

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
May 8, 2012 – REGULAR SESSION
Revised – May 4, 2012

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

6:00 P.M. WORK SESSION

Discussion on the Purchase Agreement for the Fire Station
Discussion on an Interlocal Agreement with the North Davis Fire District
regarding the Collection of Impact Fees
Discussion on House Bill 95 governing Retail Tobacco Licenses
Discussion on Title 4, Chapter 2 – Alcoholic Beverage Control Ordinance
Discussion on Title 11, Chapter 3 - Definition of the word “Family”

*(Any items not addressed prior to the Policy Session will be addressed in a Work Session
immediately following the Policy Session)*

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Councilmember Chyna Prawitt

APPROVAL OF THE MINUTES:

March 20, 2012 – Work Session

April 10, 2012 – Regular Session

PRESENTATION:

1. **PRESENTATION TO PATSY SEACH FOR HER SERVICE AS A MEMBER OF THE
PARKS & RECREATION COMMISSION**

BACKGROUND: Patsy Seach has served the City as a member of the Parks & Recreation Commission and recently submitted a letter of resignation. The Mayor and City Council desire to recognize Ms. Seach for her service to the City.

PUBLIC HEARING:

2. **PUBLIC HEARING TO RECEIVE COMMENT ON CLEARFIELD CITY’S
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION
PLAN FOR PROGRAM YEAR JULY 1, 2012 - JUNE 30, 2013**

BACKGROUND: A copy of the proposed 2012/2013 Community Development Block Grant (CDBG) One-Year Action Plan has been provided to the City Council. Citizens were given the opportunity to review the One Year Action Plan in the Community Development Department from March 28, 2012 until April 26, 2012. No written comments were received during this time period.

RECOMMENDATION: Receive public comment.

SCHEDULED ITEM:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF CLEARFIELD CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2012 - JUNE 30, 2013

RECOMMENDATION: Approve Clearfield City's Community Development Block Grant (CDBG) One-Year Action Plan for Program Year July 1, 2012 – June 30, 2013 and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD OF BID TO STAKER & PARSON COMPANIES TO APPLY A CHIP SEAL SURFACE TREATMENT TO VARIOUS ROADS THROUGHOUT THE CITY

BACKGROUND: Bids were received from three construction companies to apply a chip seal surface treatment to various roads throughout the City. The lowest responsible bid was received from Staker & Parson Companies with a bid amount of \$288,512.00

RECOMMENDATION: Approve the award of bid to Staker & Parson Companies to apply a chip seal surface treatment to various roads throughout the City for the bid amount of \$288,512.00, and approve funding of the project for the amount of \$288,512.00 with contingency and engineering costs of \$11,488.00 for a total project cost of \$300,000.00; and authorize the Mayor's signature to any necessary documents.

6. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2012/2013 AND SET A PUBLIC HEARING FOR JUNE 14, 2012 TO RECEIVE PUBLIC INPUT ON THE BUDGET

BACKGROUND: The Tentative Budget as presented to the Council for adoption is a balanced budget for all funds. Presently, the certified tax rate has not been received from Davis County.

RECOMMENDATION: Adopt the tentative budget for fiscal year 2012/2013 and set a public hearing on the budget for June 14, 2012 at 7:00 p.m.

CONSENT AGENDA:

7. CONSIDER APPROVAL OF THE MODIFICATIONS TO THE PURCHASE AGREEMENT FOR PROPERTY LOCATED AT 88 EAST CENTER STREET, MORE COMMONLY KNOWN AS THE CLEARFIELD FIRE STATION, WITH THE NORTH DAVIS FIRE DISTRICT (NDFD)

BACKGROUND: Additional language was added to the Purchase Agreement to provide necessary access for the City to the telecommunications systems located in the fire station.

8. CONSIDER APPROVAL OF RESOLUTION 2012R-06 AUTHORIZING AN AMENDMENT TO THE INTERLOCAL COOPERATION AGREEMENT WITH DAVIS COUNTY TO PROVIDE ANIMAL CONTROL SERVICES

BACKGROUND: Davis County provides animal control services for the City. The current contract provides for an annual review and adjustment of the compensation amount for the services. This amendment adjusts the compensation for the services.

9. CONSIDER APPROVAL OF THE LICENSE AGREEMENT WITH US AIR FORCE FOR MONITORING WELLS

BACKGROUND: The US Air Force has monitoring wells throughout the City to conduct groundwater and soil testing in connection with the groundwater monitoring project. This agreement allows the Air Force to locate and maintain the groundwater monitoring wells.

10. CONSIDER APPROVAL OF THE AWARD OF BID TO LEON POULSEN CONSTRUCTION FOR THE FERN DRIVE SEWER REPLACEMENT PROJECT

BACKGROUND: Bids were received from eight construction companies to perform work to replace the sanitary sewer pipeline on Fern Drive from 300 North Street to Vine Street. The lowest responsible bid was received from Leon Poulsen Construction Company with a bid of \$213,602.50.

11. CONSIDER APPROVAL OF A PROCLAMATION DECLARING THE WEEK OF JULY 29 – AUGUST 4, 2012 AS CONTRACT MANAGEMENT WEEK IN CLEARFIELD CITY

BACKGROUND: An officer of the Utah Chapter of the National Contract Management Association approached the City requesting support of Contract Management Week by proclaiming the week of July 29 – August 4, 2012 as Contract Management Week in Clearfield City. The Utah Chapter is comprised of 184 contracting professionals from Hill Air Force Base and defense companies located in Davis and Weber Counties.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE MARCH 20, 2012 REGULAR SESSION

2. CONSIDER ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2012/2013

BACKGROUND: The Tentative Budget as presented to the Board for adopting is a balanced budget.

RECOMMENDATION: Approve the fiscal year 2012/2013 Tentative Budget and set a public hearing on the budget for Tuesday, June 14, 2012.

****CDRA MEETING ADJOURN****

Dated this 4th day of May, 2012.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.