

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
March 8, 2016 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Mayor Shepherd and Adam Lenhard, City Manager, will participate in the meeting electronically via telephone.

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Pro Tem Bush

OPENING CEREMONY:

Councilmember Young

APPROVAL OF MINUTES:

February 2, 2016 – Work Session

February 23, 2016 – Work Session

February 23, 2016 – Policy Session

February 25, 2016 – Work Session

March 1, 2016 – Work Session

PUBLIC HEARINGS:

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE FISCAL YEAR 2016 BUDGET**

BACKGROUND: Staff has identified expenditures necessary for City operations which were not included in its current budget. State Code allows the City to make adjustments to the budget and a public hearing is part of that process.

RECOMMENDATION: Open the public hearing and receive public comment.

2. **PUBLIC HEARING TO RECEIVE COMMENT ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2016 TO JUNE 30, 2017.**

BACKGROUND: The Council received a copy of the proposed 2016-2017 Community Development Block Grant (CDBG) One Year Action Plan. Citizens are given the opportunity to review the One Year Action Plan in the Community Development Department from March 9, 2016 until April 8, 2016. The final copy will be presented to the Council on April 26, 2016.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF THE DeMOLAY PROCLAMATION DECLARING THE MONTH OF MARCH 2016, DeMOLAY MONTH IN CLEARFIELD CITY

BACKGROUND: DeMolay is a character-building organization consisting of young men between the ages of 12-21 seeking to prepare them to become better leaders within the Community. The organization has carried out civic services for over eighty years.

RECOMMENDATION: Approve the DeMolay Proclamation declaring the month of March 2016, DeMolay month in Clearfield City and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF RESOLUTION 2016R-08 ADOPTING AMENDMENTS TO THE FISCAL YEAR 2016 BUDGET

RECOMMENDATION: Approve Resolution 2016R-08 adopting amendments to the fiscal year 2016 budget and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR ARCHITECTURAL/ENGINEERING DESIGN FOR THE CLEARFIELD CITY PUBLIC WORKS FACILITIES PHASE II ADMINISTRATIVE, PARKS AND CEMETERY MAINTENANCE BUILDING TO SCOTT P EVANS ARCHITECT AND ASSOCIATES

BACKGROUND: The City solicited requests from qualified professional architectural and engineering firms to provide a comprehensive value based building design for the Clearfield City Public Works Facility Phase II Administrative, Parks, and Cemetery Maintenance Building. The City received proposals from eight qualified firms. The selection committee reviewed the proposals and recommended the award of proposal to Scott P. Evans Architect and Associates with a proposal of \$199,800.00.

RECOMMENDATION: Approve the award of proposal for architectural/engineering design for the Public Works Facility Phase II Administrative, Parks, and Cemetery Maintenance Building to Scott P Evans Architect and Associates with a proposal of \$199,800.00 and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE AWARD OF BID TO COMPLETE THE 300 NORTH STREET PEDESTRIAN SAFETY SIDEWALK IMPROVEMENT PROJECT TO B. HANSEN CONSTRUCTION

BACKGROUND: Bids were received from ten construction companies to install concrete sidewalk on the south side of 300 North Street from 825 West to 985 West. The lowest responsible bid was received from B. Hansen Construction with the bid of \$57,935.00.

RECOMMENDATION: Approve the award of bid to complete the 300 North Street Pedestrian Safety Sidewalk Improvement Project to B. Hansen Construction for the bid amount of \$57,935.00 and approve funding for the project for the bid amount of \$57,935.00 with

contingency and engineering costs of \$19,065.00 for a total project cost of \$77,000.00, and authorize the Mayor's signature to any necessary documents.

8. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE 1150 WEST WATERLINE IMPROVEMENT PROJECT TO MARSH CONSTRUCTION

BACKGROUND: Bids were received from five construction companies to install an eight inch waterline on 1150 West Street from 1045 South to 950 South. The lowest responsible bid was received from Marsh Construction with the bid of \$130,552.95.

RECOMMENDATION: Approve the award of bid for the installation of an eight inch waterline on 1150 West Street from 1045 South to 950 South to Marsh Construction for the bid amount of \$130,552.95 and approve funding for the project with the bid amount of \$130,552.95 with contingency and engineering costs of \$26,447.05 for a total project cost of \$157,000.00 and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF RESOLUTION 2016R-09 AFFIRMING THE CITY COUNCIL REVIEWED THE 2015 MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR CLEARFIELD CITY

BACKGROUND: Utah Department of Environmental Quality has asked the City Council to review and consider Clearfield's Municipal Wastewater Planning Program Report for 2015. This resolution affirms the Council reviewed and considered the report.

RECOMMENDATION: Approve Resolution 2016R-09 affirming that the City Council reviewed and considered the Municipal Wastewater Planning Program Report for Clearfield City and authorize the Mayor's signature to any necessary documents.

PRESENTATION:

10. PRESENTATION BY HILL AIR FORCE BASE (HAFB) REGARDING THE AIR SHOW

BACKGROUND: Lieutenant Colonel Kris Long from the 75th Air Base Wing has requested time to address the City Council to talk about the Warriors Over the Wasatch Air Show scheduled for June 25 & 26 2016.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****COUNCIL MEETING ADJOURN****

Dated this 3rd day of February, 2016.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.