

CLEARFIELD CITY COUNCIL AND PLANNING COMMISSION
JOINT WORK SESSION/CITY COUNCIL POLICY SESSION AGENDA
MAY 13, 2014

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Clearfield City Hall
55 South State Street
Multi-purpose Room, 2nd Floor
Clearfield, Utah

6:00 P.M. JOINT WORK SESSION

Errors and Omission Training
Open Meeting Training

****ADJOURN THE JOINT WORK SESSION AND IMMEDIATELY RECONVENE AS THE
CITY COUNCIL IN A WORK SESSION****

CITY COUNCIL WORK SESSION

Discussion on the Graffiti Abatement Ordinance
Discussion on the Field Use Policy

*(Any items not addressed prior to the Policy Session will be addressed in a Work Session
immediately following the Policy Session)*

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
May 13, 2014 – POLICY SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:30 P.M. POLICY SESSION

CALL TO ORDER:

OPENING CEREMONY:

APPROVAL OF THE MINUTES:

Mayor Pro Tem LeBaron

Councilmember Bush

April 22, 2014 – Policy Session

April 29, 2014 – Special Session

April 29, 2014 – Work Session

May 6, 2014 – Work Session

PRESENTATIONS:

1. PRESENTATION TO RANDY BUTCHER FOR HIS SERVICE AS A MEMBER OF THE PLANNING COMMISSION

BACKGROUND: Randy Butcher has served the City as a member of the Planning Commission and recently submitted a letter of resignation. The Mayor and City Council desire to recognize Mr. Butcher for his service to the City.

2. PRESENTATIONS TO JACOB HARRISON FOR RECOGNITION OF RECEIVING THE RANK OF EAGLE SCOUT

BACKGROUND: Jacob Harrison has completed the requirements to receive the rank of Eagle Scout. Mayor Pro Tem LeBaron and the City Council desire to recognize Jacob and acknowledge his achievement.

SCHEDULED ITEMS:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENT OF A REGULAR MEMBER TO THE PLANNING COMMISSION

BACKGROUND: The Planning Commission currently has a vacancy for a regular member. Mayor Shepherd desires to appoint Robert Browning to fill the vacancy. Mr. Browning has been serving as an alternate member since February.

RECOMMENDATION: Approve and consent to the Mayor's appointment of Robert Browning as a regular member of the Planning Commission with a term expiring February 2017 and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF ORDINANCE 2014-11 AMENDING CITY CODE TITLE 1, CHAPTER 1, ARTICLE G REGARDING THE ORGANIZATION OF THE COMMUNITY SERVICES DEPARTMENT AND ENACTING TITLE 3, CHAPTER 3 REGARDING THE PARKS AND RECREATION COMMISSION

BACKGROUND: The proposed changes are a result of the recent reorganization of the Community Services Department and serve to have the City Code reflect the current organizational structure of the Department. The proposed changes also include the provision of remuneration paid to members of the Parks and Recreation Commission meetings attended.

RECOMMENDATION: Approve Ordinance 2014-11 amending City Code Title 1, Chapter 1, Article G regarding the Organization of the Community Services Department and enacting Title 3, Chapter 3 regarding the Parks and Recreation Commission and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF ORDINANCE 2014-10 AUTHORIZING AMENDMENTS TO THE GRAFFITI ORDINANCE

BACKGROUND: Clearfield City Police Department would like to amend the Graffiti Ordinance to allow peace officers to issue citations to any minor in possession of graffiti implements on public or private property or to others who furnish graffiti implements to minors. In addition, the proposed ordinance would allow the City to remove graffiti after 10 days and seek restitution for the removal and administrative costs through tax liens.

RECOMMENDATION: Approve Ordinance 2014-10 authorizing amendments to the Graffiti Ordinance and authorize the Mayor's signature to any necessary documents.

7. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2014/2015 AND SET A PUBLIC HEARING FOR JUNE 10, 2014 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The City has not yet received the Certified Tax Rate for FY2015. The proposed budget is maintaining the current revenue amount collected from property taxes. The Tentative Budget as presented to the Council for adoption is a balanced budget for all funds.

RECOMMENDATION: Adopt the tentative budget for fiscal year 2014/2015 and set a public hearing on the budget for June 10, 2014 at 7:00 p.m.

COMMUNICATION ITEMS:

City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE APRIL 22, 2014 WORK SESSION, THE APRIL 22, 2014 POLICY SESSION, THE APRIL 29, 2014 SPECIAL SESSION AND THE APRIL 29, 2014 WORK SESSION

SCHEDULED ITEMS:

2. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2014/2015 AND SET A PUBLIC HEARING FOR JUNE 10, 2014 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The Tentative Budget as presented to the Board for adopting is a balanced budget.

RECOMMENDATION: Approve the Fiscal Year 2014/2015 Tentative Budget and set a public hearing on the budget for Tuesday, June 10, 2014.

****ADJOURN AS THE CDRA AND RECONVENE AS THE CITY COUNCIL
ACTING AS THE APPEAL AUTHORITY****

1. APPROVAL OF THE MINUTES FROM THE APPEAL AUTHORITY'S HEARING HELD ON APRIL 15, 2014
2. CONSIDER APPROVAL OF THE FINDINGS, CONCLUSIONS AND DETERMINATION BY THE APPEAL AUTHORITY REGARDING CUP 1402-0001

BACKGROUND: The Clearfield City Council, acting in a quasi-judicial capacity as the Appeal Authority, convened on Tuesday, April 15, 2014, to hear an appeal from the Planning Commission's decision to grant a CUP (Conditional Use Permit) for a commercial daycare located at 573 North 1000 West (TIN: #14-262-0001). It was determined to reverse the decision and remand it back to the Planning Commission for further consideration.

RECOMMENDATION: Approve the Findings, Conclusions and Determination by the Appeal Authority regarding CUP 1402-0001 and authorize the Mayor's signature to any necessary documents.

****COUNCIL ADJOURN****

Dated this 8th day of May, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.