

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
7:00 P.M. POLICY SESSION  
October 27, 2015

*(This meeting was held following the regularly scheduled City Council Meeting.)*

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Ron Jones	Director
	Mike LeBaron	Director
	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Jacob Fordham	Acting City Attorney
	Scott Hodge	Public Works Director
	Kelly Bennett	Police Lieutenant
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Spencer Brimley	Development Services Manager

VISITORS: Jacob Kurien, Cynthia Kurien, Stuart Williams, Cambria Williams, Nike Peterson, JJ Santiago, Elva Hernandez, Carolyn Stoker, Elayne Stoker, Vern Phipps, Kyler Bybee, Jaden Buhler

Chair Young called the meeting to order at 7:43 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE AUGUST 11, 2015 POLICY SESSION, THE AUGUST 18, 2015 WORK SESSION AND THE AUGUST 25, 2015 POLICY SESSION

**Director Shepherd moved to approve the Clearfield Community Development and Renewal Agency (CDRA) minutes from the August 11, 2015 policy session, the August 18, 2015 work session and the August 25, 2015 policy session as written, seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE CDRA 2015/2016 FISCAL YEAR BUDGET

State Law required a public hearing before the Board approved amendments to the CDRA budget. Rich Knapp, Administrative Services Director, proposed amendments to the 2015/2016 fiscal year budget.

Rich Knapp, Administrative Services Director, reminded the Board there would be an increase in the amount of funds appropriated for the Sales Tax Bond for the General Fund in the amount of approximately \$19,000. He also spoke to the acquisition of property and demolition of a structure located at 75 North Main. He pointed out an error in the Staff Report which reflected \$45,000 for that project as opposed to the actual budget amount of \$60,000.

Chair Young opened the public hearing at 7:44 p.m.

Chair Young asked for public comments.

There was no public comment.

**Director Bush moved to close the public hearing at 7:45 p.m. seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

Nancy Dean, Secretary, suggested the Board consider the purchase agreement for property prior to considering approval of a Resolution to amend the 2015/2016 fiscal year budget.

APPROVAL OF THE REAL ESTATE PURCHASE AGREEMENT FOR PROPERTY LOCATED AT 75 NORTH MAIN

JJ Allen, Assistant City Manager, explained the vacant building located at approximately 75 North Main had been offered to the City for a purchase price of \$45,000. If acquired, the property would be held by the City for redevelopment at a future time. He stated the property owners had accepted the City's offer and the CDRA budget had sufficient funds for the transaction.

**Director LeBaron moved to approve the Real Estate Purchase Agreement for property located at 75 North Main for a purchase price of \$45,000 and the demolition costs of \$15,000, for a total project cost of \$60,000 and authorize the Chair's signature to any necessary documents, seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

APPROVAL OF RESOLUTION 2015R-06 AMENDING THE CDRA 2015/2016 FISCAL YEAR BUDGET

**Director Shepherd moved to approve Resolution 2015R-06 adopting amendments to the CDRA 2015/2016 fiscal year budget and authorize the Chair's signature to any necessary documents, seconded by Director LeBaron. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

There being no further business to come before the Community Development and Renewal Agency, **Director Shepherd moved to adjourn as the Community Development and Renewal Agency at 7:49 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

**APPROVED AND ADOPTED  
This 12<sup>th</sup> day of January, 2016**

**/s/Bruce Young, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, October 27, 2015.

/s/Nancy R. Dean, City Recorder