

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION
August 9, 2016

(This meeting was held following the regularly scheduled City Council Meeting.)

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Nike Peterson	Director
	Vern Phipps	Director
	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Spencer Brimley	Development Services Manager
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Summer Palmer	Administrative Services Director
	Rich Knapp	Finance Manager
	Brian Hogge	Senior Accountant
	Terrence Jackson	IT Manager
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Kammie Watt – Boy Scouts, Steven Bishop, Caleb & Gordon Mitchell – Boy Scouts, Bob Bercher, Boy Scout Troop 572

Chair Young called the meeting to order at 8:15 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE JUNE 14, 2016 POLICY SESSION AND THE JULY 12, 2016 WORK SESSION

Director Shepherd moved to approve the Clearfield Community Development and Renewal Agency (CDRA) minutes from the June 14, 2016 policy session and the July 12, 2016 work session as written, seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, Phipps and Shepherd. Voting NO – None.

APPROVAL OF RESOLUTION 2016R-02 ADOPTING THE CDRA 2016/2017 FISCAL YEAR BUDGET

The Clearfield Community Development and Renewal Agency (CDRA) held a public hearing on the proposed budget on June 14, 2016. Utah Code required cities to hold a public hearing relating to the approval of the upcoming fiscal year budget. City staff had prepared and submitted to the Board a balanced final budget for fiscal year 2016/2017 which began July 1, 2016 and ended June 30, 2017.

Rich Knapp, Finance Manager, explained the CDRA budget anticipated revenue of approximately \$2.3 million and expenditures of approximately \$1.8 million. He noted there was one capital project, Gateway Signage, brought forward from last year. He asked if there were any questions and there were none.

Director Phipps moved to approve Resolution 2016R-02 adopting the CDRA 2016/2017 fiscal year budget and authorize the Chair's signature to any necessary documents, seconded by Director Benson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, Phipps and Shepherd. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Benson moved to adjourn as the Community Development and Renewal Agency and reconvene as the City Council in a work session at 8:17 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Peterson, Phipps and Shepherd. Voting NO – None.**

**APPROVED AND ADOPTED
This 13th day of September, 2016**

/s/Bruce Young, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, August 9, 2016.

/s/Nancy R. Dean, City Recorder