

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
October 27, 2015 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:30 P.M. WORK SESSION

Discussion on Amending 2015/2016 Fiscal Year Budget
Discussion on the Compensation Plan RFP

****ADJOURN AS THE CITY COUNCIL AND IMMEDIATELY RECONVENE
AS THE CDRA IN A WORK SESSION ****

CDRA WORK SESSION

Discussion on the Real Estate Purchase Agreement for Property located at 75 North Main

(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER: Mayor Shepherd
OPENING CEREMONY: Councilmember Bush
APPROVAL OF MINUTES: October 13, 2015 – Policy Session

PRESENTATION:

1. **PRESENTATION OF THE YARD OF THE YEAR AWARD**

BACKGROUND: Each year, Clearfield City sponsors a Yard of the Week contest throughout the City. The Parks and Recreation Commission members visit eleven different zones in the City during the summer and submit a weekly winner. At the end of the summer, the Commission members judge the weekly winners and select a winner for Yard of the Year. This year's Yard of the Year winner is Jacob and Cynthia Kurian. The runners-up are Duane Stoker and Diane Stapley.

PUBLIC HEARING:

2. PUBLIC HEARING TO RECEIVE COMMENT ON AMENDING THE 2015/2016 FISCAL YEAR BUDGET

BACKGROUND: State Law requires a public hearing before the City Council approves amendments to the City budget. Rich Knapp, Administrative Services Director, will be presenting amendments for the 2015/2016 fiscal year budget.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF THE CITY MANAGER'S APPOINTMENT OF STUART WILLIAMS AS THE CITY ATTORNEY

5. CONSIDER APPROVAL OF RESOLUTION 2015R-29 ADOPTING AMENDMENTS TO THE 2015/2016 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2015R-29 adopting amendments to the 2015/2016 fiscal year budget and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE AWARD OF BID TO LEON POULSEN CONSTRUCTION FOR THE 18 INCH TRANSMISSION WATERLINE PROJECT

BACKGROUND: Bids were received from nine construction companies to construct an 18 inch culinary water transmission pipeline through the west side of the proposed new parking lot area for the AAA Service Call Building located on 2000 East Street (University Parkway). The City wants to complete this section of waterline piping installation prior to the new parking lot being constructed. The lowest responsible bid was received from Leon Poulsen Construction with a bid amount of \$73,867.50

RECOMMENDATION: Approve the Award of Bid to Leon Poulsen Construction for the 18 inch Transmission Waterline Project for the bid amount of \$73,867.50; and approve funding of the project for the bid amount of \$73,867.50 with contingency and engineering costs of \$19,882.50 for a total project cost of \$93,750.00; and authorize the Mayor's signature to any necessary documents.

7. UPDATE ON THE FISCAL YEAR 2016 FINANCIAL STATUS

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE AUGUST 11, 2015 POLICY SESSION, THE AUGUST 18, 2015 WORK SESSION AND THE AUGUST 25, 2015 POLICY SESSION

PUBLIC HEARING:

2. CONSIDER AMENDMENTS TO THE CDRA 2015/2016 FISCAL YEAR BUDGET

BACKGROUND: State Law requires a public hearing before the Board approves amendments to the CDRA budget. Rich Knapp, Administrative Services Director, has prepared some proposed amendments for the 2015/2016 fiscal year budget.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEM:

3. CONSIDER APPROVAL OF RESOLUTION 2015R-06 AMENDING THE CDRA 2015/2016 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2015R-06 adopting amendments to the CDRA 2015/2016 fiscal year budget and authorize the Chair's to any necessary documents.

4. CONSIDER APPROVAL OF THE REAL ESTATE PURCHASE AGREEMENT FOR PROPERTY LOCATED AT 75 NORTH MAIN

BACKGROUND: The vacant building located at approximately 75 North Main has been offered to the City for a purchase price of \$45,000. If acquired, the property would be held by the City for redevelopment at a future time. The CDRA budget has sufficient funds for the transaction.

RECOMMENDATION: Approve the Real Estate Purchase Agreement for property located at 75 North Main for a purchase price of \$45,000 and authorize the Chair's signature to any necessary documents.

****ADJOURN AS THE CDRA****

Dated this 23rd day of October, 2015.

/s/Kimberly S. Read, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.