

CLEARFIELD CITY COUNCIL MEETING MINUTES  
7:00 P.M. POLICY SESSION  
February 11, 2014

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
EXCUSED:	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Verenis Hernandez, Bob Bercher, Amber Self, Fox Hollow Boy Scout Troop 590, Anthony Vasquez, Koral Vasquez, Madison Dalrymple, Jerrick Walker, Charlie Benson

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Citizen Comments there were forms to fill out by the door.

Councilmember Benson conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE JANUARY 28, 2014 WORK SESSION, THE JANUARY 28, 2014 POLICY SESSION AND THE FEBRUARY 4, 2014 WORK SESSION

**Councilmember LeBaron moved to approve the minutes from the January 28, 2014 work session, the January 28, 2014 policy session and the February 4, 2014 work session as written, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None. Councilmember Young was not present for the vote.**

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF AND CONSENT TO THE MAYOR'S PROPOSED APPOINTMENT OF INDIVIDUALS TO THE CITY'S PARKS AND RECREATION COMMISSION

Adam Lenhard, City Manager, explained the Clearfield Parks and Recreation Commission had three vacancies for members. Amber Self, Charlie Benson and Robert Bercher had submitted letters of interest and were interviewed by the City Council during its February 4, 2014 work session.

Councilmember Benson declared Charlie Benson was her husband.

**Councilmember Bush moved to approve and consent to the Mayor's appointment of Amber Self with a term expiring December 2016, Charlie Benson with a term expiring December 2016 and Robert Bercher with a term expiring December 2014, to serve on the Parks and Recreation Commission and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None.** Councilmember Young was not present for the vote.

Mayor Shepherd introduced those individuals to the audience and acknowledged their attendance. He expressed appreciation for their willingness to serve the City.

APPROVAL OF ORDINANCE 2014-01 AMENDING TITLE 3 OF THE CLEARFIELD CITY CODE

The City Council desired to provide an option to increase the number of alternate members of the Planning Commission when circumstances warrant additional members were necessary. The ordinance had been drafted to allow up to three alternate members of the Commission as opposed to the current number of two. The proposed ordinance also clarified the role of the City Council liaison to the Planning Commission.

**Councilmember LeBaron moved to approve Ordinance 2014-01 Amending Title 3 of the Clearfield City Code and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None.** Councilmember Young was not present for the vote.

APPROVAL OF RESOLUTION 2014R-03 AUTHORIZING THE DISPOSAL OF UNCLAIMED PROPERTY

Brian Brower, City Attorney, explained the Clearfield City Police Department was required to dispose of unclaimed property. In the past the Council approved the disposition of unclaimed property to bona fide charities as allowed by State Code. He stated previous City Councils had

determined the best use for the unclaimed bicycle donations was to help fund the Children's Justice Center. He explained the resolution included verbiage which allowed for future bicycle donations to take place automatically once the police department had completed all proper noticing requirements. He clarified other types of unclaimed property would be brought before the City Council.

**Councilmember Jones moved to approve Resolution 2014R-03 authorizing the disposal of unclaimed property and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones and LeBaron. Voting NO – None.**  
Councilmember Young was not present for the vote.

### COMMUNICATION ITEMS

**Financial Reports** – Rich Knapp, Administrative Services Director, presented the financial reports to the Council. Mr. Knapp distributed handouts reflecting revenues and expenditures specific to the financial reports. He stated the revenues were approximately \$58,000 less in General Fund and indicated that could be directly related to the Aquatic Center. He also reported the Water Enterprise Fund was significantly less and believed that was the result of the water conservation efforts by the State of Utah encouraging reduction in consumption. He reported expenditures were within anticipated parameters.

**Mayor Shepherd** – announced he would be out of town on Tuesday, March 4, 2014.

**Councilmember Benson** – announced she had been asked by Mayor Shepherd to be involved with the City's Fourth of July celebration by organizing the Clearfield's Got Talent contest. She indicated members of the Council would all be involved and suggested they not plan a vacation over the holiday. She stated the contests would begin in June culminating on the Fourth of July. She mentioned she looked forward to being involved.

#### **Councilmember Bush**

1. Reported he had attended the Public Officials' day with the Legislature at the Capital on Wednesday, January 29, 2014.
2. Stated he had attended the EDCUtah meeting earlier in the day with Councilmember LeBaron.
3. Reminded the Council the North Davis Sewer District meeting would take place on Thursday, February 13, 2014, and indicated the Interlocal Agreement regarding Clearfield Station with the Clearfield CDRA (Community Development and Renewal Agency) would be considered for approval. He stated there would also be a public hearing associated with the passage of bonds for infrastructure improvements at the District.

**Councilmember Jones** – nothing to report.

#### **Councilmember LeBaron**

1. Stated he was glad the Fourth of July events in the park would begin at 2:00 p.m.
2. Informed the Council he had attended the EDCUtah meeting and mentioned it had been a good experience.

**Adam Lenhard, City Manager** – reminded the Council it should have received his monthly update.

STAFFS' REPORTS

*Nancy Dean, City Recorder* – presented the calendar of meetings to the Council as follows:

- Work session scheduled for Tuesday, February 18, 2014 beginning at 6:00 p.m.
- Work session beginning at 6:30 p.m. on Tuesday, February 25, 2014. She noted the work session was an opportunity for the Davis County Commissioners to share an update with the Council and then the commissioners would stay to attend the policy session.
- Stated a tentative work session was scheduled for Tuesday, March 4, 2014.

There being no further business to come before the City Council, **Councilmember LeBaron moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency at 7:22 p.m., seconded by Councilmember Benson. All voting AYE.**

**APPROVED AND ADOPTED  
This 25<sup>th</sup> day of February, 2014**

**/s/Mark R. Shepherd, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, February 11, 2014.

/s/Nancy R. Dean, City Recorder