

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
February 4, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
EXCUSED:	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Scott Hess	Development Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Nike Peterson – Planning Commission Chair, Katherine Arave

Mayor Shepherd called the meeting to order at 6:12 p.m.

PARKS AND RECREATION COMMISSION INTERVIEWS

The City Council interviewed Amber Self, Charlie Benson and Robert Bercher for consideration of vacancies on the Parks and Recreation Commission.

PLANNING COMMISSION INTERVIEWS

The City Council interviewed Robert Bercher and Kathryn Murray for consideration of vacancies on the Planning Commission.

DISCUSSION ON THE PARKS AND RECREATION AND PLANNING COMMISSION VACANCIES

Eric Howes, Community Services Director, stated the Parks and Recreation Commission currently had three vacancies and stated he would be happy with all three of the interviewed applicants. Councilmember Jones expressed his opinion the applicants were very diverse which would be an asset to the Commission.

Scott Hess, Development Services Manager, stated there were also be three vacancies on the Planning Commission; one full member and two alternate members.

Councilmember Bush arrived at 6:50 p.m.

PLANNING COMMISSION VACANCIES

The City Council continued interviewing Robert Allen, Mike Arave, Michael Millard, David Tomczak and Robert Browing for consideration of vacancies on the Planning Commission.

Nancy Dean, City Recorder, Brian Brower, City Attorney and Summer Palmer, Human Resource Manager arrived at 7:54 p.m.

DISCUSSION ON THE PLANNING COMMISSION VACANCIES

The Council discussed the applicants and the vacancies. Councilmember Bush inquired if a third alternate member to the Planning Commission could be designated. Nike Peterson, Planning Commission Chair, believed the bylaws would need to be changed in order to accommodate that request. Mayor Shepherd suggested filling the vacancies as soon as possible and changing the bylaws in the future. The Council discussed and considered each of the interviewed candidates for the current vacancies.

Councilmember Bush suggested amending the bylaws during the next City Council meeting allowing the appointment of a member and three alternates to move forward as quickly as possible. Scott Hess, Development Services Manager, responded he would like the new members to the Planning Commission ready to begin their service at the March 5, 2014 meeting.

Mayor Shepherd requested input and comments from Chair Peterson. Chair Peterson stated she would like to see Kathryn Murray on the Commission as she clearly had sufficient knowledge to be an asset to the Commission. Ms. Peterson mentioned since the City would be addressing pawn shops she could appreciate the experience Michael Millard offered. She added she liked the construction experience of Robert Allen inasmuch as she appreciated Robert Browning as he had attended numerous City Council meetings and had made citizen comments during some of those.

Councilmember Bush suggested interviewing Commissioner Norah Baron to allow her the opportunity to express her desire to be reappointed to the Commission.

Brian Brower, City Attorney, pointed out the Planning Commission appointments were the Mayor Shepherd's appointments with the advice and consent of the City Council. He didn't believe the ordinance would need to be amended before the appointments. He suggested Mayor Shepherd make the appointments and modify the ordinance at a later date.

Councilmember LeBaron requested comments from Mr. Hess. Mr. Hess asked to have Tim Roper moved to a full member and Kathryn Murray be appointed as a full member. He expressed concern that a commission of seven regular members and three alternate members was almost an unmanageable number. Chair Peterson pointed out circumstances specific to the Commission at this time and potential vacancies which could begin occurring in the spring and believed if the additional alternate positions were filled at this time, alternate members would be informed and ready to step into possible appointments to full members when needed.

The Council suggested appointing Tim Roper and Kathryn Murray as full members of the Planning Commission and Robert Allen, Robert Browning and Mike Millard as alternate members. The Council also directed staff to prepare an ordinance for its consideration at the meeting scheduled for Tuesday, February 11, 2014 that would allow up to three alternate members on the Commission so the appointments could take place at its meeting on Tuesday, February 25, 2014.

Councilmember LeBaron moved to adjourn as the City Council and reconvene as the CDRA in a work session at 8:21 p.m., seconded by Councilmember Bush. All voting AYE.

The minutes for the CDRA are in a separate location

The Council reconvened in a work session at 8:26 p.m.

The Council took a break at 8:27 p.m.

The meeting resumed at 8:34 p.m.

Councilmember Bush moved to adjourn to a Closed Session at 8:35 p.m. for the purpose of a strategy session to discuss the character, professional competence, or physical or mental health of an individual. Utah Code Ann. § 52-4-204 and §52-4-205(1)(a), seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron, and . Voting NO – None.

The minutes for the closed session are kept in a separate location.

**APPROVED AND ADOPTED
This 11th day of February, 2014**

/s/Mark R. Shepherd, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, February 4, 2014.

/s/Nancy R. Dean, City Recorder