

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
June 9, 2015 – POLICY SESSION

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:30 P.M. WORK SESSION

Discussion on the Consolidated Fee Schedule
Discussion on Clearfield High School Scholarship Requirements

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:	Mayor Shepherd
OPENING CEREMONY:	Councilmember Bush
APPROVAL OF MINUTES:	May 26, 2015 – Policy Session May 27, 2015 – Appeal Hearing June 2, 2015 – Work Session

PUBLIC HEARING:

1. **PUBLIC HEARING TO RECEIVE COMMENT ON THE 2015/2016 FISCAL YEAR BUDGET**

BACKGROUND: Utah Code requires cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff has prepared and submitted to the Council a balanced tentative budget for the fiscal year 2015/2016 which begins July 1, 2015 and ends June 30, 2016. The submitted tentative budget was adopted on May 12, 2015 and included all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEMS:

2. **CITIZEN COMMENTS**
3. **REVIEW AND APPROVE CLEARFIELD CITY'S ANALYSIS OF IMPEDIMENTS (AI) TO FAIR HOUSING CHOICE 2015**

BACKGROUND: Council has had an opportunity to review the Analysis of Impediments (AI) to Fair Housing Choice 2015. Citizens were given the opportunity to review the Plan in the Community Development Department from May 11, 2015 to May 26, 2015. Comments on the Plan were submitted from City staff as well as Michele Hutchins with HUD's Office of Fair Housing & Equal Opportunity.

RECOMMENDATION: Approve Clearfield City's Analysis of Impediments (AI) to Fair Housing Choice 2010 and authorize the Mayor's signature to any necessary documents.

4. CONSIDER APPROVAL OF ORDINANCE 2015-12 AMENDING THE CONSOLIDATED FEE SCHEDULE

BACKGROUND: Staff is recommending certain amendments to the City's Consolidated Fee Schedule including the addition of fees for curbside recycling and receptacles, adjustments to residential solid waste fees and utility fees, the elimination of the disconnect/reconnect fees and a construction water fee associated with building permits.

RECOMMENDATION: Approve Ordinance 2015-12 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD OF BID TO CONSOLIDATED PAVING AND CONCRETE INC. TO PERFORM WORK AS DESCRIBED FOR THE 2015 ROADWAY MAINTENANCE PROJECT

BACKGROUND: Bids were received from three construction companies to perform the work for the 2015 Roadway Maintenance Project. The scope of the work consists of reconstruction of 400 East from 1700 South to 1850 South; installation of a pavement chip seal treatment to various roads throughout the City; and installation of a slurry seal on the cemetery road. The lowest responsible bid was received from Consolidated Paving and Concrete Inc. with the bid amount of \$272,343.45.

RECOMMENDATION: Approve the award of bid to Consolidated Paving and Concrete Inc. to perform the work for the 2015 Roadway Maintenance Project for the bid amount of \$273,343.45; and approve funding of the project for the bid amount of \$273,343.45 with contingency and engineering costs of \$54,656.55 for a total project cost of \$328,000.00; and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE FINDINGS, CONCLUSIONS AND DETERMINATION OF THE APPEAL AUTHORITY REGARDING THE PLANNING COMMISSION'S DECISION TO GRANT A CONDITIONAL USE PERMIT AND SITE PLAN APPROVAL (CUP-SP 1503-0004) FOR STAKER & PARSONS COMPANIES ON PROPERTY LOCATED AT 690 WEST 1700 SOUTH

BACKGROUND: On May 27, 2015, acting in a quasi-judicial capacity as the land use appeal authority, the City Council heard appeals regarding the Planning Commission's decision to grant a Conditional Use Permit and Site Plan Approval (CUP-SP 1503-0004) for Staker & Parsons Companies on property located at 690 West 1700 South.

RECOMMENDATION: Approve and adopt the Findings, Conclusions and Determination of the Appeal Authority regarding the Planning Commission's decision to grant a Conditional Use Permit and Site Plan Approval (CUP-SP 1503-0004) for Staker & Parsons Companies on property located at 690 West 1700 South and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE MAY 26, 2015 POLICY SESSION

PUBLIC HEARING:

2. PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2015/2016 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires a public hearing regarding the adoption of the CDRA's upcoming fiscal year budget. Staff has prepared and submitted to the Board a balanced tentative budget for the fiscal year 2015/2016 which begins July 1, 2015 and ends June 30, 2016. The submitted tentative budget was adopted on May 12, 2015 and included all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

****ADJOURN AS THE CDRA****

Dated this 4th day of June, 2015.

/s/Kimberly S. Read, City Deputy Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.