

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
February 25, 2014 – POLICY SESSION

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on Historic Preservation within the City

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

6:30 P.M. WORK SESSION

Update from the Davis County Commissioners

(Any items not addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Bush

APPROVAL OF THE MINUTES:

February 11, 2014 – Policy Session

PUBLIC HEARINGS:

1. **RECEIVE PUBLIC COMMENT ON A PROPOSED GENERAL PLAN AMENDMENT TO CHANGE FUTURE LAND USES AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE FROM COMMERCIAL TO RESIDENTIAL**

BACKGROUND: A request from the current property owner of 0.47 acres located at 252 South and 256 South Marilyn Drive to have the properties reclassified in the General Plan's Future Land Use Map from Commercial to Residential with the intent to construct one single-family dwelling unit for the owner's family to own and live in. The property was formerly rezoned to Commercial with the intent to combine parcels and utilize a previous owner's frontage on 200 South to maximize utility of the property in question. The utilization of this property as Commercial was never undertaken by the former owner, and as such has continued to sit vacant.

RECOMMENDATION: Receive public comment.

2. **RECEIVE PUBLIC COMMENT FOR A REZONE TO CHANGE EXISTING LAND USES FROM C-2 (COMMERCIAL) TO R-1-8 (RESIDENTIAL) FOR TWO LOTS,**

LOCATED AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE, A COMBINED 0.47 ACRES WHICH LIES IN THE C-2 (COMMERCIAL) ZONING DISTRICT

BACKGROUND: A request from the current property owner to rezone two parcels located at 252 South and 256 South Marilyn Drive from C-2 (Commercial) to R-1-8 (Single-family Residential) with the intent to construct one single-family dwelling unit for the owner's family to own and live in. The property is currently two individual parcels, and the property owner desires to combine the two parcels into one. An application for subdivision amendment and plat vacation to the Manuel Subdivision 1 is included as item #3 in the February 25, 2014 City Council Packet.

RECOMMENDATION: Receive public comment.

3. RECEIVE PUBLIC COMMENT TO AMEND THE MANUEL SUBDIVISION TO COMBINE LOTS 1 AND LOT 2, LOCATED AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE

BACKGROUND: A request by the current property owner to combine two existing lots in the Manuel Subdivision No. 1. This subdivision was originally approved in the year 2000 along with the property being rezoned from Residential to Commercial at that time. Combining the two lots will create one single lot with a total of 0.47 acres. This new, larger parcel will have a generous building footprint, and will allow the owner's family to situate a single level living home on the property while meeting all required setbacks and minimums for the R-1-8 zone. An application for a General Plan Amendment and Rezone for these properties is included as items #1 and #2 in the February 25, 2014 City Council Packet.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEMS:

4. CITIZEN COMMENTS

5. CONSIDER APPROVAL OF ORDINANCE 2014-02 AUTHORIZING THE GENERAL PLAN AMENDMENT TO CHANGE FUTURE LAND USES AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE FROM COMMERCIAL TO RESIDENTIAL

RECOMMENDATION: Approve Ordinance 2014-02 authorizing the General Plan Amendment to change future land uses at 252 South and 256 South Marilyn drive from Commercial to residential and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF ORDINANCE 2014-03 AUTHORIZING A REZONE TO CHANGE EXISTING LAND USES FROM C-2 (COMMERCIAL) TO R-1-8 (RESIDENTIAL) FOR TWO LOTS, LOCATED AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE, A COMBINED 0.47 ACRES WHICH LIES IN THE C-2 (COMMERCIAL) ZONING DISTRICT

RECOMMENDATION: Approve Ordinance 2014-03 authorizing the rezone to change existing land uses from C-2 (Commercial) to R-1-8 (Residential) for two lots, located at 252 South and 256 South Marilyn Drive, a combined 0.47 acres which lies in the C-2 (Commercial) zoning district.

7. CONSIDER APPROVAL TO AMEND THE MANUEL SUBDIVISION TO COMBINE LOT 1 AND LOT 2, LOCATED AT 252 SOUTH AND 256 SOUTH MARILYN DRIVE

RECOMMENDATION: Approve the Amendment to the Manuel Subdivision to combine Lot 1 and Lot 2, located at 252 South and 256 South Marilyn Drive and authorize the Mayor's signature to any necessary documents.

8. CONSIDER APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENTS OF INDIVIDUALS TO THE PLANNING COMMISSION

BACKGROUND: The Planning Commission currently has vacancies for two regular members and three alternate members. Another member's seat on the Commission will expire at the end of February. Residents were asked to submit letters of interest and interviews were conducted by the City Council during the work sessions on February 4, 2014 and February 18, 2014

RECOMMENDATION: Approve and consent to the Mayor's reappointment of Norah Baron as a regular member of the Planning Commission with a term expiring February 2019 and the Mayor's appointment of Tim Roper from an alternate member to regular member of the Planning Commission with a term expiring February 2018, the appointment of Kathryn Murray as a regular member with a term expiring February 2019, Michael Millard as an alternate member with a term expiring February 2017, Robert Browning as an alternate member with a term expiring February 2018 and Robert Allen as an alternate member with a term expiring on February 2016, and authorize the Mayor's signature to any necessary documents.

9. CONSIDER THE APPROVAL OF THE REAPPOINTMENT OF ADAM LENHARD AS THE CITY MANAGER

BACKGROUND: Adam Lenhard was appointed as the Clearfield City Manager on August 23, 2011. Pursuant to § 1-7-3 of the Clearfield City Code, the City Manager's term of employment may be renewed by the City Council at any time. The Mayor and Council desire to reappoint Adam Lenhard as the City Manager for a three-year term from March 1, 2014, through February 28, 2017.

RECOMMENDATION: Reappoint Adam Lenhard as the City Manager through February 28, 2017, and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF THE AWARD OF BID TO ASSOCIATED BRIGHAM CONTRACTORS FOR THE 450 WEST COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) INFRASTRUCTURE IMPROVEMENT PROJECT

BACKGROUND: Bids were received from 11 construction companies to complete the infrastructure improvements on 450 West Street from 2225 South to 2300 South. The project will include installation of new water and sanitary sewer and storm drain main pipelines, the installation of new curb, gutter and sidewalk and the installation of new asphalt pavement on 450 West from 2225 South to 2300 South. This project is utilizing Community Development Block Grant (CDBG) funding for a portion of the funding. The lowest responsible bid was received from Associated Brigham Contractors with a bid of \$478,194.65.

RECOMMENDATION: Approve the award of bid for the 450 West CDBG Improvement Project to Associated Brigham Contractors with a bid amount of \$478,194.65, and approve funding of the project for the bid amount of \$478,194.65 with contingency and engineering costs of \$111,805.35 for a total project cost of \$590,000.00; and authorize the Mayor's signature to any necessary documents.

11. CONSIDER APPROVAL OF RESOLUTION 2014R-04 AFFIRMING THE CITY COUNCIL REVIEWED THE 2013 MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR CLEARFIELD CITY

BACKGROUND: Utah Department of Environmental Quality has asked the City Council to review and consider Clearfield's Municipal Wastewater Planning Program Report for 2013. This Resolution affirms the Council reviewed and considered the Report.

RECOMMENDATION: Approve Resolution 2014 R-04 affirming that the City Council reviewed and considered the Municipal Wastewater Planning Program Report for Clearfield City and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****COUNCIL MEETING ADJOURN*****

Dated this 20th day of February, 2014.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
February 11, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
EXCUSED:	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Verenis Hernandez, Bob Bercher, Amber Self, Fox Hollow Boy Scout Troop 590, Anthony Vasquez, Koral Vasquez, Madison Dalrymple, Jerrick Walker, Charlie Benson

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Councilmember Benson conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE JANUARY 28, 2014 WORK SESSION, THE JANUARY 28, 2014 POLICY SESSION AND THE FEBRUARY 4, 2014 WORK SESSION

Councilmember LeBaron moved to approve the minutes from the January 28, 2014 work session, the January 28, 2014 policy session and the February 4, 2014 work session as written, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None. Councilmember Young was not present for the vote.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENT OF INDIVIDUALS TO THE CITY'S PARKS AND RECREATION COMMISSION

Adam Lenhard, City Manager, explained the Clearfield Parks and Recreation Commission had three vacancies for members. Amber Self, Charlie Benson and Robert Bercher had submitted letters of interest and were interviewed by the City Council during its February 4, 2014 work session.

Councilmember Benson declared Charlie Benson was her husband.

Councilmember Bush moved to approve and consent to the Mayor's appointment of Amber Self with a term expiring December 2016, Charlie Benson with a term expiring December 2016 and Robert Bercher with a term expiring December 2014, to serve on the Parks and Recreation Commission and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None. Councilmember Young was not present for the vote.

Mayor Shepherd introduced those individuals to the audience and acknowledged their attendance. He expressed appreciation for their willingness to serve the City.

APPROVAL OF ORDINANCE 2014-01 AMENDING TITLE 3 OF THE CLEARFIELD CITY CODE

The City Council desired to provide an option to increase the number of alternate members of the Planning Commission when circumstances warrant additional members were necessary. The ordinance had been drafted to allow up to three alternate members of the Commission as opposed to the current number of two. The proposed ordinance also clarified the role of the City Council liaison to the Planning Commission.

Councilmember LeBaron moved to approve Ordinance 2014-01 Amending Title 3 of the Clearfield City Code and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None. Councilmember Young was not present for the vote.

APPROVAL OF RESOLUTION 2014R-03 AUTHORIZING THE DISPOSAL OF UNCLAIMED PROPERTY

Brian Brower, City Attorney, explained the Clearfield City Police Department was required to dispose of unclaimed property. In the past the Council approved the disposition of unclaimed property to bona fide charities as allowed by State Code. He stated previous City Councils had

determined the best use for the unclaimed bicycle donations was to help fund the Children's Justice Center. He explained the resolution included verbiage which allowed for future bicycle donations to take place automatically once the police department had completed all proper noticing requirements. He clarified other types of unclaimed property would be brought before the City Council.

Councilmember Jones moved to approve Resolution 2014R-03 authorizing the disposal of unclaimed property and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None.
Councilmember Young was not present for the vote.

COMMUNICATION ITEMS

Financial Reports – Rich Knapp, Administrative Services Director, presented the financial reports to the Council. Mr. Knapp distributed handouts reflecting revenues and expenditures specific to the financial reports. He stated the revenues were approximately \$58,000 less in General Fund and indicated that could be directly related to the Aquatic Center. He also reported the Water Enterprise Fund was significantly less and believed that was the result of the water conservation efforts by the State of Utah encouraging reduction in consumption. He reported expenditures were within anticipated parameters.

Mayor Shepherd – announced he would be out of town on Tuesday, March 4, 2014.

Councilmember Benson – announced she had been asked by Mayor Shepherd to be involved with the City's Fourth of July celebration by organizing the Clearfield's Got Talent contest. She indicated members of the Council would all be involved and suggested they not plan a vacation over the holiday. She stated the contests would begin in June culminating on the Fourth of July. She mentioned she looked forward to being involved.

Councilmember Bush

1. Reported he had attended the Public Officials' day with the Legislature at the Capital on Wednesday, January 29, 2014.
2. Stated he had attended the EDCUtah meeting earlier in the day with Councilmember LeBaron.
3. Reminded the Council the North Davis Sewer District meeting would take place on Thursday, February 13, 2014, and indicated the Interlocal Agreement regarding Clearfield Station with the Clearfield CDRA (Community Development and Renewal Agency) would be considered for approval. He stated there would also be a public hearing associated with the passage of bonds for infrastructure improvements at the District.

Councilmember Jones – nothing to report.

Councilmember LeBaron

1. Stated he was glad the Fourth of July events in the park would begin at 2:00 p.m.
2. Informed the Council he had attended the EDCUtah meeting and mentioned it had been a good experience.

Adam Lenhard, City Manager – reminded the Council it should have received his monthly update.

STAFFS' REPORTS

Nancy Dean, City Recorder – presented the calendar of meetings to the Council as follows:

- Work session scheduled for Tuesday, February 18, 2014 beginning at 6:00 p.m.
- Work session beginning at 6:30 p.m. on Tuesday, February 25, 2014. She noted the work session was an opportunity for the Davis County Commissioners to share an update with the Council and then the commissioners would stay to attend the policy session.
- Stated a tentative work session was scheduled for Tuesday, March 4, 2014.

There being no further business to come before the City Council, **Councilmember LeBaron moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency at 7:22 p.m., seconded by Councilmember Benson. All voting AYE.**

DRAFT



Planning Commission

STAFF REPORT

AGENDA ITEM
#1

TO: The Clearfield City Mayor, City Council, Executive Staff

FROM: Scott A. Hess
Development Services Manager
scott.hess@clearfieldcity.org (801) 525-2785

MEETING DATE: February 25, 2014

SUBJECT: Public Hearing, Discussion and Action on **GPA 1401-0001**: A request by Robin Metcalf for a General Plan Amendment to change proposed land uses from Commercial to Residential, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), a combined 0.47 acres which lies in the C-2 (Commercial) zoning district.

RECOMMENDATION

Move to **Approve**, GPA 1401-0001, A request by Robin Metcalf for a General Plan Amendment to change proposed land uses from Commercial to Residential, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), based on the discussion and findings in the Staff Report and the recommendation of the Planning Commission.

PROJECT SUMMARY

Project Information	
Project Name	Metcalf General Plan Amendment
Site Location	252 S. and 256 S. Marilyn Drive
Tax ID Number	Multiple Parcels (12-393-0001 and 12-393-0002)
Applicant	Robin Metcalf
Owner	Robin Metcalf
Proposed Actions	General Plan Map Amendment
Current Land Use	Commercial
Proposed Land Use	Residential
Current Land Use Classification	Commercial
Gross Site Area	0.47 Acres

Surrounding Properties and Uses:		Current Zoning District	Comprehensive Plan Land Use Classification
North	Existing legal non-conforming residential use (single-family)	C-2 (Commercial)	Commercial
East	Existing residential use (single-family)	R-1-8 (Residential)	Residential
South	Existing residential use (single-family)	R-1-8 (Residential)	Residential
West	Existing legal non-conforming residential use (single-family) with State Street Frontage	C-2 (Commercial)	Commercial

HISTORY

April 2000

Rezoning of total 0.47 acre property from R-1-8 Residential to C-2 Commercial, along with Manual Subdivision No. 1 to create two parcels lot 1 and lot 2.

September 2009

Metcalf Family acquires property from Zion's Bank who had subsequently secured the property through default from the former owner.

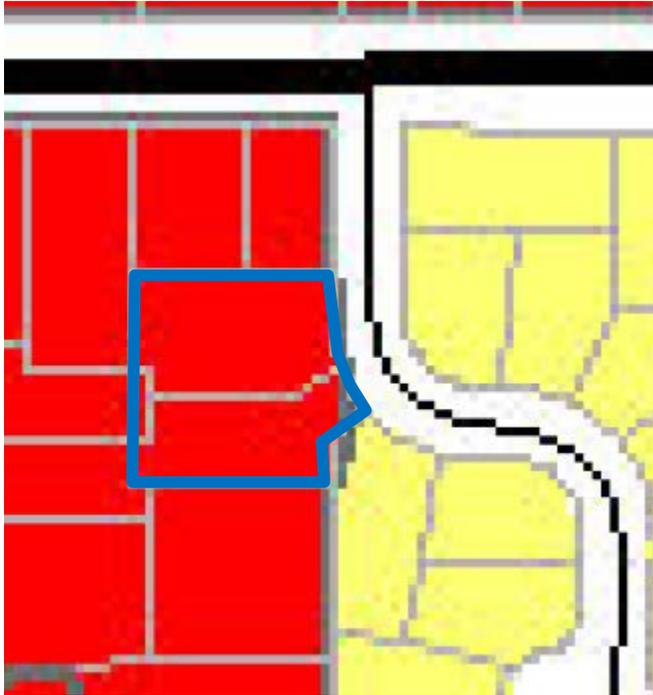
ANALYSIS

Background

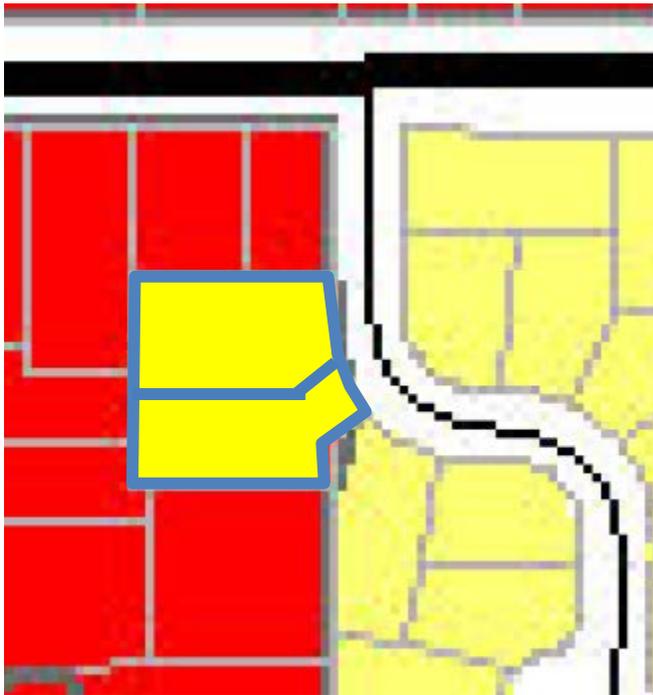
The proposal includes a request for approximately 0.47 acres to be reclassified in the General Plan Future Land Use Map from Commercial to Residential with the intent to construct one single-family dwelling unit for the Metcalf family to own and live in. The property was formerly rezoned to Commercial with the intent to combine parcels and utilize a previous owners frontage on 200 S. to maximize utility of the property in question. The utilization of this property as Commercial was never undertaken by the former owner, and as such has continued to sit vacant.

General Plan Map Amendment Information:

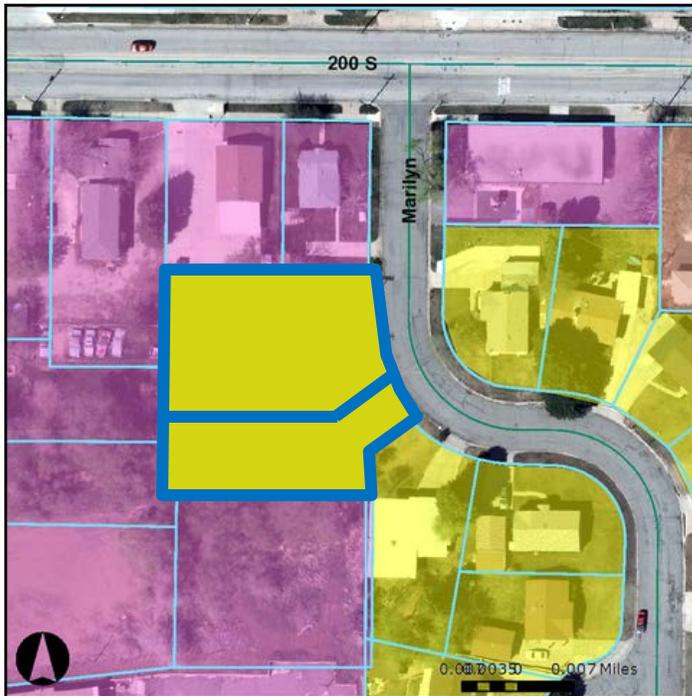
Current General Plan Map: Parcels in question have been outlined in blue.



General Plan Map Amendment Requested: Parcels in question have been highlighted yellow to indicate the change to Residential Zoning designation.



Accurate property map showing all areas to be included in the amendment and all properties immediately adjacent to the proposed amendment area. Parcels in question have been highlighted yellow to indicate future R-1-8 Zoning.



General Plan and Zoning

A request to change the land use classification in the General Plan from Commercial to Single-family Residential is consistent with the goals and policies of the City's General Plan. Chapter 4 of the General Plan states, "Current data show that almost 55% of the City's housing stock is considered affordable. There are still approximately five acres of undeveloped high-density residential property in the City; **therefore, current policy is that no additional property will be rezoned for the development of two-family or multi-family dwellings, except as part of an approved R-3R, C-R, D-R, or M-U Zone project, until new Census data becomes available and the study can be updated accordingly.**"

The request for single-family residential use of these lots is consistent with the General Plan because it is specifically not requesting multi-family. In addition, the Land Use Guidelines found on page 14 of the General Plan encourage the following principles which Staff feels are appropriate to this specific issue:

3. Redevelopment should emphasize the reuse of developed areas and existing community resources in such a way as to increase the livability and aesthetics of the City.
6. Growth should be guided to locations contiguous to existing development to provide City services and transportation in a cost-effective and efficient manner.

12. The few remaining vacant properties in the City should be developed at their highest and best use to maximize their value to the landowner and the City.

This request is for an in-fill project to place a new single-family residence into an existing residential subdivision. The property owner would like to invest in Clearfield within a well-established neighborhood, and desires utilizing this property to its best and highest use which is clearly single-family residential. Commercial use of this property is not currently viable, and will not be viable into the foreseeable future. The frontage on Marilyn Drive coupled with the surrounding single-family uses supports this rezone as being a positive move for the property owner, the surrounding neighborhood, and the City.

Zoning Consistency

The property owner has made a request to change the zoning of this property from C-2 (Commercial) to R-1-8 (Single-family Residential). That request is pending approval of the General Plan Land Use classification amendment from Commercial to Residential. Staff comments and findings can be found in item #2 of the February 25, 2014 City Council Packets, and that request has been provided as a complete package for Council’s consideration.

Public Comment

During the February 5, 2014 Planning Commission meeting, Elaine Thomas, Roy, said she owned adjacent property that was zoned commercial and was originally zoned residential. She wanted her property rezoned residential and desired to be part of the petition. She said the parcel she owned was vacant and she stated the property had no use or value for her and they would like their property zoned residential also.

Planning Commission Recommendation

On February 5, 2014, Clearfield City Planning Commission made the following motion to recommend approval:

Commissioner Gaerte moved to recommend to the City Council approval, GPA 1401-0001, a request by Robin Metcalf for a General Plan Amendment to change proposed land uses from Commercial to Residential, located at 252 South and 256 South Marilyn Drive (TIN: 12-393-0001, 12-393-0002), based on the discussion and findings in the staff report. Seconded by Commissioner Brooks. The motion carried on the following vote: Voting AYE: Commissioners Peterson, Brooks, Gaerte and Roper. Voting NO: None.

FINDINGS

General Plan Map Amendment

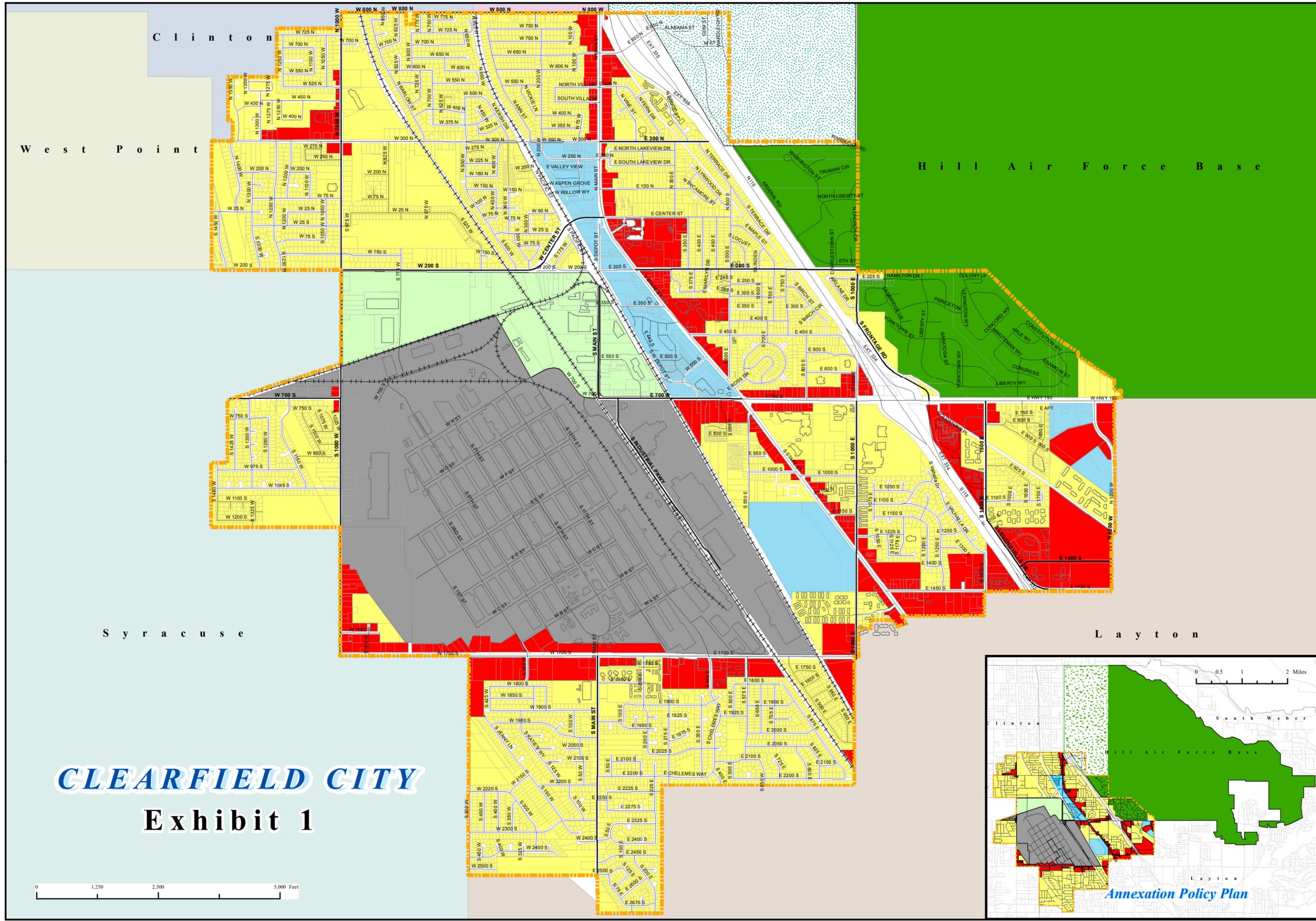
Clearfield Land Use Ordinance Section 11-6-4 establishes the procedure to review a Petition for Change to General Plan or General Plan Maps. The procedure and staff’s evaluation are outlined below:

Review Consideration		Staff Analysis
1)	Designation of the specific text or map amendment desired.	Staff has provided the current map along with the desired changes within the report outlined above.

<p>2)</p>	<p>Reason and Justification for such change.</p>	<p>The property is currently master planned commercial as well as zoned commercial. The property is flanked on three sides by existing viable residential homes. The nearest viable commercial properties are west with frontage on State Street and north with frontage on 200 South. In order to utilize this property as commercial in a meaningful way it would need to be combined with other parcels in the area with existing frontage on a commercial corridor. That is not a foreseeable option now or in the future. The highest and best use of the property is currently single-family residential and the revision of the General Plan Map to indicated these parcels as single-family residential fits into the character of the surrounding neighborhood.</p>
<p>3)</p>	<p>A draft of the proposed text or map amendment.</p>	<p>This has been provided within the report outlined above. Should the City Council accept the change to the General Plan, Clearfield City GIS maps will be changed accordingly to reflect the update.</p>
<p>4)</p>	<p>An accurate property map showing all areas to be included in the amendment and all properties immediately adjacent to the proposed amendment area.</p>	<p>Property Map has been provided through the GIS system in order to provide the most current map available.</p>

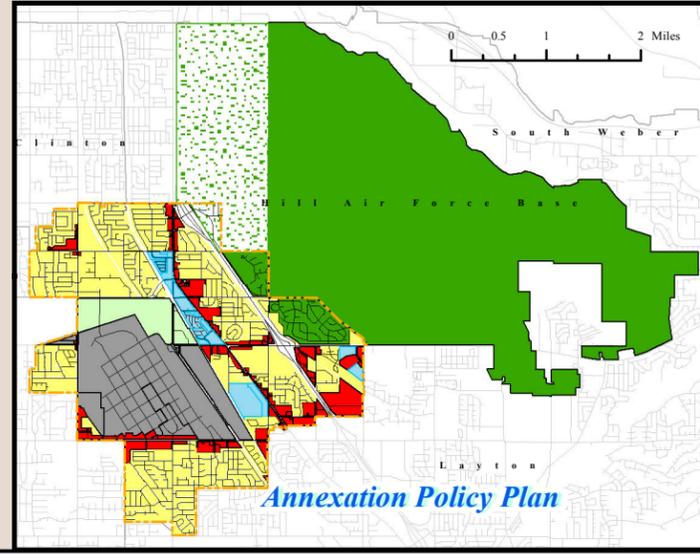
ATTACHMENTS

1. 2010 Future Land Use Map of the General Plan



CLEARFIELD CITY

Exhibit 1



Future Land Use Map of the General Plan 2010 (b)

Legend

- Parcels
- Buildings
- City Boundary
- Railroad
- Streets**
 - Private
 - Major
 - Minor
- Proposed Land Use**
 - Residential Area
 - Commercial Area
 - Mixed Use
 - Business Park
 - Manufacturing Area
 - Falcon Hill
 - Hill AFB



Data published
05 October 2010





Planning Commission

STAFF REPORT

AGENDA ITEM
#2

TO: The Clearfield City Mayor, City Council, Executive Staff

FROM: Scott A. Hess
Development Services Manager
scott.hess@clearfieldcity.org (801) 525-2785

MEETING DATE: February 25, 2014

SUBJECT: Public Hearing, Discussion and Action on **RZN 1312-0003**: A request by Robin Metcalf for a rezone to change existing land uses from C-2 (Commercial) to R-1-8 (Residential) on two lots, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), a combined 0.47 acres which lies in the C-2 (Commercial) zoning district.

RECOMMENDATION

Move to **Approve**, RZN 1312-0003, A request by Robin Metcalf for a rezone to change existing land uses from C-2 (Commercial) to R-1-8 (Residential) on two lots, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), based on the discussion and findings in the Staff Report.

PROJECT SUMMARY

Project Information	
Project Name	Metcalf Rezone
Site Location	252 S. and 256 S. Marilyn Drive
Tax ID Number	Multiple Parcels (12-393-0001 and 12-393-0002)
Applicant	Robin Metcalf
Owner	Robin Metcalf
Proposed Actions	Rezone Request – Zoning Map Amendment
Current Zoning	C-2 (Commercial)
Proposed Zoning	R-1-8 (Single-family Residential)
Current Land Use Classification	Commercial – Requested General Plan Amendment
Gross Site Area	0.47 Acres

Surrounding Properties and Uses:		Current Zoning District	Comprehensive Plan Land Use Classification
North	Existing legal non-conforming residential use (single-family)	C-2 (Commercial)	Commercial
East	Existing residential use (single-family)	R-1-8 (Residential)	Residential
South	Existing residential use (single-family)	R-1-8 (Residential)	Residential
West	Existing legal non-conforming residential use (single-family) with State Street Frontage	C-2 (Commercial)	Commercial

HISTORY

April 2000

Rezoning of total 0.47 acre property from R-1-8 Residential to C-2 Commercial, along with Manual Subdivision No. 1 to create two parcels lot 1 and lot 2.

September 2009

Metcalf Family acquires property from Zion's Bank who had subsequently secured the property through default from the former owner.

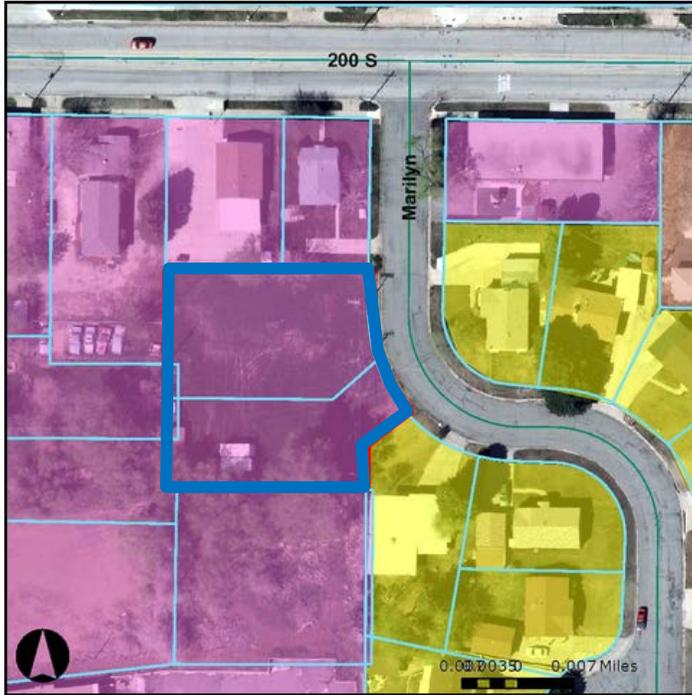
ANALYSIS

Background

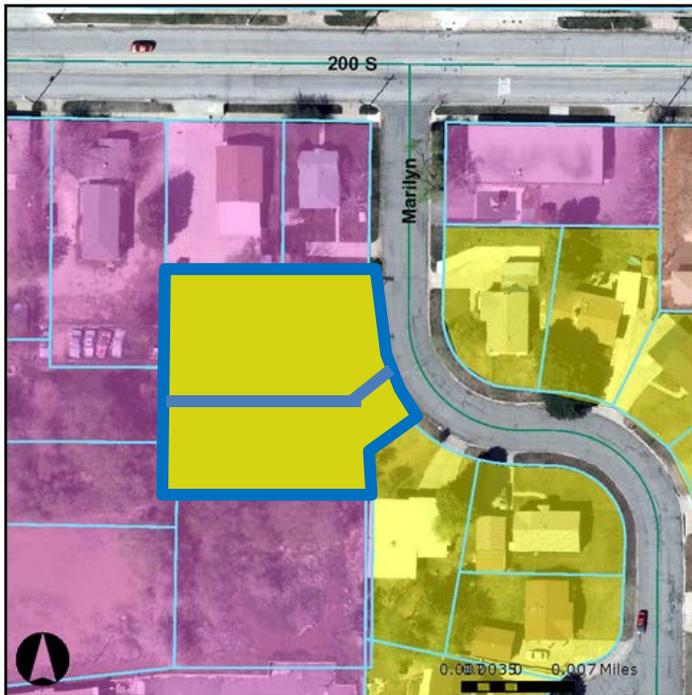
The proposal includes a request for approximately 0.47 acres to be rezoned from C-2 (Commercial) to R-1-8 (Single-family Residential) with the intent to construct one single-family dwelling unit for the Metcalf family to own and live in. The property is currently two individual parcels, and the property owner desires to combine the two properties into one. An application for subdivision amendment and plat vacation to the Manual Subdivision 1 is included as item #3 in the February 25, 2014 City Council Packet.

Zoning Map Amendment Information:

Current Clearfield City Zoning Map: Parcels in question have been outlined in blue. The purple color is C-2 (Commercial) zoning, and the yellow is R-1-8 (Single-Family Residential).



Clearfield City Zoning Map Amendment Requested: Parcels in question have been highlighted yellow to indicate the change from C-2 (Commercial) to R-1-8 (Single-Family Residential).



Master Plan and Zoning

The property owner has made a request to change the Clearfield City General Plan in order to be consistent with this rezone request. Staff comments and findings can be found in item #1 of the February 25, 2014 City Council Packet, and has been provided as a complete package for Council’s review.

Planning Commission and staff recommend approval of the General Plan change, and as such make the recommendation to approve this Zoning change to allow the property owner to enjoy the highest and best use of the property as a single-family use.

Zoning Map Amendment

The basic zoning and development standards can be met for this request. The lot standards in the R-1-8 require the following: minimum 8,000 square feet, 70’ minimum frontage, and 80’ minimum lot width.

Public Comment

No public comment has been received to date.

Planning Commission Recommendation

On February 5, 2014, Clearfield City Planning Commission made the following motion to recommend approval:

Commissioner Roper moved to recommend to the City Council approval, RZN 1312-0003, subject to approval of GPA 1401-0001 by the City Council, a request by Robin Metcalf for a rezone to change existing land use from C-2 (Commercial) to R-1-8 (Residential) on two lots located at 252 South and 256 South Marilyn Drive (TIN 12-393-0001, 12-393-0002), based on discussion and finding in the staff report. Seconded by Commissioner Brooks. The motion carried on the following vote: Voting AYE: Commissioners Peterson, Brooks, Gaerte and Roper. Voting NO: None.

FINDINGS

Zoning Map Amendment

Clearfield Land Use Ordinance Section 11-6-3 establishes the following findings the Planning Commission and City Council shall make to approve Zoning Map Amendments. The findings and staff’s evaluation are outlined below:

Review Consideration		Staff Analysis
1)	The proposed amendment is in accordance with the General Plan and Map; or	Goal 1 of the Land Use Element states “Maintain consistency between the City’s Land Use Ordinance and the General Plan”. A General Plan Amendment from Commercial to Residential for these parcels has been requested by the applicant and considered by the Planning Commission. Staff feels that the General Plan Amendment can be justified as meeting the purposes and intent of Clearfield City’s General Plan.

2)	Changed conditions make the proposed amendment necessary to fulfill the purposes of this Title.	No conditions are being recommended for this zone change.

ATTACHMENTS

None included with this item



Planning Commission

STAFF REPORT

AGENDA ITEM
#3

TO: The Clearfield City Mayor, City Council, Executive Staff

FROM: Scott A. Hess
Development Services Manager
scott.hess@clearfieldcity.org (801) 525-2785

MEETING DATE: February 25, 2014

SUBJECT: Public Hearing, Discussion and Action on **VAC 1312-0004**: A request by Robin Metcalf to amend the Manual Subdivision to combine Lot 1 and Lot 2, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), a combined 0.47 acres which lies in the C-2 (Commercial) zoning district.

RECOMMENDATION

Move to **Approve**, VAC 1312-0004, A request by Robin Metcalf to amend the Manual Subdivision No.1 to combine Lot 1 and Lot 2, located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002), based on the discussion and findings in the Staff Report.

PROJECT SUMMARY

Project Information	
Project Name	Manual Subdivision No.1 Amendment
Site Location	252 S. and 256 S. Marilyn Drive
Tax ID Number	Multiple Parcels (12-393-0001 and 12-393-0002)
Applicant	Robin Metcalf
Owner	Robin Metcalf
Proposed Actions	Vacate existing plat – Combine Lot 1 and Lot 2
Current Zoning	C-2 (Commercial)
Proposed Zoning	R-1-8 (Single-family Residential)
Current Land Use Classification	Commercial – Requested General Plan Amendment
Gross Site Area	0.47 Acres

Surrounding Properties and Uses:		Current Zoning District	Comprehensive Plan Land Use Classification
North	Existing legal non-conforming residential use (single-family)	C-2 (Commercial)	Commercial
East	Existing residential use (single-family)	R-1-8 (Residential)	Residential
South	Existing residential use (single-family)	R-1-8 (Residential)	Residential
West	Existing legal non-conforming residential use (single-family) with State Street Frontage	C-2 (Commercial)	Commercial

HISTORY

April 2000

Rezoning of total 0.47 acre property from R-1-8 Residential to C-2 Commercial, along with Manual Subdivision No. 1 to create two parcels lot 1 and lot 2.

September 2009

Metcalf Family acquires property from Zion’s Bank who had subsequently secured the property through default from the former owner.

ANALYSIS

Background

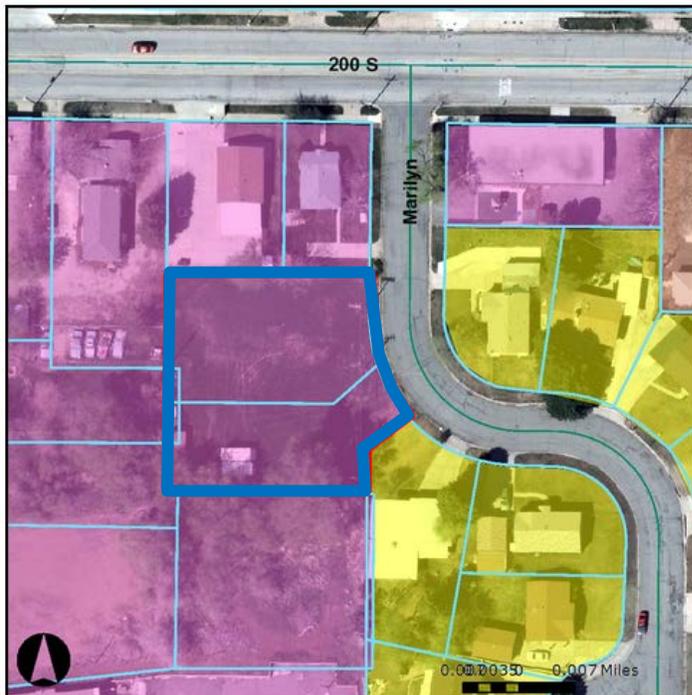
The proposal includes a request to combine two existing lots in the Manuel Subdivision No. 1 (See Attachment 1: Manuel Subdivision No. 1 Amended). This subdivision was originally approved in the year 2000 along with the property being rezoned from Residential to Commercial at that time. Combining the two lots will create one single lot with a title of 0.47 acres. This new lot will have a generous building footprint, and will allow the Metcalf family to situate a single level living home on the property while meeting all required setbacks and minimums for the R-1-8 zone. An application for General Plan Amendment and Rezone for these properties is included as items #1 and #2 in the February 25, 2014 City Council Packet.

Staff has contacted Great Basin Engineering and has requested an Improvement Plan Drawing that will meet the requirements stated in the Engineer's letter. The intent of this drawing is to provide information on existing utility locations, and future improvements such as sidewalk. Due to the lack of sidewalk in the neighborhood, Planning Commission is supportive of the property owner signing an Improvement Agreement for installation of sidewalk improvements at a future date. The property owner may choose to install the improvements at the time of building permit rather than sign an Improvement Agreement. Either direction is supported by Staff. Public Works has done an initial review of the property, and existing utilities. Scott Hodge has indicated that final review and approval of the Improvement Drawing from Great Basin Engineering can be done prior to issuing building permit, and should not hold up the approval of this Plat Amendment.

At the time of development, the parcel will not be subject to Site Plan approval. City Code 11-5-2 A1 of the Site Plan Procedures allows the exception of single-family dwellings. The parcel will be subject to Clearfield City Ordinance 12-4-5 which requires an estimate of public improvements (as outlined in 12-4-6) to be submitted, reviewed, and approved by the City Engineer prior to obtaining building permits. An Escrow agreement will be subject to approval by the City Engineer and City Attorney and an escrow account shall be established prior to recordation of the Final Plat. This is included as a Condition of Approval.

Vicinity and Zoning Map:

Current Clearfield City Zoning Map: Parcels in question have been outlined in blue. The purple color is C-2 (Commercial) zoning, and the yellow is R-1-8 (Single-Family Residential).



Master Plan and Zoning

The property owner has made a request to change the Clearfield City General Plan. Planning Commission and Staff comments and findings can be found in item #1 of the February 25, 2014 City Council Packet, and has been provided as a complete package for Council's review.

Zoning Map Amendment

The property owner has made a request to change the Zoning on the property from C-2 (Commercial) to R-1-8 (Residential). Planning Commission and Staff comments and findings can be found in item #2 of the February 25, 2014 City Council Packet, and has been provided as a complete package for Council's review.

Public Comment

No public comment has been received to date.

Planning Commission Recommendation

On February 5, 2014, Clearfield City Planning Commission made the following motion to recommend approval:

Commissioner Gaerte moved to recommend to the City Council approval of VAC 1312-0004, subject to approval by the City Council of RZN 1312-0003, a request by Robin Metcalf to amend the Manuel Subdivision No. 1 to combine Lot 1 and Lot 2, located at 252 South and 256 South Marilyn Drive (TIN: 12-393-0001, 12-393-0002), based on the discussion and findings in the staff report with conditions of approval 1) The final engineering design (Improvement Plans) shall meet City standards and be to the satisfaction of the City Engineer, by meeting the requirements set forth in the letter dated January 23, 2014 and 2) Pursuant to the subdivision ordinance 12-4-5, an estimate of public improvements (as outlined in 12-4-6), shall be submitted, reviewed and approved by the City Engineer prior to obtaining building permits. An Escrow agreement will be subject to approval by the City Engineer and City Attorney and an escrow account shall be established prior to recordation of the Final Plat. A signed and executed Improvement Agreement will be required. Seconded by Commissioner Roper. The motion carried on the following vote: Voting AYE: Commissioners Peterson, Brooks, Gaerte and Roper. Voting NO: None.

CONDITIONS OF APPROVAL

- 1) The final engineering design (Improvement Plans) shall meet City standards and be to the satisfaction of the City Engineer, by meeting the requirements set forth in the letter dated January 23, 2014.
- 2) Pursuant to the Subdivision Ordinance 12-4-5, an estimate of public improvements (as outlined in 12-4-6), shall be submitted, reviewed and approved by the City Engineer prior to obtaining building permits. An Escrow agreement will be subject to approval by the City Engineer and City Attorney and an escrow account shall be established prior to recordation of the Final Plat. A signed and executed Improvement Agreement or installation of Sidewalk, Curb, and Gutter Improvements will be required at time of building permit.

ATTACHMENTS

1. Manuel Subdivision No. 1 Amended Plat
2. Public Works Redlined Manuel Subdivision No. 1
3. CEC Engineering Review Letter

Manuel Subdivision No. 1 - Amended

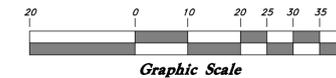
A part of the Southwest 1/4 of Section 1, T4N, R2W, SLB&M, U.S. Survey
Clearfield City, Davis County, Utah

SURVEYOR'S CERTIFICATE

I, Andy Hubbard, do hereby certify that I am a Registered Professional Land Surveyor in the State of Utah, and that I hold Certificate No. 6242920 in accordance with Title 58, Chapter 22, of the Professional Engineers and Land Surveyors Licensing Act. I also certify that I have completed a survey of the property described hereon in accordance with Section 17-23-17 and that I have verified all measurements shown hereon this plat of Manuel Subdivision No. 1 - Amended, Davis County, Utah and that it has been correctly drawn to the designated scale and is a true and correct representation of the following description of lands included in said subdivision, based on data compiled from records in the Davis County Recorder's Office. Monuments have been found or placed as represented on this plat. Signed this _____ day of _____, 2013.



Scale: 1" = 20'



6242920
License No.

Andy Hubbard

BOUNDARY DESCRIPTION

A part of the Southwest 1/4 of Section 1, Township 4 North, Range 2 West, Salt Lake Base and Meridian, U.S. Survey:

All of Lots 1 and 2, Manuel Subdivision No. 1, according to the official Plat thereof.

More particularly described as follows:

Beginning on the West right of way of Marilyn Drive, said point being 1204.50 feet North 89°45'34" West and 100.00 feet South 0°14'26" West from the Northeast corner of Section 1, Township 4 North, Range 2 West, Salt Lake Base and Meridian, U.S. Survey; and running thence Southerly two (2) courses along said right of way as follows: (1) South 0°14'26" West 28.00 feet; and (2) Southeasterly along the arc of a 100.00 foot radius curve to the left a distance of 73.30 feet (Delta Angle equals 42°00'00", Long Chord bears South 20°45'34" East 71.67 feet); thence South 48°14'26" West 34.56 feet; thence South 0°14'26" East 29.46 feet; thence North 89°45'34" West 135.00 feet; thence North 0°14'26" East 147.50 feet; thence South 89°45'34" East 135.00 feet to the point of beginning.

Contains: 20,749 sq. ft.

OWNER'S DEDICATION

I, the undersigned owner of the hereon described tract of land, hereby set apart name said tract Manuel Subdivision No. 1 - Amended, and hereby dedicate, grant and convey to Clearfield City, Davis County, Utah, those certain strips as easements for public utility and drainage purposes as shown hereon, the same to be used for the installation, maintenance and operation of public utility service lines and drainage as may be authorized by Clearfield City.

Signed this _____ day of _____, 2013.

Randell Metcalf

Robin Metcalf

ACKNOWLEDGEMENT

State of Utah } ss
County of Davis }

On the _____ day of _____, 2013, personally appeared before me Randell Metcalf and Robin Metcalf, who being by me duly sworn did say that said instrument was signed freely and voluntarily and for the purposes therein mentioned..

Residing at: _____
Commission No.: _____ A Notary Public commissioned in Utah
Commission Expires: _____

Print Name

NARRATIVE

This Subdivision Plat was requested by Mr. Frank Pikus of Pikus Construction, for the purpose of combining the (two) 2 lots of Manuel Subdivision No. 1 into one (1) single lot.

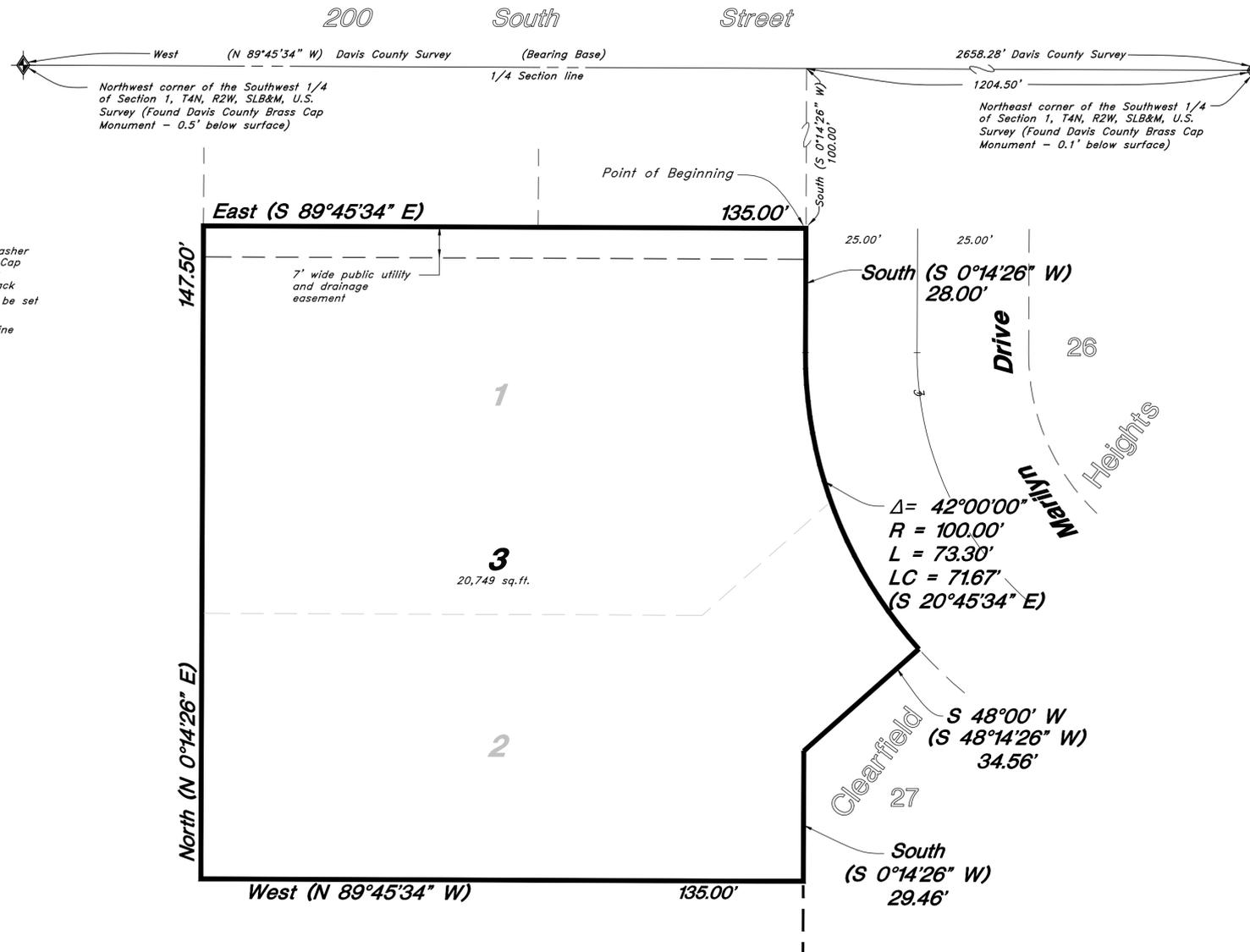
Davis County Brass Cap Monuments were found at the Northwest and Northeast corner of the Southwest 1/4 of Section 1, T4N, R2W, SLB&M, U.S. Survey.

A line bearing N 89°45'34" W between these two monuments was used as the Basis of Bearing.

Bearings in parenthesis are rotated 0°14'26" clockwise on to Davis County Survey.

LEGEND

- ▲ Set Nail & Washer
- Set Rebar & Cap w/ Fencepost
- ⊙ Set Hub & Tack
- ⊙ Monument to be set
- (Rad.) Radial Line
- (N/R) Non-Radial Line



CLEARFIELD CITY ATTORNEY

Approved by the Clearfield City Attorney on the _____ day of _____, 2013.

Signature

CLEARFIELD CITY ENGINEER

I hereby certify that this office has examined this plat and it is in correct in accordance with information on file in this office.

Signed this _____ day of _____, 2013.

Signature

CLEARFIELD CITY APPROVAL

This is to certify that this plat and dedication of this plat were duly approved and accepted by the City Council of Clearfield City, Utah this _____ day of _____, 2013.

Attest _____

Title _____

Mayor

CLEARFIELD CITY PLANNING COMMISSION

Approved by the Clearfield City Planning Commission on the _____ day of _____, 2013.

Chairperson

DAVIS COUNTY RECORDER

ENTRY NO. _____ FEE PAID _____ FILED FOR RECORD AND RECORDED _____, AT _____ IN BOOK _____ OF OFFICIAL RECORDS, PAGE _____, RECORDED FOR _____

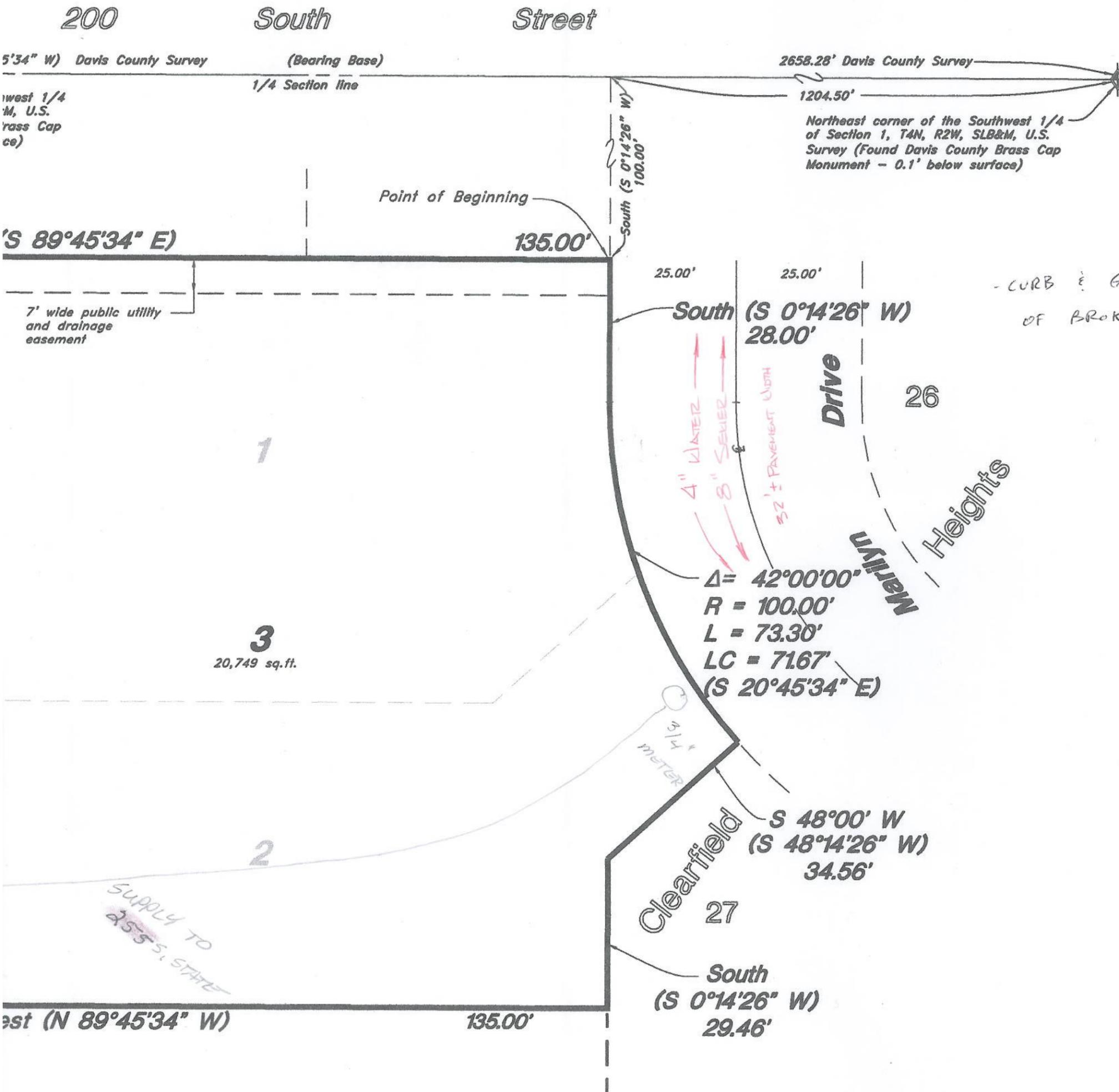
DAVIS COUNTY RECORDER

BY: _____ DEPUTY



Manuel Subdivision No. 1 - Amended

A part of the Southwest 1/4 of Section 1, T4N, R2W, SLB&M, U.S. Survey
 Clearfield City, Davis County, Utah



CLEARFIELD CITY ATTORNEY

Approved by the Clearfield City Attorney
 the _____ day of _____, 2013.

CLEARFIELD CITY ENGINEER

I hereby certify that this office has examined this
 plat and it is in correct in accordance with information
 on file in this office.

CLEARFIELD CITY COUNCIL

This is to certify
 of this plat were duly
 City Council of Clearfield

23rd January 2014

City of Clearfield
55 South State Street
Clearfield City, Utah 84015

Attn: Scott A. Hess, Development Services Manager
Proj: **Manuel Subdivision No.1 - Amended**
Subj: Plat Review

Dear Scott,

I recently visited the site and reviewed the general conditions at the site along with an office review of the subdivision Plat submittal. The following items will need to be considered and addressed prior to receiving recommended approval from our office.

General Note:

1. An **electronic copy** of the Plat and Improvement Drawings must be submitted to the Public Work Department via our office for record keeping upon design completion and prior to approval from our office.

Plat:

1. A 10' wide public utility easement needs to be placed on the Plat drawing. The PUE needs to be around the perimeter of the subdivision boundary. The two telephone/utility poles at the front of the lot need to be within an easement.
2. All dates on the Plat need to reflect the year 2014.
3. In the "Narrative" the subdivision name need to be spelled correctly.
4. In the "Surveyor's Certificate" the word subdivision needs to be spelled correctly.

5. In the written “Boundary Description” the bearing on the 3rd to the last line calling South 0°14’26” East does not match the bearing of South 0°14’26” West shown on the drawing portion of the Plat. The developers Engineer will need to check the boundary description and determine the correct bearing.
6. The subdivision acreage should be shown.
7. The lot address needs to be placed upon the Plat.

Site Plan – Improvement Drawings

There should be a set of improvement drawings created for the subdivision. The improvement drawings should reflect the following:

1. Notes need to be placed on the improvement drawings indicating all deteriorated, damaged or missing surface improvements along the frontage be replaced or installed; i.e., curb and gutter, sidewalk, landscaping park strip improvements, asphalt patching, landscaping replacement, site lighting, concrete improvement, etc.
2. The improvement drawings will need to address and indicate the following on the drawings:
 - Location of the fire hydrants near the proposed lot.
 - The sanitary sewer system – the pipe line depth (needed for the future sewer lateral for the future home) and manhole locations. The sanitary sewer lateral location, materials slope and flow lines will need to be shown.
 - The location of the culinary water pipe in the roadway, water valves and the location of the culinary water lateral and meter all need to be shown on the improvement drawings.
 - All roadway trench patches must be constructed with a minimum of 8” of roadbase and 3” of asphalt. A trench replacement detail for the contractor is needed with the improvement drawings.
 - The location of the new driveway approach should be shown.
 - The installation of the 4’ wide sidewalk should be shown on the improvement drawings, as well, on the roadway cross-section.
 - The location and species of street trees needs to be shown.
3. Will the two telephone/utility poles be removed from the front of the lot? If so the modification and relocation information needs to be placed on the drawings.
4. All other items required by other departments will need to be included with the final approved Plat and improvement drawings.

We would be happy to meet with the Developer and/or his Engineer to review the above items should they have any questions.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.

A handwritten signature in black ink, appearing to read "N. Scott Nelson". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

N. Scott Nelson, PE.
City Engineer

Cc. Scott Hodge, Public Works Director
Dan Schuler, Public Works Inspector and Storm Water Manager
Michael McDonald, Building Official

CLEARFIELD CITY ORDINANCE 2014-02

AN ORDINANCE AMENDING THE CLEARFIELD CITY GENERAL PLAN

PREAMBLE: This Ordinance changes the land use classification from Commercial to Residential in the Clearfield City General Plan for property located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002).

WHEREAS, in 2000 properties located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002) were rezoned from Residential to Commercial with the intent to combine parcels and utilize a previous owner's frontage on 200 S. in order to maximize utility of the properties, and

WHEREAS, the utilization of the properties as Commercial uses was never undertaken by the former owner and as such has continued to sit vacant, and

WHEREAS, the current owner acquired said properties through default from the former owner and desires to construct a single-family dwelling unit to own and live in; and

WHEREAS, the current owner of the parcels has submitted a request for an in-fill project to place a new single-family residence in an existing residential subdivision where commercial use is not currently viable; and

WHEREAS, the best and highest use for the said properties is clearly single-family residential; and

WHEREAS, after a public hearing on the matter, the Clearfield City Planning Commission recommended the Clearfield City Council approve the property owner's request to change the future land uses from Commercial to Residential for the properties located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002); and

WHEREAS, the Clearfield City Council received and reviewed the changes recommended by the Clearfield City Planning Commission; and

WHEREAS, following proper notice, as set forth by state law, the City Council held a public hearing on the matter and received input thereon; and

WHEREAS, after the public hearing, the City Council carefully considered comments made during the public hearing as well as the Planning Commission's recommendations regarding the proposed modifications; and

WHEREAS, following its public deliberation, the City Council has determined that changing the future land use classification on the Future Land Use Map of the City's General Plan from Commercial to Residential for the properties located at 252 S. and 256

S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002) is in the best interests of Clearfield City and its residents;

NOW THEREFORE BE IT ORDAINED, by the Clearfield City Council that:

Section 1. General Plan Amendment: The future land use classification for the properties located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002) be changed from Commercial to Residential and that said change be incorporated into and reflected by the City's General Plan and its Future Land Use Map.

Section 3. Effective Date: This Ordinance shall become effective immediately upon its posting in three public places within Clearfield City.

DATED this 25th day of February, 2014, at the regularly scheduled meeting of the Clearfield City Council.

CLEARFIELD CITY CORPORATION

Mark R. Shepherd, Mayor

ATTEST

Nancy R. Dean, City Recorder

VOTE OF THE COUNCIL

AYE:

NAY:

EXCUSED:

CLEARFIELD CITY ORDINANCE 2014-03

AN ORDINANCE REZONING PROPERTIES LOCATED AT 252 S. AND 256 S. MARILYN DRIVE (TIN: 12-393-0001, 12-393-0002) IN CLEARFIELD, DAVIS COUNTY, UTAH, FROM (C-2) COMMERCIAL TO (R-1-8) RESIDENTIAL AND AMENDING THE CLEARFIELD CITY ZONING MAP ACCORDINGLY.

PREAMBLE: This Ordinance rezones properties located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002) in Clearfield, Davis County, Utah, from (C-2) Commercial to (R-1-8) Residential and amends the City's Zoning Map to reflect those changes. The new zoning designations enacted by this ordinance are in accordance with the City's General Plan and General Plan Map and maintains consistency between the City's Land Use Ordinance and the General Plan.

WHEREAS, pursuant to an application received by the City's Community Development department, City staff is recommending changes in the zoning for certain properties located within the City in order to assure that those properties are zoned appropriately and best reflect the City's planning efforts as set forth in the City's General Plan; and

WHEREAS, after a public hearing on the matter, the Clearfield City Planning Commission recommended to the Clearfield City Council that these rezones be approved; and

WHEREAS, the Clearfield City Council received and reviewed the proposed zoning changes recommended by the Clearfield City Planning Commission; and

WHEREAS, following proper notice, as set forth by state law, the City Council held a public hearing on the matter and allowed public comment thereon; and

WHEREAS, after the public hearing, the City Council carefully considered any comments made during the public hearing as well as the Planning Commission's recommendations regarding the proposed rezones; and

WHEREAS, following its public deliberation, the City Council has determined that the zoning changes listed below are in the best interests of Clearfield City and its residents and will most effectively implement the City's planning efforts;

NOW, THEREFORE, be it ordained by the Clearfield City Council that:

Section 1. Zoning Changes: The zoning for the following properties is hereby changed as specified below:

Properties located at 252 S. and 256 S. Marilyn Drive (TIN: 12-393-0001, 12-393-0002) in Clearfield, Davis County, Utah, from (C-2) Commercial to (R-1-8) Residential.

Section 2. Amendments to Zoning Map: The Clearfield City Zoning Map is hereby amended to reflect the changes in zoning outlined in Section 1 above and the City's Development Services Manager is hereby directed to have a new Zoning Map prepared showing said rezoning.

Section 3. Effective Date: This Ordinance shall become effective immediately upon its passage and posting in three public places within Clearfield City.

Dated this 25th day of February, 2014, at the regularly scheduled meeting of the Clearfield City Council.

CLEARFIELD CITY CORPORATION

Mark R. Shepherd, Mayor

ATTEST

Nancy R. Dean, City Recorder

VOTE OF THE COUNCIL

AYE:

NAY:

14 February 2014

Clearfield City
55 South State Street
Clearfield, Utah 84015

Attn: Mayor Mark Shepherd and City Council
Proj: **450 West Street CDBG Improvement Project**
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mark Shepherd and Council Members,

The “Bid Opening” for the above referenced project was conducted on February 13th, 2014. The lowest responsible bidder is Associated Brigham Contractors of Brigham City, Utah.

Enclosed are the “Bid Results” and “Bid Proposal Tabulation”. Associated Brigham Contractors’ bid was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Associated Brigham Contractors’ bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$478,194.65 to Associated Brigham Contractors.

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R. Todd Freeman, P.E.
City Engineer

cc: Scott Hodge – Clearfield City Public Works Director
Kim Dabb – Clearfield City Operations Manager

BID RESULTS

450 West Street CDBG Improvement Project

OWNER: CLEARFIELD CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: 13 February 2014
TIME: 2:30 pm.

BID LOCATION: Clearfield City Offices
55 South State Street; 3rd Floor
Clearfield, Utah 84015

BIDDERS NAME	ADDENDUM	BID BOND	BID AMOUNT
Associated Brigham Contractors, Inc.		5%	\$478,194.65
Kapp Construction & Development Co.		5%	\$481,050.00
Advanced Paving and Construction		5%	\$485,514.00
Post Construction		5%	\$485,942.25
Brinkerhoff Excavating and Const. Inc.		5%	\$487,495.00
Geneva Rock Products, Inc		5%	\$493,509.45 *
Consolidated Paving and Concrete		5%	\$514,818.38
Staker Parson Companies		5%	\$530,525.00
Wasatch West Contracting, LLC		5%	\$555,655.15
Elden H. Knudson Const		5%	\$589,900.00
B Hansen Construction Inc		5%	\$698,620.00

* Denoted error

BID PROPOSAL TABULATION

450 WEST STREET CDBG IMPROVEMENT PROJECT

BID DATE: 13 FEBRUARY 2014

OWNER: CLEARFIELD CITY

PUBLIC WORKS DIRECTOR: SCOTT HODGE

Bid Item	Description	Quantity	Unit	Associated Brigham Contractors, Inc. 75 North 9th West Brigham City, UT 84302		Kapp Construction & Development Co Inc. 1595 West 3300 South Ogden, Ut 84401		Advanced Paving and Construction PO Box 12847 Ogden, UT 84412	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A1.	Mobilization and traffic control.	1	ls.	\$11,021.55	\$11,021.55	\$28,981.00	\$28,981.00	\$17,000.00	\$17,000.00
A2.	Remove concrete sidewalk/driveway/approach/flatwork.	8,200	sf.	\$0.61	\$5,002.00	\$0.84	\$6,888.00	\$0.51	\$4,182.00
A3.	Remove curb and gutter.	1,670	lf.	\$3.32	\$5,544.40	\$4.10	\$6,847.00	\$2.35	\$3,924.50
A4.	Remove waterway.	270	sf.	\$2.71	\$731.70	\$1.75	\$472.50	\$1.00	\$270.00
A5.	Removal and disposal of existing roadbase and asphalt roadway materials.	3,800	sy.	\$8.89	\$33,782.00	\$8.50	\$32,300.00	\$3.20	\$12,160.00
A6.	Install handicap ramp (yellow in color).	5	ea.	\$599.00	\$2,995.00	\$650.00	\$3,250.00	\$905.00	\$4,525.00
A7.	Construct 4" wide concrete curb wall.	40	lf.	\$23.96	\$958.40	\$16.75	\$670.00	\$25.80	\$1,032.00
A8.	Install concrete curb and gutter.	1,665	lf.	\$15.57	\$25,924.05	\$14.85	\$24,725.25	\$15.00	\$24,975.00
A9.	Install 4-inch thick concrete sidewalk and flatwork.	5,310	sf.	\$3.59	\$19,062.90	\$5.05	\$26,815.50	\$3.65	\$19,381.50
A10.	Install 6-inch thick concrete sidewalk and flatwork.	4,000	sf.	\$4.79	\$19,160.00	\$5.85	\$23,400.00	\$4.50	\$18,000.00
A11.	Furnish and install untreated roadbase materials – 8" thick.	2,110	ton	\$21.92	\$46,251.20	\$15.45	\$32,599.50	\$16.10	\$33,971.00
A12.	Furnish and install bituminous asphalt paving materials – 3" thick.	750	ton	\$70.68	\$53,010.00	\$67.10	\$50,325.00	\$61.00	\$45,750.00

Bid Item	Description	Quantity	Unit	Associated Brigham Contractors, Inc. 75 North 9th West Brigham City, UT 84302		Kapp Construction & Development Co Inc. 1595 West 3300 South Ogden, Ut 84401		Advanced Paving and Construction PO Box 12847 Ogden, UT 84412		
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	
A13.	Restore landscaping public/private improvements.	1	ls.	\$1,258.81	\$1,258.81	\$20,448.00	\$20,448.00	\$10,235.00	\$10,235.00	
A14.	Remove existing trees and grind roots at 440 West.	3	ea.	\$392.50	\$1,177.50	\$355.00	\$1,065.00	\$470.00	\$1,410.00	
A15.	Remove existing trees and grind roots at 2276 South.	4	ea.	\$392.50	\$1,570.00	\$355.00	\$1,420.00	\$470.00	\$1,880.00	
A16.	Remove existing trees and grind roots at 2245 South.	2	ea.	\$474.62	\$949.24	\$355.00	\$710.00	\$470.00	\$940.00	
A17.	Adjust manhole ring and cover to finish grade.	7	ea.	\$220.53	\$1,543.71	\$365.00	\$2,555.00	\$500.00	\$3,500.00	
A18.	Adjust valve box ring and cover to finish grade.	6	ea.	\$220.53	\$1,323.18	\$265.00	\$1,590.00	\$400.00	\$2,400.00	
Subtotal Schedule A:						\$231,265.64		\$265,061.75		\$205,536.00
Schedule B: Sanitary Sewer Improvements										
B1.	Removal of sanitary sewer manhole.	2	ea.	\$565.52	\$1,131.04	\$940.00	\$1,880.00	\$550.00	\$1,100.00	
B2.	Repair sanitary sewer pipe joint at Sta 2 + 76.18 RT 9.61'.	1	ls.	\$4,446.34	\$4,446.34	\$1,252.00	\$1,252.00	\$3,300.00	\$3,300.00	
B3.	Furnish and install 4-foot diameter sanitary sewer manhole.	2	ea.	\$2,346.10	\$4,692.20	\$1,767.50	\$3,535.00	\$2,980.00	\$5,960.00	
B4.	Reconnect 4-inch sewer service lateral.	20	ea.	\$266.07	\$5,321.40	\$364.00	\$7,280.00	\$220.00	\$4,400.00	
B5.	Furnish and install 4-inch pvc sanitary sewer lateral pipe.	120	lf.	\$0.00	\$0.00	\$20.65	\$2,478.00	\$33.00	\$3,960.00	
B6.	Furnish and install 8-inch pvc sanitary sewer pipe.	690	lf.	\$100.49	\$69,338.10	\$49.55	\$34,189.50	\$34.10	\$23,529.00	
B7.	Connect to the existing sanitary sewer manhole at Sta. 9+90.30 LT 10.35'.	1	ls.	\$666.27	\$666.27	\$1,630.00	\$1,630.00	\$3,520.00	\$3,520.00	
B8.	Furnish 1" diameter clean gravel pipe bedding material.	510	ton		\$0.00	\$14.90	\$7,599.00	\$18.15	\$9,256.50	

Bid Item	Description	Quantity	Unit	Associated Brigham Contractors, Inc. 75 North 9th West Brigham City, UT 84302		Kapp Construction & Development Co Inc. 1595 West 3300 South Ogden, Ut 84401		Advanced Paving and Construction PO Box 12847 Ogden, UT 84412	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
B9.	Furnish clean import material for trench backfill.	1,830	ton		\$0.00	\$9.65	\$17,659.50	\$15.40	\$28,182.00
Subtotal Schedule B:						\$85,595.35		\$77,503.00	\$83,207.50
Schedule C: Culinary Water Improvements									
C1.	Remove and salvage fire hydrant.	3	ea.	\$28.83	\$86.49	\$320.00	\$960.00	\$440.00	\$1,320.00
C2.	Furnish and install 8-inch diameter culinary waterline.	830	lf.	\$48.56	\$40,304.80	\$24.50	\$20,335.00	\$30.80	\$25,564.00
C3.	Furnish and install 6-inch gate valve.	2	ea.	\$824.43	\$1,648.86	\$770.00	\$1,540.00	\$1,419.00	\$2,838.00
C4.	Furnish and install 8-inch gate valve.	2	ea.	\$1,219.87	\$2,439.74	\$1,118.00	\$2,236.00	\$1,908.00	\$3,816.00
C5.	Furnish and install fire hydrant.	3	ea.	\$3,865.97	\$11,597.91	\$3,674.00	\$11,022.00	\$4,788.00	\$14,364.00
C6.	Waterline connection at 2225 South Street and 450 West Street intersection.	1	ls.	\$1,382.66	\$1,382.66	\$2,571.00	\$2,571.00	\$3,080.00	\$3,080.00
C7.	Waterline connection at 2300 South Street and 450 West Street intersection.	1	ls.	\$1,485.54	\$1,485.54	\$2,571.00	\$2,571.00	\$3,850.00	\$3,850.00
C8.	Connect 3/4" culinary water service lateral.	20	ea.	\$1,475.15	\$29,503.00	\$546.00	\$10,920.00	\$220.00	\$4,400.00
C9.	Furnish and install copper water service lateral piping (3/4" diameter).	500	lf.		\$0.00	\$13.95	\$6,975.00	\$16.50	\$8,250.00
C10.	Furnish and install water meter yoke (3/4" diameter).	20	ea.		\$0.00	\$10.00	\$200.00	\$88.00	\$1,760.00
C11.	Furnish and install angle dual check valve (3/4" diameter).	20	ea.		\$0.00	\$76.00	\$1,520.00	\$165.00	\$3,300.00
C12.	Furnish and install locking angle meter valve (3/4" diameter).	20	ea.		\$0.00	\$76.00	\$1,520.00	\$165.00	\$3,300.00

Bid Item	Description	Quantity	Unit	Associated Brigham Contractors, Inc. 75 North 9th West Brigham City, UT 84302		Kapp Construction & Development Co Inc. 1595 West 3300 South Ogden, Ut 84401		Advanced Paving and Construction PO Box 12847 Ogden, UT 84412	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
C13.	Furnish and install water meter expansion nut (3/4" diameter).	20	ea.		\$0.00	\$15.00	\$300.00	\$55.00	\$1,100.00
C14.	Furnish meter box.	20	ea.		\$0.00	\$52.00	\$1,040.00	\$143.00	\$2,860.00
C15.	Furnish clean import material for trench backfill.	1,275	ton		\$0.00	\$9.65	\$12,303.75	\$15.40	\$19,635.00
Subtotal Schedule C:					\$88,449.00		\$76,013.75		\$99,437.00
Schedule D: Storm Water Improvements									
D1.	Remove existing storm water box at Sta 0+39.03 LT 19.10'.	1	ea.	\$610.62	\$610.62	\$538.00	\$538.00	\$495.00	\$495.00
D2.	Furnish and install 15-inch diameter rcp storm water pipe, class III.	500	lf.	\$60.96	\$30,480.00	\$34.60	\$17,300.00	\$38.50	\$19,250.00
D3.	Furnish and install 24-inch diameter rcp storm water pipe, class III.	340	lf.	\$69.40	\$23,596.00	\$40.00	\$13,600.00	\$44.00	\$14,960.00
D4.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	4	ea.	\$2,802.83	\$11,211.32	\$2,520.00	\$10,080.00	\$6,688.00	\$26,752.00
D5.	Furnish and install a cast-in-place hooded storm water inlet catch basin box with troughs.	2	ea.	\$2,563.23	\$5,126.46	\$1,445.00	\$2,890.00	\$5,720.00	\$11,440.00
D6.	Connect 24" storm water pipe to existing storm water manhole at Sta. - 0+14.48 LT 30.68'.	1	ls.	\$1,860.26	\$1,860.26	\$1,422.00	\$1,422.00	\$1,650.00	\$1,650.00
D7.	Furnish 1" diameter clean gravel pipe bedding material.	670	ton		\$0.00	\$14.90	\$9,983.00	\$18.15	\$12,160.50
D8.	Furnish clean import material for trench backfill.	690	ton		\$0.00	\$9.65	\$6,658.50	\$15.40	\$10,626.00
Subtotal Schedule D:					\$72,884.66		\$62,471.50		\$97,333.50

Bid Item	Description	Quantity	Unit	Associated Brigham Contractors, Inc. 75 North 9th West Brigham City, UT 84302		Kapp Construction & Development Co Inc. 1595 West 3300 South Ogden, Ut 84401		Advanced Paving and Construction PO Box 12847 Ogden, UT 84412	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
Subtotal Schedule A:					\$231,265.64		\$265,061.75		\$205,536.00
Subtotal Schedule B:					\$85,595.35		\$77,503.00		\$83,207.50
Subtotal Schedule C:					\$88,449.00		\$76,013.75		\$99,437.00
Subtotal Schedule D:					\$72,884.66		\$62,471.50		\$97,333.50
TOTAL BID:					\$478,194.65		\$481,050.00		\$485,514.00
Surety Company				Travelers Casualty and Surety Company of America		The Guarantee Company of North America USA		Fidelity and Deposit Company of Maryland	
City, State				Hartford, CT		Southfield, MI		Schaumburg, IL	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				268474-5501		247650-5501		8698462-5551	

*** Denoted Error**

BID PROPOSAL TABULATION

450 WEST STREET CDBG IMPROVEMENT PROJECT

BID DATE: 13 FEBRUARY 2014

OWNER: CLEARFIELD CITY

PUBLIC WORKS DIRECTOR: SCOTT HODGE

Bid Item	Description	Quantity	Unit	Post Construction 1762 West 1350 South Ogden, UT 84401		Brinkerhoff Excavating and Const. Inc. 3738 N. Higley Rd Ogden, UT 84404		Geneva Rock Products, Inc. PO. Box 538 Orem, UT 84059	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A1.	Mobilization and traffic control.	1	ls.	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00	\$29,000.00	\$29,000.00
A2.	Remove concrete sidewalk/driveway/approach/ flatwork.	8,200	sf.	\$1.35	\$11,070.00	\$0.75	\$6,150.00	\$0.45	\$3,690.00
A3.	Remove curb and gutter.	1,670	lf.	\$3.45	\$5,761.50	\$2.00	\$3,340.00	\$1.30	\$2,171.00
A4.	Remove waterway.	270	sf.	\$1.15	\$310.50	\$4.00	\$1,080.00	\$2.40	\$648.00
A5.	Removal and disposal of existing roadbase and asphalt roadway materials.	3,800	sy.	\$4.75	\$18,050.00	\$13.72	\$52,136.00	\$5.40	\$20,520.00
A6.	Install handicap ramp (yellow in color).	5	ea.	\$1,000.00	\$5,000.00	\$720.00	\$3,600.00	\$850.00	\$4,250.00
A7.	Construct 4" wide concrete curb wall.	40	lf.	\$29.00	\$1,160.00	\$18.00	\$720.00	\$35.35	\$1,414.00
A8.	Install concrete curb and gutter.	1,665	lf.	\$14.75	\$24,558.75	\$12.50	\$20,812.50	\$18.00	\$29,970.00
A9.	Install 4-inch thick concrete sidewalk and flatwork.	5,310	sf.	\$4.85	\$25,753.50	\$3.50	\$18,585.00	\$4.80	\$25,488.00
A10.	Install 6-inch thick concrete sidewalk and flatwork.	4,000	sf.	\$6.85	\$27,400.00	\$4.25	\$17,000.00	\$6.25	\$25,000.00
A11.	Furnish and install untreated roadbase materials – 8" thick.	2,110	ton	\$20.00	\$42,200.00	\$18.00	\$37,980.00	\$16.30	\$34,393.00
A12.	Furnish and install bituminous asphalt paving materials – 3" thick.	750	ton	\$67.00	\$50,250.00	\$63.15	\$47,362.50	\$58.40	\$43,800.00

Bid Item	Description	Quantity	Unit	Post Construction 1762 West 1350 South Ogden, UT 84401		Brinkerhoff Excavating and Const. Inc. 3738 N. Higley Rd Ogden, UT 84404		Geneva Rock Products, Inc. PO. Box 538 Orem, UT 84059	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A13.	Restore landscaping public/private improvements.	1	ls.	\$8,000.00	\$8,000.00	\$14,000.00	\$14,000.00	\$11,000.00	\$11,000.00
A14.	Remove existing trees and grind roots at 440 West.	3	ea.	\$375.00	\$1,125.00	\$1,000.00	\$3,000.00	\$170.00	\$510.00
A15.	Remove existing trees and grind roots at 2276 South.	4	ea.	\$375.00	\$1,500.00	\$1,000.00	\$4,000.00	\$170.00	\$680.00
A16.	Remove existing trees and grind roots at 2245 South.	2	ea.	\$250.00	\$500.00	\$1,000.00	\$2,000.00	\$170.00	\$340.00
A17.	Adjust manhole ring and cover to finish grade.	7	ea.	\$550.00	\$3,850.00	\$600.00	\$4,200.00	\$550.00	\$3,850.00
A18.	Adjust valve box ring and cover to finish grade.	6	ea.	\$550.00	\$3,300.00	\$350.00	\$2,100.00	\$420.00	\$2,520.00
Subtotal Schedule A:					\$237,789.25		\$248,066.00	*	\$239,244.00
Schedule B: Sanitary Sewer Improvements									
B1.	Removal of sanitary sewer manhole.	2	ea.	\$550.00	\$1,100.00	\$500.00	\$1,000.00	\$400.00	\$800.00
B2.	Repair sanitary sewer pipe joint at Sta 2 + 76.18 RT 9.61'.	1	ls.	\$3,100.00	\$3,100.00	\$3,000.00	\$3,000.00	\$1,650.00	\$1,650.00
B3.	Furnish and install 4-foot diameter sanitary sewer manhole.	2	ea.	\$2,800.00	\$5,600.00	\$2,710.00	\$5,420.00	\$3,000.00	\$6,000.00
B4.	Reconnect 4-inch sewer service lateral.	20	ea.	\$250.00	\$5,000.00	\$200.00	\$4,000.00	\$430.00	\$8,600.00
B5.	Furnish and install 4-inch pvc sanitary sewer lateral pipe.	120	lf.	\$31.00	\$3,720.00	\$30.00	\$3,600.00	\$75.25	\$9,030.00
B6.	Furnish and install 8-inch pvc sanitary sewer pipe.	690	lf.	\$32.00	\$22,080.00	\$31.00	\$21,390.00	\$23.40	\$16,146.00
B7.	Connect to the existing sanitary sewer manhole at Sta. 9+90.30 LT 10.35'.	1	ls.	\$3,300.00	\$3,300.00	\$3,200.00	\$3,200.00	\$745.00	\$745.00
B8.	Furnish 1" diameter clean gravel pipe bedding material.	510	ton	\$16.80	\$8,568.00	\$16.50	\$8,415.00	\$20.00	\$10,200.00

Bid Item	Description	Quantity	Unit	Post Construction 1762 West 1350 South Ogden, UT 84401		Brinkerhoff Excavating and Const. Inc. 3738 N. Higley Rd Ogden, UT 84404		Geneva Rock Products, Inc. PO. Box 538 Orem, UT 84059	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
B9.	Furnish clean import material for trench backfill.	1,830	ton	\$14.50	\$26,535.00	\$14.00	\$25,620.00	\$16.75	\$30,652.50
Subtotal Schedule B:						\$79,003.00		\$75,645.00	\$83,823.50
Schedule C: Culinary Water Improvements									
C1.	Remove and salvage fire hydrant.	3	ea.	\$425.00	\$1,275.00	\$400.00	\$1,200.00	\$370.00	\$1,110.00
C2.	Furnish and install 8-inch diameter culinary waterline.	830	lf.	\$28.50	\$23,655.00	\$28.00	\$23,240.00	\$24.54	\$20,368.20
C3.	Furnish and install 6-inch gate valve.	2	ea.	\$1,300.00	\$2,600.00	\$1,290.00	\$2,580.00	\$1,240.00	\$2,480.00
C4.	Furnish and install 8-inch gate valve.	2	ea.	\$1,800.00	\$3,600.00	\$1,735.00	\$3,470.00	\$1,620.00	\$3,240.00
C5.	Furnish and install fire hydrant.	3	ea.	\$4,400.00	\$13,200.00	\$4,353.00	\$13,059.00	\$5,000.00	\$15,000.00
C6.	Waterline connection at 2225 South Street and 450 West Street intersection.	1	ls.	\$2,900.00	\$2,900.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
C7.	Waterline connection at 2300 South Street and 450 West Street intersection.	1	ls.	\$3,600.00	\$3,600.00	\$3,500.00	\$3,500.00	\$4,700.00	\$4,700.00
C8.	Connect 3/4" culinary water service lateral.	20	ea.	\$210.00	\$4,200.00	\$200.00	\$4,000.00	\$375.00	\$7,500.00
C9.	Furnish and install copper water service lateral piping (3/4" diameter).	500	lf.	\$16.00	\$8,000.00	\$15.00	\$7,500.00	\$13.00	\$6,500.00
C10.	Furnish and install water meter yoke (3/4" diameter).	20	ea.	\$81.00	\$1,620.00	\$80.00	\$1,600.00	\$220.00	\$4,400.00
C11.	Furnish and install angle dual check valve (3/4" diameter).	20	ea.	\$155.00	\$3,100.00	\$150.00	\$3,000.00	\$290.00	\$5,800.00
C12.	Furnish and install locking angle meter valve (3/4" diameter).	20	ea.	\$155.00	\$3,100.00	\$150.00	\$3,000.00	\$290.00	\$5,800.00

Bid Item	Description	Quantity	Unit	Post Construction 1762 West 1350 South Ogden, UT 84401		Brinkerhoff Excavating and Const. Inc. 3738 N. Higley Rd Ogden, UT 84404		Geneva Rock Products, Inc. PO. Box 538 Orem, UT 84059		
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	
C13.	Furnish and install water meter expansion nut (3/4" diameter).	20	ea.	\$51.00	\$1,020.00	\$50.00	\$1,000.00	\$220.00	\$4,400.00	
C14.	Furnish meter box.	20	ea.	\$131.00	\$2,620.00	\$130.00	\$2,600.00	\$55.00	\$1,100.00	
C15.	Furnish clean import material for trench backfill.	1,275	ton	\$15.00	\$19,125.00	\$14.00	\$17,850.00	\$16.75	\$21,356.25	
Subtotal Schedule C:						\$93,615.00		\$90,399.00		\$106,554.45
Schedule D: Storm Water Improvements										
D1.	Remove existing storm water box at Sta 0+39.03 LT 19.10'.	1	ea.	\$455.00	\$455.00	\$450.00	\$450.00	\$230.00	\$230.00	
D2.	Furnish and install 15-inch diameter rcp storm water pipe, class III.	500	lf.	\$36.00	\$18,000.00	\$35.00	\$17,500.00	\$27.00	\$13,500.00	
D3.	Furnish and install 24-inch diameter rcp storm water pipe, class III.	340	lf.	\$41.00	\$13,940.00	\$40.00	\$13,600.00	\$35.00	\$11,900.00	
D4.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	4	ea.	\$3,700.00	\$14,800.00	\$3,680.00	\$14,720.00	\$2,100.00	\$8,400.00	
D5.	Furnish and install a cast-in-place hooded storm water inlet catch basin box with troughs.	2	ea.	\$2,500.00	\$5,000.00	\$2,450.00	\$4,900.00	\$1,800.00	\$3,600.00	
D6.	Connect 24" storm water pipe to existing storm water manhole at Sta. - 0+14.48 LT 30.68'.	1	ls.	\$1,600.00	\$1,600.00	\$1,500.00	\$1,500.00	\$1,300.00	\$1,300.00	
D7.	Furnish 1" diameter clean gravel pipe bedding material.	670	ton	\$17.00	\$11,390.00	\$16.50	\$11,055.00	\$20.00	\$13,400.00	
D8.	Furnish clean import material for trench backfill.	690	ton	\$15.00	\$10,350.00	\$14.00	\$9,660.00	\$16.75	\$11,557.50	
Subtotal Schedule D:						\$75,535.00		\$73,385.00		\$63,887.50

BID PROPOSAL TABULATION

450 WEST STREET CDBG IMPROVEMENT PROJECT

BID DATE: 13 FEBRUARY 2014

OWNER: CLEARFIELD CITY

PUBLIC WORKS DIRECTOR: SCOTT HODGE

Bid Item	Description	Quantity	Unit	Consolidated Paving and Concrete PO. Box 12716 Ogden, UT 84412		Staker Parson Companies 2350 South 1900 West Ogden, UT 84401		Wasatch West Contracting, LLC PO. Box 160442 Clearfield, UT 84016	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A1.	Mobilization and traffic control.	1	ls.	\$22,519.39	\$22,519.39	\$53,960.10	\$53,960.10	\$19,947.00	\$19,947.00
A2.	Remove concrete sidewalk/driveway/approach/flatwork.	8,200	sf.	\$0.61	\$5,002.00	\$0.74	\$6,068.00	\$0.71	\$5,822.00
A3.	Remove curb and gutter.	1,670	lf.	\$3.37	\$5,627.90	\$2.15	\$3,590.50	\$2.69	\$4,492.30
A4.	Remove waterway.	270	sf.	\$1.04	\$280.80	\$3.40	\$918.00	\$2.18	\$588.60
A5.	Removal and disposal of existing roadbase and asphalt roadway materials.	3,800	sy.	\$5.86	\$22,268.00	\$12.20	\$46,360.00	\$7.42	\$28,196.00
A6.	Install handicap ramp (yellow in color).	5	ea.	\$967.31	\$4,836.55	\$936.90	\$4,684.50	\$1,136.21	\$5,681.05
A7.	Construct 4" wide concrete curb wall.	40	lf.	\$12.58	\$503.20	\$24.20	\$968.00	\$42.11	\$1,684.40
A8.	Install concrete curb and gutter.	1,665	lf.	\$22.12	\$36,829.80	\$17.20	\$28,638.00	\$18.36	\$30,569.40
A9.	Install 4-inch thick concrete sidewalk and flatwork.	5,310	sf.	\$4.64	\$24,638.40	\$4.60	\$24,426.00	\$5.11	\$27,134.10
A10.	Install 6-inch thick concrete sidewalk and flatwork.	4,000	sf.	\$6.14	\$24,560.00	\$5.55	\$22,200.00	\$5.95	\$23,800.00
A11.	Furnish and install untreated roadbase materials – 8" thick.	2,110	ton	\$18.03	\$38,043.30	\$16.65	\$35,131.50	\$20.92	\$44,141.20
A12.	Furnish and install bituminous asphalt paving materials – 3" thick.	750	ton	\$64.14	\$48,105.00	\$57.90	\$43,425.00	\$69.98	\$52,485.00

Bid Item	Description	Quantity	Unit	Consolidated Paving and Concrete PO. Box 12716 Ogden, UT 84412		Staker Parson Companies 2350 South 1900 West Ogden, UT 84401		Wasatch West Contracting, LLC PO. Box 160442 Clearfield, UT 84016		
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	
A13.	Restore landscaping public/private improvements.	1	ls.	\$8,250.00	\$8,250.00	\$21,400.00	\$21,400.00	\$18,929.00	\$18,929.00	
A14.	Remove existing trees and grind roots at 440 West.	3	ea.	\$467.46	\$1,402.38	\$428.00	\$1,284.00	\$382.00	\$1,146.00	
A15.	Remove existing trees and grind roots at 2276 South.	4	ea.	\$467.46	\$1,869.84	\$428.00	\$1,712.00	\$286.00	\$1,144.00	
A16.	Remove existing trees and grind roots at 2245 South.	2	ea.	\$467.46	\$934.92	\$428.00	\$856.00	\$315.00	\$630.00	
A17.	Adjust manhole ring and cover to finish grade.	7	ea.	\$495.00	\$3,465.00	\$422.70	\$2,958.90	\$316.00	\$2,212.00	
A18.	Adjust valve box ring and cover to finish grade.	6	ea.	\$385.00	\$2,310.00	\$305.00	\$1,830.00	\$299.00	\$1,794.00	
Subtotal Schedule A:						\$251,446.48		\$300,410.50		\$270,396.05
Schedule B: Sanitary Sewer Improvements										
B1.	Removal of sanitary sewer manhole.	2	ea.	\$550.00	\$1,100.00	\$535.00	\$1,070.00	\$1,255.00	\$2,510.00	
B2.	Repair sanitary sewer pipe joint at Sta 2 + 76.18 RT 9.61'.	1	ls.	\$3,300.00	\$3,300.00	\$3,210.00	\$3,210.00	\$1,566.00	\$1,566.00	
B3.	Furnish and install 4-foot diameter sanitary sewer manhole.	2	ea.	\$2,981.00	\$5,962.00	\$2,900.00	\$5,800.00	\$2,559.00	\$5,118.00	
B4.	Reconnect 4-inch sewer service lateral.	20	ea.	\$220.00	\$4,400.00	\$214.00	\$4,280.00	\$429.00	\$8,580.00	
B5.	Furnish and install 4-inch pvc sanitary sewer lateral pipe.	120	lf.	\$33.00	\$3,960.00	\$32.10	\$3,852.00	\$35.70	\$4,284.00	
B6.	Furnish and install 8-inch pvc sanitary sewer pipe.	690	lf.	\$34.10	\$23,529.00	\$33.15	\$22,873.50	\$44.14	\$30,456.60	
B7.	Connect to the existing sanitary sewer manhole at Sta. 9+90.30 LT 10.35'.	1	ls.	\$3,520.00	\$3,520.00	\$3,424.00	\$3,424.00	\$1,439.50	\$1,439.50	
B8.	Furnish 1" diameter clean gravel pipe bedding material.	510	ton	\$18.15	\$9,256.50	\$15.45	\$7,879.50	\$19.82	\$10,108.20	

Bid Item	Description	Quantity	Unit	Consolidated Paving and Concrete PO. Box 12716 Ogden, UT 84412		Staker Parson Companies 2350 South 1900 West Ogden, UT 84401		Wasatch West Contracting, LLC PO. Box 160442 Clearfield, UT 84016	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
B9.	Furnish clean import material for trench backfill.	1,830	ton	\$15.40	\$28,182.00	\$8.80	\$16,104.00	\$20.47	\$37,460.10
Subtotal Schedule B:						\$83,209.50		\$68,493.00	\$101,522.40
Schedule C: Culinary Water Improvements									
C1.	Remove and salvage fire hydrant.	3	ea.	\$440.00	\$1,320.00	\$428.00	\$1,284.00	\$604.00	\$1,812.00
C2.	Furnish and install 8-inch diameter culinary waterline.	830	lf.	\$30.80	\$25,564.00	\$29.95	\$24,858.50	\$28.47	\$23,630.10
C3.	Furnish and install 6-inch gate valve.	2	ea.	\$1,419.50	\$2,839.00	\$1,380.00	\$2,760.00	\$973.00	\$1,946.00
C4.	Furnish and install 8-inch gate valve.	2	ea.	\$1,908.00	\$3,816.00	\$1,856.00	\$3,712.00	\$1,340.00	\$2,680.00
C5.	Furnish and install fire hydrant.	3	ea.	\$4,788.30	\$14,364.90	\$4,658.00	\$13,974.00	\$4,192.00	\$12,576.00
C6.	Waterline connection at 2225 South Street and 450 West Street intersection.	1	ls.	\$3,080.00	\$3,080.00	\$2,996.00	\$2,996.00	\$4,215.00	\$4,215.00
C7.	Waterline connection at 2300 South Street and 450 West Street intersection.	1	ls.	\$3,850.00	\$3,850.00	\$3,745.00	\$3,745.00	\$4,275.00	\$4,275.00
C8.	Connect 3/4" culinary water service lateral.	20	ea.	\$220.00	\$4,400.00	\$214.00	\$4,280.00	\$456.00	\$9,120.00
C9.	Furnish and install copper water service lateral piping (3/4" diameter).	500	lf.	\$16.50	\$8,250.00	\$16.05	\$8,025.00	\$17.70	\$8,850.00
C10.	Furnish and install water meter yoke (3/4" diameter).	20	ea.	\$88.00	\$1,760.00	\$85.60	\$1,712.00	\$11.14	\$222.80
C11.	Furnish and install angle dual check valve (3/4" diameter).	20	ea.	\$165.00	\$3,300.00	\$160.50	\$3,210.00	\$82.41	\$1,648.20
C12.	Furnish and install locking angle meter valve (3/4" diameter).	20	ea.	\$165.00	\$3,300.00	\$160.50	\$3,210.00	\$83.24	\$1,664.80

Bid Item	Description	Quantity	Unit	Consolidated Paving and Concrete PO. Box 12716 Ogden, UT 84412		Staker Parson Companies 2350 South 1900 West Ogden, UT 84401		Wasatch West Contracting, LLC PO. Box 160442 Clearfield, UT 84016		
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	
C13.	Furnish and install water meter expansion nut (3/4" diameter).	20	ea.	\$55.00	\$1,100.00	\$53.50	\$1,070.00	\$17.15	\$343.00	
C14.	Furnish meter box.	20	ea.	\$143.00	\$2,860.00	\$139.10	\$2,782.00	\$98.00	\$1,960.00	
C15.	Furnish clean import material for trench backfill.	1,275	ton	\$15.40	\$19,635.00	\$8.80	\$11,220.00	\$18.60	\$23,715.00	
Subtotal Schedule C:						\$99,438.90		\$88,838.50		\$98,657.90
Schedule D: Storm Water Improvements										
D1.	Remove existing storm water box at Sta 0+39.03 LT 19.10'.	1	ea.	\$495.00	\$495.00	\$481.50	\$481.50	\$987.00	\$987.00	
D2.	Furnish and install 15-inch diameter rcp storm water pipe, class III.	500	lf.	\$38.50	\$19,250.00	\$37.45	\$18,725.00	\$33.65	\$16,825.00	
D3.	Furnish and install 24-inch diameter rcp storm water pipe, class III.	340	lf.	\$44.00	\$14,960.00	\$42.80	\$14,552.00	\$41.52	\$14,116.80	
D4.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	4	ea.	\$4,048.00	\$16,192.00	\$3,938.00	\$15,752.00	\$3,511.00	\$14,044.00	
D5.	Furnish and install a cast-in-place hooded storm water inlet catch basin box with troughs.	2	ea.	\$2,695.00	\$5,390.00	\$2,622.00	\$5,244.00	\$4,222.00	\$8,444.00	
D6.	Connect 24" storm water pipe to existing storm water manhole at Sta. - 0+14.48 LT 30.68'.	1	ls.	\$1,650.00	\$1,650.00	\$1,605.00	\$1,605.00	\$1,440.00	\$1,440.00	
D7.	Furnish 1" diameter clean gravel pipe bedding material.	670	ton	\$18.15	\$12,160.50	\$15.45	\$10,351.50	\$19.64	\$13,158.80	
D8.	Furnish clean import material for trench backfill.	690	ton	\$15.40	\$10,626.00	\$8.80	\$6,072.00	\$23.28	\$16,063.20	
Subtotal Schedule D:						\$80,723.50		\$72,783.00		\$85,078.80

BID PROPOSAL TABULATION

450 WEST STREET CDBG IMPROVEMENT PROJECT

BID DATE: 13 FEBRUARY 2014

OWNER: CLEARFIELD CITY

PUBLIC WORKS DIRECTOR: SCOTT HODGE

Bid Item	Description	Quantity	Unit	Elden H. Knudson Const 2127 West 3300 South Ogden, UT 84401		B Hansen Construction Inc 2310 West 850 North Layton, UT 84041	
				Unit Price	Total Amount	Unit Price	Total Amount
A1.	Mobilization and traffic control.	1	ls.	\$17,000.00	\$17,000.00	\$25,000.00	\$25,000.00
A2.	Remove concrete sidewalk/driveway/approach/flatwork.	8,200	sf.	\$2.00	\$16,400.00	\$2.00	\$16,400.00
A3.	Remove curb and gutter.	1,670	lf.	\$3.50	\$5,845.00	\$9.00	\$15,030.00
A4.	Remove waterway.	270	sf.	\$6.00	\$1,620.00	\$2.00	\$540.00
A5.	Removal and disposal of existing roadbase and asphalt roadway materials.	3,800	sy.	\$8.00	\$30,400.00	\$4.00	\$15,200.00
A6.	Install handicap ramp (yellow in color).	5	ea.	\$950.00	\$4,750.00	\$1,800.00	\$9,000.00
A7.	Construct 4" wide concrete curb wall.	40	lf.	\$20.00	\$800.00	\$26.00	\$1,040.00
A8.	Install concrete curb and gutter.	1,665	lf.	\$16.00	\$26,640.00	\$22.00	\$36,630.00
A9.	Install 4-inch thick concrete sidewalk and flatwork.	5,310	sf.	\$4.50	\$23,895.00	\$4.00	\$21,240.00
A10.	Install 6-inch thick concrete sidewalk and flatwork.	4,000	sf.	\$5.50	\$22,000.00	\$5.00	\$20,000.00
A11.	Furnish and install untreated roadbase materials – 8" thick.	2,110	ton	\$22.50	\$47,475.00	\$28.00	\$59,080.00
A12.	Furnish and install bituminous asphalt paving materials – 3" thick.	750	ton	\$72.00	\$54,000.00	\$150.00	\$112,500.00

Bid Item	Description	Quantity	Unit	Elden H. Knudson Const 2127 West 3300 South Ogden, UT 84401		B Hansen Construction Inc 2310 West 850 North Layton, UT 84041	
				Unit Price	Total Amount	Unit Price	Total Amount
A13.	Restore landscaping public/private improvements.	1	ls.	\$8,500.00	\$8,500.00	\$15,000.00	\$15,000.00
A14.	Remove existing trees and grind roots at 440 West.	3	ea.	\$300.00	\$900.00	\$1,500.00	\$4,500.00
A15.	Remove existing trees and grind roots at 2276 South.	4	ea.	\$300.00	\$1,200.00	\$1,500.00	\$6,000.00
A16.	Remove existing trees and grind roots at 2245 South.	2	ea.	\$300.00	\$600.00	\$1,500.00	\$3,000.00
A17.	Adjust manhole ring and cover to finish grade.	7	ea.	\$450.00	\$3,150.00	\$1,250.00	\$8,750.00
A18.	Adjust valve box ring and cover to finish grade.	6	ea.	\$400.00	\$2,400.00	\$1,250.00	\$7,500.00
Subtotal Schedule A:					\$267,575.00		\$376,410.00
Schedule B: Sanitary Sewer Improvements							
B1.	Removal of sanitary sewer manhole.	2	ea.	\$600.00	\$1,200.00	\$750.00	\$1,500.00
B2.	Repair sanitary sewer pipe joint at Sta 2 + 76.18 RT 9.61'.	1	ls.	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
B3.	Furnish and install 4-foot diameter sanitary sewer manhole.	2	ea.	\$2,650.00	\$5,300.00	\$3,600.00	\$7,200.00
B4.	Reconnect 4-inch sewer service lateral.	20	ea.	\$1,100.00	\$22,000.00	\$500.00	\$10,000.00
B5.	Furnish and install 4-inch pvc sanitary sewer lateral pipe.	120	lf.	\$50.00	\$6,000.00	\$20.00	\$2,400.00
B6.	Furnish and install 8-inch pvc sanitary sewer pipe.	690	lf.	\$55.00	\$37,950.00	\$28.00	\$19,320.00
B7.	Connect to the existing sanitary sewer manhole at Sta. 9+90.30 LT 10.35'.	1	ls.	\$1,200.00	\$1,200.00	\$2,800.00	\$2,800.00
B8.	Furnish 1" diameter clean gravel pipe bedding material.	510	ton	\$24.00	\$12,240.00	\$22.00	\$11,220.00

Bid Item	Description	Quantity	Unit	Elden H. Knudson Const 2127 West 3300 South Ogden, UT 84401		B Hansen Construction Inc 2310 West 850 North Layton, UT 84041	
				Unit Price	Total Amount	Unit Price	Total Amount
B9.	Furnish clean import material for trench backfill.	1,830	ton	\$15.00	\$27,450.00	\$19.00	\$34,770.00
Subtotal Schedule B:					\$118,340.00		\$91,710.00
Schedule C: Culinary Water Improvements							
C1.	Remove and salvage fire hydrant.	3	ea.	\$400.00	\$1,200.00	\$1,200.00	\$3,600.00
C2.	Furnish and install 8-inch diameter culinary waterline.	830	lf.	\$30.00	\$24,900.00	\$24.00	\$19,920.00
C3.	Furnish and install 6-inch gate valve.	2	ea.	\$1,300.00	\$2,600.00	\$3,600.00	\$7,200.00
C4.	Furnish and install 8-inch gate valve.	2	ea.	\$1,700.00	\$3,400.00	\$3,950.00	\$7,900.00
C5.	Furnish and install fire hydrant.	3	ea.	\$6,000.00	\$18,000.00	\$6,500.00	\$19,500.00
C6.	Waterline connection at 2225 South Street and 450 West Street intersection.	1	ls.	\$3,500.00	\$3,500.00	\$1,800.00	\$1,800.00
C7.	Waterline connection at 2300 South Street and 450 West Street intersection.	1	ls.	\$3,500.00	\$3,500.00	\$1,800.00	\$1,800.00
C8.	Connect 3/4" culinary water service lateral.	20	ea.	\$1,150.00	\$23,000.00	\$450.00	\$9,000.00
C9.	Furnish and install copper water service lateral piping (3/4" diameter).	500	lf.	\$35.00	\$17,500.00	\$28.00	\$14,000.00
C10.	Furnish and install water meter yoke (3/4" diameter).	20	ea.	\$32.00	\$640.00	\$150.00	\$3,000.00
C11.	Furnish and install angle dual check valve (3/4" diameter).	20	ea.	\$100.00	\$2,000.00	\$150.00	\$3,000.00
C12.	Furnish and install locking angle meter valve (3/4" diameter).	20	ea.	\$100.00	\$2,000.00	\$150.00	\$3,000.00

Bid Item	Description	Quantity	Unit	Elden H. Knudson Const 2127 West 3300 South Ogden, UT 84401		B Hansen Construction Inc 2310 West 850 North Layton, UT 84041	
				Unit Price	Total Amount	Unit Price	Total Amount
C13.	Furnish and install water meter expansion nut (3/4" diameter).	20	ea.	\$40.00	\$800.00	\$150.00	\$3,000.00
C14.	Furnish meter box.	20	ea.	\$60.00	\$1,200.00	\$150.00	\$3,000.00
C15.	Furnish clean import material for trench backfill.	1,275	ton	\$15.00	\$19,125.00	\$24.00	\$30,600.00
Subtotal Schedule C:					\$123,365.00		\$130,320.00
Schedule D: Storm Water Improvements							
D1.	Remove existing storm water box at Sta 0+39.03 LT 19.10'.	1	ea.	\$750.00	\$750.00	\$1,500.00	\$1,500.00
D2.	Furnish and install 15-inch diameter rcp storm water pipe, class III.	500	lf.	\$40.00	\$20,000.00	\$44.00	\$22,000.00
D3.	Furnish and install 24-inch diameter rcp storm water pipe, class III.	340	lf.	\$46.00	\$15,640.00	\$48.00	\$16,320.00
D4.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	4	ea.	\$3,300.00	\$13,200.00	\$3,800.00	\$15,200.00
D5.	Furnish and install a cast-in-place hooded storm water inlet catch basin box with troughs.	2	ea.	\$1,900.00	\$3,800.00	\$4,000.00	\$8,000.00
D6.	Connect 24" storm water pipe to existing storm water manhole at Sta. - 0+14.48 LT 30.68'.	1	ls.	\$800.00	\$800.00	\$1,800.00	\$1,800.00
D7.	Furnish 1" diameter clean gravel pipe bedding material.	670	ton	\$24.00	\$16,080.00	\$26.00	\$17,420.00
D8.	Furnish clean import material for trench backfill.	690	ton	\$15.00	\$10,350.00	\$26.00	\$17,940.00
Subtotal Schedule D:					\$80,620.00		\$100,180.00

CLEARFIELD CITY RESOLUTION 2014R-04

A RESOLUTION AFFIRMING THE CLEARFIELD CITY COUNCIL REVIEWED AND CONSIDERED CLEARFIELD'S MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT AND DIRECTING THAT SAID REPORT BE SUBMITTED TO UTAH'S DEPARTMENT OF ENVIRONMENTAL QUALITY

WHEREAS, as part of Utah's Wastewater Planning Program, each year the state's Department of Environmental Quality ("DEQ") requests each municipality which generates wastewater to submit a "Self-Assessment Report" for the municipality to be submitted to the DEQ's Division of Water Quality; and

WHEREAS, the Clearfield Public Works Department has prepared the City's annual Self-Assessment Report for the 2013 calendar year regarding Clearfield's Municipal Wastewater Planning Program; and

WHEREAS, the DEQ asks that the City Council affirm to the Division of Water Quality and the Water Quality Board that the Council reviewed the Municipal Wastewater Planning Program Report and submit said affirmation via resolution along with the report by March 1st of this year; and

WHEREAS, the City Council has reviewed and considered Clearfield's Municipal Wastewater Planning Program Report for the 2013 calendar year (attached as Exhibit "A");

NOW THEREFORE BE IT RESOLVED by the Clearfield City Council that:

- 1) the Council hereby affirms it has reviewed and considered the City's Municipal Wastewater Planning Program Report for 2013; and
- 2) City staff is hereby directed to submit said report together with this Resolution to the DEQ's Division of Water Quality and the Water Quality Board by March 1, 2014.

PASSED AND ADOPTED this 25th day of February, 2014.

ATTEST:

CLEARFIELD CITY CORPORATION

Nancy R. Dean, City Recorder

Mark R. Shepherd, Mayor

VOTE OF THE COUNCIL

AYE:

NAY:

EXCUSED:

STATE OF UTAH

MUNICIPAL WASTEWATER PLANNING PROGRAM

SELF-ASSESSMENT REPORT

FOR

CLEARFIELD

2013



Resolution Number _____

MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION

RESOLVED that *CLEARFIELD* informs the Water Quality Board the following actions were taken by the *CITY COUNCIL*

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2013.
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (If Applicable).

Passed by a (majority) (unanimous) vote on

(date)

Mayor/Chairman

Attest:

Recorder/Clerk

Municipal Wastewater Planning Program (MWPP) Financial Evaluation Section

Owner Name: *CLEARFIELD*

Name and Title of Contact Person:

Scott Hodge

Public Works Director

Phone: *801 525 4430*

E-mail: *shodge@clearfieldcity.org*

PLEASE SUBMIT TO STATE BY: March 1, 2014

Mail to: MWPP - Department of Environmental Quality
c/o Paul Krauth, P.E.
Division of Water Quality
195 North 1950 West
P.O. Box 144870
Salt Lake City, Utah 84114-4870
Phone : (801) 536-4346

NOTE: This questionnaire has been compiled for your benefit by a state sponsored task force comprised of representatives of local government and service districts. It is designed to assist you in making an evaluation of your wastewater system and financial planning. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please call, Emily Cantón. Utah Division of Water Quality: (801) 536-4342.

I. Definitions: The following terms and definitions may help you complete the worksheets and questionnaire:

User Charge (UC) - A fee established for one or more class(es) of users of the wastewater treatment facilities that generate revenues to pay for costs of the system.

Operation and Maintenance Expense - Expenditures incurred for materials, labor, utilities, and other items necessary for managing and maintaining the facility to achieve or maintain the capacity and performance for which it was designed and constructed.

Repair and Replacement Cost - Expenditures incurred during the useful life of the treatment works for obtaining and installing equipment, accessories, and/or appurtenances necessary to maintain the existing capacity and the performance for which the facility was designed and constructed.

Capital Needs - Cost to construct, upgrade or improve the facility.

Capital Improvement Reserve Account - A reserve established to accumulate funds for construction and/or replacement of treatment facilities, collection lines or other capital improvement needs.

Reserve for Debt Service - A reserve for bond repayment as may be defined in accordance with terms of a bond indenture.

Current Debt Service - Interest and principal costs for debt payable this year.

Repair and Replacement Sinking Fund - A fund to accumulate funds for repairs and maintenance to fixed assets not normally included in operation expenses and for replacement costs (defined above).

Part I: OPERATION AND MAINTENANCE

Complete the following table:

Question	Points Earned	Total
Are revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs <u>at this time</u> ?	YES = 0 points NO = 25 points	0
Are the projected revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs for the <u>next five years</u> ?	YES = 0 points NO = 25 points	0
Does the facility have sufficient staff to ensure proper O&M?	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for repair & replacement costs?	YES = 0 points NO = 25 points	0
Is the repair & replacement sinking fund adequate to meet anticipated needs?	YES = 0 points NO = 25 points	25
TOTAL PART I =		25

Part II: CAPITAL IMPROVEMENTS

Complete the following table:

Question	Points Earned	Total
Are present revenues collected sufficient to cover all costs and provide funding for capital improvements?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next five years</u> ?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next ten years</u> ?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next twenty years</u> ?	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for future capital improvements?	YES = 0 points NO = 25 points	0
TOTAL PART II =		0

Part III: GENERAL QUESTIONS

Complete the following table:

Question	Points Earned	Total
Is the wastewater treatment fund a separate enterprise fund/account or district?	YES = 0 points NO = 25 points	0
Are you collecting 95% or more of your sewer billings?	YES = 0 points NO = 25 points	0
Is there a review, at least annually, of user fees?	YES = 0 points NO = 25 points	0
Are bond reserve requirements being met if applicable?	YES = 0 points NO = 25 points	0
TOTAL PART III =		0

Part IV: PROJECTED NEEDS

Estimate as best you can the following:

Cost of projected capital improvements (in thousands)	2014	2015	2016	2017	2018
	526	410	390	325	450

Point Summation

Fill in the values from Parts I through III in the blanks provided in column 1. Add the numbers to determine the MWPP point total that reflects your present financial position for meeting your wastewater needs.

Part	Points
I	25
II	0
III	0
Total	25

Municipal Wastewater Planning Program (MWPP) Collection System Section

Owner Name: CLEARFIELD

Name and Title of Contact Person:

Scott Hodge

Public Works director

Phone: 801 525 4430

E-mail: Shodge@clearfieldcity.org

PLEASE SUBMIT TO STATE BY: March 1, 2014

Mail to: MWPP - Department of Environmental Quality
c/o Paul Krauth, P.E.
Division of Water Quality
195 North 1950 West
P.O. Box 144870
Salt Lake City, Utah 84114-4870
Phone : (801) 536-4346

Form completed by

Part I: SYSTEM AGE

A. What year was your collection system first constructed (approximately)?

Year 1940

B. What is the oldest part of your present system?

Oldest part 74 years

Part II: BYPASSES

A. Please complete the following table:

Question	Number	Points Earned	Total Points
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater in the system due to rain or snowmelt?		0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater due to equipment failure? (except plugged laterals)		0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
TOTAL PART II =			0

B. The Utah Sewer Management Program defines sanitary sewer overflows into two classes:

Number of Class 1 SSOs in Calendar year 2013 0

Number of Class 2 SSOs in Calendar year 2013 0

Class 1 - a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) effects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the state.

Class 2 – a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Part II: BYPASSES (cont.)

C. Please specify whether the bypass(es) was caused a contract or tributary communities, etc.

Part III: NEW DEVELOPMENT

A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10 - 20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2- 3 years, such that either flow or BOD ₅ loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
TOTAL PART III =		0

B. Approximate number of new residential sewer connections in the last year

43 new residential connections

C. Approximate number of new commercial/industrial connections in the last year

0 new commercial/industrial connections

D. Approximate number of new population serviced in the last year

97 new people served

Part IV: OPERATOR CERTIFICATION

A. How many collection system operators are currently employed by your facility?

4 collection system operators employed

B. What is/are the name(s) of your DRC operator(s)?

Mark Baird, Zachery Layton, Christopher
Wallace, Mike Marchese

C. You are required to have the collection DRC operator(s) certified at **Grade III**

What is the current grade of the DRC operator(s)? 4

D. State of Utah Administrative Rules require all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

Not Certified _____

Small Lagoons _____

Collection I _____

Collection II _____

Collection III Mark B., Zachery L.

Collection IV Christopher W., Mike M.

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points less than 3 = 10 points	0
TOTAL PART IV =		0

Part V: FACILITY MAINTENANCE

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
TOTAL PART V =		0

Part VI: SUBJECTIVE EVALUATION

This section should be with the system operators.

A. Has your system completed it's the Utah Sewer Management Program.

Yes NO

B. Describe the physical condition of the sewer collection system: (lift stations, etc. included)

Condition is good. No Pump or lift
Stations in system.

C. What sewerage system improvements does the community have under consideration for the next 10 years?

Upgrade Undersized and deteriorated collection lines.

Part VI: SUBJECTIVE EVALUATION (cont.)

D. Explain what problems, other than plugging have you experienced over the last year
Broken sewer main line running through airport
going west down G Street.

E. Is your community presently involved in formal planning for system expansion/upgrading? If so explain.
Yes City has a Sanitary Sewer capital facility
Plan.

F. Has your system completed it's *System Evaluation and Capacity Assurance Plan* As defined by the Utah Sewer Management Program.

Yes NO

G. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS SOMETIMES NO

If they do, what percentage is paid?

approximately 100 %

H. Is there a written policy regarding continuing education and training for wastewater operators?

YES NO

POINT SUMMATION

Fill in the values from Parts II through V in the blanks provided in column 1. Add the numbers to determine the MWPP point total that your wastewater facility has generated for the past twelve months.

Part	Points
II	0
III	0
IV	0
V	0
Total	0