

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
September 13, 2016 – POLICY SESSION
Revised September 9, 2016

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on Amendments to the Consolidated Fee Schedule
Discussion on the Award of Bid for Steed Park Electrical Upgrade
Discussion on an In-kind Donation to the Pioneer Adult Rehabilitation Center (PARC)
Discussion on Title 11, Chapter 13 – Supplemental Regulations, Beekeeping in the R-1, A-1 and A-2 Residential Zones

Discussion on Improvements at Springfield Estates
Discussion on PARAT Tax Project Phasing Plan
Discussion on Amendments to the Wasatch Integrated Waste Fees

(TENTATIVE) The Council may consider a motion to enter into a Closed Session for the purpose of a strategy session to discuss pending or reasonably imminent litigation.
Utah Code Ann. §52-4-205

(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Bush

APPROVAL OF MINUTES:

August 9, 2016 – Work Session

August 9, 2016 – Policy Session

August 16, 2016 – Work Session

PUBLIC HEARING:

1. **PUBLIC HEARING TO CONSIDER ADOPTION OF A PROPOSED IMPACT FEE FACILITIES PLAN AND THE IMPACT FEE ANALYSIS FOR THE CULINARY**

WATER, SANITARY SEWER AND STORM WATER SYSTEMS WITHIN CLEARFIELD CITY

BACKGROUND: Clearfield City contracted with Horrocks Engineering to perform an Impact Fee Study for the culinary water, sanitary sewer and storm water utilities. The State of Utah Impact Fees Act requires that impact fees are established in accordance with the conditions outlined in the Act. Horrocks Engineering has conducted the required evaluations and reviews concerning future growth within the City for the next six years and the improvements which would be necessary to the culinary water, sewer and storm water systems to support that growth. It has also prepared an Impact Fee Facilities Plan (IFFP) for Clearfield City reflecting the future development areas within the City and the capital improvement projects to support that growth. An Impact Fee Analysis (IFA) identifying the maximum impact fee allowable for each of the utilities (culinary water, sewer, storm water), based on the criteria in the State Impact Fees Act, was prepared by Zions Bank Public Finance.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

2. CITIZEN COMMENTS

3. CONSIDER APPROVAL OF ORDINANCE 2016-05 ADOPTING THE PROPOSED IMPACT FEE FACILITIES PLAN AND THE IMPACT FEE ANALYSIS FOR THE CULINARY WATER, SANITARY SEWER, AND STORM WATER SYSTEMS WITHIN CLEARFIELD CITY AND APPROVE THE IMPACT FEES AS OUTLINED IN THE IMPACT FEES ANALYSIS FOR EACH OF THE UTILITIES

RECOMMENDATION: Approve Ordinance 2016-05 adopting the Impact Fee Facilities Plan and the Impact Fee Analysis for the culinary water, sanitary sewer, and storm water systems within Clearfield City and approve the Impact Fees as outlined in the Impact Fees Analysis for each of the utilities and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF ORDINANCE 2016-04 AMENDING THE CONSOLIDATED FEE SCHEDULE

BACKGROUND: Staff is recommending certain amendments to the City's Consolidated Fee Schedule as it relates to Impact Fees, Utility Rates, Business Licenses for Fireworks Stands, Utility Shut Off Notices, 2nd Garbage Can fees, Administrative Site Plan Reviews and Fire Hydrant Meters.

RECOMMENDATION: Approve Ordinance 2016-04 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD FOR BID FOR THE STEED PARK BALL FIELD ELECTRICAL UPGRADE PROJECT TO HIDDEN PEAK ELECTRIC

BACKGROUND: Bids were received from two contractors for the Steed Park Ball Field Electrical Upgrade Project. The scope of work for this project is to replace the existing wiring from the score tower to the ball field lights, the wiring from the bottom to the top of the poles,

and the electrical panel that controls the ball field lights. The lowest responsible bid was received from Hidden Peak Electric with a bid amount of \$76,300.

RECOMMENDATION: Approve the award of bid for the Steed Park Ball Field Electrical Upgrade Project to Hidden Peak Electric for the bid amount of \$76,300, with contingency of \$10,000 for a total project cost of \$86,300 and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2016R-20 AUTHORIZING AN IN-KIND DONATION TO THE PIONEER ADULT REHABILITATION CENTER (PARC)

BACKGROUND: The Pioneer Adult Rehabilitation Center (PARC) is a non-profit organization in Clearfield City with the unique mission of advancing employment opportunities for individuals with disabilities and helping them achieve a high level of independence. The organization has asked for a waiver of deposit and room rental fees at the Clearfield Aquatic Center to hold a class for its participants.

RECOMMENDATION: Consider approval of Resolution 2016R-20 authorizing an in-kind donation to the Pioneer Adult Rehabilitation Center (PARC) and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Council Reports
City Manager's Report
Staff Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE AUGUST 9, 2016 POLICY SESSION

SCHEDULED ITEMS:

2. CONSIDER APPROVAL OF AN AGREEMENT WITH BETTER CITY

BACKGROUND: Better City is a consulting firm specializing in redevelopment and economic development. The proposed agreement would authorize Better City to prepare a feasibility study and land use concept plan for the redevelopment of the Mabey Pond/Clearfield Mobile Home Park area, and then to implement that plan.

RECOMMENDATION: Approve the agreement with Better City and authorize the Chair's signature to any necessary documents.

****ADJOURN AS THE CDRA****

Dated this 9th day of September, 2016.

/s/Kimberly S. Read, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.