

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
September 25, 2012

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush	Councilmember
	Kathryn Murray	Councilmember
	Mike LeBaron	Councilmember
	Mark Shepherd	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Valerie Claussen	Development Services Manager
	Eric Howes	Community Services Director
	Adam Malan	Police Lieutenant
	Kim Read	Deputy City Recorder
EXCUSED:	Nancy Dean	City Recorder

VISITORS: Cody Richards – Management Intern, Makenna Hill – Youth City Council, Jordan McBride, Enrique Zamora, Kassandra Zamora, Miranda Beames, Jake Jones, Cheri Maw

Mayor Wood informed the citizens present that if they would like to comment during the Citizen Comments there were forms to fill out by the door.

Youth City Councilmember Makenna Hill conducted the Opening Ceremony.

Mayor Wood acknowledged the Boy Scouts and expressed appreciation to their leaders for sacrificing personal time in working with the youth within the community.

APPROVAL OF THE MINUTES FROM THE SEPTEMBER 11, 2012 WORK SESSION AND THE SEPTEMBER 11, 2012 REGULAR SESSION

Councilmember Murray moved to approve the minutes from the September 11, 2012 work session and the September 11, 2012 regular session, as written, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

SCHEDULED ITEMS**CITIZEN COMMENTS**

There were no comments.

**APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR
PROGRAM YEAR JULY 1, 2011 TO JUNE 30, 2012**

The Council received a copy of the 2011/2012 Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER). Citizens were given the opportunity to review the plan in the community development department from August 24, 2012 to September 10, 2012. No public comments were received.

Valerie Claussen, Development Services Manager, explained the CAPER had been prepared by Stacy Millgate, CDBG Coordinator. She pointed out no public comments had been received during the designated comment period.

Councilmember Shepherd moved to approve the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) and authorize the Mayor's signature to any necessary documents, seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

COMMUNICATION ITEMS

Financial Reports – Bob Wylie, Administrative Services Director, presented financial reports from the 2012 Fiscal Year budget to the Council. He reviewed the expenditures with the Council and pointed out the City came in under budget. He reviewed revenues with the Council and reported the City met its obligations regarding budgeted revenues.

Mayor Wood

1. Reported he attended the Wasatch Elementary ribbon cutting ceremony and indicated it was a great event.
2. He stated he was continuing to receive letters of appreciation on behalf of the City's invited guests for the Davis County Gala event.
3. Explained a contingency of representatives from Maricopa County Arizona visited Utah to tour the state's transit system which included riding Frontrunner. He reported another contingency of individuals would be participating in a similar event. He stated he was not able to participate this year and had requested Councilmember Shepherd represent the City in his stead.
4. Expressed appreciation to employees of the parks department for their efforts in the replanting and update of the flower beds near the North entrance to the City building.

5. Informed the Council he would be out of town October 4-8, 2012 and requested issues and concerns be addressed to Mayor Pro Tem Shepherd.

Councilmember Bush

1. Stated he had attended the North Davis Sewer District's (NDS) Board meeting on Thursday, September 13, 2012 and reported the Board approved the bonding. He informed the Council the District was in the process of completing a feasibility study to justify the proposed increases and stated he had provided the Mayor with a timeline associated with the fee increases.

2. Reported he had visited with citizens living on 100 North upon completion of the infrastructure project. Many of the residents complimented the contractor completing the construction and shared some specific examples.

Councilmember LeBaron – Informed the Council a member of the Planning Commission had resigned due to a job opportunity out of state.

Councilmember Murray – nothing to report.

Councilmember Young – nothing to report.

Councilmember Shepherd

1. Informed the Council a number of citizens had attended the most recent North Davis Fire District (NDFD) Board meeting.

2. Reported he had participated in a ride along with the police department and complimented the City's officers and expressed his appreciation to them. He stated he enjoyed the opportunity.

Adam Lenhard, City Manager

1. Reported he received an email from Wayne Belleau, Legend Hills Development, expressing his appreciation for the capital infrastructure projects taking place near the Legend Hills development. Mr. Belleau requested his appreciation be passed on to the Mayor and Council.

2. Invited the Council to participate in Walk to School Day planned for Wednesday, September 26, 2012, with students attending Doxey Elementary. Councilmember Shepherd and Bush indicated they would be participating. Mayor Wood stated he had a conflict specific to the Wasatch Integrated Committee meeting and requested his regrets be expressed. Mr. Lenhard added representatives from the City's police department would also be participating.

3. Reminded the Council next week's scheduled work session would be taking place at the Public Work's facility and would begin at 6:00 p.m.

STAFF REPORTS

Valerie Claussen, Development Services Manager – announced letters of interest would be accepted for consideration for the Planning Commission vacancy until November 14, 2012.

There being no further business to come before the Council in policy session, **Councilmember Bush moved to adjourn the policy session and reconvene in a work session at 7:21 p.m., seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.**

**APPROVED AND ADOPTED
This 9th day of October, 2012**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, September 25, 2012.

/s/Nancy R. Dean, City Recorder