

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
March 12, 2013

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush	Councilmember
	Kathryn Murray	Councilmember
	Mike LeBaron	Councilmember
	Mark Shepherd	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Valerie Claussen	Development Services Manager
	Kim Read	Deputy City Recorder
EXCUSED:	Eric Howes	Community Services Director
	Nancy Dean	City Recorder

VISITORS: Edward Cordova, Joy Brown – American Legion, Wesley Mullins, Michelle Lucera, Dakota Clapp, Steven Tucker, Jessica Edwards, Kevin Limb, Spencer Limb, Derek Gunderson

Mayor Wood informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Youth City Councilmember Kaiya Hill conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE FEBRUARY 26, 2013 REGULAR SESSION

Councilmember LeBaron moved to approve the minutes from the February 26, 2013 regular session as written, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2013 TO JUNE 30, 2014

The City Council received a copy of the proposed 2013-2014 Community Development Block Grant (CDBG) One-Year Action Plan. Citizens are given the opportunity to review the One-Year Action Plan in the Community Development Department from March 13, 2013 until April 11, 2013. The final copy will be presented to the Council on April 23, 2013.

Adam Lenhard, City Manager, explained the City was the recipient of grant funds, known as the Community Development Block Grant, which benefitted low to moderate income residents within the City. He stated the City would be receiving approximately \$213,000 and identified the ways in which the grant funding would be used:

- Youth Resource Center
- Family Connection Center
- Davis Community Learning Center
- Safe Harbor

He explained the City was allowed to use up to twenty percent for administrative costs; however, the City had only dedicated ten percent for that purpose. He continued in addition to the previous identified projects, the City desired to complete an infrastructure project which consisted of an entire road rebuild of 450 West between 2225 South and 2300 South.

Mr. Lenhard explained since the proposed projects would be completed using CDBG funds a public hearing was required and stated the City was prepared to receive any comments from the public.

Mayor Wood declared the public hearing open at 7:08 p.m.

Mayor Wood asked for public comments.

Eddie Cordova, resident, requested further explanation regarding the allocation of funds specific to recreational development. Mayor Wood responded CDBG funds were generally not used for recreational purposes other than what was offered at the Youth Resource Center. He emphasized the grant funds could only be used to benefit low to moderate income residents and didn't believe Mr. Cordova's concern was specific to the CDBG disbursement.

Councilmember Young moved to close the public hearing at 7:11 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF RESOLUTION 2013R-03 AUTHORIZING THE INTERLOCAL AGREEMENT WITH DAVIS COUNTY TO PROVIDE ANIMAL CONTROL SERVICES

Davis County provided animal control services for the City under the direction of the Animal Control Director. The Interlocal Agreement was effective on a year to year basis for five years,

to be automatically renewed subject to any subsequent amendments agreed to in writing by both parties.

Councilmember Shepherd remarked the fees associated with the Davis County Animal Control contract were decreasing.

Councilmember Shepherd moved to approve Resolution 2013R-03 authorizing the Interlocal Agreement with Davis County to provide animal control services and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

APPROVAL OF THE AWARD OF BID TO WASATCH WEST CONTRACTING FOR THE LOCUST STREET COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ROAD PROJECT

Bids were received from 15 construction companies for the infrastructure improvements on Locust Street. The project would include installation of new water and sewer main pipelines, the installation of new sections of curb, gutter and sidewalk and the installation of new road asphalt pavement from 500 East Street to 200 South Street. This project was utilizing CDBG funds for a portion of the funding. The lowest responsible bid was received from Wasatch West Contracting with a bid of \$209,957.35.

Councilmember Murray inquired where the additional funding would be recognized for completion of the project. Adam Lenhard, City Manager, reported funds from the general fund had been appropriated in addition to the CDBG funds for the project.

Councilmember Bush moved to approve the award of bid for the Locust Street CDBG Improvement Project to Wasatch West Contracting with a bid amount of \$209,957.35, and approve funding of the project for the bid amount of \$209,957.35 with contingency and engineering costs of \$53,043.00 for a total project cost of \$263,000.35; and authorize the Mayor's signature to any necessary documents, seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

APPROVAL OF ORDINANCE 2013-03 AMENDING CEMETERY PLOT TRANSFER FEES IN THE CONSOLIDATED FEE SCHEDULE

The proposed changes included a change for the plot transfer fee from a Clearfield resident to a non-resident. The plot transfer fee in this case would be the difference between the original resident purchase price and the non-resident price at the time of purchase.

Adam Lenhard, City Manager, explained staff was recommending a change specific to the transfer of a cemetery plot at the cemetery from a resident to a nonresident. He stated residents purchasing cemetery plots were assessed a different fee compared to individuals residing elsewhere. The proposed change would be the difference between the resident and nonresident fee at the time the cemetery plot was purchased.

Councilmember Murray inquired why the Consolidated Fee Schedule reflected perpetual upkeep was included in the purchase of cemetery plots; but perpetual upkeep was also listed as a separate line item which could be purchased in the Consolidated Fee Schedule. She asked if cemetery plots could be purchased without the inclusion of the perpetual upkeep. Mr. Lenhard responded he would discuss the issue with Eric Howes, Community Services Director, and clarify the difference at a later date.

Councilmember Bush suggested the Council act on the ordinance at this time and if necessary bring an additional ordinance specific to perpetual care for Council's approval in the future.

Councilmember LeBaron moved to approve Ordinance 2013-03 amending Cemetery Plot Transfer Fees in the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None. Councilmember Murray clarified her vote in the affirmative was on the condition additional information regarding her expressed concern would be provided at a later date.

COMMUNICATION ITEMS

Mayor Wood

1. Informed the Council he had received an update regarding the Utah Highway Patrol (UHP) seatbelt campaign at Clearfield High. He invited the Council to review the materials which had been provided to him if any of them desired.
2. Stated a meeting relative to the UTA (Utah Transit Authority) Rail Stop site had taken place and reported the development was moving forward.

Councilmember Bush – Expressed appreciation for those students in the audience attending the Council meeting. He encouraged their participation in local government to make a difference in their community.

Councilmember LeBaron – Informed the Council that Planning Commissioner Brandon Stanger had announced he would be moving from the City and would therefore be resigning from the Planning Commission. He stated he had been an excellent member on the Commission.

Councilmember Murray – Reported Chief Bodily, Fire Chief for the North Davis Fire District (NDFD) had tendered his resignation as of Sunday, March 17, 2013. She stated he had been a fire chief for over 30 years and an open house in his honor would take place on Thursday, March 14, 2013.

Councilmember Shepherd

1. Encouraged the students in attendance to wear their seatbelts to win the UHP contest.
2. Reported a new restaurant, Wasatch Wok, had opened in the City. He stated they were located in the Kier development south of the City Building. He encouraged people to frequent the establishment and indicated they had relocated from Roy City and was known as Five Star at that location. He reported they had excellent food.

Councilmember Young –Encouraged the youth in the audience to consider participating in the Youth City Council.

Adam Lenhard, City Manager – Informed the Council that the budget meeting specific to the CDRA would take place on Tuesday, March 19, 2013 at 6:00 p.m.

STAFFS' REPORTS:

Valerie Claussen, Development Services Manager – Announced Saturday, April 13, 2012, had been designated as Planning Day in the City. She explained the National American Planning Association was holding its annual conference in Chicago and had encouraged Planning Commissioners and other elected officials to participate by webinar. She stated the webinar would be available in the multi-purpose room from 8:00 a.m. to 4:45 p.m. She stated invitations would be forthcoming and invited members of the Council. Councilmember Bush commented it would be taking place the day following the Utah League meetings.

There being no further business to come before the Council **Councilmember Shepherd moved to adjourn at 7:32 p.m., seconded by Councilmember Murray. All voting AYE.**

**APPROVED AND ADOPTED
This 23rd day of April, 2013**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, March 12, 2013.

/s/Nancy R. Dean, City Recorder

