

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
October 23, 2012 – REGULAR SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Councilmember Aubree Matheson

APPROVAL OF THE MINUTES:

September 25, 2012 – Work Session

October 9, 2012 – Regular Session

October 9, 2012 – Work Session

PUBLIC HEARINGS:

1. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT FOR A FINAL SUBDIVISION PLAT KNOWN AS LIFETIME AT FREEPORT**

BACKGROUND: This is a request from Freeport Center Associates to divide three parcels into four. The property is approximately 19.248 acres and is located in Freeport Center and no further impacts will occur to utilities, roads, and the site than what exists today. The Planning Commission heard this item on October 3, 2012 and unanimously recommended approval.

RECOMMENDATION: Receive public comment.

2. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDING TITLE 12, CHAPTER 4 AND CHAPTER 9, REVISING THE TIME FOR GUARANTEE OF SUBDIVISION IMPROVEMENTS FROM TWO YEARS TO ONE YEAR**

BACKGROUND: State legislation was enacted in 2008 which revised State Code authorizing the time limits set for subdivision improvement guarantees. The City has already modified processes and began requiring one year warranty periods instead of two. The proposed text amendment reflects these changes made to State Code.

SCHEDULED ITEMS:

3. **CITIZEN COMMENTS**

4. **CONSIDER APPROVAL OF A FINAL SUBDIVISION PLAT KNOWN AS LIFETIME AT FREEPORT**

RECOMMENDATION: Approve the final subdivision plat known as Lifetime at Freeport and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF ORDINANCE 2012-11 AMENDING TITLE 12, CHAPTER 4 AND CHAPTER 9, REVISING THE TIME FOR GUARANTEE OF SUBDIVISION IMPROVEMENTS FROM TWO YEARS TO ONE YEAR

RECOMMENDATION: Approve Ordinance 2012-11 amending Title 12, Chapter 4 and Chapter 9, revising the time for guarantee of subdivision improvements from two years to one year and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE FINAL ACCEPTANCE FOR CLIFFORD PARK SUBDIVISION

BACKGROUND: Clifford Park, Phases 1, 2 and 3, are located in the vicinity west of 1000 West and south of 700 South. In accordance with Title 12, Chapter 9, of the Clearfield City Code, the city engineer has completed the final inspection of the Clifford Park subdivision and found all improvements to have been installed correctly. The warranty period is over and the city engineer recommends final acceptance of the improvements for perpetual maintenance, and a release of the escrow by the City Council.

RECOMMENDATION: Approve the final acceptance for the subdivision improvements at Clifford Park Phase 1, Phase 2, and Phase 3 for perpetual maintenance by the City and release any remaining funds associated therewith in escrow to the developer and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF ORDINANCE 2012-12 INCREASING THE PLANNING COMMISSION STIPEND

BACKGROUND: Staff completed a simple comparison between the City's current rate of compensation to that of surrounding jurisdictions for members of the Planning Commission. The comparison and possible increases were discussed during the September 25, 2012 City Council Work Session and it was determined an increase was in order.

RECOMMENDATION: Approve Ordinance 2012-12 increasing the Planning Commission stipend and authorize the Mayor's signature to any necessary documents.

8. CONSIDER APPROVAL OF THE AWARD OF BID TO KILGORE CONTRACTING FOR THE 2012 CRACK SEAL PROJECT

BACKGROUND: Bids were received from five contractors to provide pavement crack sealing services on various streets throughout the City. Kilgore Contracting was the lowest responsible bid with a bid amount of \$41,134.59. The City Engineers have reviewed the bids and recommend awarding the contract for pavement crack seal services to Kilgore Contracting.

RECOMMENDATION: Approve the award of bid for crack sealing services of pavement on various streets throughout the City to Kilgore Contracting for the bid amount of \$41,134.59 and approve funding for the project for the bid amount of \$41,134.59; with engineering fees and contingency of \$17,000.00, for a total project cost of \$58,134.59 and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF THE AWARD OF BID FOR THE WEST PARK VILLAGE PARK PROJECT

BACKGROUND: Bids were received from seven contractors for the West Park Village Park Project with the lowest responsible bid of \$47,748.00 from Merrill Sherriff Construction. The city engineers have reviewed the bids and recommend awarding the contract for the West Park Village Park Project to Merrill Sheriff Construction, Inc.

RECOMMENDATION: Approve the award of bid for the West Park Village Park Project to Merrill Sheriff Construction for a bid amount of \$47,748.00 and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF RESOLUTION 2012R-20 ACCEPTING THE NEW CERTIFIED TAX RATE FOR THE NORTH DAVIS FIRE DISTRICT (NDFD)

BACKGROUND: After review and study of the budgetary needs and requirements of the North Davis Fire District (NDFD) and the Decision and Order of the Utah State Tax Commission dated September 25, 2012, the Administrative Control Board determined that the certified tax rate of .001467 on all taxable property lying and being within the corporate boundaries of the NDFD for the 2012 taxable year is necessary and desirable. The request for approval of .001467 as the certified tax rate is now before the Clearfield City Council, as the governing body for the NDFD, for its consideration.

RECOMMENDATION: Consider approval of Resolution 2012R-20 accepting the new certified tax rate of .001467 for the North Davis Fire District (NDFD) and authorize the Mayor's signature to any necessary documents.

11. CONSIDER APPROVAL OF ORDINANCE 2012-13 AMENDING THE CONSOLIDATED FEE SCHEDULE

BACKGROUND: The current rental dwelling license fees are based on an analysis of residential calls for service from the years 2006-2009. City staff recently updated this analysis to include all calls for service data from 2010 and 2011. The additional suggests that the fee schedule should be modified.

RECOMMENDATION: Approve Ordinance 2012-13 amending the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****COUNCIL MEETING ADJOURN****

Dated this 18th day of October, 2012.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.