

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
November 24, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Scott Hodge	Public Works Director
	Mark Baird	Water Superintendent
	Dan Schuler	Storm Water/PW Inspector
	Greg Krusi	Police Chief
	Spencer Brimley	Development Services Manager
	Paden McRoberts	Planning Intern
	Eric Howes	Community Services Director
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Vern Phipps – Councilmember Elect, Bob Bercher, Nike Peterson – Councilmember Elect, Brady Jugler – Planning Commission, Emily Jugler

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Councilmember LeBaron conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 27, 2015 WORK SESSION AND THE NOVEMBER 10, 2015 POLICY SESSION

Councilmember LeBaron moved to approve the minutes from the October 27, 2015 work session and the November 10, 2015 policy session as written, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

PRESENTATION ON THE CHILDREN'S ADAPTIVE PHYSICAL EDUCATION SOCIETY (CAPES!)

CAPES! is an organization on Weber State University's campus for children who have developmental disabilities and their parents. Through the program, these children have access to teachers and volunteers who emphasize the individual abilities of each child. The program works to help each child become more independent and provides parents of the children access to support groups and stress management facilities.

Madalyn Rooker introduced Jesse Saltzgeber and Connor Simmons to the Council. Mr. Simmons' presentation focused on success and how CAPES! helped and benefitted children with development disabilities become successful. He pointed out why the Clearfield Aquatic and Fitness Center would be a great facility to implement a CAPES! Program and encouraged the Council to consider sponsoring such a program.

Jesse Saltzgeber spoke to the value of a physical education program for children with disabilities. He encouraged the City to sponsor the program in Clearfield and shared statistics of other areas which had implemented a CAPES! Program.

Mayor Shepherd inquired how the program would be implemented. Mr. Simmons responded the Davis Campus students could be volunteer instructors and stated the City would be responsible for advertising the program.

Councilmember LeBaron mentioned in the past the Aquatic Center did have some programs directed toward participants with special needs and inquired if those programs were still available. Eric Howes, Community Services Director, responded other than the wheelchair basketball league there were currently no other special needs programs offered at the Aquatic Center.

Councilmember LeBaron inquired about operating costs associated with such a program. Mr. Simmons mentioned there was a small registration fee for participation in the program, but beyond the volunteers the only additional cost would be for the lifeguards and possibly exercise equipment designed for participants' disabilities.

Councilmember LeBaron asked Eric if the City's current employees would need any additional training. Mr. Howes didn't believe that would be needed.

Mayor Shepherd stated the Council would discuss and consider the program.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF THE APPOINTMENT OF BRADY JUGLER AS A REGULAR MEMBER OF THE PLANNING COMMISSION

There was a vacancy on the Planning Commission and Brady Jugler had been serving as an alternate member on the Planning Commission. Mayor Shepherd recommended appointing him as a regular member of the Planning Commission with a term expiring February 2020.

Councilmember LeBaron moved to approve and consent to the Mayor’s appointment of Brady Jugler from an alternate member to a regular member of the Planning Commission with a term expiring February 2020, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

APPROVAL OF ORDINANCE 2015-18 AMENDING TITLE 1, CHAPTER 7 – OFFICERS AND EMPLOYEES; REPEALING TITLE 1, CHAPTER 8, ARTICLE H – COMMUNITY DEVELOPMENT DEPARTMENT; AMENDING TITLE 5, CHAPTER 2 – GARBAGE AND REFUSE AND TITLE 9, CHAPTER 1 – WATER AND SEWER OF THE CLEARFIELD CITY CODE

Ordinance 2015-18 addressed minor adjustments to several sections of the Clearfield City Code. It removed the Community Development Director and added Assistant City Manager to the Officers and Employees chapter, repealed the Community Development Department from the City Departments chapter, and added refuse and recyclable materials to the Garbage and Refuse chapter. The ordinance also removed “authorized representative” and added “registered agent” to the Water and Sewer chapter of the City Code.

Adam Lenhard, City Manager, explained the ordinance addressed several items in City Code and pointed out the following:

- The City had not had a Community Development Department or Director for over four years.
- The recycling component needed to be added as part of the solid waste service offered to residents.
- Change in the wording which would allow a property owner or registered agent to apply for utility service to a property

Councilmember Young moved to approve Ordinance 2015-18 amending Title 1, Chapter 7 – Officers and Employees; repealing Title 1, Chapter 8, Article H – Community Development Department; amending Title 5, Chapter 2 – Garbage and Refuse and Title 9, Chapter 1 – Water and Sewer of the Clearfield City Code and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

APPROVAL OF THE UPDATED WATER CONSERVATION PLAN FOR CLEARFIELD CITY

The Utah Water Conservation Plan Act (73-10-32, UCA) required each water conservancy district and public water system with more than 500 connections to submit a Water Conservation Plan to the State Division of Water Resources and to review and update the plan every five years. The City staff reviewed the current approved City Water Conservation Plan and updated the plan to reflect the current per capita water usage for the City and the management practices that the City used to promote and encourage water conservation within Clearfield City. It was required that the revised Water Conservation Plan be presented to the City Council for approval.

Scott Hodge, Public Works, reminded the Council the draft Water Conservation Plan was presented during a previous work session and explained there was one modification which needed to be added. He explained language had since been included which identified the City's water rates could be used as a water conservation component which illustrated the City's efforts to support conservation.

Councilmember LeBaron suggested the City identify where all of its water was being used. Mr. Hodge responded there were some areas in which water use was unmetered which included some City parks and facilities. Adam Lenhard, City Manager, stated staff desired to get meters in place and added the issue would be brought to the Council at the first of the year as part of the budget process.

Councilmember Benson asked if the City held water for any other city than Syracuse. Mr. Hodge explained the storage facility near the 700 South well was a joint use reservoir with Syracuse City and explained the distribution process. He pointed out Syracuse City built that water tank but stated it did benefit Clearfield City.

Councilmember LeBaron moved to approve and adopt the Updated Water Conservation Plan as amended by staff and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

COMMUNICATION ITEMS

Mayor Shepherd

1. Informed the Council that he had the opportunity to serve a Thanksgiving lunch for the Airmen at HAFB. He mentioned it had been a great opportunity.
2. Expressed a Happy Thanksgiving to those in attendance.

Councilmember Benson – nothing

Councilmember Bush

1. Stated he had attended the Veterans Day Ceremony at the American Legion on Wednesday, November 11, 2015.
2. Mentioned he had attended the Buy Local meeting.

3. Announced the Parks & Recreation Commission would be touring the City to judge the Holiday Lighting contest on Wednesday, December 16, 2015. He stated nominations could be made to the Community Services Department.
4. Informed the Council that the Kiwanis Club was participating in Coats for Kids, (coat drive) again this year and would be accepting coats and/or donation.

Councilmember Jones – Expressed a Happy Thanksgiving.

Councilmember LeBaron

1. Mentioned the American Legion’s Veterans Day Celebration and complimented them for their efforts in honoring veterans.
2. Expressed a Happy and Safe Thanksgiving.

Councilmember Young – Wished everyone a Happy Thanksgiving.

Adam Lenhard, City Manager

1. Announced the 2016 Kick-off meeting was scheduled for Friday, January 29, 2015.
2. Informed the Council that City offices would be closed Thursday, November 26, 2015 and Friday, November 27, 2015 for the Thanksgiving Holiday.

STAFFS’ REPORTS

Nancy Dean, City Recorder – Reviewed the Council’s calendar:

- Tuesday, December 1, 2015 6:00 p.m. work session
- Tuesday, December 8, 2015 regular policy session
- Possible special session on Tuesday, December 15, 2015
- The City’s Christmas Party was scheduled for Friday, December 11, 2015 at the Davis Conference Center. She stated the \$15 fee and food selection would need to be taken care of in the City’s Utility Department.

There being no further business to come before the Council, **Councilmember Young moved to adjourn at 7:36 p.m., seconded by Councilmember Bush. Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

**APPROVED AND ADOPTED
This 8th day of December, 2015**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 24, 2015.

/s/Nancy R. Dean, City Recorder