

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
March 24, 2015 – POLICY SESSION

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on the 2015 Municipal Election
Discussion on Future Land Use Strategies
Discussion on the 2015/2016 Fiscal Year Budget

****ADJOURN AS THE CITY COUNCIL AND IMMEDIATELY RECONVENE
AS THE CDRA IN A WORK SESSION ****

CDRA WORK SESSION

Discussion on Downtown Clearfield Facade and Site Improvement Program Applications

*(Any items not fully addressed prior to the Policy Session will be addressed in a Work Session
immediately following the Policy Session)*

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember LeBaron

PUBLIC HEARING:

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON A PROPOSED
SUBDIVISION PLAT AMENDMENT TO THE ANTELOPE BUSINESS PARK LOT 1
LOCATED AT 47 WEST 1700 SOUTH CLEARFIELD**

BACKGROUND: The proposed amended plat is for the purpose of adding 27 feet to the south side of the existing Antelope Business Park Lot 1 in order to provide a better traffic flow pattern for a proposed car wash at that location. The applicant has purchased the additional property from the owner of the lot to the south and has prepared an amended plat to correct the lot lines to avoid an illegal subdivision.

RECOMMENDATION: Open the public hearing and receive public comment.

2. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT REGARDING THE DRAFT FIVE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN

BACKGROUND: The Consolidated Plan is necessary for Clearfield City to qualify for Community Develop Block Grant (CDBG) funds through the Department of Housing and Urban Development (HUD). This public hearing will allow information and comments by citizens, public agencies, and other interested parties regarding the draft plan.

RECOMMENDATION: Open the public hearing and receive public comments regarding the draft Five-Year Community Development Block Grant (CDBG) Consolidated Plan.

SCHEDULED ITEMS:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF THE DeMOLAY PROCLAMATION DECLARING THE MONTH OF MARCH 2015, DeMOLAY MONTH IN CLEARFIELD CITY

BACKGROUND: DeMolay is a character-building organization consisting of young men between the ages of 12-21 seeking to prepare them to become better leaders within the Community. The organization has carried out civic services for over eighty years.

RECOMMENDATION: Approve the DeMolay Proclamation declaring the month of March 2015, DeMolay month in Clearfield City and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF A PROCLAMATION EXPRESSING THE CITY'S SUPPORT OF 2014 HOUSE BILL 275 DESIGNATING MARCH 29 AS "VIETNAM VETERANS DAY" IN UTAH

BACKGROUND: The Vietnam War marked a significant chapter in our Nation's history and recently the State of Utah paid tribute to the many service men and women who bravely served their Country. Significant sacrifices were made by these heroes and their families. The City desires to pay tribute to those who answered the duty to serve with courage.

RECOMMENDATION: Approve the Mayor's signature to the Proclamation expressing support designating March 29th as "Vietnam Veterans Day" in Utah.

6. CONSIDER APPROVAL OF A PROPOSED SUBDIVISION PLAT AMENDMENT TO THE ANTELOPE BUSINESS PARK LOT 1 LOCATED AT 47 WEST 1700 SOUTH, CLEARFIELD

RECOMMENDATION: Approve the subdivision plat amendment for the Antelope Business Park Lot 1 located at 47 West 1700 South, Clearfield and authorize the Mayor's signature to any necessary documents.

7. CONSIDER THE CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) ONE YEAR ACTION PLAN AMENDMENTS FOR PROGRAM YEAR 2013/2014 AND 2014/2015

BACKGROUND: The City Council received a copy of the proposed CDBG (Community Development Block Grant) amendments for the 2013/2014 and 2014/2015 program years. A work session was held on February 24, 2015 to discuss the proposed amendments. A 30-day comment period will now run until April 23, 2015 and a public hearing will be held on May 12, 2015 to finalize the amendments.

RECOMMENDATION: Discuss the CDBG Amendments and begin the 30-day comment period.

8. CONSIDER APPROVAL OF THE AWARD OF BID TO KAPP CONSTRUCTION AND DEVELOPMENT TO PERFORM THE CONSTRUCTION FOR THE 400 WEST STREET COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IMPROVEMENT PROJECT

BACKGROUND: Bids were received from five construction companies to construct the improvements on 400 West Street, from 2225 South to 2300 South. The scope of work consists of installing new culinary water, sanitary sewer and storm drain lines; replacing the curb, gutter and sidewalk and installing new asphalt paving. The lowest responsible bid was received from Kapp Construction and Development with the bid amount of \$497,517.25.

RECOMMENDATION: Approve the award of bid to Kapp Construction and Development to conduct the work for the 400 West Street CDBG Improvement Project for the bid amount of \$497,517.25; and approve funding of the project for the bid amount of \$497,517.25 with contingency and engineering costs of \$101,482.75 for a total project cost of \$599,000.00; and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****COUNCIL MEETING ADJOURN****

Dated this 17th day of March, 2015.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.