

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
May 12, 2015 – POLICY SESSION

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

*Mayor Shepherd will participate in the meeting electronically via telephone.*

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:30 P.M. WORK SESSION**

Discussion on the 2015/2016 Fiscal Year Budget  
Discussion on the Development Agreement for the Rosenberg Subdivision  
located at approximately 938 South 2000 East

**\*\*ADJOURN AS THE CITY COUNCIL AND IMMEDIATELY RECONVENE  
AS THE CDRA IN A WORK SESSION \*\***

**CDRA WORK SESSION**

Discussion Regarding the Relocation of Billboard Signage

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. POLICY SESSION**

CALL TO ORDER:

Councilmember LeBaron

OPENING CEREMONY:

Councilmember Benson

APPROVAL OF MINUTES:

April 28, 2015 – Policy Session

**PRESENTATIONS:**

1. **INDEPENDENTS WEEK 2015 PRESENTATION FROM BUY LOCAL FIRST UTAH**

**BACKGROUND:** Kristen Lavelett from Buy Local First Utah will present information regarding the 2015 Independents Week.

2. UPDATE BY HILL AIR FORCE BASE RESTORATIVE ADVISORY BOARD

BACKGROUND: Vern Phipps, the City's representative on the Hill Air Force Base Restorative Advisory Board will present an update regarding the Air Force's remediation plan for groundwater contamination.

***PUBLIC HEARINGS:***

3. PUBLIC HEARING ON THE 5-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN

BACKGROUND: A public hearing to receive comments on the 5-Year Community Development Block Grant (CDBG) Consolidated Plan was opened on March 24, 2015 which commenced a 30-day comment period; however, no comments were received. The public hearing needs to be closed before additional action can take place.

RECOMMENDATION: Receive public comment and close the Public Hearing from Tuesday, March 24, 2015.

4. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE COMMUNITY DEVELOPMENT BLOCK GRANT ONE-YEAR ACTION PLAN AMENDMENTS FOR PROGRAM YEAR 2013-2014 AND 2014-2015

BACKGROUND: Staff has submitted the proposed Community Development Block Grant (CDBG) amendments for the 2013-2014 and 2014-2015 Program Years. A work session was held on February 24, 2015 and a policy session was held on March 24, 2015 to discuss the proposed amendments. No comments were received during the 30-day comment period.

RECOMMENDATION: Open the public hearing, receive public comment and close the public hearing.

***SCHEDULED ITEMS:***

5. CITIZEN COMMENTS

6. CONSIDER APPROVAL OF A PROCLAMATION DECLARING THE WEEK OF JULY 1 – JULY 7, 2015 AS INDEPENDENTS' WEEK IN CLEARFIELD CITY

BACKGROUND: Clearfield's core of independently-owned businesses gives back to the community in goods, services, time and talent. Additionally the health of Clearfield's economy depends on support of businesses owned by our friends and neighbors. These local business owners and their employees enrich residents' shopping experiences with their knowledge and reflect a sense of place. The proclamation is a salute to community members and locally owned independently businesses that are integral to Clearfield.

RECOMMENDATION: Approve the Mayor's signature to the Proclamation officially declaring July 1-July 7, 2015 as "Independents Week" in the City of Clearfield.

7. CONSIDER APPROVAL OF RESOLUTION 2015R-10 ADOPTING THE FIVE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN

BACKGROUND: The Consolidated Plan is necessary for Clearfield City to qualify for Community Development Block Grant (CDBG) funds through the Department of Housing and Urban Development (HUD). The Plan covers Program Years July 1, 2015 to June 30, 2020. A 30-day comment period commenced March 25, 2015; however, no comments were received.

RECOMMENDATION: Approve Resolution 2015R-10 adopting the Five-Year Community Development Block Grant (CDBG) Consolidated Plan and authorize the Mayor's signature to any necessary documents.

8. CONSIDER APPROVAL OF THE PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AMENDMENTS FOR THE 2013-2014 AND 2014-2015 PROGRAM YEARS

RECOMMENDATION: Review and approve the proposed Community Development Block Grant (CDBG) Amendments for the 2013-2014 and 2014-2015 Program Years and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF THE DEVELOPMENT AGREEMENT FOR THE ROSENBERG SUBDIVISION LOCATED AT APPROXIMATELY 938 SOUTH 2000 EAST

RECOMMENDATION: Approve the Development Agreement for the Rosenberg Subdivision located at approximately 938 South 2000 East and authorize the Mayor's signature to any necessary documents.

10. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2015/2016 AND SET A PUBLIC HEARING FOR JUNE 9, 2015 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The City has not yet received the Certified Tax Rate for FY2016. The proposed budget is maintaining the current revenue amount collected from property taxes. The Tentative Budget as presented to the Council for adoption is a balanced budget for all funds.

RECOMMENDATION: Adopt the tentative budget for fiscal year 2015/2016 and set a public hearing on the budget for June 9, 2015 at 7:00 p.m.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA\*\***

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE APRIL 28, 2015 POLICY SESSION

***SCHEDULED ITEM:***

2. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2015/2016 AND SET A PUBLIC HEARING FOR JUNE 9, 2015 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The Tentative Budget as presented to the Board for adopting is a balanced budget.

RECOMMENDATION: Approve the Fiscal Year 2015/2016 Tentative Budget and set a public hearing on the budget for Tuesday, June 9, 2015.

3. CONSIDER APPROVAL OF A LEASE AGREEMENT WITH REAGAN OUTDOOR ADVERTISING

BACKGROUND: To facilitate the redevelopment of property downtown, the CDRA and Reagan Outdoor Advertising have mutually negotiated an agreement which leases to Reagan the property at 720 North Main Street for the purpose of construction of a new billboard in exchange for the removal of the existing billboard located at 100 South State.

RECOMMENDATION: Approve the Lease Agreement with Reagan Outdoor Advertising, providing for the construction of a new billboard sign at 720 North Main Street and requiring the removal of a billboard sign located at 100 South State Street and authorize the Chair's signature to any necessary documents.

***\*\*ADJOURN AS THE CDRA\*\****

Dated this 7<sup>th</sup> day of May, 2015.

/s/Kimberly S. Read, City Deputy Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.