

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
November 13, 2012

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush Kathryn Murray Mike LeBaron Mark Shepherd Bruce Young	Councilmember Councilmember Councilmember Councilmember Councilmember
STAFF PRESENT:	Adam Lenhard Brian Brower Scott Hodge Mike Valencia Eric Howes Bob Wylie Nancy Dean Kim Read	City Manager City Attorney Public Works Director Police Sergeant Community Services Director Administrative Services Director City Recorder Deputy City Recorder
EXCUSED:	JJ Allen	Assistant City Manager

VISITORS: Joy Brown – American Legion, Melanie Perry, Roger Bodily – North Davis Fire District, Mark Becraft – North Davis Fire District, Cameron Heslop, Jared Gastelum

Mayor Wood informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Murray conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 9, 2012 WORK SESSION, THE OCTOBER 23, 2012 REGULAR SESSION AND THE OCTOBER 30, 2012 WORK SESSION

Councilmember LeBaron moved to approve the minutes from the October 9, 2012 work session, the October 23, 2012 regular session and the October 30, 2012 work session as written, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

PRESENTATION TO CAMERON JESSE HESLOP FOR RECOGNITION OF RECEIVING THE RANK OF EAGLE SCOUT

Cameron Jesse Heslop had completed the requirements to receive the rank of Eagle Scout. Mayor Wood and the City Council desired to recognize Cameron and acknowledge his achievement.

Councilmember LeBaron asked Cameron how long it had taken to earn all his merit badges and what he had done for his Eagle Scout project. Cameron responded he had manufactured and produced natural gas emergency shutoff wrenches which he distributed in his neighborhood. Councilmember LeBaron complimented Cameron on his project and invited his parents to come forward for the presentation. He presented Cameron with a certificate acknowledging his achievement.

PRESENTATION OF THE YARD OF THE YEAR AWARD

Each summer growing season Clearfield City sponsors a Yard of the Week contest throughout the City. At the end of the growing season all residents that have won as Yard of the Week go head-to-head to compete in the Yard of the Year contest. The Parks and Recreation Commission judge the contest. This year's Yard of the Year winner was Melanie Perry. Nonie Hulse and Lynn Fullmer were runners-up in the contest.

Councilmember Bush presented the Yard of the Year winner, Melanie Perry, with a gift card and certificate. He expressed the Council's appreciation for the residents and their diligent efforts in beautifying Clearfield City. He invited Eric Howes, Community Services Director, and the City Council to assist in presenting Ms. Perry with the gift card and certificate.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE ANNEXATION OF FOUR AREAS IN WEST POINT TO THE NORTH DAVIS FIRE DISTRICT (NDFD)

The Clearfield City Council acted as the governing body for the North Davis Fire District (NDFD). Any annexation of new areas into the NDFD must be approved by the Clearfield City Council. In the last few years West Point City had approved four annexations, which areas also needed to be annexed into the District's boundaries. The City Council approved a resolution during the City Council Meeting on October 9, 2012 acting as the notice of intent to annex the areas in West Point into the District's boundaries.

Mayor Wood declared the public hearing open at 7:12 p.m.

Mayor Wood asked for public comments.

Roger Bodily, North Davis Fire District, explained the annexation of the properties was brought to his attention last spring. He pointed out the process was necessary in order for the tax increment to be collected for the services provided by the NDFD.

Adam Lenhard, City Manager, mentioned since the City Council served as the governing body of the NDFD it also had to approve the annexation to the District's boundaries.

Councilmember Young moved to close the public hearing at 7:15 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

SCHEDULED ITEMS

CITIZEN COMMENTS

Joy Brown, American Legion, expressed appreciation to Councilmembers Shepherd and Young for attending the American Legion's Veteran's Day Celebration and to Adam Lenhard for his speech presented during the ceremony.

Mayor Wood expressed appreciation for the contributions the American Legion provided to the City throughout the year. He commented the support for the City's Easter Egg Hunt was greatly appreciated and requested Ms. Brown share his remarks with members of the Legion. Ms. Brown added they were already preparing for next year's event.

APPROVAL OF RESOLUTION 2012R-21 ADOPTING THE YOUTH CITY COUNCIL (YCC) BYLAWS

The City Council believed it was in both the City's and the Youth City Council's best interests to have formal bylaws setting forth the mission, role, membership requirements, and expectations for the Youth City Council and its participants. Members of the YCC completed drafting the bylaws during its last meeting. The City Council reviewed the submitted bylaws during the October 30, 2012 work session and made some revisions. The YCC bylaws required adoption by the City Council.

Councilmember Young explained the roles and purpose of the Youth City Council and stated participating members had drafted the bylaws keeping in mind the desired objectives.

Mayor Wood expressed appreciation to Councilmember LeBaron for his efforts in implementing a YCC in Clearfield City and to Councilmember Young for acting as the Council Liaison for the YCC. He expressed appreciation to Natalee Flynn, Public Relations, for her efforts with the YCC as well.

Councilmember Young moved to approve Resolution 2012R-21 adopting the Youth City Council (YCC) Bylaws and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

COMMUNICATION ITEMS**Mayor Wood**

1. Informed the Council he had received a letter from the Davis County Commissioners expressing their appreciation for the City's participation in the Davis County Gala which benefitted Chloe's Sunshine Playground, the park in Syracuse City designed for children with physical disabilities. He added it would also serve the needs of residents of Northern Davis County.
2. Read a letter from resident, Tab Uno, complimenting Scott Hodge, Public Works Director. Mayor Wood expressed appreciation to Mr. Hodge for his demonstrated excellence in serving the residents of the City. He also complimented the entire Public Works department for their efforts.
3. Announced he had been appointed to serve as the Vice Chair of the Davis County Board of Health for 2013. He also indicated he had been appointed to serve as Vice President for the Utah Defense Alliance organization.
4. Expressed appreciation to Councilmember Bush for attending two functions in his stead the previous week.
5. Reminded the Council he would be out of town from Wednesday, November 21, 2012 to Wednesday, November 28, 2012. He stated Councilmember Shepherd would be acting as Mayor Pro Tem in his stead.

Councilmember Bush

1. Reported he had attended the Kiwanis meeting.
2. Informed the Council he had attended the North Davis County Sewer Board meeting. He explained the Sewer District had adopted a resolution for the issuance and sale of up to the \$32,000,000 for a General Obligation bond. He indicated a public hearing for amending the 2012 budget and the 2013 final budget would take place during the December 13, 2012 meeting. He stated a public hearing for review of the impact fee capital plan was scheduled for Thursday, January 10, 2013.

Councilmember LeBaron – expressed appreciation to North Davis Fire District (NDFD) Chief Bodily and Deputy Becraft for the fire and emergency services provided by the NDFD staff. He commented the staff and facilities were professional and efficient.

Councilmember Murray – nothing to report.

Councilmember Shepherd

1. Expressed appreciation to the American Legion for an outstanding Veteran's Day presentation.
2. Announced sponsorship packages for the Wing Fest would soon be distributed.

Councilmember Young

1. Expressed appreciation to the American Legion and commented how much he had enjoyed the Veteran's Day Celebration on Monday, November 12, 2012.
2. Informed the Council mosquito season was officially over and reported West Nile had been identified in the County.

STAFF REPORTS

Nancy Dean, City Recorder

1. Informed the Council no meeting would take place on Tuesday, November 20, 2012, and it appeared no meeting would take place on Tuesday, November 27, 2012. She announced a work session was scheduled for Tuesday, December 4, 2012 and the last policy session of the year would take place on Tuesday, December 11, 2012.
2. Reminded the Council of the City Christmas Party scheduled for Friday, December 21, 2012, at the Timbermine Restaurant. She stated the cost was \$15 per person.

Adam Lenhard, City Manager – informed the Council it would receive a full written report from him within the next few days.

There being no further business to come before the Council **Councilmember LeBaron moved to adjourn at 7:30 p.m., seconded by Councilmember Bush. All voting AYE.**

**APPROVED AND ADOPTED
This 11th day of December, 2012**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 13, 2012.

/s/Nancy R. Dean, City Recorder