

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
May 10, 2016

*(This meeting was held following the regularly scheduled City Council Meeting.)*

- |                |                 |                                  |
|----------------|-----------------|----------------------------------|
| PRESIDING:     | Bruce Young     | Chair                            |
| PRESENT:       | Keri Benson     | Director                         |
|                | Kent Bush       | Director                         |
|                | Nike Peterson   | Director                         |
|                | Vern Phipps     | Director                         |
| EXCUSED:       | Mark Shepherd   | Director                         |
| STAFF PRESENT: | Adam Lenhard    | City Manager                     |
|                | JJ Allen        | Assistant City Manager           |
|                | Stuart Williams | City Attorney                    |
|                | Scott Hodge     | Public Works Director            |
|                | Spencer Brimley | Development Services Manager     |
|                | Greg Krusi      | Police Chief                     |
|                | Eric Howes      | Community Services Director      |
|                | Curtis Dickson  | Community Services Deputy Dir.   |
|                | Summer Palmer   | Administrative Services Director |
|                | Rich Knapp      | Finance Manager                  |
|                | Lee Naylor      | Accountant/Budget Analyst        |
|                | Kim Read        | Deputy City Recorder             |
| EXCUSED:       | Nancy Dean      | City Recorder                    |

VISITORS: Zachary Beckman, Jean Wunderlich, Cathleen Gilbertson, Samantha Atwood, South Clearfield Elementary students, Heather Oviatt – Tom Stuart Construction, Bob Bercher, Buck Eckstrom – South Clearfield Elementary, Parker Rasmussen, Kathryn Murray, Kristi Bush, Hayden Rasband

Chair Young called the meeting to order at 7:41 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE FEBRUARY 9, 2016 POLICY SESSION AND THE APRIL 19, 2016 WORK SESSION

**Director Benson moved to approve the Clearfield Community Development and Renewal Agency (CDRA) minutes from the February 9, 2016 policy session and the April 19, 2016 work session as written, seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, and Phipps. Voting NO – None. Director Shepherd was not present for the vote.**

ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2016/2017 AND SET A PUBLIC HEARING FOR JUNE 14, 2016 TO RECEIVE PUBLIC INPUT ON THE BUDGET

The Tentative Budget as presented to the Board for adoption was a balanced budget.

Rich Knapp, Finance Manager, reminded the Board of the changes discussed during the previous work session and pointed out the budget reflected an increase in fund balance.

**Director Benson moved to approve the Fiscal Year 2016/2017 Tentative Budget and set a public hearing on the budget for Tuesday, June 14, 2016, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, and Phipps. Voting NO – None.** Director Shepherd was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Peterson moved to adjourn as the Community Development and Renewal Agency and reconvene as the City Council in a work session at 7:43 p.m., seconded by Director Benson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson and Phipps. Voting NO – None.** Director Shepherd was not present for the vote.

**APPROVED AND ADOPTED  
This 24<sup>th</sup> day of May, 2016**

**/s/Bruce Young, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, May 10, 2016.

/s/Nancy R. Dean, City Recorder