

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
June 14, 2016 – POLICY SESSION

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:00 P.M. WORK SESSION**

Presentation by HAFB (Hill Air Force Base) Environmental  
Discussion on the Compensation Plan  
Discussion on an Amended Final Subdivision Plat for Clearfield Villa Subdivision Lot 1  
Discussion on the Storm Water Management Plan  
Discussion on the Interlocal Agreement between Davis County Cities and Davis County for  
the UPDES (Utah Pollution Discharge Elimination System) General Permit  
Discussion on the City Engineer Request for Proposal (RFP)  
Discussion on the Constable Services Request for Proposal (RFP)  
Discussion on Secondhand Smoke and the Nuisance Ordinance  
Discussion on Property Located at 329 North Main

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Benson

APPROVAL OF MINUTES:

May 10, 2016 – Work Session

May 17, 2016 – Work Session

May 24, 2016 – Policy Session

**PUBLIC HEARING:**

1. **PUBLIC HEARING TO RECEIVE COMMENT ON THE 2016/2017 FISCAL YEAR BUDGET**

**BACKGROUND:** Utah Code requires cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff has prepared and submitted to the Council a balanced tentative budget for the fiscal year 2016/2017 which begins July 1, 2016 and ends June 30, 2017. The submitted tentative budget was adopted on May 10, 2016 and included all funds.

**RECOMMENDATION:** Receive public comment and close the public hearing.

***SCHEDULED ITEMS:***

2. CITIZEN COMMENTS

3. CONSIDER APPROVAL OF RESOLUTION 2016R-10 AUTHORIZING THE INTERLOCAL AGREEMENT WITH DAVIS COUNTY TO PROVIDE ANIMAL CONTROL SERVICES

BACKGROUND: Davis County provides animal control services for the City under the direction of the Animal Control Director. The Interlocal Agreement is effective until December 31, 2020 and may be extended by approval of both parties in writing to the Agreement.

RECOMMENDATION: Approve Resolution 2016R-10 authorizing the Interlocal Agreement with Davis County to provide animal control services and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF THE REVISED STORM WATER SYSTEM CAPITAL FACILITY PLAN FOR CLEARFIELD CITY

BACKGROUND: The Storm Water System Capital Facility Plan is a city wide report to assist the City in planning and prioritizing capital improvement projects to the City's storm drainage system and to identify potential funding sources. The current Storm Water Capital Facility Plan was approved in August 2009.

RECOMMENDATION: Approve the revised Storm Water System Capital Facility Plan for Clearfield City and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD OF BID TO KAPP CONSTRUCTION TO COMPLETE THE WORK FOR THE 350 WEST COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IMPROVEMENT PROJECT

BACKGROUND: Bids were received from two construction companies for the 350 West Street Community Development Block Grant (CDBG) Project. The scope of work for the project replaces the existing six inch culinary water line with an eight inch waterline, installs new fire hydrants, replaces the existing sanitary sewer pipeline with an eight inch sewer pipeline and installs a new fifteen inch storm drain pipeline. The existing curb, gutter and sidewalk on 350 West Street from 300 West to 2300 South will be removed and replaced and new asphalt pavement will be installed on 350 West Street. The lowest responsible bid was received from Kapp Construction with the bid amount of \$581,855.50.

RECOMMENDATION: Approve the award of bid for the 350 West Street Community Development Block Grant (CDBG) Improvement Project to Kapp Construction for the bid amount of \$581,855.50 and approve funding for the project for the bid amount of \$581,855.50 with contingency and engineering of \$52,854.50 for a total project cost of \$634,710 and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2016R-12 AUTHORIZING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY AND THE MILITARY INSTALLATION DEVELOPMENT AREA (MIDA) FOR MUNICIPAL SERVICES AGREEMENT

BACKGROUND: The Military Installation Development Authority (MIDA) is an independent, nonprofit, separate body corporate and politic of the State of Utah. It has created the Falcon Hill Project Area which is located on the west side of Hill Air Force Base. MIDA has authority to contract with another entity to provide necessary municipal services for the project area. The City is willing to provide some of those services as agreed upon. The MIDA board approved the Interlocal Agreement on June 4, 2013.

RECOMMENDATION: Approve Resolution 2016R-12 authorizing the Interlocal Agreement with the MIDA (Military Installation Development Area) to provide municipal services for the Falcon Hill Project Area and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE CLASSIFICATION AND COMPENSATION STUDY EXECUTIVE REPORT AND BUDGET

BACKGROUND: The City contracted with McGrath Human Resource Group to conduct an employee classification and compensation plan study. The executive report and its subsequent budget have been presented to the City Council for its consideration.

RECOMMENDATION: Approve the Classification and Compensation Study Executive Report and budget and authorize the Mayor's signature to any necessary documents.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA\*\***

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE MAY 17, 2016 WORK SESSION AND THE MAY 24, 2016 POLICY SESSION

**PUBLIC HEARING:**

2. PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2016/2017 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires a public hearing regarding the adoption of the CDRA's upcoming fiscal year budget. Staff has prepared and submitted to the Board a balanced tentative budget for the fiscal year 2016/2017 which begins July 1, 2016 and ends June 30, 2017. The submitted tentative budget was adopted on May 10, 2016 and included all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

**\*\*ADJOURN AS THE CDRA\*\***

Dated this 10<sup>th</sup> day of June, 2016.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.