

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:30 P.M. WORK SESSION
October 27, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Jacob Fordham	Acting City Attorney
	Scott Hodge	Public Works Director
	Kelly Bennett	Police Lieutenant
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Summer Palmer	Human Resource Manager
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Stuart Williams, Kathryn Murray, Vern Phipps

Mayor Shepherd called the meeting to order at 6:30 p.m.

DISCUSSION ON AMENDING 2015/2016 FISCAL YEAR BUDGET

Rich Knapp, Administrative Services Director, shared a visual illustration proposing amendments to the allocation formula specific to the payment of the Sales Tax Revenue Bonds which would alleviate the burden of the from the General Fund. He explained it was always the intention for the CDRA to pay a large portion of the debt payment. He proposed it was appropriate for the Enterprise Fund to assist with the payment because some of the funding was used for infrastructure projects.

Mr. Knapp also reviewed other proposed amendments to the budget and shared an illustration which reflected those proposed amendments. He asked if there were any questions from the Council and there were none.

DISCUSSION ON THE COMPENSATION PLAN RFP

Adam Lenhard, City Manager, shared a visual presentation specific to an Employee Compensation Plan. He reviewed the history illustrating previous years' compensation increases for City employees.

Ron Jones arrived at 6:40 p.m.

Mr. Lenhard mentioned the difficulty in retaining Public Safety employees and what the City had done relative to compensation in attempting to retain those employees. He reviewed statistics regarding employee turnover specific to full time employees.

He shared the project objectives regarding the employee compensation study and identified the timeline specific to completion of the study. He mentioned the Council would have the opportunity to review the completed study prior to any implementation of suggestions.

Councilmember Bush moved to adjourn the work session and reconvene in a CDRA work session at 6:48 p.m., seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 24th day of November, 2015**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, October 27, 2015.

/s/Nancy R. Dean, City Recorder