

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
March 27, 2012

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush	Councilmember
	Mike LeBaron	Councilmember
	Kathryn Murray	Councilmember
	Mark Shepherd	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Rich Fisher	Emergency Services Manager
	Scott Hodge	Public Works Director
	Eric Howes	Community Services Director
	Sean Montierth	IT Manager
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Megan Goodwin – Weber State University, Shelley Goodwin – Weber State University, David Attleson, Eddy Edens

Mayor Wood called the meeting to order at 6:39 p.m.

PRESENTATION AND DISCUSSION ON CITY’S EMERGENCY PREPAREDNESS

Rich Fisher, Emergency Services Manager, shared a visual presentation on earthquake preparedness and informed the Council that the City would be participating in The Great Utah Shake Out scheduled for April 17, 2012, at 10:15 a.m. He distributed a handout specific to that drill. He distributed updates for the Council’s Emergency Operations Plan (EOP) book.

DISCUSSION ON THE DAVIS FOUNDATION GALA

Mayor Wood reminded the Council the City purchased a table for the Davis Education Foundation’s Gala scheduled for Thursday, April 27, 2012 at the Davis Conference Center. He explained the Gala would benefit teachers within the District and requested input from the Council regarding possible invitees on behalf of the City. He added there would be eight seats available at the table.

DISCUSSION ON A SPONSORSHIP FOR THE HILL AIR FORCE BASE (HAFB)
RECEPTION HONORING GENERAL LITCHFIELD

Mayor Wood explained that the command regarding Hill Air Force Base (HAFB) would reorganize and soon be reporting to Tinker AFB located in Oklahoma where the command center would be relocated. He indicated the Air Force organized a defense symposium during which the command from Tinker AFB would attend in order to gain a better understanding of HAFB and its importance to the community and the community's support for the Base, as well as orient the new leadership. He stated General Litchfield would be traveling from Oklahoma and prior to the symposium a reception would take place. He informed the Council that he sat on the executive committee of the Utah Defense Alliance and suggested the City support the reception to illustrate Clearfield's support of the Base. He indicated this would be an opportunity to share the new logo and have a presence as a City at the reception. He also believed it would further the City's marketing campaign and demonstrate to General Litchfield the City's support of the Base. The Council was in agreement and a discussion took place specific to where funds could be recognized.

Councilmember Shepherd moved to adjourn the City Council work session and reconvene as the City Council for a policy session at 6:54 p.m., seconded by Councilmember LeBaron. All voting AYE.

The meeting reconvened at 7:52 p.m.

PARKS AND RECREATION COMMISSION INTERVIEWS

The Council interviewed David Attleson and Eddy Edens for consideration to fill vacancies on the Parks and Recreation Commission.

DISCUSSION ON PARKS AND RECREATION COMMISSION CANDIDATES

Eric Howes, Community Services Director, pointed out there were currently four vacancies on the Board and reported one commissioner had only attended once during the past year. He reviewed the bylaws of the Parks and Recreation Commission and a discussion took place regarding attendance requirements for meetings. Mayor Wood suggested amending the bylaws and possibly designating alternate positions similar to the Planning Commission. The Council believed the bylaws allowed for the release of service for the commissioner who had only attended once in eight months, which would allow for the appointment of all interested candidates. Brian Brower, City Attorney, stated pursuant to City ordinance, if the commissioner were absent from three consecutive meetings the position may be declared vacant. He suggested the Mayor forward an email to Mr. Howes directing him on how to proceed with the vacancy. Councilmember Bush suggested the appointments be made during the April 10, 2012 City Council meeting which would allow the newly appointed members to participate in the next Parks & Recreation Commission meeting.

OVERVIEW OF TABLET USE TO ACCESS AGENDA

Nancy Dean, City Recorder, and Sean Montierth, IT Manager, trained the Council on using the tablet to access the agenda. Mr. Montierth distributed and explained the new policy and safety components to the Council. He informed the councilmembers a waiver would need to be signed prior to accessing the City's exchange server and suggested it be signed immediately. He commented members of the Council could bid on their old laptops from the public surplus website and stated he would notify them when they were placed out for bid.

Ms. Dean explained and demonstrated how the Council could access the agenda using the tablet.

The meeting adjourned at 8:58 p.m.

APPROVED AND ADOPTED
This 22nd day of May, 2012

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, March 27, 2012.

/s/Nancy R. Dean, City Recorder