

CLEARFIELD CITY COUNCIL MEETING MINUTES  
7:00 P.M. POLICY SESSION  
November 10, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Stuart Williams	City Attorney
	Jacob Fordham	Assistant City Attorney
	Scott Hodge	Public Works Director
	Mark Baird	Water Superintendent
	Greg Krusi	Police Chief
	Spencer Brimley	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Vern Phipps, Damon Pearson, Jennifer Pearson, Nike Peterson, Nicholas Clark – UDOT, Bob Bercher, Kristi Bush

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Councilmember Jones conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 13, 2015 WORK SESSION AND THE OCTOBER 27, 2015 POLICY SESSION

**Councilmember LeBaron moved to approve the minutes from the October 13, 2015 work session and the October 27, 2015 policy session as written, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF A REQUEST TO WAIVE LAND USE APPLICATION FEES FOR SYRACUSE CITY RELATIVE TO THE DEVELOPMENT OF A TRAILHEAD AT APPROXIMATELY 1400 WEST 700 SOUTH

JJ Allen, Assistant City Manager explained Syracuse City had acquired a one acre parcel of abandoned rail right-of-way in Clearfield, at approximately 1400 West 700 South. The property was adjacent to a new single-family subdivision in Syracuse, which included the installation of a trail in the adjacent powerline corridor. Syracuse proposed to develop a trailhead on the property, which would be beneficial for residents of both cities, and had requested that the Clearfield City Council authorize a waiver of the respective land use application fees required by the Consolidated Fee Schedule. He emphasized hard costs, if any, would be passed onto Syracuse City.

**Councilmember Young moved to approve a waiver of land use application fees for Syracuse City relative to the development of a trailhead at approximately 1400 West 700 South and authorize staff to charge to the applicant only those hard costs incurred with the applications (e.g. engineering fees, advertising, etc.), seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

CANVASS THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 3, 2015

State Law required the governing body verify the results of the General Election, which was held on Tuesday, November 3, 2015. Nancy Dean, City Recorder, distributed a packet to the Council which including results from the 2015 General Election provided by the Davis County Elections Official and reviewed the results with the Council.

Clearfield City Council

	Total	
Number of Precincts	15	
Precincts Reporting	15	100.0%
Times Counted	2822/7917	35.6%
<u>Total Votes</u>	<u>6307</u>	
Kent Bush	1908	30.25%
Nike Peterson	1553	24.62%
Vern R. Phipps	1546	24.51%
Ron Jones	1300	20.61%

Ms. Dean further requested the Council approve the canvass results to be reported to the Lieutenant Governor’s Office with Notices of Election to go to Kent Bush, Nike Peterson and Vern R. Phipps.

Mayor Shepherd inquired about the discrepancy in the number of the registered voters accounted for on the report as compared to previous elections. Ms. Dean explained the difference in the number was related to the number of active registered voters versus inactive registered voters. She continued after a specific number of years not voting the County classified a registered voter as inactive and started to go through a prescribed process to locate them or remove them from the registered voter rolls. She stated inactive registered voters were not included in the total number of registered voters for the canvass report.

Councilmember Bush inquired if the county's Election Office would update the list of those who had actually voted in the election. Ms. Dean responded she believed the list would be updated but would verify that with the County. She mentioned the County might be waiting until all entities had completed the canvass process, some were not scheduled to do that until Tuesday, November 17, 2015.

**Councilmember LeBaron moved to verify the official General Election results and authorize the City Recorder to report those results to the Lieutenant Governor's office, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

#### COMMUNICATION ITEMS

##### *Mayor Shepherd*

1. Congratulated candidates Kent Bush, Nike Peterson and Vern Phipps for a successful campaign.
2. Stated he had participated with students from the elementary schools for Lunch with the Mayor on Wednesday, November 4, 2015.
3. Informed the Council that the Fourth of July planning committee meetings were already taking place and announced the committee was still looking for one more band.
4. Reported the Wasatch Integrated Waste Board met during past week and announced it had explored an opportunity to convert steam produced at the facility to electricity and announced it had been determined it was currently not financially feasible. He stated steam would continue being sold to HAFB.
5. Announced Wasatch Elementary had instituted a leadership program and informed the Council he had been invited to share a presentation on goal setting with participants on Friday, November 6, 2015.
6. Announced Change of Command ceremonies took place on Saturday, November 7, 2015 for the 419<sup>th</sup> Fighter wing and the Maintenance Squadron command. He noted those changes took place on Sunday, November 8, 2015.
7. Reminded the Council of the American Legion Veterans Day celebration and ceremony scheduled Wednesday, November 11, 2015, which would begin promptly at 11:11 a.m.
8. Stated he would be out of town the remainder of the week following the Veterans Day ceremony.

**Councilmember Benson** –expressed congratulations to the newly elected councilmembers and stated she was looking forward to working with them.

##### *Councilmember Bush*

1. Stated he had attended a training and planning workshop for the Community Services Department on Thursday, October 29, 2015 presented by Eric Howes, Community Services Director, and Curtis Dickson, Community Services Deputy Director. He mentioned the information was beneficial and believed the department was doing an excellent job at attempting to meet the needs of the City's residents.

2. Informed the Council that he started employment with Clearfield City on November 12, 1985 and commented it was good to still be affiliated with the City 30 years later.

*Councilmember Jones* – expressed appreciation to his fellow candidates who ran for City Council. He mentioned even though his campaign came up short he believed the City would be in good hands with the new Council.

*Councilmember LeBaron* – expressed congratulations to the new councilmembers.

*Councilmember Young* – nothing to report.

*Adam Lenhard, City Manager* – nothing to report.

### STAFFS' REPORTS

*Nancy Dean, City Recorder* – Reviewed the Council's calendar:

- No meeting was scheduled for Tuesday, November 17, 2015.
  - Policy session on Tuesday, November 24, 2015
  - Meetings for Tuesday, December 1, 2015 and December 8, 2015
  - Possible Special Session for Tuesday, December 15, 2015
2. Employee Christmas Party announcement had been sent via email. She mentioned there was a fee to be paid as well as a menu selection.
3. Complimented the candidates on their campaigns during the election season. She expressed appreciation to the candidates for the honorable nature of the current election process.

**Councilmember Jones moved to adjourn the regular session and reconvene in a work session at 7:23 p.m., seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.**

**APPROVED AND ADOPTED  
This 24<sup>th</sup> day of November, 2015**

**/s/Mark R. Shepherd, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 10, 2015.

**/s/Nancy R. Dean, City Recorder**