

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. REGULAR SESSION
August 28, 2012

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush	Councilmember
	Kathryn Murray	Councilmember
	Mike LeBaron	Councilmember
	Mark Shepherd	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Valerie Claussen	Development Services Manager
	Eric Howes	Community Services Director
	Greg Krusi	Police Chief
	Steve Guy	City Treasurer
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Bob Wylie	Administrative Services Director

VISITORS: Glen Mills, Larry Mills, Chris Bateman - Intern

Mayor Wood informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Young conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE AUGUST 14, 2012 WORK SESSION AND THE AUGUST 14, 2012 REGULAR SESSION

Councilmember LeBaron moved to approve the minutes from the August 14, 2012 work session, and the August 14, 2012 regular session, as written, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

SPECIAL RECOGNITION TO ALAN, JULIE AND MAREKE WATSON AS CLEARFIELD HOMETOWN HEROES

Alan, Julie and Mareke Watson were nominated by their neighbors Edilberto & Nelda Castillo as a Hometown Heroes for alerting the Castillo family about a fire at their home.

Councilmember Young stated the Watson family was being recognized for their service to their neighbors, the Castillo family. He explained they noticed smoke and fire at their neighbor's, Edilberto and Nelda Castillo, home. While Alan Watson went to the home and made sure everyone was safely out, Julie and Marake Watson called 911 and remained on the phone with dispatchers. Mr. Castillo believed the quick reaction of the Watson's resulted in the safe rescue of his family. Mayor Wood and the City Council presented Hometown Hero certificates to the Watson family acknowledging their efforts and expressed their appreciation for being good neighbors and members of the community.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FINAL SUBDIVISION PLAT KNOWN AS NINIGRET FIELD

Adam Lenhard, City Manager, explained the proposed final subdivision plat known as Ninigret Field subdivided a 4.619 acre parcel into two parcels. The site was located in the vicinity of the Clearfield and Syracuse City limits, a 99-foot diagonal strip between 1000 West and 700 South. The property was zoned M-1 (Manufacturing) and A-1 (Agriculture). The Planning Commission heard this item on August 15, 2012 and unanimously recommended approval.

Mayor Wood declared the public hearing open at 7:10 p.m.

Mayor Wood asked for public comments.

Corbin Bennion, Ninigret, introduced himself to the Council and stated he would respond to any questions from the Council.

Councilmember Shepherd moved to close the public hearing at 7:11 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE DISPOSITION AND ACQUISITION OF PROPERTIES WITH THE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) IN CONJUNCTION WITH THE STATE ROAD (SR) 193 EXTENSION PROJECT

Adam Lenhard, City Manager, explained construction of the State Road (SR) 193 extension created a need for the City and the Utah Department of Transportation (UDOT) to exchange some properties along the corridor to better manage the project. The properties currently owned by the City were deemed to be significant parcels either individually or collectively. The parcels that would be acquired by the City would aid future development projects in Clearfield. He stated the cumulative value of the City's properties was approximately \$470,000 and the 34 properties currently owned by UDOT which would come to the City were valued at approximately \$1.24 million. He commented the land swap would assist the City in the extension

of Depot Street and would aid with future development in the City. He mentioned some of the City's property which would be traded to UDOT was owned by the CDRA.

Mayor Wood declared the public hearing open at 7:13 p.m.

Mayor Wood asked for public comments.

There were no public comments.

Councilmember LeBaron moved to close the public hearing at 7:14 p.m., seconded by Councilmember Bush. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

SCHEDULED ITEMS

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF RESOLUTION 2012R-16, A JOINT RESOLUTION OF CLEARFIELD CITY AND THE CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) AUTHORIZING THE CONVEYANCE OF PROPERTY TO THE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) IN EXCHANGE FOR OTHER PROPERTIES TO ACCOMMODATE THE STATE ROAD (SR) 193 EXTENSION

Construction of the State Road (SR) 193 extension created a need for the City and the Utah Department of Transportation (UDOT) to exchange some properties along the corridor to better manage the project. The properties currently owned by the City were deemed to be significant parcels either individually or collectively. The parcels that would be acquired by the City would aid future development projects in Clearfield.

Councilmember Young moved to approve Resolution 2012R-16, a joint resolution by Clearfield City and the Clearfield Community Development and Renewal Agency (CDRA) authorizing the conveyance of property to the Utah Department of Transportation (UDOT) in exchange for other properties to accommodate the State Road (SR) 193 extension project and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

APPROVAL OF ORDINANCE 2012-08 APPROVING TEXT AMENDMENTS TO TITLE 4, CHAPTER 1, SECTIONS 9, 10, 11 AND 15 – BUSINESS LICENSE RENEWALS

Adam Lenhard, explained, the City was preparing to implement a cash receipting module in the community development department which would allow for on-line payments of business

licenses and collection of other fees. The proposed changes to the ordinance were associated with the annual renewal date for business licenses.

Councilmember Murray requested clarification if new business owners would still be required to come into City Hall to obtain a business license. Valerie Claussen, Development Services Manager, explained the online process would only be applicable for the renewal of the business license.

Councilmember Bush moved to approve Ordinance 2012-08 approving text amendments to Title 4, Chapter 1, Sections 9, 10, 11 and 15 – Business License Renewals and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

APPROVAL OF A FINAL SUBDIVISION PLAT KNOWN AS NINIGRET FIELD

The proposed final subdivision plat known as Ninigret Field subdivided a 4.619 acre parcel into two parcels. The site was located in the vicinity of the Clearfield and Syracuse City limits, a 99-foot diagonal strip between 1000 West and 700 South. The property was zoned M-1 (Manufacturing) and A-1 (Agriculture). The Planning Commission heard this item on August 15, 2012 and unanimously recommended approval.

Councilmember Shepherd moved to approve the final subdivision plat known as Ninigret Field and authorize the Mayor’s signature to any necessary documents, seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

APPROVAL OF RESOLUTION 2012R-17 AUTHORIZING A COOPERATIVE REIMBURSEMENT AGREEMENT WITH THE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) FOR UTILITY WORK AND STORM DRAIN IMPROVEMENTS TO THE STATE ROAD (SR) 126 RIGHT-OF-WAY

Clearfield City was preparing to perform various roadway and utility improvements within its right-of-way on Ross Drive. The Utah Department of Transportation needed some utility and storm drain improvements to the State Road (SR) 126 right-of-way in the same general area so the City agreed to perform the work and UDOT agreed to reimburse the City for its portion of the project.

Adam Lenhard, City Manager, pointed out the agreement was an interlocal agreement with UDOT. He stated the City had a need to complete some storm drain infrastructure improvements at Ross Drive and State Street. He explained while communicating with UDOT about the improvements UDOT requested the City complete some storm drain improvements for it in the area. This agreement identified the details associated with the reimbursement to the City for completing the desired improvements.

Councilmember LeBaron moved to approve Resolution 2012R-17 authorizing the Cooperative Reimbursement Agreement with UDOT for utility work and storm drain improvements in the SR 126 right-of-way and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NO – None.

COMMUNICATION ITEMS

Mayor Wood – reminded the Council invitations to the Davis County Gala had been extended to the City's elementary school principals and a guest of their choice. He indicated the City had also been approached to contribute some passes for the Aquatic Center. He reminded the Council proceeds from the event would benefit a playground designed to accommodate children with physical disabilities.

Councilmember Bush – reported the Kiwanis Club would be sponsoring an Empowerment for Women Class, a self defense class for participants ages 13 and older. He continued the class was scheduled to take place on Saturday, October 20, 2012 at Performax Gym. He indicated the information would be included in the newsletter.

Councilmember LeBaron – complimented Wasatch Elementary on having such a beautiful facility. He expressed appreciation to its staff for allowing the Council to tour the new facility and expressed his opinion it was a nice addition to the area.

Councilmember Murray –nothing to report.

Councilmember Shepherd – Reported he would be out of town Tuesday, September 11, 2012 and requested he be excused.

Councilmember Young – nothing to report.

STAFF REPORTS

Adam Lenhard, City Manager –nothing to report.

Nancy Dean, City Recorder – Reviewed the upcoming meeting schedule with the Council: no meeting was scheduled for Tuesday, September 4, 2012; a joint work session with the Planning Commission was scheduled for Wednesday, September 5, 2012 beginning at 6:00 p.m. in the multi-purpose room; the regular session scheduled for Tuesday, September 11, 2012 and a work session scheduled for Tuesday, September 18, 2012. She stated the Council would meet at the public works shop facility for a tour after which a discussion would take place regarding the Needs Assessment Study; and a regular session was scheduled for Tuesday, September 25, 2012.

There being no further business to come before the Council **Councilmember Shepherd moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency at 7:28 p.m., seconded by Councilmember LeBaron. The motion carried**

upon the following vote: Voting AYE – Councilmembers Bush, LeBaron, Murray, Shepherd and Young. Voting NAY – None.

The minutes for the CDRA are in a separate location

**APPROVED AND ADOPTED
This 11th day of September, 2012**

/s/Don Wood, Mayor

ATTEST:

/s/Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, August 28, 2012.

/s/Nancy R. Dean, City Recorder