

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:30 P.M. WORK SESSION
March 10, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: There were no visitors.

Mayor Shepherd called the meeting to order at 6:30 p.m.

DISCUSSION ON OPTIONS FOR ONLINE UTILITY BILLING PAYMENTS

Rich Knapp, Administrative Services Director, explained the City had two options when it came to accepting online utility payments. He announced the City was currently using Intellipay as the service provider for its online payments and shared an example with the Council showing what it looked like and what information was provided. He shared the recent improvements which had been completed by the service provider and stated residents could either use electronic file or ACH (Automatic Clearing House) for payments emphasizing the credit card option was still not available with Intellipay. Mr. Knapp shared the pros and cons pertaining to both Intellipay and Express Bill Pay and a discussion took place specific to payment options and customer service.

Councilmember LeBaron stated he was personally aware of access issues with the City's current provider and expressed his support in changing service providers for online utility payments.

The Council directed staff to proceed with changing the service provider to Express Bill Pay based upon its opportunity to provide better customer service including a credit card payment option.

DISCUSSION ON THE APPOINTMENT OF A JUSTICE COURT JUDGE

JJ Allen, Assistant City Manager, announced Justice Court John Sandberg would be retiring effective June 30, 2015. He stated he had received a letter from the Administrative Office of the

Courts explaining the process which would be used to select a new Justice Court Judge and distributed a copy of the letter to the Council. A discussion took place regarding the individuals whom the City would desire to appoint to the nominating committee.

Mr. Allen stated the new judge would participate in a training program and suggested the City be prepared to bring in a substitute judge for the interim between June 30, 2015 and when the newly appointed Judge would be ready to begin hearing cases. Mr. Allen also informed the Council about the possibility of the Justice Court judge becoming a full-time position.

The Council continued the discussion regarding individuals to be considered for the nominating committee. Mayor Shepherd stated he would send a letter recommending Adam Lenhard, City Manager, and Greg Krusi, Police Chief, to the nominating committee.

The meeting adjourned at 6:55 p.m.

APPROVED AND ADOPTED
This 28th day of April, 2015

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, March 10, 2015.

/s/Nancy R. Dean, City Recorder