

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
January 28, 2014 – POLICY SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

7:00 P.M. WORK SESSION

Interviews for City Council Vacancy

(The convening of the Policy Session may be delayed in order to allow the City Council sufficient time to conclude all interviews for the City Council Vacancy)

8:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Bush

APPROVAL OF THE MINUTES:

November 12, 2013 – Work Session

December 10, 2013 – Work Session

January 14, 2014 – Policy Session

January 14, 2014 – Work Session

PRESENTATION:

1. **PRESENTATION ON THE BEAUTIFICATION COMMITTEE PROJECT REPORT FOR 2013**

BACKGROUND: A beautification committee was formed and assigned to review the City's property maintenance ordinances for strengths and weaknesses. The committee also performed area-specific assessments of all City neighborhoods for condition and needs, identified possible landscaping, signage and other elements for implementation, and prepared lists of prioritized projects and needs. Adam Lenhard, City Manager, is here to present the findings of the committee.

SCHEDULED ITEMS:

2. **CITIZEN COMMENTS**

3. **APPOINTMENT TO FILL THE CURRENT VACANCY ON THE CITY COUNCIL**

BACKGROUND: Mark Shepherd resigned his seat on the City Council on January 6, 2014 due to his being elected as mayor in November 2013.

4. **REAPPOINT THE CITY RECORDER**

BACKGROUND: State Law requires the City Recorder be appointed before the first Monday in February following a municipal election.

RECOMMENDATION: Approve the Mayor's reappointment of Nancy Dean, City Recorder.

5. APPOINT THE CITY TREASURER

BACKGROUND: State Law requires the City Treasurer be appointed before the first Monday in February following a municipal election.

RECOMMENDATION: Approve the Mayor's appointment of Rich Knapp as City Treasurer.

6. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR LANDSCAPE DESIGN SERVICES FOR CITY GATEWAYS TO PROJECT ENGINEERING CONSULTANTS (PEC)

BACKGROUND: Staff solicited proposals for the design of City gateways and parks signage including the surrounding landscape, etc. Thirteen firms submitted proposals and each proposal was reviewed and ranked by staff based on the guidelines included in the request for proposals (RFP). The top five firms were brought in for individual interviews with the selection committee. Based on the review, staff is recommending that Project Engineering Consultants (PEC) be awarded the contract for the provision of the services.

RECOMMENDATION: Approve the award of proposal for landscape design services for City gateways to Project Engineering Consultants (PEC) and authorize the Mayor's signature to any necessary documents.

7. APPROVE RESOLUTION 2014R-01 APPOINTING MARK R. SHEPHERD AS CLEARFIELD CITY'S REPRESENTATIVE ON THE ADMINISTRATIVE CONTROL BOARD OF WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

BACKGROUND: Clearfield City is a member of the Wasatch Integrated Waste Management District. Each member city of the District has the power to appoint one member to the Administrative Control Board.

RECOMMENDATION: Approve Resolution 2014R-01 appointing Mayor Mark R. Shepherd as Clearfield City's representative on the Administrative Control Board of Wasatch Integrated Waste Management District and authorize the Mayor's signature to any necessary documents.

8. APPROVE RESOLUTION 2014R-02 APPOINTING TWO REPRESENTATIVES TO SERVE AS ITS APPOINTEES ON THE TAXING ENTITY COMMITTEES FOR PROJECT AREAS ESTABLISHED BY THE CITY'S COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

BACKGROUND: Clearfield City must be represented on the taxing entity committee for any urban renewal, economic or community development project areas which either now exist or which may henceforth be created by the Clearfield Community Development and Renewal Agency. Mayor Shepherd is proposing to appoint Councilmember Kent Bush and Councilmember Mike LeBaron to the taxing entity committee.

RECOMMENDATION: Approve Resolution 2014R-02 appointing Councilmember Kent Bush and Councilmember Mike LeBaron as representatives to serve as appointees on any taxing entity committee for project areas established by the City's Community Development and Renewal Agency and authorize the Mayor's signature to any necessary documents.

8. MAYORAL APPOINTMENTS

BACKGROUND: Due to the results of the 2013 Municipal Election it is necessary to make new assignments to various boards and commissions for members of the City Council.

RECOMMENDATION: Approve and Consent to the Mayor's appointments and authorize his signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****COUNCIL MEETING ADJOURN*****

Dated this 23rd day of January, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.