

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. POLICY SESSION
December 6, 2016

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Kent Bush Nike Peterson Vern Phipps Bruce Young	Councilmember Councilmember Councilmember Councilmember
STAFF PRESENT:	Adam Lenhard JJ Allen Stuart Williams Greg Krusi Scott Hodge Eric Howes Curtis Dickson Summer Palmer Trevor Cahoon Nancy Dean Kim Read	City Manager Assistant City Manager City Attorney Police Chief Public Works Director Community Services Director Community Services Deputy Dir. Administrative Services Director Communications Coordinator City Recorder Deputy City Recorder

VISITORS: Jeff Baker, David Tomczak, Brayden Singley, Timothy Roper, Marie Roper, Sherrie Eichmeier-Reynolds, Ron Jones, Charlie Reynolds, Joshua Squire, Cheryl Phipps, Dawn Hemphill

Mayor Shepherd called the meeting to order at 6:05 p.m.

Mayor Shepherd explained the interview and vetting process that would be used to determine who would be appointed to fill the current vacancy on the City Council.

INTERVIEW CANDIDATES TO FILL THE CITY COUNCIL VACANCY

The City Council interviewed the following candidates:

- Jeff Baker
- Sherrie Eichmeier-Reynolds
- Ron Jones
- Stuart Jones
- Brady Jugler
- Tim Roper
- Joshua Squire
- Alan Thompson
- David Tomczak

After several rounds of questions and elimination Mayor Shepherd announced the Council recommended appointing Tim Roper to fill the vacancy on the City Council.

Councilmembers Bush, Young and Phipps encouraged the candidates to continue to be involved with Clearfield City and consider filing to run for election to the Council in the coming year.

APPROVAL OF RESOLUTION 2016R-24 TO FILLING THE VACANCY ON THE CITY COUNCIL

Councilmember Keri Benson submitted a letter of resignation from the City Council effective November 30, 2016 due to her moving out of the City.

Councilmember Phipps moved to approve Resolution 2016R-24 authorizing the appointment of Tim Roper to fill the vacancy on the City Council and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps and Young. Voting NO – None.

Nancy Dean, City Recorder, administered the Oath of Office to Mr. Roper and he took his seat at the dais for the remainder of the meeting.

APPROVAL OF RESOLUTION 2016R-25 REAPPOINTING COUNCILMEMBER BUSH TO THE NORTH DAVIS SEWER DISTRICT'S BOARD OF TRUSTEES

Mayor Shepherd announced Councilmember Kent Bush's term on the North Davis Sewer District (NDS) expires on December 31, 2016. Mayor Shepherd was proposing Councilmember Kent Bush be reappointed to the NDS Board of Trustees. He complimented Councilmember Bush for the way in which he represented the City on the Board and thanked him for his service.

Councilmember Young moved to approve Resolution 2016R-25 reappointing Councilmember Kent Bush as a representative for Clearfield City on the North Davis Sewer District Board of Trustees, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Young. Voting NO – None.

APPROVAL OF RESOLUTION 2016R-26 MAKING AN APPOINTMENT TO THE NORTH DAVIS FIRE DISTRICT'S ADMINISTRATIVE CONTROL BOARD

Mayor Shepherd explained Councilmember Keri Benson had been representing Clearfield City on the North Davis Fire District's Administrative Control Board. He announced due to her resignation, it was his recommendation that Councilmember Tim Roper fill the vacant seat as the City's representative on the Board for the remainder of the term expiring December 31, 2018.

Councilmember Bush moved to approve Resolution 2016R-26 authorizing Mayor Shepherd's recommendation of Councilmember Tim Roper to the North Davis Fire District's Administrative Control Board and authorize the Mayor's signature to any

necessary documents, seconded by Councilmember Peterson. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Young. Voting NO – None.

MAYORAL APPOINTMENTS

Due to the appointment of a Councilmember Roper it was necessary to make assignments to various boards and commissions which were previously filled by Keri Benson. Mayor Shepherd recommended Councilmember Tim Roper be appointed to the following:

- Planning Commission Liaison
- Community Development and Renewal Agency (CDRA) Member
- Building Authority Member

Councilmember Phipps moved to approve and consent to the Mayor’s appointments and authorize his signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Peterson, Phipps, Roper and Young. Voting NO – None.

Councilmember Bush announced there was now a vacancy on the Planning Commission and invited the City Council applicants to consider submitting a letter of interest to fill the vacancy.

There being no further business to come before the Council, **Councilmember Bush moved to adjourn at 7:30 p.m., seconded by Councilmember Peterson. Voting AYE - Councilmembers Bush, Peterson, Phipps, Roper and Young. Voting NO – None.**

**APPROVED AND ADOPTED
This 13th day of December, 2016**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, December 6, 2016.

/s/Nancy R. Dean, City Recorder