

CLEARFIELD CITY COUNCIL  
AGENDA AND SUMMARY REPORT  
December 11, 2012 – REGULAR SESSION  
*Revised December 10, 2012*

City Council Chambers  
55 South State Street  
Third Floor  
Clearfield, Utah

**Mission Statement:** To provide leadership in advancing core community values; sustain safety, security and health; and provide progressive, caring and effective services. We take pride in building a community where individuals, families and businesses can develop and thrive.

**6:00 P.M. WORK SESSION**

Discussion on Exploring Mass Transit Options in the City  
Update on the Fourth of July Festivities

**7:00 P.M. REGULAR SESSION**

CALL TO ORDER:

Mayor Wood

OPENING CEREMONY:

Youth City Councilmember Alex McMillan

APPROVAL OF THE MINUTES:

November 13, 2012 – Work Session

November 13, 2012 – Regular Session

***PRESENTATION:***

1. **PRESENTATION TO IVAN ANDERSON FOR RECOGNITION OF HIS SERVICE ON THE NORTH DAVIS SEWER DISTRICT BOARD OF TRUSTEES**

**BACKGROUND:** Ivan Anderson has served as the City's representative on the North Davis Sewer District for 24 years. The City wishes to recognize him for his dedicated service.

2. **PRESENTATION TO CHRIS WILLIAMS FOR RECOGNITION OF HIS SERVICE ON THE NORTH DAVIS FIRE DISTRICT'S ADMINISTRATIVE CONTROL BOARD**

**BACKGROUND:** Chris Williams has served as the City's representative on the North Davis Fire District for four years. The City wishes to recognize him for his dedicated service.

***PUBLIC HEARINGS:***

3. **PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO TITLE 11 – LAND USE ESTABLISHING A NEW MIXED USE ZONING DISTRICT**

**BACKGROUND:** The Planning Commission prepared amendments to Title 11- Land Use that would establish a new Mixed Use (MU) zoning district. It held a public hearing on the amendments December 5, 2012. The zone could apply to developments with a minimum size of 40 acres.

**RECOMMENDATION:** Receive Public Comment.

4. PUBLIC HEARING TO RE-OPEN THE 2012/2013 FISCAL YEAR BUDGET

BACKGROUND: State Law requires a public hearing before the City Council approves amendments to the City budget. Bob Wylie, Administrative Services Director, will be presenting amendments for the 2012/2013 Fiscal Year Budget.

RECOMMENDATION: Receive public comment.

***SCHEDULED ITEMS:***

5. CITIZEN COMMENTS

6. CONSIDER THE APPOINTMENT OF INDIVIDUALS TO SERVE ON THE CITY'S PLANNING COMMISSION

BACKGROUND: Norah Baron has been serving as an alternate on the Planning Commission. Staff is recommending she be appointed to a regular member to fill the vacancy created by the resignation of Bill Moore. The Council recently interviewed other individuals interested in serving on the Planning Commission. Staff recommends that Tim Roper and Keri Benson be appointed to the Planning Commission as alternate members.

RECOMMENDATION: Appoint Norah Baron as a regular member of the Planning Commission with a term expiring February 2014, Tim Roper as an alternate member of the Planning Commission with a term expiring February 2017 and Keri Benson as an alternate member of the Planning Commission with a term expiring February 2016 and authorize the Mayor's signature to any necessary documents.

7. PRESENTATION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2012

BACKGROUND: Chuck Ulrich of Ulrich & Associates, P.C. is here to present Clearfield City's Comprehensive Annual Report (CAFR) for the year ending June 30, 2012 and to address any questions the Council may have concerning the report.

RECOMMENDATION: Accept Clearfield City's Comprehensive Annual Financial Report for the year ending June 30, 2012.

8. CONSIDER APPROVAL OF RESOLUTION 2012R-23 AUTHORIZING THE ANNEXATION OF CERTAIN AREAS IN WEST POINT INTO THE NORTH DAVIS FIRE DISTRICT

BACKGROUND: Various areas had been annexed by West Point over the past several years which were not annexed into the boundaries of the North Davis Fire District (NDFD). The Clearfield City Council acts as the Governing Authority of the NDFD and therefore approval of the annexation is necessary.

RECOMMENDATION: Approve Resolution 2012R-23 authorizing the annexation of certain areas in West Point into the North Davis Fire District (NDFD) and authorize the Mayor's signature to any necessary documents.

9. CONSIDER APPROVAL OF RESOLUTION 2012R-24 AMENDING THE 2012/2013 FISCAL YEAR BUDGET

RECOMMENDATION: Approve Resolution 2012R-24 amending the 2012/2013 Fiscal Year Budget and authorize the Mayor's signature to any necessary documents.

10. CONSIDER APPROVAL OF THE CLEARFIELD PARK MEADOWS SUBDIVISION PHASE 5 FINAL ACCEPTANCE AND RELEASE OF ESCROW

BACKGROUND: In accordance with Title 12, Chapter 9, of the Clearfield City Code, the city engineer has completed the final inspection of the Meadows 5 Subdivision and found all improvements to have been installed correctly. The warranty period is over and the city engineer recommends final acceptance of the improvements for perpetual maintenance and a release of the escrow by the City Council.

RECOMMENDATION: Approve the Meadows 5 Subdivision final acceptance and release of escrow and authorize the Mayor's signature to any necessary documents.

11. CONSIDER APPROVAL OF ORDINANCE 2012-16 AMENDING THE UTILITY RATES IN THE CONSOLIDATED FEE SCHEDULE

BACKGROUND: A new three-year utility rate fee structure was identified as part of a recent analysis. The new fee structure will provide the necessary funding for the City to maintain and operate its water, sewer and storm sewer utility systems.

RECOMMENDATION: Approve Ordinance 2012-16 amending the utility rates in the Consolidated Fee Schedule and authorize the Mayor's signature to any necessary documents.

12. CONSIDER APPROVAL OF RESOLUTION 2012R-22 AMENDING THE INTERLOCAL AGREEMENT WITH THE DAVIS SCHOOL DISTRICT REGARDING THE SHARED USE OF THE WEIGHT ROOM AT THE AQUATIC CENTER

BACKGROUND: In 2003, the City entered into an Interlocal Agreement with the Davis School District to jointly plan for, construct, operate and maintain a shared facility gymnasium which included the weight room at the Aquatic Center. The City and the District desire to amend the agreement as it relates to the weight room.

RECOMMENDATION: Approve Resolution 2012R-22 amending the Interlocal Agreement with the Davis School District regarding the shared use of the weight room at the Aquatic Center and authorize the Mayor's signature to any necessary documents.

13. CONSIDER APPROVAL OF ORDINANCE 2012-14 AMENDING VARIOUS SECTIONS OF THE CLEARFIELD CITY CODE DEALING WITH PURCHASING AUTHORIZATIONS, APPROVING AND EXECUTING CONTRACTS

BACKGROUND: This ordinance creates amendments that delegate additional authority to the mayor, city manager and department heads in the procurement process for general operations of the City.

RECOMMENDATION: Approve Ordinance 2012-14 amending various sections of the Clearfield City Code dealing with purchasing authorizations, approving and executing contracts and authorize the Mayor's signature to any necessary documents.

14. CONSIDER APPROVAL OF ORDINANCE 2012-15 AMENDING TITLE 1, CHAPTER 6, SECTION 2E OF THE CLEARFIELD CITY CODE DEALING WITH THE APPOINTMENT OF A MAYOR PRO TEMPORE

BACKGROUND: This ordinance clarifies the process used to select a mayor pro tempore in the absence of the mayor.

RECOMMENDATION: Approve Ordinance 2012-15 amending Title 1, Chapter 6, Section 2E of the Clearfield City Code dealing with the appointment of a mayor pro tempore and authorize the Mayor's signature to any necessary documents.

15. CONSIDER APPROVAL OF RESOLUTION 2012R-25 MAKING AN APPOINTMENT TO THE NORTH DAVIS SEWER DISTRICT'S BOARD OF TRUSTEES

BACKGROUND: Ivan Anderson's term on the North Davis Sewer District expires on December 31, 2012. Mayor Wood is proposing Councilmember Kent Bush be appointed to fill the vacancy.

RECOMMENDATION: Approve Resolution 2012R-25 appointing Councilmember Kent Bush as a representative for Clearfield City on the North Davis Sewer District Board of Trustees.

**COMMUNICATION ITEMS:**

Mayor's Report  
City Councils' Reports  
City Manager's Report  
Staffs' Reports

**\*\*ADJOURN AS THE CITY COUNCIL AND RECONVENE AS THE CDRA\*\***

1. APPROVAL OF THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) MINUTES FROM THE AUGUST 28, 2012 REGULAR SESSION

**PUBLIC HEARING:**

2. RE-OPEN AND CONSIDER AMENDMENTS TO THE CDRA 2012/2013 FISCAL YEAR BUDGET

BACKGROUND: State Law requires a public hearing before the Board approves amendments to the CDRA budget. Bob Wylie, Administrative Services Director, is here to present amendments for the 2012/2013 fiscal year budget.

RECOMMENDATION: Receive public comment.

***SCHEDULED ITEMS:***

3. CONSIDER APPROVAL OF RESOLUTION 2012R-05 AUTHORIZING THE DRAFTING OF A PROJECT AREA PLAN AND PROJECT AREA BUDGET FOR THE FRONTRUNNER TOD PROJECT AREA
  
4. CONSIDER APPROVAL OF RESOLUTION 2012R-04 AMENDING THE CDRA 2012/2013 FISCAL YEAR BUDGET

*RECOMMENDATION: Approve Resolution 2012R-04 adopting amendments to the CDRA 2012/2013 fiscal year budget and authorize the Chair's signature to any necessary documents.*

***\*\*ADJOURN AS THE CDRA\*\****

Dated this 10<sup>th</sup> day of December, 2012.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.