

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
June 24, 2014 – POLICY SESSION

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on the Solid Waste Collection Contract, Curbside Recycling and Green Waste
Discussion on the 2013/2014 Fiscal Year Budget Amendments
Discussion on Cemetery Policy

****ADJOURN CITY COUNCIL WORK SESSION AND IMMEDIATELY RECONVENE
AS THE CDRA IN A WORK SESSION ****

CDRA WORK SESSION

Discussion on the Loan Agreement with Clearfield Station, LLC

*(Any items not addressed prior to the Policy Session will be addressed in a Work Session
immediately following the Policy Session)*

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

OPENING CEREMONY:

APPROVAL OF MINUTES:

Mayor Shepherd

Councilmember Young

May 13, 2014 – Work Session

May 27, 2014 – Policy Session

June 10, 2014 – Policy Session

PRESENTATION:

1. **PRESENTATION TO JOEL GAERTE FOR HIS SERVICE AS A MEMBER OF THE PLANNING COMMISSION**

BACKGROUND: Joel Gaerte has served the City as a member of the Planning Commission and recently submitted a letter of resignation. The Mayor and City Council desire to recognize Mr. Gaerte for his service to the City.

PUBLIC HEARINGS:

2. **PUBLIC HEARING TO RECEIVE COMMENT ON FINAL SUBDIVISION PLAT FOR CLEARFIELD STATION**

BACKGROUND: The Phase One Final Subdivision Plat for Clearfield Station was submitted to the City based on a very tight review timeframe. It was decided that the plans were not complete enough for the City to perform a comprehensive review and it was recommended that the application be pushed back in order to give time for the developer to provide a more thorough and complete submittal. The Planning Commission opened its public hearing on the final plat on June 4, 2014 and continued it until July 2, 2014.

RECOMMENDATION: Open the Public Hearing, receive any public comment and continue the public hearing until Tuesday, July 22, 2014, at 7:00 p.m.

3. **PUBLIC HEARING TO RECEIVE COMMENT ON AMENDING THE 2013/2014 FISCAL YEAR BUDGET**

BACKGROUND: State Law requires a public hearing before the City Council approves amendments to the City budget. Rich Knapp, Administrative Services Director, will be presenting amendments for the 2013/2014 fiscal year budget.

RECOMMENDATION: Receive public comment.

4. **PUBLIC HEARING TO RECEIVE COMMENT ON ZONING TEXT AMENDMENT ZTA 1404-0002 AMENDING TITLE 11, CHAPTERS 1 AND 5 OF THE CITY CODE SPECIFIC TO STANDARDS FOR ADMINISTRATIVE SITE PLAN REVIEW**

BACKGROUND: Staff is proposing a change to the Site Plan Review process outlined in the City Code to allow for Administrative Site Plan Reviews for minor site plans, or those that have a limited impact burden on City infrastructure and neighboring developments. The Planning Commission considered changes to the Site Plan Ordinance in a public hearing held on May 7, 2014. It opened the public hearing and continued the item to the June 4, 2014 meeting in order to provide additional time for the public to provide comment. The City Council opened and continued the public hearing at its meeting on May 27, 2014.

RECOMMENDATION: Receive public comment.

5. **PUBLIC HEARING TO RECEIVE COMMENT ON ZONING TEXT AMENDMENT ZTA 1404-0003 AMENDING TITLE 11, CHAPTER 14 OF THE CITY CODE SPECIFIC TO STANDARDS FOR GRAVEL PARKING AREAS WITHIN RESIDENTIAL ZONES**

BACKGROUND: In November 2009, the City adopted new standards for all off street parking requiring it to be on an impermeable surface, effective January 1, 2015. The Clearfield City Council recently requested staff to consider alternatives to the ordinance which would limit the financial burden to residents and that would allow well maintained gravel parking surfaces to remain in the Clearfield City Code in some form. The Planning Commission considered changes to the ordinance in a public hearing held on May 7, 2014. It opened the public hearing and continued the item to the June 4, 2014 meeting in order to provide additional time for the public

to provide comment. The City Council opened and continued the public hearing at its meeting on May 27, 2014.

RECOMMENDATION: Receive public comment.

6. PUBLIC HEARING TO RECEIVE COMMENT ON A ZONING TEXT AMENDMENT – PARKING IN C-1 AND C-2 ZONES

BACKGROUND: On April 22, 2014, the Clearfield City Council enacted a temporary land use regulation regarding parking lots and facilities which was applicable to all commercially zoned property within Clearfield City. The City Council asked staff and the Planning Commission to review the parking ordinance within commercial zones and recommend language which would protect the City's remaining prime commercial property from being developed into stand-alone parking lots that are not necessarily tied to a primary commercial use. The Planning Commission considered changes to the parking requirements within commercial zones in a public hearing held on May 7, 2014. It opened the public hearing and continued the item to the June 4, 2014 meeting in order to provide additional time for the public to provide comment. The City Council opened and continued the public hearing at its meeting on May 27, 2014. Staff is recommending continuing the item to Tuesday, July 8, 2014 in order to allow additional time for review.

RECOMMENDATION: Receive public comment and continue the public hearing to Tuesday, July 8, 2014 at 7:00 p.m.

SCHEDULED ITEMS:

7. CITIZEN COMMENTS

8. CONSIDER APPROVAL OF RESOLUTION 2014R-15 ADOPTING AMENDMENTS TO THE 2013/2014 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2014R-15 adopting amendments to the 2013/2014 fiscal year budget and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF ORDINANCE 2014-17 AMENDING TITLE 11, CHAPTERS 1 AND 5 OF THE CITY CODE TO PROPOSE STANDARDS SPECIFIC TO ADMINISTRATIVE SITE PLAN REVIEW

RECOMMENDATION: Approve Ordinance 2014-17 amending Title 11, Chapters 1 and 5 of the City Code to propose standards specific to Administrative Site Plan Review and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF ORDINANCE 2014-15 AMENDING TITLE 11, CHAPTER 14 OF THE CITY CODE SPECIFIC TO STANDARDS FOR GRAVEL PARKING AREAS WITHIN RESIDENTIAL ZONES

RECOMMENDATION: Approve Ordinance 2014-15 amending Title 11, Chapter 14 of the City Code specific to standards for gravel parking areas within residential zones and authorize the Mayor's signature to any necessary documents.

11. CONSIDER APPROVAL OF RESOLUTION 2014R-16 ACTING AS THE GOVERNING AUTHORITY OF THE NORTH DAVIS FIRE DISTRICT ADOPTING AND CERTIFYING ITS TAX RATE FOR THE 2014 TAXABLE YEAR

BACKGROUND: The Clearfield City Council acts as the governing authority for the North Davis Fire District (NDFD). The Administrative Control Board of the NDFD desires to establish a certified tax rate of .001379 for the 2014 taxable year for the purpose of funding operating expenses and capital improvements and to provide fire protection, emergency medical and ambulance services and consolidated 911 and emergency dispatch services.

RECOMMENDATION: Approve Resolution 2014R-16 acting as the governing authority of the North Davis Fire District (NDFD) and adopting and certifying a tax rate of .001379 for the Fire District 2014 taxable year and authorize the Mayor's signature to any necessary documents.

12. CONSIDER APPROVAL OF A PROCLAMATION DECLARING THE WEEK OF JUNE 30 – JULY 6, 2014 AS INDEPENDENTS WEEK IN CLEARFIELD CITY

BACKGROUND: Clearfield's core of independently-owned businesses gives back to the community in goods, services, time and talent. Additionally the health of Clearfield's economy depends on support of businesses owned by our friends and neighbors. These local business owners and their employees enrich residents' shopping experiences with their knowledge and reflect a sense of place. The proclamation is a salute to community members and locally owned independently businesses that are integral to Clearfield.

RECOMMENDATION: Approve the Mayor's signature to the Proclamation officially declaring July 30-July 6, 2014 as "Independents Week" in the City of Clearfield.

13. CONSIDER APPROVAL OF A PROCLAMATION EXPRESSING THE CITY'S SUPPORT OF HOUSE BILL 275 DESIGNATING JUNE 24, 2014 AS "VIETNAM VETERANS DAY"

BACKGROUND: The Vietnam War marked a significant chapter in our Nation's history and recently the State of Utah paid tribute to the many service men and women who bravely served their Country. Significant sacrifices were made by these heroes and their families. The City desires to pay tribute to those who answered the duty to serve with courage.

RECOMMENDATION: Approve the Mayor's signature to the Proclamation expressing support designating June 25, 2014 as "Vietnam Veterans Day".

14. CONSIDER APPROVAL OF RESOLUTION 2014R-17 SETTING THE CERTIFIED TAX RATE

BACKGROUND: The City Council approved Resolution 2014R-13 setting the certified tax rate during its meeting on Tuesday, June 10, 2014. The City was recently notified by Davis County of changes in the breakdown between the general purpose fund and the debt. The overall rate remains the same and the proposed changes merely provide technical corrections based on the latest information provided by the County.

RECOMMENDATION: Approve Resolution 2014R-17 setting the certified tax rate and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE MAY 20, 2014 WORK SESSION, THE MAY 27, 2014 POLICY SESSION AND THE JUNE 10, 2014 POLICY SESSION

PUBLIC HEARING:

2. CONSIDER AMENDMENTS TO THE CDRA 2013/2014 FISCAL YEAR BUDGET

BACKGROUND: State Law requires a public hearing before the Board approves amendments to the CDRA budget. Rich Knapp, Administrative Services Director, is here to present amendments for the 2013/2014 fiscal year budget.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

3. CONSIDER APPROVAL OF RESOLUTION 2014R-11 AMENDING THE CDRA 2013/2014 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2014R-11 adopting amendments to the CDRA 2013/2014 fiscal year budget and authorize the Chair's signature to any necessary documents.

****ADJOURN AS THE CDRA****

Dated this 19th day of June, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.