

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
August 9, 2016 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on the Findings of Fact, Conclusions and Recommendation on the
Revocation of the Relax Health Center Business License

Discussion on the 2016/2017 Fiscal Year Budget
Discussion on the Utility Rate Study
Discussion on the Impact Fee Study
Discussion on the Consolidated Fee Schedule

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session
immediately following the Policy Session)*

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Benson

APPROVAL OF MINUTES:

July 26, 2016 – Work Session

July 26, 2016 – Policy Session

PUBLIC HEARING:

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON 1) TRUTH IN TAXATION TO CONSIDER MAINTAINING THE CITY'S TAX RATE AT 0.001800, 2) THE BUDGETED TRANSFER OF RESOURCES FROM THE WATER FUND TO THE GENERAL FUND, AND 3) THE ADOPTION OF THE 2016/2017 FISCAL YEAR BUDGET**

BACKGROUND: The Clearfield City Council held a public hearing on the proposed budget on June 14, 2016. The Council is now proposing to adopt the fiscal year 2016/2017 budget, which includes a tax rate of 0.001800. This would maintain the same tax rate as the last few years, but would be higher than the certified tax rate of 0.001664, consequently requiring a “truth in taxation” hearing. The proposed budget also includes a transfer of resources from the Water Fund to the General Fund, with an estimated value of \$100,000.00 (for water used at City-owned facilities), which also requires a public hearing. City staff has prepared and submitted to the

Council a balanced final budget for FY 2016/2017, which began July 1, 2016 and ends June 30, 2017.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEMS:

2. CITIZEN COMMENTS

3. CONSIDER APPROVAL OF RESOLUTION 2016R-18 SETTING THE TAX RATE FOR ALL REAL AND PERSONAL PROPERTY IN CLEARFIELD AT 0.0018

RECOMMENDATION: Approve Resolution 2016R-18 setting the tax rate for all real and personal property in Clearfield at 0.0018 and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF RESOLUTION 2016R-19 ADOPTING THE FISCAL YEAR 2016/2017 BUDGET

BACKGROUND: City staff prepared and submitted to the Council a balanced final budget for fiscal year 2016/2017 which began July 1, 2016 and ends on June 30, 2017.

RECOMMENDATION: Approve Resolution 2016R-19 adopting the fiscal year budget for 2016/2017 and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE FINDINGS OF FACT, CONCLUSIONS AND RECOMMENDATIONS ON THE REVOCATION OF THE RELAX HEALTH CENTER BUSINESS LICENSE

BACKGROUND: On July 14, 2016 an appeal hearing took place regarding the revocation of the business license for Relax Health Center by the City's Business License Official.

RECOMMENDATION: Approve and adopt the Findings of Fact, Conclusions and Recommendations on the revocation of the Relax Health Center Business License and authorize the Mayor's signature to any necessary documents.

6. FISCAL YEAR 2016 YEAR END UPDATE

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA*****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE JUNE 14, 2016 POLICY SESSION AND THE JULY 12, 2016 WORK SESSION

SCHEDULED ITEMS:

2. **CONSIDER APPROVAL OF RESOLUTION 2016R-02 ADOPTING THE CDRA 2016/2017 FISCAL YEAR BUDGET**

BACKGROUND: The City Council and the Clearfield Community Development and Renewal Agency (CDRA) held a public hearing on the proposed budget on June 14, 2016. Utah Code requires cities to hold a public hearing relating to the approval of the upcoming fiscal year budget. City staff has prepared and submitted to the Board a balanced final budget for fiscal year 2016/2017 which began July 1, 2016 and ends June 30, 2017.

RECOMMENDATION: Approve Resolution 2016R-02 adopting the CDRA 2016/2017 fiscal year budget and authorize the Chair's signature to any necessary documents.

*****ADJOURN AS THE CDRA*****

Dated this 4th day of August, 2016.

/s/Kimberly S. Read, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.