

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
March 27, 2012 – REGULAR SESSION

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

Mission Statement: To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

5:00 P.M. PUBLIC WORKSHOP ON VISION 2020

55 South State Street
Second Floor
Multi-purpose Room
Clearfield, Utah

6:30 P.M. WORK SESSION

Presentation and Discussion on City's Emergency Preparedness
Discussion on the Davis Foundation Gala
Discussion on a Sponsorship for the Hill Air Force Base
(HAFB) Reception Honoring General Litchfield
Parks and Recreation Commission Interviews
Discussion on Parks and Recreation Commission Candidates
Overview of Tablet Use to Access Agenda

(Any items not addressed prior to the Policy Session will be addressed in a Work Session immediately following the Policy Session)

7:00 P.M. REGULAR SESSION

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Councilmember Brianna Allred

APPROVAL OF THE MINUTES:

February 28, 2012 – Work Session

February 28, 2012 – Regular Session

SCHEDULED ITEMS:

1. CONSIDER ADOPTION OF THE HEARING OFFICER'S RECOMMENDATION TO UPHOLD THE CITY BUSINESS LICENSING OFFICIAL'S DENIAL OF LICENSES

****ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA****

1. CONSIDER APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE FEBRUARY 14, 2012 REGULAR SESSION

SCHEDULED ITEMS:

2. CONSIDER APPROVAL OF THE ATK REIMBURSEMENT AND DEVELOPMENT AGREEMENT

BACKGROUND: The CDRA recently approved a budget for the ATK Economic Development Project Area. This agreement formalizes the schedule for improvements in the project area, ATK's investment in its facilities and the CDRA's tax increment incentives associated with the project.

RECOMMENDATION: Approve the ATK Reimbursement and Development Agreement and authorize the Chair's signature to any necessary documents.

*****ADJOURN AS THE CDRA AND RECONVENE AS THE CITY COUNCIL*****

PUBLIC HEARING:

2. PUBLIC HEARING ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ONE-YEAR ACTION PLAN FOR PROGRAM YEAR JULY 1, 2012 TO JUNE 30, 2013

BACKGROUND: Council received a copy of the proposed 2012-2013 Community Development Block Grant (CDBG) One-Year Action Plan. Citizens are given the opportunity to review the One-Year Action Plan in the Community Development Department from March 28, 2012 until April 26, 2012. The final copy will be presented to the Council on May 8, 2012.

RECOMMENDATION: Receive public comment and make recommendations to the One-Year Action Plan.

SCHEDULED ITEMS:

3. CITIZEN COMMENTS

4. CONSIDER APPROVAL OF THE AWARD OF BID TO KAPP CONSTRUCTION AND DEVELOPMENT FOR THE 100 NORTH COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IMPROVEMENT PROJECT

BACKGROUND: Bids were received from seven construction companies to perform work for the 100 North Street CDBG Improvement Project. The work will consist of upgrading the culinary water and sanitary sewer lines, installing a new storm drainage system and replacing the curb, gutter and sidewalk, and installing new asphalt pavement on 100 North Street from North Main to 300 East. The lowest responsible bid was received from Kapp Construction with a bid of \$525,409.

RECOMMENDATION: Approve the award of bid to Kapp Construction and Development to perform the construction work associated with 100 North CDBG Improvement Project for the bid amount of \$575,409.00, and approve funding of the project for the bid amount of \$575,409 with contingency and engineering costs of \$128,592 for a total project cost of \$704,001; and authorize the Mayor's signature to any necessary documents.

5. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR INDIGENT CRIMINAL DEFENSE SERVICES (PUBLIC DEFENDER) FOR THE CLEARFIELD JUSTICE COURT TO THE LAW OFFICE OF RYAN J. BUSHELL

BACKGROUND: Proposals for public defender services were due March 1, 2012. Based upon the criteria stated in the Request for Proposal (RFP), the proposal submitted by the Law Office of Ryan J. Bushell was determined to be most advantageous to the City. The initial term of the contract will be effective through June 2013, with an option to renew.

RECOMMENDATION: Approve the award of proposal for indigent criminal defense services for the Clearfield Justice Court to the Law Office of Ryan J. Bushell and authorize the Mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE AWARD OF PROPOSAL FOR RESIDENTIAL SOLID WASTE COLLECTION

BACKGROUND: Clearfield City's current agreement for residential solid waste collection services will expire on June 30, 2012. A Request for Proposal (RFP) was issued for new services beginning July 1, 2012 for a two year period. Four vendors responded with qualified bids. Waste Management of Utah, Inc. had the best qualified proposal based on the criteria set forth in the RFP.

RECOMMENDATION: Approve the award of proposal for residential solid waste collection services to Waste management of Utah, Inc. and authorize the Mayor's signature to any necessary documents.

7. CONSIDER APPROVAL OF THE CONSOLIDATED FUEL NETWORK AND SITE MANAGEMENT AGREEMENT WITH THE STATE OF UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES, DIVISION OF FLEET AND SURPLUS SERVICES FUEL NETWORK

BACKGROUND: Clearfield City currently maintains a refueling station at the Public Works yard. By the City entering into this agreement, the State of Utah would manage and maintain the City's refueling facilities. Clearfield City would become a member in the State's fueling network which would allow City owned vehicles to refuel at any member station with the State.

RECOMMENDATION: Approve the Consolidated Fuel Network and Site Management Agreement with the State of Utah and authorize the Mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

*****COUNCIL MEETING ADJOURN*****

Dated this 22nd day of March, 2012.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.