

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
February 9, 2016

*(This meeting was held following the regularly scheduled City Council Meeting.)*

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Nike Peterson	Director
	Vern Phipps	Director
EXCUSED:	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Spencer Brimley	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Finance Manager
	Summer Palmer	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Carson Robb – SAEV, Clint Bisbee – SAEV, Connie Kearl, Bob Bercher, Juliane Berglund - SAEV, Cade Hyde – SAEV, Boy Scout Troop 156, McGyver Clark – SAEV, Boy Scout Troop 151

Chair Young called the meeting to order at 7:30 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE JANUARY 12, 2016 POLICY SESSION

**Director Benson moved to approve the Clearfield Community Development and Renewal Agency (CDRA) minutes from the January 12, 2016 policy session as written, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, and Phipps. Voting NO – None.** Director Shepherd was not present for the vote.

APPROVAL OF A GROUND LESSOR'S CONSENT AGREEMENT FOR PROPERTY  
LOCATED AT 888 SOUTH UNIVERSITY PARK BOULEVARD

The owner of the office building at 888 South University Park Boulevard (888 Associates, LLC) was seeking a line of credit from KeyBank, and the building was one of the properties which would be used as collateral. Because 888 Associates leased CDRA land for additional parking, KeyBank required the owner of the land (the CDRA) to consent to KeyBank's ability to lien the ground lease. Essentially, the transaction meant that if 888 Associates were to default on the loan and KeyBank were to take possession of the building, then KeyBank would also become the lessee of the CDRA's ground.

Chair Young reminded the Board the item was explained during the City Council work session prior to the meeting.

**Director Peterson moved to approve the Ground Lessor's Consent Agreement for property located at 888 South University Park Boulevard and authorize the Chair's signature to any necessary documents, seconded by Director Benson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, and Phipps. Voting NO – None.** Director Shepherd was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Bush moved to adjourn as the Community Development and Renewal Agency and reconvene as the City Council in a work session at 7:54 p.m., seconded by Director Benson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, Phipps. Voting NO – None.** Director Shepherd was not present for the vote.

**APPROVED AND ADOPTED  
This 10<sup>th</sup> day of May, 2016**

**/s/Bruce Young, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, February 9, 2016.

**/s/Nancy R. Dean, City Recorder**