 1 match. Example: Applicant will provide \$500.00 of their money and the CCDP will contribute \$1,500.00. The maximum amount that can be obtained from the CCDP is \$3,000.00. Funds will not be required to be paid back unless they move from the home within the first seven years.	CDBG	\$11,900.00	\$0.00

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 CDBG Housing Activities
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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	DRAWN AMOUNT	CDBG OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE		
													OCCUPIED OWNER	UNITS RENTER	RENTER
2011	7165	86	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	5,486.00	100.0	5,486.00	3	3	100.0	3	0	0
2011 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0	0
2011 TOTALS: COMPLETED							5,486.00	100.0	5,486.00	3	3	100.0	3	0	0
2011 TOTALS: COMPLETED							5,486.00	100.0	5,486.00	3	3	100.0	3	0	0
CUMULATIVE													OCCUPIED OWNER	UNITS RENTER	RENTER
2007	0001	61	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	7,500.00	100.0	7,500.00	5	5	100.0	5	0	0
2007 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0	0
2007 TOTALS: COMPLETED							7,500.00	100.0	7,500.00	5	5	100.0	5	0	0
CUMULATIVE													OCCUPIED OWNER	UNITS RENTER	RENTER
2006	0001	53	DAVIS COMMUNITY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	5	0	0
2006 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0	0
2006 TOTALS: COMPLETED							10,000.00	100.0	10,000.00	5	5	100.0	5	0	0
CUMULATIVE													OCCUPIED OWNER	UNITS RENTER	RENTER
CUMULATIVE													OCCUPIED OWNER	UNITS RENTER	RENTER

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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2005	0001	47	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	5	0
				TOTALS: BUDGETED/UNDERWAY			0.00	0.0	0.00	0	0	0.0	0	0
				COMPLETED			10,000.00	100.0	10,000.00	5	5	100.0	5	0
							10,000.00	100.0	10,000.00	5	5	100.0	5	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2004	0001	40	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	6	6	100.0	0	6
				TOTALS: BUDGETED/UNDERWAY			0.00	0.0	0.00	0	0	0.0	0	0
				COMPLETED			10,000.00	100.0	10,000.00	6	6	100.0	0	6
							10,000.00	100.0	10,000.00	6	6	100.0	0	6

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2003	0001	33	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	8,400.00	100.0	8,400.00	4	0	0.0	0	4
				TOTALS: BUDGETED/UNDERWAY			0.00	0.0	0.00	0	0	0.0	0	0
				COMPLETED			8,400.00	100.0	8,400.00	4	0	0.0	0	4
							8,400.00	100.0	8,400.00	4	0	0.0	0	4

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2005	0001	47	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	100.0	10,000.00	5	5	100.0	5	0
				TOTALS: BUDGETED/UNDERWAY			0.00	0.0	0.00	0	0	0.0	0	0
				COMPLETED			10,000.00	100.0	10,000.00	5	5	100.0	5	0
							10,000.00	100.0	10,000.00	5	5	100.0	5	0

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 CLEARFIELD, UT

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	EST. AMT	Total	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2002	0004	27	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	10,000.00	100.0	10,000.00	4	0	0.0	0	4
2002			TOTALS: BUDGETED/UNDERWAY				0.00	0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	10,000.00	100.0	10,000.00	4	0	0.0	0	4
							10,000.00	10,000.00	100.0	10,000.00	4	0	0.0	0	4
2001	0001	19	DAVIS COUNTY HOUSING AUTHORITY	COM	14A	LMH	10,000.00	10,000.00	100.0	10,000.00	5	5	100.0	0	5
2001			TOTALS: BUDGETED/UNDERWAY				0.00	0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				10,000.00	10,000.00	100.0	10,000.00	5	5	100.0	0	5
							10,000.00	10,000.00	100.0	10,000.00	5	5	100.0	0	5



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
CLEARFIELD CITY
140 EAST CENTER STREET, CLEARFIELD, UT 84015
87-6000216

Reporting Entity
CLEARFIELD CITY
55 SOUTH STATE STREET, CLEARFIELD, UT 84015

Dollar Amount	\$211,574.53
Contact Person	Stacy Millgate
Date Report Submitted	08/22/2016

Reporting Period		Program Area Code	Program Area Name
From	To		
07/01/2015	06/30/2016	CDB1	Community Devel Block Grants

Part I: Employment Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
The expenditure of these funds did not result in any new hires.					

Total New Hires	0
Section 3 New Hires	0
Percent Section 3 New Hires	N/A
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

Part II: Contracts Awarded

Construction Contracts	
Total dollar amount of construction contracts awarded	\$581,855.50
Total dollar amount of contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

Non-Construction Contracts	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	N/A
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

No	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
No	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

Clearfield City has educated some of the contractors in the past, as part of our preconstruction meetings, that they should be trying to recruit Section 3 businesses and residents in the future. Outreach to these companies take place as it pertains to this report. Clearfield City will continue to inform the contractors about Section 3 businesses. At this time, the City does not have any Section 3 covered projects. As mentioned, some of the contractors have been exposed to the Section 3 requirements but none of them currently meet the definition.

CLEARFIELD CITY ORDINANCE 2016-06

AN ORDINANCE AMENDING TITLE 11 OF THE CLEARFIELD CITY CODE PERTAINING TO BEEKEEPING AND ALSO CORRECTING REFERENCES TO COMMUNITY DEVELOPMENT DIRECTOR AND COMMUNITY DEVELOPMENT DEPARTMENT

PREAMBLE: This Ordinance amends Title 11 of the Clearfield City Code pertaining to beekeeping and also correcting references to community development director and community development department.

BE IT ORDAINED BY THE CLEARFIELD CITY COUNCIL:

Section 1. Enactment:

Title 11, Chapter 3, Section 3 of the Clearfield City Code is hereby amended by adding the following definitions to read as follows:

APIARY: Any place where one (1) or more colonies of honeybees are located.

BEEKEEPER: A person who owns one (1) or more colonies of honeybees for the purpose of (i) collecting honey and beeswax, (ii) pollinating crops or (iii) produce bees for sale to other beekeepers.

BEEKEEPING EQUIPMENT: Anything used in the operation of an apiary, such as, but not limited to, hive bodies, supers, frames, top and bottom boards, and extractors.

COLONY: Honeybees in any hive including queens, workers, drones or brood.

FLYWAY AREA: An area surrounding the hive, five (5) feet from the property line, consisting of a solid wall, fence, dense foliage or a combination thereof extending at least ten (10) feet beyond the hive in each direction to force bees to fly no less than six (6) feet above ground level over property lines in the vicinity of the apiary.

HIVE: Shall have the meaning set forth in Utah Code Annotated title 4 chapter 11. This defines a hive as a frame hive, box hive, box, barrel, log, gum skep, or other artificial or natural receptacle which may be used to house honeybees.

HONEYBEE or "Bee(s):" The common honeybee, *Apis mellifera* species, at any stage of development, but not including the African honeybee, *Apis mellifera scutellata* species, or any hybrid thereof.

Title 11, Chapter 13 of the Clearfield City Code is hereby amended by adding Section 36 to read as follows:

11-13-36: BEEKEEPING:

A. Purpose: The purpose of this section is to authorize beekeeping subject to certain requirements intended to avoid problems that may otherwise be associated with beekeeping in populated areas.

B. Hives on Lots:

1. As provided in this section, and notwithstanding any contrary provision in Title 11 of this code, an apiary, consisting of not more than three (3) hives, may be maintained in a fenced yard of any residential lot up to one quarter (1/4) acre. No hives should be located in a front yard. Lots that are one-quarter (1/4) acre, not to exceed on-half (1/2) acre shall consist of no more than five (5) hives. On any residential lot which is on-half (1/2) acre up to one (1) acre, the number of hives permitted on the lot may be increased to ten (10) hives. Lots that meet the zoning designation and are greater than one (1) acre do not have an imposed limit on the number of hives.

2. A person shall not locate or allow a hive on property owned or occupied by another person without first obtaining written permission from the owner.

3. No hive or group of hives shall exceed six (6) feet in height.

C. Beekeeper Registration: Each beekeeper shall be registered and maintain an active license with the Utah Department of Agriculture and Food as provided in the Utah Bee Inspection Act set forth in Title 4, Chapter 11 of the Utah Code, as amended.

D. Hives:

1. Honeybee colonies shall be kept in hives with removable frames which shall be kept in sound and usable condition.

2. Hives shall be placed at least five (5) feet from any property line and six (6) inches above the ground, as measured from the ground to the lowest portion of the hive; provided, however, that this requirement may be waived in writing by the adjoining property owner.

3. Hives shall be operated and maintained as provided in the Utah Bee Inspection Act.

4. Each hive shall be conspicuously marked with the owner's name, address, telephone number, and state registration number.

E. Flyways: A hive shall be placed on property so the general flight pattern of bees is in a direction that will deter bee contact with humans and domesticated animals. If any portion of a hive is located within fifteen (15) feet from an area which provides public access or from a property line on the lot where an apiary is located, as measured from the nearest point on the

hive to the property line, a flyway barrier at least six (6) feet in height shall be established and maintained around the hive except as needed to allow access. Such flyway, if located along the property line or within five (5) feet of the property line, shall consist of a solid wall, fence, dense foliage or a combination thereof, which extends at least ten (10) feet beyond the hive in each direction so that bees are forced to fly to an elevation of at least six (6) feet above ground level over property lines in the vicinity of the apiary.

F. Water: Each beekeeper shall ensure that a convenient source of water is available to the colony continuously between March 1 and October 31 of each year. The water shall be located on the property of the owner of the hive and in a location that minimizes any nuisance created by bees seeking water on neighboring property.

G. Beekeeping Equipment: Each beekeeper shall ensure that no bee comb or other beekeeping equipment is left upon the grounds of an apiary site. Upon removal from a hive, all such equipment shall promptly be disposed of in a sealed container or placed within a building or other bee-proof enclosure.

H. Conflict with Davis County Health Department regulations: In the event of a conflict between any regulation set forth in this section and honeybee management regulations adopted by the Davis County Health Department, the most restrictive regulations shall apply.

I. Enforcement: Any person violating or causing the violation of any of the provisions of this title, or failing or refusing to do some act required under this title, shall be guilty of a class C misdemeanor and upon conviction thereof shall be subject to penalty as provided by section 1-4-1 of this code. In addition to any criminal penalties, any person found in violation of this title may be subject to payment of costs associated with enforcement of this title, including, but not limited to, attorney fees.

J. Certain Conduct Unlawful: Notwithstanding compliance with the various requirements of this section, it shall be unlawful for any person to maintain an apiary or to keep any colony on any property in a manner that threatens public health or safety; Hives are a permitted use on properties that contain a primary use on a property. Beekeeping is not permissible as primary or singular use on residential lots.

Title 11, Chapter 8, Article A, Section 2 of the Clearfield City Code is hereby amended to read as follows:

11-8A-2: PERMITTED USES:

The following buildings, structures, and uses of land shall be permitted in the A-1 agricultural zone upon compliance with the requirements set forth in this code:

Agriculture.

Beekeeping.

Churches.

Daycares, residential.

Farm animals (see subsection 11-8A-11A of this article).

Home occupations.
Parks and open space.
Preschools, residential.
Schools.
Single-family dwellings.

Title 11, Chapter 8, Article A, Section 3 of the Clearfield City Code is hereby amended to read as follows:

11-8A-3: CONDITIONAL USES:

The following buildings, structures, and uses of land shall be allowed in the A-1 agricultural zone upon compliance with the requirements set forth in this code and upon obtaining a conditional use permit as specified in chapter 4 of this title:

Agricultural recreation.
Greenhouses.
Group homes for persons with a disability.
Group homes for the elderly.
Produce sales.
Public uses.
Temporary or seasonal merchants.
Veterinary services.

Title 11, Chapter 9, Article A, Section 2 of the Clearfield City Code is hereby amended to read as follows:

11-9A-2: PERMITTED USES:

The following buildings, structures, and uses of land shall be permitted in the R-1-9 residential zone upon compliance with the requirements set forth in this code:

Beekeeping.
Churches.
Daycares, residential.
Home occupations.
Parks and open space.
Preschools, residential.
Schools.
Single-family dwellings.

Title 11, Chapter 9, Article B, Section 2 of the Clearfield City Code is hereby amended to read as follows:

11-9B-2: PERMITTED USES:

The following buildings, structures, and uses of land shall be permitted in the R-1-8 residential zone upon compliance with the requirements set forth in this code:

Beekeeping.
Churches.
Daycares, residential.
Home occupations.
Parks and open space.
Preschools, residential.
Schools.
Single-family dwellings.

Title 11, Chapter 9, Article C, Section 2 of the Clearfield City Code is hereby amended to read as follows:

11-9C-2: PERMITTED USES:

The following buildings, structures, and uses of land shall be permitted in the R-1-6 residential zone upon compliance with the requirements set forth in this code:

Beekeeping.
Churches.
Daycares, residential.
Home occupations.
Parks and open space.
Preschools, residential.
Schools.
Single-family dwellings.

Title 11, Chapter 9, Article G, Section 2 of the Clearfield City Code is hereby amended to read as follows:

11-9G-2: PERMITTED USES:

The following buildings, structures, and uses of land shall be permitted in the R-1-open residential zone upon compliance with the requirements set forth in this code:

Beekeeping.
Churches.
Daycares, residential.
Home occupations.
Parks and open space.

Preschools, residential.
Schools.
Single-family dwellings.

Title 11, Chapter 13, Section 25, Paragraph A of the Clearfield City Code is hereby amended to read as follows:

11-13-25: COURTESY BENCHES AND SHELTERS:

A. Permit Required: No courtesy bench or shelter shall be installed or erected without first obtaining a permit from the city. Courtesy bench and shelter permits shall be nontransferable.

Title 11, Chapter 13, Section 25, Paragraph B of the Clearfield City Code is hereby amended to read as follows:

11-13-25: COURTESY BENCHES AND SHELTERS:

B. Application: Application for a courtesy bench or shelter permit shall be made in writing by the property owner or certified agent on forms prepared by the city, and shall be accompanied by payment of the fee required by the city's fee schedule. Upon receipt of a complete application, the zoning administrator shall be authorized to approve the application, approve the application with conditions, or deny the application.

Title 11, Chapter 13, Section 26, Paragraph A, Section 1 of the Clearfield City Code is hereby amended to read as follows:

11-13-26: FIREWORKS STAND, TEMPORARY OR SEASONAL MERCHANT, AND MOBILE FOOD VENDOR REGULATIONS:

A. Location Specified; Location Restrictions:

1. Each license shall specify the location where the business is approved to operate. No operation shall occur at locations other than the approved site. Please refer to the official mobile food vendors map filed with the city.

Title 11, Chapter 13, Section 26, Paragraph A, Section 2, subsection d of the Clearfield City Code is hereby amended to read as follows:

11-13-26: FIREWORKS STAND, TEMPORARY OR SEASONAL MERCHANT, AND MOBILE FOOD VENDOR REGULATIONS:

A. Location Specified; Location Restrictions:

2. Licenses issued under this section shall be limited to the following street corridors:
 - d. Fireworks stands are not allowed on property of SR-193 and 2000 East nor at Legend Hills (refer to map held at the city).

Title 11, Chapter 13, Section 27, Paragraph B, Section 3, subsection b, subparagraph 1 of the Clearfield City Code is hereby amended to read as follows:

11-13-27: PORTABLE STORAGE CONTAINERS:

B. Residential Requirements:

3. Portable storage containers used for moving in or out of a residence shall be allowed for a maximum of fourteen (14) days, and shall only be located on a driveway or other paved area on private property.

b. Portable storage containers used during construction shall:

(1) Only be allowed if a valide building permit is currently on file with the city.

Title 11, Chapter 13, Section 34, Paragraph A of the Clearfield City Code is hereby amended to read as follows:

11-13-34: LIGHT MANUFACTURING AND LIMITED DISTRIBUTION USES:

A. Neither light manufacturing nor limited distribution uses will be allowed on parcels which have frontage on, are adjacent to, or have direct unobscured visibility from main transportation corridors in the city including: State Street, Main Street, 800 North, 300 North, 200 South, SR-193, 700 South, 1700 South, South Main Street, 1000 West, 1000 East, 1500 East, 2000 East, or Depot Street. The official map will be available with the city.

Title 11, Chapter 15, Section 8, Paragraph A of the Clearfield City Code is hereby amended to read as follows:

11-15-8: SIGNS THAT REQUIRE A PERMIT:

A. Permit Required: Except as otherwise provided in this title, it shall be unlawful for any person to erect, alter, relocate, direct, or order a person to erect, alter, or relocate any of the following signs within the city without first obtaining a permit or permits from the city. A fee for the permit shall be paid by the applicant in accordance with the city's current fee schedule.

Title 11, Chapter 15, Section 10, Paragraph A of the Clearfield City Code is hereby amended to read as follows:

11-15-10: PERMIT PROCESS:

A. Sign Permit Required: No person shall erect, install, or paint any sign, or change the face of any sign, whether it be temporary or permanent in nature, without obtaining a sign permit from the city except as provided in this chapter. This includes new signs, signs to be added to exisiting buildings or uses, and exisiting signs that are to be enlarged, changed, or modified.

Title 11, Chapter 15, Section 10, Paragraph B of the Clearfield City Code is hereby amended to read as follows:

11-15-10: PERMIT PROCESS:

B. Penalty: New or existing signs installed or altered without a permit will be required to be removed, or a penalty fee of one hundred dollars (\$100.00) will be charged at the time application is made for a sign permit with the city.

Section 2. Repealer: Any provision or ordinances that are in conflict with this ordinance are hereby repealed.

Section 3. Effective Date: These amendments shall become effective immediately upon passage and posted as prescribed by law.

Passed and adopted by the Clearfield City Council this 27th day of September, 2016.

CLEARFIELD CITY CORPORATION

Mark R. Shepherd, Mayor

ATTEST:

Nancy R. Dean, City Recorder

VOTE OF THE COUNCIL

AYE:

NAY: