

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
June 11, 2013 – REGULAR SESSION

**Mission Statement:** To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

Executive Conference Room  
55 South State Street  
Third Floor  
Clearfield, Utah

**6:00 P.M. WORK SESSION**

Discussion on an Update to the Sewer Capital Facilities Plan  
Discussion on the Bid Award for 1450 South Sewer Project  
Discussion on the Bid Award for a Website Content Management System  
Discussion on Improvements to the Community Arts Center Building

*(Any items not addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session.)*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**7:00 P.M. REGULAR SESSION**

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Councilmember Shepherd

APPROVAL OF THE MINUTES:

April 16, 2013 – Work Session

May 28, 2013 – Work Session

May 28, 2013 – Regular Session

**PRESENTATION:**

1. **PRESENTATION BY THE FAMILY CONNECTION CENTER**

**BACKGROUND:** Gene Lopez, Community Action Director, from the Family Connection Center is present to express appreciation for support of the Sub for Santa Program.

**PUBLIC HEARING:**

2. **PUBLIC HEARING TO RECEIVE COMMENT ON THE 2013/2014 FISCAL YEAR BUDGET**

**BACKGROUND:** Utah Code requires cities to hold a public hearing regarding the adoption of the upcoming fiscal budget. The City staff has prepared and submitted to the Council a balanced tentative budget for the fiscal year 2013/2014 which begins July 1, 2013 and ends June 30, 2014. The submitted tentative budget was adopted on May 14, 2013 and includes all funds.

**RECOMMENDATION:** Receive public comment and close the public hearing.

***SCHEDULED ITEMS:***

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF THE REVISED SANITARY SEWER CAPITAL FACILITIES PLAN

BACKGROUND: The existing Sanitary Sewer Capital Facilities Plan was adopted by the City in October 2008. The intent of the Sanitary Sewer Capital Facilities Plan is to assist the City in planning, prioritizing and identify funding sources for capital improvements to the City's sanitary sewer system. The Sanitary Sewer Capital Facilities Plan is a City wide report identifying construction and/or replacement/upgrade of any inadequate sewer facility. It provides cost estimates, a general construction time schedule and possible funding sources for the implementation, upgrade and replacement of the identified sanitary sewer capital improvements.

RECOMMENDATION: Approve the revised Sanitary Sewer Capital Facilities Plan and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD OF BID TO STAKER PARSON COMPANITES FOR THE 1450 SOUTH STREET WATER AND SEWER PROJECT

BACKGROUND: Bids were received from six construction companies to construct culinary water and sanitary sewer improvements on 1450 South Street. The proposed improvements consist of installing a new 16-inch PVC transmission water line to replace the old 16-inch transit (asbestos) transmission water line; installing a new 8-inch PVC water distribution line in 1450 South from State Street to 1500 East Street; and, installing a new 12-inch PVC sewer line to replace the existing 8-inch sewer line in 1450 South from State Street to 1500 East Street. The lowest responsible bid was received from Staker Parson Companies with a bid of \$710,852.00

RECOMMENDATION: Approve the award of bid to Staker Parson Companies for the 1450 South Street Water and Sewer Improvement Project for the bid amount of \$710,852 and approve funding of the project for the bid amount of \$710,852 with contingency and engineering costs of \$118,148 for a total project cost of \$829,000; and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF RESOLUTION 2013-09 AUTHORIZING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY AND THE MILITARY INSTALLATION DEVELOPMENT AREA (MIDA) FOR MUNICIPAL SERVICES AGREEMENT

BACKGROUND: The Military Installation Development Authority (MIDA) is an independent, nonprofit, separate body corporate and politic of the State of Utah. It has created the Falcon Hill Project Area which is located on the west side of Hill Air Force Base. MIDA has authority to contract with another entity to provide necessary municipal services for the project area. The City is willing to provide some of those services as agreed upon. The MIDA board approved the Interlocal Agreement on June 4, 2013.

RECOMMENDATION: Approve Resolution 2013-09 authorizing the Interlocal Agreement with the MIDA (Military Installation Development Area) to provide municipal services for the Falcon Hill Project Area and authorize the Mayor's signature to any necessary documents.

7. SET A PUBLIC HEARING TO RE-OPEN THE 2012/2013 FISCAL YEAR BUDGET

BACKGROUND: The Council requested that the budget be re-opened on a semi-annual basis to add items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to re-open the budget. The staff is recommending the public hearing be set for June 25, 2013.

RECOMMENDATION: Set a public hearing for June 25, 2013, at 7:00 P.M., to re-open the 2012/2013 fiscal year budget.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA\*\***

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE APRIL 16, 2013 WORK SESSION, MAY 7, 2013 WORK SESSION AND THE MAY 14, 2013 WORK SESSION

**PUBLIC HEARING:**

2. PUBLIC HEARING TO RECEIVE COMMENT ON THE CDRA 2013/2014 FISCAL YEAR BUDGET

BACKGROUND: Utah Code requires a public hearing regarding the adoption of the CDRA's upcoming fiscal budget. Staff has prepared and submitted to the Board a balanced tentative budget for the fiscal year 2013/2014 which begins July 1, 2013 and ends June 30, 2014. The submitted tentative budget was adopted on May 14, 2013 and includes all funds.

RECOMMENDATION: Receive public comment and close the public hearing.

**SCHEDULED ITEM:**

3. SET A PUBLIC HEARING TO RE-OPEN THE 2012/2013 FISCAL YEAR BUDGET

BACKGROUND: The Board requested that the budget be re-opened on a semi-annual basis to add items that have become necessary expenditures but were not budgeted for in the original budget. A public hearing is required to re-open the budget. The staff is recommending the public hearing be set for June 25, 2013.

RECOMMENDATION: Set a public hearing for June 25, 2013, at 7:00 P.M., to re-open the 2012/2013 fiscal year budget.

**\*\*ADJOURN AS THE CDRA\*\***

Dated this 6<sup>th</sup> day of June, 2013.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.