

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION
January 13, 2015

(This meeting was held following the regularly scheduled City Council Meeting.)

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Ron Jones	Director
	Mike LeBaron	Director
	Mark Shepherd	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Scott Hess	Development Services Manager
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Terrence Jackson	IT Manager
	Jessica Hardy	Accountant
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Tim Roper – Planning Commission, LaNiece Davenport – CDBG Consultant, Koral Vasquez, Church Ulrich – Ulrich & Associates, Heather Christopherson – Ulrich & Associates, CJ Whitby, Rockwell Lunceford, Gavin Williams, Linda Ferrin, Andrew Allred, Craig Hokanson, Austin Hintze, Jakob Sternberg, Chandler Hokanson, Trent Burke, Chavis Whitby, Nathan Hintze, Antonio Bittman, Hannah Fifield.

Chair Young called the meeting to order at 7:37 p.m.

APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE NOVEMBER 25, 2014 WORK AND POLICY SESSIONS

Director Bush moved to approve the Clearfield Community Development and Renewal Agency (CDRA) minutes from the November 25, 2014 work and policy sessions as written, seconded by Director Benson. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.

PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE CDRA FISCAL YEAR 2015 BUDGET

State Law required a public hearing before the Board approved amendments to the CDRA budget. Rich Knapp, Administrative Services Director, presented amendments for the fiscal year 2015 budget.

Rich Knapp, Administrative Services Director, explained the one amendment specific to the CDRA budget was for the Downtown Façade Project. He stated the \$50,000 would be recognized from Fund Balance.

Chair Young opened the public hearing at 7:39 p.m.

Chair Young asked for public comments.

There were no public comments.

Director LeBaron moved to close the public hearing at 7:40 p.m. seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.

APPROVAL OF RESOLUTION 2015R-01 ADOPTING AMENDMENTS TO THE CDRA FISCAL YEAR 2015 BUDGET

Director Shepherd explained the intent of the Downtown Façade Project was to encourage business owners to improve the fronts and look of their businesses. He stated the area of focus would be those properties North Main from Center Street to 800 North. He believed improvements to the facades in the older area of the City would be far outreaching. Chair Young emphasized it would be a pilot program.

Director Shepherd moved to approve Resolution 2015R-01 adopting amendments to the CDRA Fiscal Year 2015 budget and authorize the Chair's signature to any necessary documents, seconded by Director LeBaron. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director LeBaron moved to adjourn as the Community Development and Renewal Agency at 7:44 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Benson, Bush, Jones, LeBaron and Shepherd. Voting NO – None.**

**APPROVED AND ADOPTED
This 14th day of April, 2015**

/s/Bruce Young, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, January 13, 2015.

/s/Nancy R. Dean, City Recorder