

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
June 10, 2014 – POLICY SESSION

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on the Certified Tax Rate and the 2014/2015 Fiscal Year Budget
Discussion on Title 11, Chapter 5 - Administrative Site Plan Review
Discussion on Title 11, Chapter 14 - Gravel Driveways
Discussion on Title 11, Chapter 11 - Parking in C-1 and C-2 Zones

(Any items not addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember LeBaron

APPROVAL OF MINUTES:

May 13, 2014 – Appeal Authority Minutes

May 13, 2014 – Joint Work Session

May 21, 2014 – Joint Work Session

PRESENTATIONS:

1. **UPDATE BY THE MOSQUITO ABATEMENT DISTRICT**

BACKGROUND: A representative from the Mosquito Abatement District will present an update regarding the District.

2. **UPDATE BY THE AMERICAN LEGION POST 134**

BACKGROUND: Kenny Connors will present an update on activities associated with the American Legion Post 134, located in Clearfield City.

PUBLIC HEARINGS:

3. PUBLIC HEARING TO RECEIVE COMMENT ON THE 2014/2015 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff has prepared and submitted to the Council a balanced tentative budget for the fiscal year 2014/2015 which begins July 1, 2014 and ends June 30, 2015. The submitted tentative budget was adopted on May 13, 2014 and included all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEMS:

4. CITIZEN COMMENTS

5. CONSIDER APPROVAL OF RESOLUTION 2014R-13 SETTING THE CERTIFIED TAX RATE AND RESOLUTION 2014R-14 ADOPTING THE FISCAL YEAR 2014/2015 BUDGET

BACKGROUND: City staff prepared and submitted to the Council a balanced final budget for fiscal year 2014/2015 which begins July 1, 2014 and ends June 30, 2015. The certified tax rate will be set at 0.0018 as determined by the Utah State Tax Commission and Davis County.

RECOMMENDATION: Approve Resolution 2014R-13 setting the certified tax rate and Resolution 2014R-14 adopting the fiscal year budget for 2014/2015 and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF ORDINANCE 2014-13 AMENDING THE CONSOLIDATED FEE SCHEDULE

RECOMMENDATION: The Consolidated Fee Schedule is being amended to reflect changes to the City's Field Use Policy and fees for its facilities.

BACKGROUND: Approve Ordinance 2014-13 amending the Consolidated Fee Schedule to reflect changes to the City's Field Use Policy and fees and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF ORDINANCE 2014-14 AMENDING TITLE 4 – BUSINESS AND LICENSE REGULATIONS FOR TEMPORARY/SEASONAL VENDORS

BACKGROUND: The City Council discussed the option of amending the time restrictions associated with temporary business licenses during its work session on May 20, 2014. It then directed staff to amend the time restrictions, and to further investigate a zoning text amendment that would allow for temporary food vendors, while limiting the negative impacts associated with those types of businesses.

RECOMMENDATION: Approve Ordinance 2014-14 Amending Title 4 – Business License and License Regulations for Temporary/Seasonal Vendors and authorize the Mayor's signature to any necessary documents.

8. SET A PUBLIC HEARING TO AMEND THE 2013/2014 FISCAL YEAR BUDGET

BACKGROUND: The City needs to amend its current fiscal year budget by adding items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to amend the budget. The staff is recommending the public hearing be set for June 24, 2014.

RECOMMENDATION: Set a public hearing for June 24, 2014, at 7:00 P.M., to amend the 2013/2014 fiscal year budget.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

PUBLIC HEARING:

1. PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2014/2015 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires a public hearing regarding the adoption of the CDRA's upcoming fiscal year budget. Staff has prepared and submitted to the Board a balanced tentative budget for the fiscal year 2014/2015 which begins July 1, 2014 and ends June 30, 2015. The submitted tentative budget was adopted on May 13, 2014 and included all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

SCHEDULED ITEMS:

2. CONSIDER APPROVAL OF RESOLUTION 2014R-10 ADOPTING THE CDRA 2014/2015 FISCAL YEAR BUDGET

BACKGROUND: City staff has prepared and submitted to the Board a balanced final budget for fiscal year 2014/2015 which begins July 1, 2014 and ends June 30, 2015.

RECOMMENDATION: Approve Resolution 2014R-10 adopting the CDRA 2014/2015 fiscal year budget and authorize the Chair's signature to any necessary documents.

3. SET A PUBLIC HEARING TO AMEND THE 2013/2014 FISCAL YEAR BUDGET

BACKGROUND: The CDRA needs to amend its current fiscal year budget by adding items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to amend the budget. The staff is recommending the public hearing be set for June 24, 2014.

RECOMMENDATION: Set a public hearing for June 24, 2014, at 7:00 P.M., to amend the 2013/2014 fiscal year budget.

****ADJOURN AS THE CDRA****

Dated this 5th day of June, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.